



BOONE COUNTY, MISSOURI

**Request for Proposal #: 40-29OCT13
Video Conferencing Solution for Face-To-Face Video Meetings**

ADDENDUM #1 - Issued October 15, 2013

This addendum is issued in accordance with Request for Proposal number 40-29OCT13 requirements and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's proposal response.

Scope of Work for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

The following questions have been received and the County is providing a response as outlined below.

Question 1: Do you have any existing Video conferencing infrastructure or endpoints like MCUs(video bridge), room systems, etc? If yes, is there a need to integrate with the above equipment and if so at what level?

Response: There are not any in place today.

Question 2: How many simultaneous video meetings do you plan to host at any given time and how many participants will be in each of the meetings?

- *Example: if you plan to host a max of 3 meetings with 5 participants in each meeting, then total concurrent video connections are 15?*

Response: Two (2) meetings with five (5) participants each

Question 3: Are you planning to integrate into an existing UC&C environment, if so who's?

Response: Not at this time.

Question 4: Are you looking at Capex or Opex model, or blend of both? (Hosted/Cloud vs. On-premise)

Response: Capex – On Premise

Question 5: Is it important to share PC-based information (i.e.: PowerPoint presentation) during a video call?

Response: Yes

Question 6: What is the desired video resolution? High-Def (HD), DVD quality or Standard-Def (SS)

Response: System should be able to present video resolution to device based on speed and quality of the devices connection. Systems should support a full range of HD to SS.

Question 7: Is streaming and recording a requirement or a nice to have? If recording is required how many consecutive meetings would be recording at one time?

Response: Streaming video meetings to a website (public or private) is not a requirement of the system at this time. Recording video meetings is not a requirement of the system at this time. However, we would like to see these options as possible upgrades with any cost associated if the system can support these functions.

Question 8: During the pre-proposal meeting, will Boone County provide a general layout how the new video conference solution will need to be installed in the conference room space or area?

Response: Solution should be “cart” based and semi mobile. Should be easily moved and stored within the room.

Question 9: Will there be any wiring required with the installation of the new A/V equipment with the video conference solution? If wiring or other cabling is required, does Boone County require union only personnel? Are there any special requirements or restrictions that need to be considered?

Response: No structure wiring should be required as part of this RFP.

Question 10: Will the installation of the new video conferencing and A/V equipment need to be done after hours or can it be accomplished during normal business hours of 8 am to 5 pm?

Response: Can be done during normal business hours of 8:00 a.m. to 5:00 p.m. CST.

Question 11: Is Boone County requesting 24x7 helpdesk support for programming changes associated with the new video conferencing solution? Please clarify your expectations for support.

Response: 24x7 support is not required or expected for programming changes. 24x7 helpdesk for user support is not required, however it can be presented as an optional piece if available. Technical user support from 8:00 a.m. to 5:00 p.m. is expected.

Question 12: Will Boone County allow a demo of another video collaboration solution prior to the bid deadline?

Response: Demonstrations of proposed solutions may be scheduled following close of proposal during the evaluation process at the County’s option and the evaluation committee’s recommendation.

Question 13: Is it a requirement to have 1000 soft client licenses associated with the new video collaboration solution? Would 800 soft client licenses support Boone County’s needs for soft clients?

Response: The number of soft clients is a best effort on our part to estimate the usage. 800 soft clients would be considered as acceptable at this time.

Question 14: Is it a requirement to have up to 100 concurrent endpoint connections with the new video collaboration solution? Would up to 80 concurrent endpoint connections suffice?

Response: Yes

Question 15: If a conference attendee cannot join via video, will Boone County have trunking access available into the video collaboration solution via a PRI or other trunking method?

Response: The proposed solution must have a way of supporting the voice only connections. Boone County currently uses a Centrex Phone System that is hosted offsite.

Question 16: On your voice side, who is your current hardware / software vendor?

Response: CenturyLink hosted Centrex

By: Melinda B. Bobbitt
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Director of Purchasing

OFFEROR has examined copy of Addendum #1 to Request for Proposal # **40-29OCT13 – Video Conferencing Solution for Face-To-Face Video Meetings** receipt of which is hereby acknowledged:

Company Name: _____
Address: _____

Phone Number: _____ Fax Number: _____
E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____