



**BOONE COUNTY, MISSOURI**

**Request for Bid #: 29-15JUN16 – Early Childhood Prevention Programs**

**ADDENDUM #7 - Issued June 27, 2016**

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

**The County has received the following questions and is providing a response below:**

**Reminder: Technical assistance questions may be submitted to the Community Services Department. ALL other questions regarding the RFP must be submitted to the Purchasing Department.**

**Question 1: For those willing to write letters of support for our grant — what address would be appropriate?**

**Response:** All documents must be submitted through the Apricot System. The only documents currently accepted are: Attachment A- 2015 Agency Assurance Sheet, Attachment B – Certification Regarding Debarment, Suspension, Ineligibility, and Volunteer Exclusion, Attachment C – Work Authorization Certification, signed Addendums, and any pertinent MOUs signed by both parties.

**Question 2: Do we need to purchase the necessary insurance prior to submitting the proposal and before we know if it is accepted?**

**Response:** No, insurance only required from awarded vendors at contract execution.

**Question 3: If a part of the proposal is the operation of a center where families could come for services and early childhood programs could access families and conduct services could the unit of service be the cost of operating the center for a day?**

**Response:** No, please refer back to the response to Question #2 in Addendum 5. Each unit cost should be based on one specific service with a specific unit measurement and unit rate that reflect back to that service.

**Question 4: Should the budget be a one year, or the two year budget?**

**Response:** The budget should be a two year budget as stated in the Project Budget Instructions of the Apricot System, "Complete the Project Budget Section below reflecting funds to be utilized over a two-year time period . . ."

**Question 5: A part of our proposal extends the services of a warm line parents can call for information on issues we want to extend this warm lines services to include a Coordinated Care Program that follows up with the parents to make sure they got the help they need. This Coordinated Care program is being funded by a federal grant in parts of the state, but currently there is no funding for the coordinated care program in Boone Co. Is it OK to include children older than preschool age in this proposal as the warm line and Coordinated Care Program is for parents with all ages children?**

**Response:** As stated in Section 3.4 of the RFP, "The RFP seeks proposals to promote the social and emotional health of children birth to kindergarten entry..."

**Question 6: Is the BOCSB committed to programs that can be completed in two years, or is it reasonable to expect successful programs that provide ongoing services meeting the requirements of this RFP would be eligible for future funding?**

**Response:** Programs receiving funding through this RFP will be eligible to apply for future funding opportunities.


**Question 7: When talking about grounds checks, I'm assuming that is for anyone who comes in direct contact with children. Is that correct?**

**Response:** Any position funded by the Children's Services Fund, in whole or in part, must complete an annual background check. Any volunteers associated with any projects funded by Children's Services Fund must also complete an annual background check.

**Question 8: If one agency is taking the lead and serving as the financial agent should that be the agency that provides Organizational Profile Information or is there a way for all of them to give this information?**

**Response:** The lead organization serving as the financial agent must have a completed Organizational Profile, in the Apricot System, as well as every organization involved with the proposed project.

By:

  
\_\_\_\_\_  
**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

BIDDER has examined **Addendum #7** to Request for Bid # **29-15JUN16 – Early Childhood Prevention Programs**, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_