



**BOONE COUNTY, MISSOURI**  
**Request for Proposal #: 18-14JUN11 – Worker’s Compensation and Employer’s**  
**Liability Excess Insurance Coverage – Self Insured Public Entity**

**ADDENDUM #1 - Issued June 2, 2011**

This addendum is issued in accordance with the Introduction and General Information in the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal Documents. Offerors are reminded that receipt of this addendum **should** be acknowledged and submitted with Offeror’s *Response Page*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

The County received the following question and is providing a response below:

- 1) **Question:** The following information is needed regarding employee concentration that the reinsurers require as a result of the aftermath of 9-11.

**Number of employees in each building:**

**Response:** The annual report to State that was included in the Request for Proposal lists the number of employees per facility for 12/31/2010. The County has added a handwritten update to this (attached) to reflect sheriff employees moving from their office to the annex in April 2011.

**Number of shifts of employees in each building:**

**Response:** All have one (1) shift except the Sheriff and Jail located at 2121 County Drive. The Sheriff and jail run multiple shifts: 24/7; 12/12; and some 8/8/8. Currently there is only one (1) shift at the Sheriff annex, 2111 County Drive.

**Location address of each employee occupied building; Floors occupied of each building and Number of stories of each building:**

**Response:** 801 E Walnut: 3 floors occupied - 3 stories  
701 E Walnut: 4 floors occupied - 5 levels on 1989/2008 addition  
2121 County Dr: 1 floor occupied - 2 levels  
5155 HWY 63 South: 1 floor occupied. Also has attic that has had occupants in past.  
601 E Walnut: 2 floors occupied -3 levels  
607 E Ash: 2 floors occupied - 2 levels  
2111 County Dr: 1 floor occupied - 2 levels

**Note:**

No facility has in excess of 200 employees.

It should be noted that reports for years submitted prior to 2010 may erroneously contain locations that have juvenile employees who are on the state workers compensation policy.

By: Melinda Bobbitt  
**Melinda Bobbitt, CPPB**  
**Director of Purchasing**

OFFEROR has examined copy of Addendum #1 to Request for Proposal # 18-14JUN11 – **Worker’s Compensation and Employer’s Liability Excess Insurance Coverage – Self Insured Public Entity**, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_



MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
 Division of Workers' Compensation  
 JEFFERSON CITY, MISSOURI

**Self-Insurer's Payroll Report**

For the Month of DECEMBER 2010

Name COUNTY OF BOONE

Address (Principal office) 801 E WALNUT RM 236 COLUMBIA MO 65201  
No Street City State Zip

Nature of Business COUNTY GOVERNMENT

**PART I**

**PART II**

Give location of factories, offices, or other working places in MISSOURI and number of employees in each place.	
Address	No. of Employees
801 E WALNUT COLUMBIA MO 65201	109
701 E WALNUT COLUMBIA MO 65201	94
2121 COUNTY DR COLUMBIA MO 65202	<del>144</del> 131
515 <sup>6</sup> HWY 63 S COLUMBIA MO	82
601 E WALNUT COLUMBIA MO	22
607 E ASH COLUMBIA MO	9
<i>New</i> 2111 County Drive Columbia 65202	13
Total .....	460

CLASSIFICATIONS AND PAYROLL IN MISSOURI			
Classification Code Description	Class Code	Average Number of Employees	Wages Received Monthly by Each Class of Employee
(Example) Clerical	8810	200	\$2,912,000
STREET OR ROAD CONSTRUCTION	5506	64	\$153,286.14
POLICE OFFICERS	7720	144	\$450,763.59
AUTO REPAIR	8391	3	\$11,000.24
ARCHITECT OR ENGINEER	8601	34	\$99,465.64
CLERICAL OFFICE	8810	145	\$427,549.01
ATTORNEY - ALL EMPLOYEES	8820	55	\$174,416.23
PUBLIC HEALTH NURSE	8835	4	\$15,125.88
BUILDING NOC	9015	13	\$32,596.85
RESTAURANT NOC	9082	5	\$10,344.25
MUNICIPAL TWP COUNTY NOC	9410	13	\$47,778.27
Total .....			\$1,422,326.10

ONLY LOCATIONS REPORTED TO THE DIVISION ARE APPROVED SELF-INSURED LOCATIONS.

*Wiley*  
 \_\_\_\_\_  
(Name of Person Making Report)  
*Boone County Clerk*  
 \_\_\_\_\_  
(Title or Position)