



**ADDENDUM #1 to RFP#29-08JUL19
ON-SITE SCANNING SERVICE**

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

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BOONE COUNTY, MISSOURI

**Request for Proposal 29-08JUL19 ON-SITE SCANNING SERVICE
For the RESOURCE MANAGEMENT DEPARTMENT**

ADDENDUM # 1 - Issued June 26, 2019

Prospective offerors are hereby notified of the following revisions to Request for Proposal 29-08JUL19:

1. The **proposal submittal deadline** is extended:

FROM: 2:00 P.M. July 08, 2019

CHANGED TO: 2:00 P.M. Central Time July 16, 2019

Sealed proposals will be accepted until **2:00 P.M. Central Time on Tuesday, July 16, 2019** in the Boone County Purchasing Office, 613 E. Ash, Room 109, Columbia, MO 65201.

2. Paragraph 1.2 is **REVISED** as follows:

- 1.2 **Proposal Submission Deadline:** All proposals shall be **delivered before 2:00 P.M.**, Central Time, on **July 16, 2019** to:

Boone County Purchasing Department
Liz Palazzolo, Senior Buyer
613 E. Ash Street, Room 109
Columbia, Missouri 65201-4460

3. Paragraph 1.5 is **REVISED** as follows:

- 1.5 **Proposal Opening:** Proposals will be opened publicly at 2:00 P.M. on **July 16, 2019** but only the names of offerors will be read aloud at the proposal opening. Following contract execution or rejection of all proposal responses, all responses will become a part of the public record and will be released to any person or firm who requests access. **Missouri Sunshine Laws:** Due to applicable sunshine laws and regulations concerning public documents (e.g., Section 610.021

RSMo), the County's proposal file becomes part of the public record at time of contract execution or when all proposals have been rejected.

4. Paragraph 4.1.1(b) is REVISED as follows:

4.1.1(b) The proposals must be delivered no later than **2:00 P.M. on July 16, 2019**. Proposals will not be accepted after this date and time.

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5. The County received the following questions and is providing the following responses:

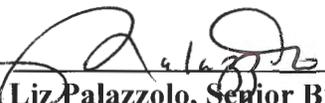
a. Is the temperature in the Archives Building where the on-site scanning work is to be performed temperature controlled?

Response: Yes. The Facilities Management Department would need to be contacted to set the temperature in the building to better accommodate equipment and personnel. This is something the Resource Management Department will do once a contractor is ready to begin work on-site.

b. Would the County be interested in off-site scanning?

Response: Yes. The offeror can submit an off-site scanning proposal as an alternate to on-site scanning. Please make sure all details and costs for conducting off-site scanning in accordance with requirements in the RFP are appropriately addressed so the County Evaluation Team can make an informed assessment and comparison.

This addendum is issued in accordance with the RFP paragraph 1.8 and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's Proposal including the *Vendor Response and Pricing Pages*.

By: 
Liz Palazzolo, Senior Buyer
Boone County Purchasing

The OFFEROR has examined **Addendum #1** to Request for Proposal #**29-08JUL19** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

City & State: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____