



Boone County Purchasing
601 E. Walnut, Room 208
Columbia, MO 65201

Request for Bid (RFB)

Tyson Boldan, Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: tboldan@boonecountymmo.org

Bid Data

Bid Number: **22-06MAY08**
Commodity Title: **Law Enforcement Equipment Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **TUESDAY, May 06, 2008**
Time: **1:30 P.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, Room 208
Columbia, MO 65201**
Directions: **The Johnson Building is located on the Northeast corner at 6th Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.**

Bid Opening

Day / Date: **TUESDAY, May 06, 2008**
Time: **1:30 P.M. C.S.T.**
Location / Address: **Boone County Johnson Building Conference Room
601 E. Walnut, Room 213
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business/s entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
 - 1.3. **Bid Clarification** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **Award** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the goods and/or services can be obtained from cooperative MMPPC or other governmental contracts under more favorable terms.
 - 1.5. **Contract Execution** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents

comprising this Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **Compliance With Standard Terms and Conditions** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. **Primary Specifications**

- 2.1. **Items To Be Provided** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Law Enforcement Equipment** as specified herein.
- 2.1.1. **Quantity** -All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase law enforcement equipment from other vendors when the County deems the purchase necessary.
- 2.2. **Contract Duration** - The contract shall be effective from Date of Award through May31, 2009. This contract is subject to renew annually for two (2) additional one (1) year periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **Contract Extension** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **Contract Documents** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **Pricing** - All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.5.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.6. **Replacement Of Damaged Product**- The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.7. **Minimum Order Quantity**- The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.8. **Products Availability And Limitations**- The contractor shall agree to provide law enforcement equipment on an as needed, if needed basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.9. **Billing And Payments**- Invoices shall be submitted to the Boone County Sheriff's Department at the following address: 2121 County Drive, Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.10. **Return Of Goods**- County may cancel any purchase at any time for a full credit.
- 2.11. **Product Substitutions**- Due to standardization requirements at the Boone County Sheriff

Department, Bidders shall bid as specified herein. For items listed no substitutions will be considered unless otherwise specified. Items for which substitutions will be considered will be specified with the words, or equal/equivalent, in reference to an item or brand substitution that is equal in function and ability to the specific item listed, as well all items for which substitutions will be considered. Bidders proposing to furnish items other than specified must submit complete descriptive literature with each substitute item bid. Bids received without descriptive literature are subject to rejection.

- 2.12. **Award** – The County’s preference is to award to one (1) single vendor, however, if it is more cost effective to award by group, the County may choose to award to multiple vendors. Award(s) will be made based on best overall value for the County.
- 2.13. **Samples** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.14. **Designee** – Boone County Sheriff’s Department, 2121 County Drive, Columbia, MO 65202.
- 2.15. **Bid Clarification** - Any questions or clarifications concerning bid documents should be addressed to Tyson Boldan, Buyer, 601 E. Walnut, Room 209, Columbia, Missouri 65201. Telephone (573) 886-4392 Fax (573) 886-4390, E-mail: tboldan@boonecountymo.org.

3. Response Presentation and Review

- 3.1. **Response Content** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **Submittal Of Responses** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **Bid Opening** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **Response Clarification** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **Evaluation Process** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.

4. Response Form

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. Federal Tax ID: _____
- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

PRICING				
4.7. LEATHER ACCESSORIES				
Item #	Product Description	Unit Price	Qty	Extended Price
4.7.1.	Duty Belt Safariland #94 -Clarino finish -Double lined full length hook lining Velcro. Model # _____	\$ _____	35	\$ _____
4.7.2.	Underbelt Safariland #99 -Plain leather finish velcro underbelt with full length soft pile to mate with the outer belt lining. - Clarino finish Model # _____	\$ _____	35	\$ _____
4.7.3.	Hand Cuff Case Safariland 90V -Clarino Finish -Velcro Closure Model # _____	\$ _____	10	\$ _____
4.7.4.	Security Holster Safariland SS3 -Clarino Finish -Models that MUST be available: Glock Models 17, 19, 21, 22, or 23 - Sig Saur P226 - Beretta 92F or 92C - Smith and Wesson 469, 686 and 669. Model # _____	\$ _____	10	\$ _____
4.7.5.	Taser Cartridge "Dump Pouch" -Double Over/Under Black Hardware -Stallion DTC3 Model # _____	\$ _____		\$ _____

