



BOONE COUNTY, MISSOURI
**Request for Proposal #: 08-01MAR16 – On-Line Computer Legal and General
Research Services**

ADDENDUM #2 - Issued February 22, 2016

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. Our first question addresses the timing of answers to questions and may require a response in advance of answers to all submitted questions.
2.2., Guideline for Written Questions, 2.2.1, page 4. Please specify how the County intends to release answers to Offerors' questions. Will the County respond to questions as they are received, or will the County release a compiled list of questions and answers following the questions closing deadline of 1:00pm, February, 23, 2016 (five business days prior to the proposal opening)? If the latter, this Offeror respectfully requests an extension to the submission deadline of at least seven business days following receipt of written answers to all submitted questions.

To ensure that shipped proposals arrive before the submission deadline, Offerors must ship their proposals two business days in advance of the deadline (i.e., 2/26/16). Without an extension to the submission deadline, Offerors will have limited time to review the County's answers to questions and make the necessary adjustments before submitting their proposal. An extension of at least seven business days will allow Offerors sufficient time to review and adjust their proposals accordingly. For these reasons, will the County consider extending the submission deadline to at least seven business days following receipt of written answers to all submitted questions.

As far as extending the deadline seven days for answers to questions, the County of Boone has no objection to that.

2. 3.3., Scope of Services, 3.3.6., page 6. Can you please confirm that Offerors must submit a flat rate for up to seventeen (17) attorney passwords and four (4) support staff?

Yes, that is the correct number of attorneys. We have five (5) support staff including 3 investigators that currently access our Public Records and 1 of those 5 accesses the on-line legal research.

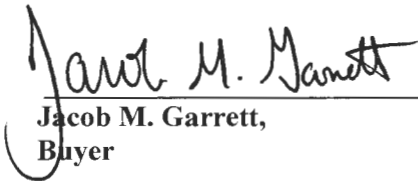
3. Affidavit, page 17, and Certification of Individual Bidder, page 18. Both of these forms appear to have been included for an Individual Bidder. Is it unnecessary for a corporation to sign these forms and provide them with the proposal?

No, a corporation does not need to fill out the certification of individual bidder form.

4. + **Standard Terms and Conditions, section 15, page 21.** The Standard Terms and Conditions state that, "The County, from time to time, uses federal grant funds for the procurement of goods and

services, etc.” Will federal grant funding be used to procure the services contemplated by this solicitation?

It is not anticipated the federal funds will be used in this purchase at this time. It is possible that at some point some grant funds may allow for reimbursement of certain expenses, which may include legal research subscription services. If this possibility poses a concern, please state the concern clearly.

By: 
Jacob M. Garrett,
Buyer

OFFEROR has examined **Addendum #2** to Request for Proposal #08-01MAR16 – *On-Line Computer Legal and General Research Services*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____