



BOONE COUNTY, MISSOURI
Request for Proposal #: 46-25AUG15 – Microphones for 3 West Courtroom

ADDENDUM #1 - Issued August 7, 2015

This addendum is issued and modifies section 3.2. *Scope of Services* and the *Response/Pricing Page* and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum **must be acknowledged** and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) Replace the ***Response/Pricing Page*** with the attached ***Revised Response /Pricing Page*** adding an optional bid as detailed below.
- 2) Revise section 3.2. *Scope of Services* by adding the following:

PROBLEM 3 – Wireless Microphones

As outlined in PROBLEM 1 the limited battery life, low volume, intermittent snapping and popping, and the poor design for the on/off/mute button in the aggregate make the current Revolab solution undesirable.

SOLUTION 3 – Replacement Wireless Microphones

Although SOLUTION 1 discusses that there will be no need for wireless microphones at the two attorney tables where wired microphones are desired, the court does want to allow the option to use wireless microphones in limited circumstances. One example is to allow a method to mike attorneys or other courtroom participants with significant disabilities and/or in wheel chairs which may prohibit their ability to be placed physically close to a wired microphone at an attorney table.

SOLUTION 3 – Scope of Work

Evaluate the existing technology and recommend a wireless microphone solution to replace the existing Revolab system currently in use.

The court agrees the proposed wireless microphones do NOT need to be part of the FTR sound recording (e.g. on separate channels), but do need to be heard through courtroom speakers, the media observation room, and the video conferencing system.

At least two wireless microphones are suggested.

Proposal to include all components, wiring, conduit, incidentals, labor, programming, testing and any other items needed for this solution.

By: Melinda Bobbitt
Melinda Bobbitt, CPPO, CPPB
Director of Boone County Purchasing

OFFEROR has examined **Addendum #1** to Request for Proposal# 46-25AUG15 – *Microphones for 3 West Courtroom*, for Boone County Purchasing, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



6. **Revised Response/Pricing Page**

In compliance with this Request for Proposal and subject to all the conditions thereof, the Offeror agrees to furnish the services/equipment/supplies requested and proposed and certifies he/she has read, understands, and agrees to all terms, conditions, and requirements of this proposal and is authorized to contract on behalf of the Offeror named below. (Note: This form must be signed. All signatures must be original).

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

E-Mail Address: _____

6.1. **Pricing**

Pricing – The County is providing this Response Form for summarized pricing. Please attach a more detailed listing outlining the equipment, labor, installation, set-up, testing, and training with all costs. Costs shall include cost of equipment, add-on features cost, software (if applicable) cost, training cost, labor, warranty and any other costs to this page. Fee proposal shall include full itemized pricing information. As appropriate, items should include professional fees, materials, out of pocket expenses, sub-consultant fees and any other costs anticipated by the Offeror to satisfy the purpose of this Request for Proposal.

Please attach itemized pricing with brand and model numbers.

Item #	Description	Price
6.1.1.	Base Bid: Wired Microphones for Two Attorney Tables	\$
6.1.1.a.	Labor to install Base Bid Equipment	\$
6.1.1.b.	Total: Base Bid Equipment + Labor	\$
6.1.2.	Optional Bid 1: Lectern with Combined Document Camera and Audio Capabilities	\$
6.1.2.a.	Labor to install Optional Bid Equipment	\$
6.1.2.b.	Total: Optional Equipment + Labor	\$
6.1.3.	Optional Bid 2: Wireless Microphone Solution	\$
6.1.3.a.	Labor to install Optional Bid Equipment	\$
6.1.3.b.	Total: Optional Equipment + Labor	\$
6.1.3.	GRAND TOTAL (6.1.1.B. + 6.1.2.B. + 6.1.3.b.)	\$

6.2. Equipment shall be delivered and installed _____ calendar days after receipt of Purchase Order and Notice to Proceed.

6.3. List all Sub-Contractors that will be utilized on this project:

6.4. Describe warranty on equipment and labor (or attach description):

6.5. List any deviations to the required specifications/scope of work:

6.6. Training shall be provided to Boone County staff within _____ days of installation.

6.7. State date that pricing is firm through for the equipment proposed in your proposal response (if longer than the required 90 days): _____.

6.8. **Provide a contact person** who will be responsible for coordinating the efforts and personnel of all parties involved in the response, to include, but not be limited to, oral presentations, demonstrations, site visits and responses to request for clarification, if any. Provide the following:

Name:

Organization:

Address:

E-mail:

Phone Number:

Fax:

6.9. **Identification of Bidders/Offerors:** How were you notified or heard about this bid/proposal?

_____ Newspaper advertisement

_____ Boone County Electronic Bid Notification

_____ other, please list: _____

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