



**BOONE COUNTY, MISSOURI**

**Request for Bid #: 30-19MAY16 – Office Furniture for the Emergency  
Communication Center**

**ADDENDUM #3 - Issued May 17, 2016**

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

**ADD the following Liquidated Damages to bid.**

The Bidder hereby agrees to complete the work for the **Office Furniture for the Boone County Emergency Communications Center** herein specified before the completion date and to allow a deduction of \$250.00 dollars per working day from the final payment as liquidated damages for each day that completion is delayed beyond the specified completion date. Time is of the essence of this contract. Bidder agrees that if they fail to finally and fully complete the work within the time allowed they will be in breach of the Contract Agreement which shall entitle the County to collect **liquidated damages** from the Contractor and/or the Contractor's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. Bidder further authorizes said damages to be reduced from any final payment on the Project.

Delay due to damaged furniture during shipping is not considered delay for calculating completion date for liquidated damages.

Completion date will be set at the pre-construction meeting and will be based upon the days provided by Bidder on the Response Form for the following:

Work will begin on project \_\_\_\_\_ days after the receipt of the Notice to Proceed.  
Work will be completed \_\_\_\_\_ days after receipt of the Notice to Proceed.

By: Melinda Bobbitt  
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

BIDDER has examined **Addendum #3** to Request for Bid #30-19MAY16 – *Office Furniture for the Emergency Communication Center*, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_