

Boone County

Plan Review Checklists

Applicant: _____
Contact Name: _____
Phone Number: _____
Email: _____
Fax: _____

Project Name: _____
Location: _____
File Number: _____
Date of Submittal: _____
Reviewer: _____
Date: _____

To receive a stormwater facility construction, building or Land Disturbance permit on new developments: a concept plan, preliminary plat and construction plan shall be submitted for each development subject to the stormwater management ordinance.

Pre-Application Plan Requirements:

Concept reviews are scheduled for the 2nd and 3rd Mondays of each month. Please call 573-499-4330 to schedule your plan review. Eight (8) copies of the graphic proposals should be submitted to the Director of Planning, one week prior to the review date. The pre-application plan will be reviewed according to the following criteria.

I. General Project Information

- _____ 1. Address or parcel number and legal description of site
- _____ 2. Vicinity map
 - _____ a) Scale
 - _____ b) North arrow
 - _____ c) Surrounding street names
 - _____ d) Tract boundaries
 - _____ e) Adjacent municipal boundaries if applicable
- _____ 3. Project narrative
 - _____ a) Purpose of project
 - _____ b) subdivision classification
 - _____ c) Expected variances from standards

II. Design Considerations

- _____ 1. Existing site topography
(Minimum 2-foot contours or best available)
- _____ 2. Predominate soils
Hydrologic Soil Group or infiltration/permeability
- _____ 3. Drainage boundaries
 - _____ a) Identification of natural streams
 - _____ b) Arrows showing direction of water flow
- _____ 4. Stream buffers and flood plain limits
- _____ 5. Critical resource protection areas
 - _____ a) Karst (sinkholes, caves, losing streams)
 - _____ b) Wetlands
 - _____ c) Impaired waterbodies
 - _____ d) Outstanding state resource areas
- _____ 6. Existing stormwater outfalls

II. Infrastructure

- 1. Existing roads and utilities
- 2. Proposed lot lines -with lots consecutively numbered, or building placement
- 3. Proposed road placement

Pre-Application Plan Review Meeting Date: _____

Notes:

Attended By: