



BOONE COUNTY, MISSOURI

Request for Proposal #: 31-10JUL12 – Online Bill Payment Concentrator Services for the Boone County Collector of Revenue

ADDENDUM #1 - Issued June 19, 2012

This addendum is issued in accordance with the Introduction and General Information of the proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's proposal response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

The County received the following questions and is providing a response.

- 1) Question #1: Who is your current provider and when does your contract expire?

Response: We currently have a one-year agreement with Creative Payment Solutions, Inc. that began on September 8, 2011.

- 2) Question #2: What types of payments make up the 807 payments accepted; ie credit card, pin debit card, or echeck?

Response: The 807 payments referenced in the RFP relate to payments received through an online bill payment concentrator service. The payments were initiated by taxpayers via online banking services provided by their financial institutions.

- 3) Question #3: What Credit Card types do you accept today, ie Visa, Mastercard, American Express, or Discover?

Response: Not applicable to the services outlined in this RFP.

- 4) Question #4: Are you imposing a convenience fee on the payments accepted today?

Response: Not applicable to the services outlined in this RFP.

- a. Is the convenience fee a flat amount or a percentage?

Response: Not applicable to the services outlined in this RFP.

- b. Does Boone County manage the convenience fee or does the current provider manage the

Response: Not applicable to the services outlined in this RFP.

5) Question #5: Are you currently accepting payments on your website?

Response: Yes, but not applicable to the services outlined in this RFP.

6) Question #6: Are you accepting payments at any of your taxing entities physical locations?

Response: No.

7) Question #7: Are you using stand-alone credit card terminals for payment acceptance, if so what is the manufacturer make, model and number of devices?

Response: Not applicable to the services outlined in this RFP.

a. Do you own, rent or lease these devices

Response: Not applicable to the services outlined in this RFP.

8) Question #8: Are you utilizing any payment gateways Virtual Terminals, hosted payment pages or application programming interfaces if so please identify company and gateway name?

Response: No; not for the services described in this RFP.

9) Question #9: Are you utilizing any payment applications, software or middleware for payment processing, if so please provide company name and product name?

Response: We are using in-house developed applications for the processing of tax payments to our tax files.

10) Question #10: Can you elaborate on the services you are requesting and what the service is expected to include ie Invoice and Billing presentment, payment acceptance (types of payments), funding?

Response: Please refer to section 3, Scope of Services, of the RFP #31-10JUL12 for a description of the services we are requesting. We prefer monthly invoicing based on either a transaction fee, or a flat service fee; see section 5.1 of the RFP. Invoice can be sent via email.

By: Melinda Bobbitt
Melinda Bobbitt, CPPB
Director of Purchasing

OFFEROR has examined copy of Addendum #1 to Request for Proposal #31-10JUL12 – **Online Bill Payment Concentrator Services for the Boone County Collector of Revenue**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____