4.7.6.	Taser Holster -With Tek-lok adapter, Right and Left Hand -Blade Tech X26 Model # _____			
Item #	Product Description	Unit Price	Qty	Extended Price
4.7.7.	Magazine Holders Safariland #77-83-9HS -Clarino Finish -Side by side with velcro fasteners. -Models that MUST be available: Glock Models 17, 19, 21, 22, or 23. Model # _____	\$ _____	15	\$ _____
4.7.8.	Ammo Pouches -Clarino Finish. -Velcro Fasteners -Models that MUST be available: Smith & Wesson Model 686. Model # _____	\$ _____	5	\$ _____
4.7.9.	Glove Pouches Safariland 33 -Velcro closure -Clarino Finish Model # _____	\$ _____	5	\$ _____
4.7.10.	Cuff Cases –Gould & Goodrich H597 -Double Cuff Case -Velcro closure -Clarino Finish Model # _____	\$ _____	10	\$ _____
4.7.11.	Cuff Cases –Gould & Goodrich H607 -Single Cuff Case -Velcro closure -Clarino Finish Model # _____	\$ _____	5	\$ _____
4.7.12.	Mace Holder Gould & Goodrich Open top Carrier #H549 -Clarino Finish -Sizes IV Model # _____	\$ _____	5	\$ _____
4.7.13.	PPCT Collapsible Baton Holder Gould & Goodrich #H550 - for 21" baton -open top carrier -Clarino Finish Model # _____	\$ _____	10	\$ _____
4.7.14.	TOTAL FOR SECTION 4.7.			\$ _____

4.8.	MISCELLANEOUS EQUIPMENT	Unit Price	Qty	Extended Price
4.8.1.	Pepper Spray – Saber Defense 51H2030 10% Oleoresin Capsicum series or equivalent -Saber MK-4 Product Name _____ Product Number _____	\$ _____	25	\$ _____
4.8.2.	Pepper Spray – Saber Defense 51H2030 10% Oleoresin Capsicum series or equivalent -Saber MK-6 Product Name _____ Product Number _____	\$ _____	25	\$ _____
4.8.3.	Pepper Spray – Saber Defense 51H2030 10% Oleoresin Capsicum series or equivalent -Saber MK-9 Product Name _____ Product Number _____	\$ _____	3	\$ _____
4.8.4.	21" ASP Expandable Batons F21B Model # _____	\$ _____	10	\$ _____
4.8.5.	Handcuffs Smith and Wesson Model #100 -Double locking mechanism. -All Steel -2 Keys per set MUST be provided Model # _____	\$ _____	15	\$ _____
4.8.6.	Leg Irons Smith and Wesson Model #1900 - Double locking mechanism - Oversized cuff to fit ankles - 14" chain - Heavy steel with nickel finish - 2 Keys per set MUST be provided Model # _____	\$ _____	15	\$ _____
4.8.7.	Belly Chain Smith and Wesson Model #1800 - Nickel - Double Lock Capability - 27 oz. 10.9 " circumference - Comes with hand cuff - 2 Keys per set MUST be provided Model # _____	\$ _____	15	\$ _____
4.8.8.	Radio Holders Porta Clip Model #MCATT -Models that MUST be available include Motorola Portable Radio models Radius, XTS2500, PR1500, and Visar. (RC022) Product Name _____ Product Number _____	\$ _____	25	\$ _____

