

ADDENDUM ONE
Bid Number 01-08JAN04
Phase III Interior Renovations for the South Facility Maintenance Building
Boone County, Missouri

Bidders are hereby informed of the following clarifications and/or modifications to be made in the plans and project manual for the above referenced project.

1. **Project Manual, Section 1.03, Item B.3.**
Add: "The cost of the building permit shall be zero dollars (\$0.00)."
2. **Project Manual, Section 1.03, Item F.1.**
Add:
 - a. "Contractor shall remove and relocate all existing work stations, furnishings, files, equipment, etc. necessary for installation of new carpeting."
 - b. "Contractor shall furnish and install rough-in for computer, data, telephone and security systems consisting of ¾" empty conduit stubbed from empty j-box to above lay-in ceiling. Contractor shall coordinate rough-in for computer, data, telephone, intercom and security with the Owner's system vendors."
 - c. "Contractor shall coordinate exact locations of electrical, telephone, data & computer rough-in with the Owner's office workstation vendor."
3. **Drawings, Sheet A1, Hardware Schedule.**
Clarification:
 - a. "Furnish and install Best passage set #93K7N14D626 for Door #16 instead of Rockwood #73 and #111 push & pulls."
 - b. "Furnish and install Hager hinge #BB1279 instead of #BB1191 on doors in Hardware Groups A, B, C & D."
 - c. "Furnish and install LCN closer #4041 Alum instead of #4113 on doors in Hardware Groups A, B, C & D."
 - d. "Furnish and install kickplates with US32D instead of US18 on doors in Hardware Groups A, B, C & D."
4. **Drawings, Floor Plan, B/A1.**
Add: "Furnish and install two L4"x4"x5/16" lintel angles, minimum bearing 8" on each end, in the new opening adjacent to door #18 between Work Area 114 and Work Area 117."
5. **Drawings, First Floor Demolition Plan, Detail A/A1.**
Add: "Remove existing fire shutter above double door #14."
6. **Drawings, Floor Plan, B/A1.**
Clarification: "*New wall in Work Area #117 shall be erected to the underside of the existing ceiling grid.*"
7. **Drawings, Floor Plan, A/A1.**
Clarification: "Remove existing 2x4 lay-in ceiling tile within the double hatched within Work Area 117, Files 120, Office 121, Office 122 and Corridor 122A."
8. **Drawings, Sheet A1, Room Finish Schedule.**
Add: "Paint the south and east sides of the new wall in Files 120. Paint the west wall of Files 120."
9. **Drawings, Floor Plan, B/A1**
Substitution: "*Remove existing H.M. door and frame in opening #15. Install new painted 3 hr. rated wall (8" concrete block, 7/8" furring channels and 5/8" type 'C' gypsum board), U.L. Design No. 912, in the old door opening.*"

10. **Drawings, Sheet A1, Hardware Schedule.**

Add: "Furnish and install National Guard weatherstripping #141PA on the head and jambs and National Guard door bottom sweep #607A."

Submit the Acknowledgement of Addendum One with your response to the above referenced bid or in a separate envelope clearly marked **Bid Number – 01-08JAN04– Phase III Interior Renovations for the South Facility Maintenance Building**, if your response has already been returned. Additional copies of the bid documents may be obtained from the Purchasing Office, 601 E. Walnut, Room 209, Columbia, MO 65201, (573) 886-4392. **Bid responses must be sent to the Boone County Purchasing Department, Boone County Johnson Building, 601 E. Walnut, Room 209, Columbia, MO 65201.** Responses are due in the Purchasing Department no later than 1:15 p.m. on January 8, 2004.

By: _____
Marlene Ridgway
Buyer

ACKNOWLEDGEMENT ADDENDUM ONE
Bid Number 01-08JAN04
Phase III Interior Renovations for the South Facility Maintenance Building
Boone County, Missouri

I acknowledge that I received Addendum One to Bid Number 01-08JAN04

Signature of Authorized Representative

Date

Name of Authorized Representative

Company Name

Submit this acknowledgment of addendum receipt with the bid reply sheet or in an envelope clearly marked with the bid number if the bid reply sheet has already been returned.



December 20, 2003

PRE-BID MEETING MINUTES

Phase III Interior Renovation
 Boone County Public Works
 South Facility Maintenance Building
 5551 Highway 63 South
 Columbia, MO 65201
 Bid Number 01-08JAN04

OWNER: Boone County Commission
 Boone County Government Building, Suite 245
 801 E. Walnut Street
 Columbia, MO 65201

A. Attending the December 18, 2003 Pre-Bid Meeting were:

NAME	COMPANY	PHONE #	FAX #	E-Mail
1. David Nichols	Mgr., B.C. Design & Constr.	573-449-8515	573-449-1602	dnichols@boonecountymo.org
2. David Bauer	Mgr., B.C. Design & Constr.	573-449-8515	573-449-1602	dbauer@boonecountymo.org
3. Marlene Ridgway	Purchasing Dir., B.C.	573-886-4392	573-886-4390	mrldgway@boonecountymo.org
4. Don Mitzel	Mitzel + Scroggs Architects	573-449-0951	573-449-0921	dmitzel@mitzel-arch.com
5. Stuart Scroggs	Mitzel + Scroggs Architects	573-449-0951	573-449-0921	sscroggs@mitzel-arch.com
6. Tim Kiesling	United HRB	573-635-9155	573-636-6748	
7. Terry Berendzen	Frank & Frank Contracting	573-635-4481	573-659-4422	
8. Jackson Beck	GBH Builders Inc.	573-893-3633	573-893-5847	
9. John Wuiff	Huebert Builders	573-449-4446	573-442-1032	
10. Lisa Johnson	Little Dixie Construction	573-449-7200	573-449-7300	
11. Jim Campbell	Modern Interiors	573-634-2260	573-635-3226	

B. Bids must be received no later than 1:15 p.m. CDT, Thursday, January 8, 2004 at the Boone County Purchasing Office in the Boone County Johnson Building, Room 209, 601 E. Walnut St., Columbia MO 65201. Bids will be publicly opened and read aloud at 1:30 p.m. CDT, Thursday, January 8, 2004, in the Boone County Commission Chambers, Roger E. Wilson Government Center, 801 E. Walnut St., Columbia MO 65201.

C. The project is publicly bid and Prevailing wage rates are required (enclosed in the specification).

D. 5% bid bond is required.

E. Bidders must complete and submit the Bid Response form, Statement of Bidders Qualifications, Form of Non-Collusive Affidavit and the Bid Bond. Blank copies were furnished loose with each project manual.

F. Completion time is ninety (90) consecutive calendar days from dated notice to proceed.

G. There are three additive alternates:

1. Alternative No. 1: Furnish and install all labor and material necessary to trench and remove the existing concrete floor slab, install new trench drain, concrete storm sewer and connect to existing storm watch basin.

H. Unit Prices: none.

I. Please note the Sales/Use Tax Exemption, page 14, of the General Project Requirements.

J. Request for material substitutions must be received in writing by Friday, January 2, 2004 for inclusion on the final addendum.

K. No bids shall be withdrawn for a period of 60 days.

- L. Liquidated damages of \$100.00 per day ARE a part of this contract.
- M. Communication Channel:
1. The Owners= representatives for this project shall be the Architect, Dave Nichols, Manager of Boone County Design & Construction, and David Mink, Director of Boone County Public Works. David Bauer will be the Owner's representative on a daily basis.
 2. Owners= Personnel: Distribution of Bidding Documents is done by the Boone County Purchasing Department. John Patton, Attorney for Boone County, will prepare the Construction Agreement between the Owner and the Contractor.
 3. Mitzel + Scroggs Architects representative is Stuart Scroggs.
- N. Boone County Planning Department has approved the plans for building permit approval.
- O. Pending Items for Addenda No. 1:
1. Miscellaneous hardware items, i.e., Best passage set for Door #16 instead of push & pulls, hinge #BB1279 instead of #BB1191, LCN closer #4041 instead of #4113 and kickplate finish US32D instead of US18.
 2. Remove existing fire shutter above double door #14.
 3. Call out lintel size for new opening adjacent to door #18.
 4. New wall in Work Area #117 shall go to underside of existing ceiling grid.
 5. Contractor shall remove and relocate all existing work stations, furnishings, files, equipment, etc. necessary for installation of new carpeting.
 6. Remove existing door and frame in opening #15 and patch with new block/gyp. 3 hr. rated wall.
 7. Building permit cost.
 8. Any items arising out of this meeting and on or before January 2, 2003 including these meeting minutes will be included by Addendum.
- P. Contractors may tour the building after this meeting by calling 449-8515 to schedule a visit. All visitors must register at the front desk.
- Q. Refer to the Insurance Requirements as per General Requirements, page 10.
- R. The following will be done by Boone County separate and not included in this contract:
1. Building computer, data, telephone and security system shall be installed by the Owner's building security system vendor. Complete rough-in for computer, data, telephone and security systems shall be included in the Base Bid.
 2. Furnish and install new office furnishings, workstations, desks, chairs, tables, etc. will be installed by Inside the Lines.
- S. Meeting Notes:
1. The existing vinyl tile will be tested for asbestos.
- T. The scope of the project was discussed and the meeting concluded with a tour of the project.