

**CONTRACT DOCUMENT  
BOONE COUNTY, MISSOURI  
Pre- Printed Envelopes  
Bid Number 65-14OCT03**

**ADDENDUM # 1**

This addendum is issued in accordance with the Instructions to Bidders and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bidder's Response Form as instructed for this format of bidding.

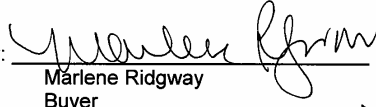
Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

**Add to Section 2**

**2.4.2. In preparation of delivery, vendor shall be responsible for identifying contents of each case with sample envelope secured to the outside of the case.**

**Add to Section 4.**

**Maximum Renewal Increase for 2<sup>nd</sup> Year \_\_\_\_\_ % 3<sup>rd</sup> Year \_\_\_\_\_ %**

By:   
Marlene Ridgway  
Buyer

BIDDER has examined the copy of Addendum #1 to Bid Number 65-14OCT03 – Pre-Printed Envelopes, receipt of which is hereby acknowledged.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Company Name

Submit this acknowledgment of addendum receipt with the bid reply sheet or in an envelope clearly marked with the bid number if the bid reply sheet has already been returned.