



## BOONE COUNTY, MISSOURI

### Request for Proposal #: 34-18JUL19 – Purchase of Service Contracts – Boone County Children’s Services Fund - 2019

#### ADDENDUM #3 - Issued June 28, 2019

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror’s *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. The County received the following questions and is providing a response:

For the 2019 Children’s Service Fund POS. You mentioned that you would like us to enter information about all program services associated with the program, even if BCCSF is not funding a particular service. I have two question: Do we need to complete the *Performance Measure* and *Performance Measure Narrative* sections in Apricot for services that BCCSF is not funding. And will we be required to report outcomes to BCCSF for a service that BCCSF is not funding?


**Response:** Performance measures must be provided for each proposed service, regardless of the funding source. If contracted, performance measures will be reported on for all program services

1. The cover page of RFP#:34-18Jul19 states that the response must be submitted by July 18, 2019 at 12 p.m. The Apricot database indicates that it will close on July 16 at 8 a.m. Will we be locked out at that time? See snippet below.

**Response:** Apricot has been corrected. Responses must be submitted by July 18, 2019 at 12:00 p.m. central time.

2. We are considering applying for (RFP) #: 34-18JUL19. In section 4 it says the narrative should include Program Overview (V3), Program Services 1-5 (V3), and, if needed, Additional Program Services 6-10 (V3) and Additional Program Services 11-15 (V3), and similarly on Apricot we are asked to link report V3.1 records, V3 (Services 6-15) records, and V3.1 (Services 16-20) records. Can you help us to understand what these mean? Is there a reference where we can find out about this?

**Response:** Linking is an administrative function. Organizations should not utilize linking functions. Organizations should utilize the “**Apricot Instructions for RFP #34-18JUL19**” found in Apricot (Menu/My Apricot Tools/My Shared Files/Boone County Documents) for completing proposal forms.

By:   
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

OFFEROR has examined **Addendum #3** to Request for Proposal# **34-18JUL19 – Purchase of Service Contracts** receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_