



**BOONE COUNTY, MISSOURI**

**Request for Proposal #: 27-14JUN18 – Consulting Services – Boone County  
Children’s Services Fund**

**ADDENDUM #1 - Issued May 10, 2018**

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum *should be acknowledged* and submitted with Offeror’s *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. The deadline for additional questions regarding this RFP is 5:00 p.m., June 4, 2018.
- II. Sign-In Sheet from the pre-proposal conference on May 10 are attached for informational purpose.
- III. DELETE the following line from Attachment C:

**(Please complete and upload on the Proposal Cover Sheet in the Apricot System)**

REPLACE with the following:

**(Please complete and return with your proposal response per the instructions in  
*Section 4 – Response to Proposal* of the RFP)**

- IV. The County received the following questions and is providing a response:

- a. Can you provide any budget guidelines or caps to help inform the scope of work?

**Response:** The RFP is funded through Professional Services. The 2018 Children’s Services Fund budget provides for \$50,000 for Professional Services.

- b. Do you allow for indirect costs to be included in the budget or do you have policies limiting indirect costs?

**Response:** The Boone County Children’s Services Board states that indirect expenses must be limited to 15% of salary expenses only. Please see funding policy at the


following link: <https://www.showmeboone.com/community-services/common/pdf/BCSSBFundingPolicy.pdf>

- c. Attachment C on page 15 refers to uploading on the Apricot System; is that required for this RFP?

**Response:** No. Please complete and return your proposal response per the instructions in *Section 4 – Response to Proposal*.

- d. What County collected data will the consultant have access to inform the deliverables?

**Response:** Consultants will have access to the Boone Indicators Dashboard, <http://booneindicators.org/>, as well as, reports submitted by funded organizations.

By:   
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

OFFEROR has examined **Addendum #1** to Request for Proposal# **27-14JUN18 – Consulting Services – Boone County Children’s Services Fund**, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_

PRE-PROPOSAL CONFERENCE SIGN IN SHEET  
 27-14JUN18 – Consulting Services for the Boone County Children’s Services Fund  
 May 10, 2018, 3:00 p.m.

	Representative Name	Business Name	Telephone Number	Fax Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391	886-4390
2.	Jennifer Klosterman	CMCA	573-338-8205	
3.	Lori Benson	The Salvation Army	573-442-3229	
4.	Gus Carlo	UM	573-884-6301	
5.	Madison Elson	UM	601.333.6721	
6.	Jane Antzup	Chiv Mission	573-882-2718	
7.	Emily Johnson	MU IPP	573-884-5473	
8.	Annette Triplett	PedNet Coalition	573.999.9894	
9.	Andrea Pauley	MU Peds/Health Care	573.884.8045	
10.	Verdell Cornelison	University Dept. of Child Health	573-882-2318	
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