

**CONTRACT DOCUMENTS  
BOONE COUNTY, MISSOURI  
REQUEST FOR PROPOSAL #: 04-28FEB06 – Meal Service for Boone County**

**ADDENDUM #1**  
**(Issued February 14, 2006)**

This addendum is issued in accordance with the Instructions and General Conditions of Bidding and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bidder's *Response Form*.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

**BID DOCUMENTS:**

1. Add to paragraph 3.3.1.1. the following:

Invoices shall be submitted to each individual County office. Payment will be made within 30 days from receipt of an accurate invoice. Contractor shall provide **each department** with invoices and statements of account on a monthly basis noting any amounts and invoices past due.

Contractor shall give a receipt to the Boone County "diner" for both delivered meals and dining in restaurant meals. Contractor shall retain a receipt to attach to monthly invoice. Contractor should request "diner" to sign receipt and list case number, inmate name or any other word that describes the case.

2. Add to paragraph 3.3.1.6., the following:

All expenses/costs, including gratuities, shall be included in the firm, fixed meal menu prices created for Boone County.

3. Add paragraph: 3.3.1.4. Boone County does not require reservations, but frequently we will call ahead to inform restaurant of anticipated "diners".

By: \_\_\_\_\_

*Melinda Bobbitt*  
**Melinda Bobbitt, CPPB**  
**Director of Purchasing**

BIDDER has examined copy of Addendum #1 to Bid Number 04-28FEB06 – Meal Service for Boone County, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_