



Stormwater Management
Boone County, Missouri
801 E Walnut, Rm 315
Columbia, Missouri 65201
573-886-4330



Pre-construction Meeting Checklist

- _____ Attendance list filled out and proper contact information recorded
- _____ Establish a chain of command for the contractors and subcontractors
- _____ Sign the certification pages
- _____ Complete the contact page, and determine location for SWPPP
- _____ Establish the ESC inspector for the site

- _____ County permits are in order
(Driveway, Building, ROW)

- _____ Review the construction plans
 - _____ Review construction activities and phasing
 - _____ Procedure to change plans or erosion control measures
 - _____ County point of contact

- _____ Check perimeter marking, entrances, and buffer zone marking

- _____ Make sure all signs are posted (DNR land disturbance, NTP)

- _____ Review Ordinance requirements for Track-out and Pollution Control

- _____ Review procedures for notice of violations and stop work orders
 - _____ Discuss security bond

Notes:

Project Name
Date