



ADDENDUM #2 to RFB 14-03APR18
Exterior Window Cleaning Services

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

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BOONE COUNTY, MISSOURI

Request for Bid #14-03APR18 – Exterior Window Cleaning Services

ADDENDUM # 2 - Issued March 29, 2018

Prospective bidders are hereby notified of the following revisions to Request for Bid 14-03APR18:

- 1) The **Bid Opening deadline** is extended:

FROM: 2:00 P.M. on Tuesday, April 3, 2018

CHANGED TO: 2:00 P.M. Central Time on Thursday, April 5, 2018

Sealed bids will be accepted until **2:00 P.M. Central Time on Thursday, April 5, 2018** in the Boone County Purchasing Office, 613 E. Ash, Room 109, Columbia, MO 65201.

- 2) Paragraph 2.8.1. has been **ADDED** as follows:

2.8.1 *The contractor shall be responsible for coordinating with the City of Columbia regarding necessary access to City streets, sidewalks and parking spaces. All costs associated with closing public space in order to allow the contractor's work crew and equipment space to perform contracted services for the County shall be borne by the contractor, and built into total firm, fixed project pricing quoted to the County.*

- 3) **DELETE** reference to the Boone County Sheriff's Department in number 4.12 on the Vendor Response and Pricing Page. It is not the intent to include the Boone County Sheriff's Department/Detention Center.

The following questions have been asked and are presented here for all prospective bidders' viewing:

- a. Question: Can current contract information be provided?
Answer: Yes

The current contract (16-22MAR13) and contract amendments may be viewed here:

Step 1:

<https://www.showmeboone.com/purchasing/bids/current-bids.asp>

Step 2:

Go to Bid Folder 14-03APR18

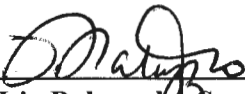
Step 3:

Find and review 16-22MAR13

- b. Question: Do the windows inside the foyer of the Emergency Control Center have to be cleaned under the contract?
Answer: **No. Only the exterior of the windows shall be covered by the contract (see paragraph 2.4.2 of the RFB.)**
- c. Question: Are there any special window coatings the Exterior Windows Cleaning contractor should know about so they know not to damage the coating?
Answer: **No. However any contractor should exercise reasonable care and precautions in performing cleaning services.**
- d. Question: What is the load capacity of the sidewalk in Courtyard Square between the Courthouse and the County Government Center?
Answer: **The sidewalk is rated “heavy duty” meaning that a vehicle can drive on it or a lift placed on it.**
- e. Question: Related to placing lifts in other areas, are there any other concerns that impact where a lift can be used for working and where it can be placed overnight?
Answer: **Not in terms of where a lift can be placed while being used for cleaning windows. Any lift will have to be stored overnight in the parking lot, West of the judges’ and court reporters’ parking lot at the Court House. The County will identify the overnight storage area at the time it is needed.**
- f. Question: What is the County’s role in marking-off space for the Exterior Windows Cleaning contractor to work regarding streets, sidewalks and parking meters?
Answer: **Public areas like streets, sidewalks and parking meters are under City of Columbia control, and the contractor will be expected to work directly with the City to secure limiting public access as necessary to conduct the County’s Exterior Window Cleaning work. See also paragraph 2.8.1 that is added with Addendum #2.**
- g. Question: Does the County have barrier equipment and signage that the County will allow the contractor to use, e.g., cones, saw horses, and “No Trespassing” tape?
Answer: **While the County has such equipment, it is for County use only and will not be accessible to the contractor for the contractor’s work.**
- h. Question: When does the County typically schedule Exterior Windows Cleaning?
Answer: **Usually the County likes to schedule all buildings for exterior window cleaning in June in the same week or two weeks, weather permitting.**

NOTE: All changes to original RFB text made as a result of this Addendum are noted in bolded and italicized font.

This addendum is issued in accordance with RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By: 
Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #14-03APR18 – **Exterior Window Cleaning Services**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____