

Circuit Court of Missouri

Thirteenth Judicial Circuit



JOB DESCRIPTION

Position: Art Instructor State County
Department: Juvenile Justice Center
Reports to: Superintendent
Position Status: Part-Time **Exemption Status:** Non-Exempt
Salary Range: \$18.50 hourly **Last Revised:** 09/24/2018

Definition of Work:

Responsible for providing instruction and assistance in various art mediums. Responsible for submitting orders for art supplies and maintenance of art room. Must be proficient in running equipment, such as kiln and pottery wheel. Approximately 10 hours per week, Monday through Friday.

Physical Demands

While performing the duties of this job, the employee is frequently required to walk; sit; and talk; or hear. The employee is routinely required to work with the hand or hands in handling, seizing, holding, or grasping motions and with the fingers in picking or pinching actions; is occasionally required to maintain body equilibrium while bending at the waist or at the knees. Specific vision abilities required by this job include close vision and distance vision.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Detention/jail conditions. Potential problems may exist with juveniles who do not follow the rules and are subject to sanctions. The noise level in the work environment is usually moderate. The employee may be exposed to hazardous situations, which may involve physically violent or mentally or emotionally disturbed persons. The employee is required to work outside normal business hours. Must abide by Detention Standards.

Required Minimum Education and Experience

Bachelor's degree in art history, fine arts or other art degree, with one year of experience in instructing in multiple art mediums.