Item #	Product Description	Unit Price	Qty	Extended Price
4.8.9.	Rechargeable Magcharger Flashlight: Mag-Lite Magcharger -30,000 candle power adjustable beam. -Constructed of aircraft aluminum. -Unit must be direct wired. -DC ONLY Product Name _____ Product Number _____	\$ _____	15	\$ _____
4.8.10.	Rechargeable Magcharger Flashlight: Mag-Lite Magcharger -30,000 candle power adjustable beam. -Constructed of aircraft aluminum. -Unit must be direct wired. -AC/DC Product Name _____ Product Number _____	\$ _____	15	\$ _____
4.8.11.	Magcharger Replacement Charger Sleeve Product Name _____ Product Number _____	\$ _____	Each	
4.8.12.	Magcharger Replacement Halogen Lamp Product Name _____ Product Number _____	\$ _____	Each	
4.8.13.	Magcharger Replacement Lens Product Name _____ Product Number _____	\$ _____	Each	
4.8.14.	Magcharger Replacement Lamp Module Product Name _____ Product Number _____	\$ _____	Each	
4.8.15.	Magcharger Replacement Battery Stick Product Name _____ Product Number _____	\$ _____	Each	
4.8.16.	Cyalume Lightstick Flares -Hi-intensity 30 minute flares. -Identify Quantity per Case - _____ Product Name _____ Product Number _____	\$ _____	Case	
4.8.17.	Cyalume Lightstick Flares -12 Hour flares. -Identify Quantity per Case - _____ Product Name _____ Product Number _____	\$ _____	Case	
4.8.18.	Latent Finger Print Kit: Sirchie Search II Kit or Equivalent: #177L. Product Name _____ Product Number _____	\$ _____	6	\$ _____

Item #	Product Description	Unit Price	Qty	Extended Price
4.8.19.	Riot Helmet by American Body Armor -High impact resistant polycarbonate shell of RT-1006 and have a reinforced neck protector. -Molded visor to allow maximum peripheral vision with added face and eye protection against flammable liquids and acids. -Mask to accommodate a gas mask. -Lower neck coverage. -Three helmet aerators for maximum ventilation. -Permanent molded face shield with positive face lock up of down. -Helmet cannot weigh more than 2lb-10oz.	\$ _____	8	\$ _____
4.8.20.	Streamlight Flashlight with Charger: Stinger or Equal -Unit must be direct wired. (FL125) -12 VOLT ONLY Product Name _____ Product Number _____	\$ _____	10	\$ _____
4.8.21.	Streamlight Flashlight with Charger: Stinger or Equal -Unit must be direct wired. -AC/DC Product Name _____ Product Number _____	\$ _____	10	\$ _____
4.8.22.	Stinger or Equal Replacement Charger Product Name _____ Product Number _____	\$ _____	Each	
4.8.23.	Stinger or Equal Replacement Battery Stick Product Name _____ Product Number _____	\$ _____	Each	
4.8.24.	Stinger or Equal Replacement Bulb Product Name _____ Product Number _____	\$ _____	Each	
4.8.25.	Stinger or Equal Replacement Lens Product Name _____ Product Number _____	\$ _____	Each	
4.8.26.	Stinger or Equal Replacement Lamp Module Product Name _____ Product Number _____	\$ _____	Each	
4.8.27.	First Aid Kit (50 Person 1st Aid Kit) Product Name _____ Product Number _____	\$ _____	5	\$ _____
4.8.28.	Rolotape – Rolotape or equivalent MM30 Rolotape Make by CST/Berger Inc. Product Name _____ Product Number _____	\$ _____	5	\$ _____

