



**ADDENDUM #4 to RFB 12-23MAR20
MANAGED PRINT SERVICES – TERM AND SUPPLY**

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

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**BOONE COUNTY, MISSOURI
Request for Bid #12-23MAR20 - Managed Print Services**

ADDENDUM # 4 - Issued April 1, 2020

Prospective bidders are hereby notified of the following revisions to Request for Bid 12-23MAR20:

1. The County is allowing submission of bids via e-mail during the COVID-19 pandemic response period. The bidder is allowed to submit their complete authorized bid by sending it by the indicated bid submission due date and time to:

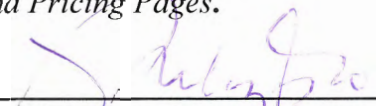
Liz Palazzolo
lpalazzolo@boonecountymo.org

The bidder should provide identification that authenticates the legitimacy of the bid with the e-mail submission such as using company letterhead, logos, or other detail.

The bidder is cautioned that the e-mail system is not considered secured and the bidder so assumes all risk associated with submission of their bid using the e-mail system – the County assumes no responsibility for any errors, omissions or other miscommunication the bidder may allege as a result of submitting their bid to the County via e-mail.

This addendum is issued in accordance with the RFB and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:



**Liz Palazzolo, C.P.M., CPPO, Senior Buyer
Boone County Purchasing**

The bidder has examined **Addendum #4 to Request for Bid #12-23MAR20 – Managed Print Services – Term and Supply**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____ Title: _____

Authorized Signature: _____ Date: _____

Contact Name and E-Mail Address to receive documents for electronic signature:
