

**CONTRACT DOCUMENT
BOONE COUNTY, MISSOURI
Pre- Printed Envelopes
Bid Number 65-14OCT03**

ADDENDUM # 2

This addendum is issued in accordance with the Instructions to Bidders and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bidder's Response Form as instructed for this format of bidding.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

CHANGE Section 2.1.1.1. on page 3 from 125,000 to 175,000

CHANGE Section 2.1.1.5. on page 3 from 50,000 to 95,000

ADD Section 2.1.1.6. to page 3 of bid to read:

50,000 - #10 Blue Window Envelopes – 24 lb. single-sided with return address, county seal and additional text for Boone County Collector.

REPLACE Response Pages 6 and 7 of bid with the attached Response Pages.

By: _____
Marlene Ridgway
Buyer

BIDDER has examined the copy of Addendum #2 to Bid Number 65-14OCT03 – Pre-Printed Envelopes, receipt of which is hereby acknowledged.

Signature of Authorized Representative

Date

Name of Authorized Representative

Company Name

Submit this acknowledgment of addendum receipt with the bid reply sheet or in an envelope clearly marked with the bid number if the bid reply sheet has already been returned.

4. **Response Form** - Submit **three (3) complete copies** of your Response in a single sealed envelope, **clearly marked on the outside, left corner** with your company name and return address, the proposal number and the due date and time.

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. Federal Tax ID: _____

4.7. Pricing

Description	# of Cases (2,500 per case)	Unit Price	Extended Price
4.7.1. #10 White Window Envelopes for the Boone County Collector Single Sided Print Color - White	70	\$ _____	\$ _____
4.7.2. #10 White Window Envelopes for the Boone County Assessor Single Sided Print Color - White	40	\$ _____	\$ _____
4.7.3. #10 White Regular Envelopes for the Boone County Collector Single Sided Print Color - White	2	\$ _____	\$ _____
4.7.4. #9 Light Green Envelopes for the Boone County Assessor Single Sided Print Color - Light Green	30	\$ _____	\$ _____
4.7.5. #9 Yellow Envelopes for the Boone County Collector Double Sided Print Color - Yellow	38	\$ _____	\$ _____
4.7.6. #10 Blue Window Envelopes for the Boone County Collector Single Sided Print Color - Blue	20	\$ _____	\$ _____
4.7.7. GRAND TOTAL			\$ _____

4. Response Form (Cont.)

4.8. **Delivery After Receipt of Order:** _____

4.9. **Maximum Renewal Increase for 2nd Year:** _____% **3rd Year:** _____%

4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid, which has been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.10.1. Authorized Representative (Sign By Hand):

4.10.2. Type or Print Signed Name:

4.10.3. Today's Date: _____