



BOONE COUNTY, MISSOURI
Request for Proposal #: 19-27SEP11 – Records Storage and Management

ADDENDUM #1 - Issued September 15, 2011

This addendum is issued in accordance with the Introduction and General Information in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum **should** be acknowledged and submitted with Offeror's *Response Page*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

The County received the following question and is providing a response below:

- 1) **Question:** Regarding sections 5.2 and 5.17, is re-boxing necessary, or just re-labeling unless there is carton damage?

Response: The files are in existing boxes that were provided by our current Contractor. Re-labeling will be required by the next awarded Contractor and re-boxing only if required by the awarded contractor or if there is carton damage.

By: Melinda Bobbitt
Melinda Bobbitt, CPPB
Director of Purchasing

OFFEROR has examined copy of Addendum #1 to Request for Proposal # 19-27SEP11 – **Records Storage and Management**, receipt of which is hereby acknowledged:

Company Name: _____
Address: _____

Phone Number: _____ Fax Number: _____
E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____