

April 7, 2020

To Whom it May Concern:

As a result of recent safety guidelines developed for residential and commercial construction sites Columbia/Boone County Public Health and Human Services will be conducting inspections of onsite wastewater systems for new residential and commercial properties as well as existing residential properties. Public Health and Human Services will be conducting all onsite wastewater inspections in a contactless method. The safety guidelines can be found here: <https://www.como.gov/wp-content/uploads/Guidance-Related-to-Coronavirus-COVID19-for-Residential-and-Commercial-Construction-1.pdf>

What does that mean?

- Until the Boone County stay at home order is lifted, PHHS staff will not meet anyone on site for any inspections, this includes site evaluations, construction inspections and existing evaluations.
- Site evaluations will be done in the following manner: owner/contractor will need to submit a sketched site plan that clearly identifies property lines, where the home will be placed and where the wastewater system will go - the sketch needs to be an accurate representation of the site and include measurements. Additionally, the physical site will need to be staked with flags to accurately identify property lines, the home and the wastewater system. Once that has been done, notify PHHS and a staff member will go look at the site and process the permit. Applicants will be notified via a phone call if approved or denied or of any questions and the property owner copy of the permit will be mailed to the address on the permit.

PHHS is operating on minimal staffing, with only have 1 person in the office at a time, therefore, our response time may be slower than normal. We ask contractors to please plan ahead for inspections and know that we will do the inspections as promptly as we can but it may not be the same day so plan ahead.

We ask that contractors not email 1 inspector. Since we have different inspectors in the office each day, please email Kala Tomka any questions, michala.wekenborg@como.gov

For commercial sites, the contractor must submit a safety plan to PHHS - those can be emailed to Kala Tomka Michala.wekenborg@como.gov and they will be reviewed/approved/ask for clarification, etc. PHHS will notify BCRM once the safety plan has been approved.

We truly appreciate the patience of you and your staff during these ever changing and difficult times.

Any questions should be directed to Kala Tomka: Michala.wekenborg@como.gov

Sincerely,

Kala Wekenborg-Tomka, MHA
Environmental Public Health Supervisor



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