



## BOONE COUNTY, MISSOURI

### Request for Proposal #: 17-18MAY15 – Access to Services Program for the Children’s Services Fund

#### ADDENDUM #1 - Issued March 19, 2015

This addendum is issued in accordance with the RFP Response Page in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror’s *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1) The County received the following questions and is providing a response:

- a. Regarding 3.6. *Funding Available* -- Would you please provide more information about "The Board will consider indirect expenses up to a maximum of 15%. . ." For example, does this mean that if salary/personnel expenses are \$100,000 that non-personnel expenses cannot exceed \$15,000?

**Response: Indirect expenses include up to 15% of salary expenses only. This does not include benefits.**

- b. Regarding 5. *Access to Services Program Concepts Narrative* -- Most of the concepts listed are requested to be covered elsewhere within the RFP except Informed Choice Access. What is More Right Doors?

**Response: Please refer to 3.7.3.2. of the proposal.**

- c. **Narrative, Page Limitation 4.1:** What is the page limitation for the proposals?

**Response: Please be as succinct as possible.**

- d. **Proposal Submission:** May previous submitted proposals (purchase of service and pilot programs) be re-submitted? If so, will those proposals be re-reviewed for consideration and allotted funding?

**Response: No**

- e. **Proposal Clarification 1.5:** What are the main differences between this proposal "Access to Services" and the previous proposals for "purchase of service" and "pilot programs"?

**Response: The Access to Services Program RFP is a targeted RFP specifically looking for a proposal for an Access to Services program. Where as, the Purchase of Service (POS) and the Pilot Programs that Provide Innovative Services (Pilot) programs were open to any statutorily eligible service.**

- f. **Proposal Submission Quantity:** May an organization submit more than one proposal?

**Response: No**

- g. **Match Funding 3.17.1.3** Are there any restrictions to what funding sources will be recognized and considered as eligible for match funding?

**Response: Matching fund opportunities will be evaluated by value added to the program.**

- h. **Collaboration 3.6:** Will there be any preferences towards what agencies, organizations or businesses are ultimately considered strong collaborators? If so, may you please clarify the qualifications used to evaluate if a collaborative agency, organization or business strengthens or weakens a proposal.

**Response: Collaborative opportunities will be evaluated by value added to the program.**

- i. **Partner Benefit Referrals:** May you please clarify what criteria will be used to evaluate partner referrals and the outlined benefits?

**Response: Please clarify your question.**

- j. **Non-conflicted Assessment, Referral, and Case Management 3.7.3.1.:** Is there a criteria that will be used to evaluate the quality of evidence base tools, training and interviewing/engagement strategies. If so may clarification be given on the criteria to be used?

**Response: Evaluation will be based on information provided to the reviewers about the quality of the evidence-based tools, training and interviewing/engagement strategies.**

- k. **Board Representation 3.7.1.1:** May clarification be provided on if board representation requirements suggest organizations should add board members that fall within the classification provided to be eligible for funding to be granted?

**Response: The Access to Service Program must have board representation as indicated in 3.7.1.1.**

- l. **Customer Feedback System 3.7.5.2:** How will customer feedback systems be evaluated are there requirements outlined to clarify what the expectations are an effective system.

**Response: Customer feedback systems will be evaluated based on the information provided in the proposal.**

- m. **Eligibility Criteria:** What is the difference between any "eligibility criteria" that an organization outlines in the proposals, and compliance with statutes in which notes children and families will not be denied service?

**Response: Need more clarification on what statute(s) are being referred to when you write, "...compliance with statutes in which notes children and families will not be denied service?"**

n. What is the definition of a “conflicted party?”

**Response: The entity that provides the Access to Service Program would derive no direct benefit from the referrals made through the Access to Service Program; or there is a system in place that will assure that the best interest of the child, youth, and families are served.**

o. Are any of the priority areas more urgent to them?

**Response: No priority areas are listed in this RFP, please clarify your question.**

p. Under 3.5, what is exactly meant by certified, accredited or licensed for the services for which funds are requested? By whom does the facility have to be certified, accredited or licensed?

**Response: If the program provides a service that requires certification, accreditation, or licensure the provider of the service needs to be certified, accredited, or licensed pursuant to the entity that requires certification, accreditation, or licensure.**

By: Melinda Bobbitt  
Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing

OFFEROR has examined **Addendum #1** to Request for Proposal# *17-18MAY15 – Access to Services Program for the Children’s Services Fund*, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_