4.8.29.	One Line Nameplate -1/2" Height -Polished Gold -20 Spaves Per Line -Black Lettering -Clutch Back Product Name _____ Product Number _____			
4.8.30.	Engraved 1/2" Nametag -Clutch Back -Belt Keepers -Gould + Goodn'ch H142			
4.8.31.	TOTAL FOR SECTION 4.8.			\$ _____
4.9.	MISCELLANEOUS UNIFORM EQUIPMENT	Unit Price	Qty	Extended Price
4.9.1.	Collar Brass Blackington #7/HG or Better -State seal with clutch back fastener. -Hi-glo finish.	\$ _____	20	\$ _____
4.9.2.	Badges Blackington #748 or Better -Hard stoned enamel seal and hard flowed enamel lettering with safety catch. -Hi-glo 7 point badge with full color.	\$ _____	10	\$ _____
4.9.3.	Wallet Badge Blackington #748 or Better -Hard stoned enamel seal and hard flowed enamel lettering with safety catch. -Hi-glo 7 point badge with full color.	\$ _____	10	\$ _____
4.9.4.	Hat Badge Blackington A2687W or Better.	\$ _____	10	\$ _____
4.9.5.	Whistle Chains Gemsco #00264100 or Better.	\$ _____	36	\$ _____
4.9.6.	Nylon Hand Cuff Case Uncle Mike's Lot #8835-1 -Velcro Closure	\$ _____	20	\$ _____
4.9.7.	TOTAL FOR SECTION 4.9.			\$ _____
4.10.	RADIO ACCESSORIES – Batteries must be - Motorola Brand for Radio Models HT1000, PR1500, XTS2500, and VISAR			
4.10.1.	Battery: Item NTN7143C for Motorola HT1000	\$ _____	50	\$ _____
4.10.2.	Battery: Item NTN9857B for Motorola PR1500	\$ _____	12	\$ _____
4.10.3.	Battery: Item NTN7394B for Motorola VISAR	\$ _____	5	\$ _____
4.10.4.	Battery: Item NTN5447B for Motorola MT1000	\$ _____	15	\$ _____
4.10.5.	TOTAL FOR SECTION 4.10.			\$ _____
4.11.	VEHICLE ACCESSORIES - Any accessories in this section requiring mounting brackets and hardware must be bid to include these items.	Unit Price	Qty	Extended Price
4.11.1.	Dash Laser Lights – Code 3 dash laser lights for police vehicles with red light and mirror. Model #660 FCR.	\$ _____	4	\$ _____

	Product Name _____ Product Number _____			
4.11.2.	Low Profile Speaker – 100 WATT low profile, concealable speaker. Product Name _____ Product Number _____	\$ _____	10	\$ _____
4.11.3.	Able 2 Switch Control Box - Must control up to six lighting functions. Product Name _____ Product Number _____	\$ _____	6	\$ _____
4.11.4.	Radio Rack Bracket System No holes bored base bracket system Product Name _____ Product Number _____	\$ _____	4	\$ _____
4.11.5.	Setina Security Partition - To fit Ford Crown Victoria 10S Split Bench with Side Panels. Unit to be shipped with all required mounting hardware. Product Name _____ Product Number _____	\$ _____	5	\$ _____
4.11.6.	Shotgun Rack - Pro-Gard Gun Rack Universal mount or equivalent - Include mounting hardware, gun lock and timer. Product Name _____ Product Number _____	\$ _____	4	\$ _____
4.11.7.	TOTAL FOR SECTION 4.11.			\$ _____

4.12. Maximum Percentage Increase for each potential renewal period:

_____ % 1st Renewal Period

_____ % 2nd Renewal Period

4.14. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

b

4.15. Delivery ARO: _____

4.13. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

4.13.1. Authorized Representative (Sign By Hand):

4.13.2. Type or Print Signed Name:

4.13.3. Today's Date: _____



Standard Terms and Conditions

Boone County Purchasing
601 E. Walnut, Room 209
Columbia, MO 65201

Tyson Boldan, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Quotation and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the quotation and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
13. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.



"No Bid" Response Form

Boone County Purchasing
601 E. Walnut, Room 209
Columbia, MO 65201

Tyson Boldan, Buyer
(573) 886-4392 – Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 22-06MAY08 – Law Enforcement Equipment Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

