

**CONTRACT DOCUMENTS
BOONE COUNTY, MISSOURI
BID NO: 33-15NOV05 Vehicle Preventative Maintenance Term & Supply**

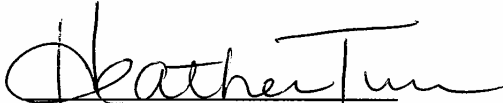
ADDENDUM #1
(Issued October 25, 2005)

This addendum is issued in accordance with the Introduction and General Conditions of Bidding and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

BID DOCUMENTS:

1. **Section 2.6.1. has been revised as follows:** Change engine oil per manufacturer's suggested type and weight of oil. Typical weights used are 5W30, 10W30, and/or 5W20.
2. **Revise Section 4 as follows:** Section 4. Response Form has been replaced as attached. Please disregard the original Response Form.

By: 
Heather Turner, CPPB
Buyer, Purchasing

BIDDER has examined copy of Addendum #1 to Bid Number *33-15NOV05 Vehicle Preventative Maintenance Term & Supply*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

4. **Response Form**

Company Name: _____

4.1. Address: _____

4.2. City/Zip: _____

4.3. Phone Number: _____

4.4. Fax Number: _____

4.5. Federal Tax ID: _____

4.6. _____

- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

4.7. **PRICING**

	DESCRIPTION	Original Contract Period	1 st Renewal Period	2 nd Renewal Period
4.7.1.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W30	\$ _____	\$ _____	\$ _____
4.7.2.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 10W30	\$ _____	\$ _____	\$ _____
4.7.3.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W20	\$ _____	\$ _____	\$ _____

4.8. **MISCELLANEOUS INFORMATION**

4.8.1. List the address/addresses of all locations where service will be provided:

- 4.8.2. Are Appointments necessary?
- 4.8.3. If YES, how far in advance must an appointment be scheduled?
- 4.8.4. If NO, what is the average wait from time of delivery to the beginning of actual servicing?
- 4.8.5. What is the average amount of time to perform all service functions required?
- 4.8.6. Does your firm provide this type of service to other large customers on a term and supply type contract?
- 4.8.7. If YES, please provide the company name, address, telephone number and the name of the company representative who is familiar with the contract and the services you provide.

4.8.8. What are your business hours?

4.8.9. Are there circumstances that may cause your business to close early?

4.8.10. If yes, please provide a detailed description of the circumstances for which your business would close.

4.8.11. Supplies/products used in this contract shall be as follows, and if substituted, shall be approved by the department. Please list the products your firm will use under this contract.

4.8.12. 5W30 Oil - _____

4.8.13. 10W30 Oil - _____

4.8.14. 5W20 Oil - _____

4.8.15. Transmission Fluid - _____

4.8.16. Differential Fluid - _____

4.8.17. Power Steering Fluid - _____

4.8.18. Master Cylinder Fluid - _____

4.8.19. Cooling System Fluid - _____

4.8.20. Battery Fluid - _____

4.9. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

Authorized Representative (Sign By Hand):

4.9.1. _____

Type or Print Signed Name:

4.9.2. _____

4.9.3. Today's Date: _____

Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

4.10. _____ Yes _____ No