# HSA Central Online Account Opening



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# HSA Central- Online Account Opening

Employer Name: County of Boone

HSA Central Employer Online Account Opening URL:

https://countyofboonehsa.centralbank.net

1. Provide your Personal Information and create your username and password to open your Health Savings Account (HSA). Your username and password will be used when logging into your HSA at HSACentral.net



### 1) Provide your Personal Information to open your Health Savings Account (HSA).

Personal Information			*Require
It's easy to open an HSA. Prov hsacentral.net.	de the information below, create a us	ername and password and log into your ac	count at
Name*	First Name	MI	
	Last Name		
Birth Date*	mm/dd/yyyy		
Home Address*	United States	•	
	Address Line 1		
	Address Line 2		
	City		
	Select a state × Zip	Code	
Mailing Address*	☑ Same as Home Address		
Mobile Number*	()		
Mobile Carrier*	Select a Carrier	v	
	Your mobile number will be used only fo benefit plan account. This information wi	the purpose of servicing your I not be used for any solicitations.	
Fime Zone* 🕐	Select a time zone	*	
Email Address*			
Confirm Email Address*			

2) Create your username and password. Your username and password will be used when logging into your HSA at HSACentral.net

Login Information	
Username*	
	Your username may contain alphanumeric characters and any of the following special characters: period (.), at sign (@), underscore (_), and dash (-).
Password*	0
	The password must: - Have a minimum of 8 characters - Not be one of your last 8 passwords - Contain upper and lowercase letters - Contain at least one number - Contain at least of the following special characters (cannot be first character of password): I@#\$%&*
Confirm Password*	0

#### 3) Establish Security questions for your HSA.

#### Answer Security Questions

 Please enter an answer to any 3 security questions to complete your user setup. To keep your information secure, you will be asked to answer 3 of these questions to complete sensitive actions within the portal such as resetting a forgotten password.

 Select a question...
 •

 Select a question...
 •

 Select a question...
 •

 Cancel
 Next

#### 4) Review the information.

#### Health Savings Account

View Details

Health Savings Accounts (HSA) are individually owned accounts that allow people to save untaxed dollars for healthcare expenses. Interest or dividends accumulate tax-free, and reimbursement of qualified medical expenses is tax free.

HSAs work hand in hand with high-deductible health plans (HDHP). Individuals who make contributions to an HSA must be covered by an HDHP. The HDHP must satisfy minimum deductible amounts with certain out-of-pocket maximums. To review minimum deductible amounts and out-of-pocket maximums visit irs gov. HSA account holders may not be covered by any other insurance plan that is not an HDHP or that covers benefits provided by the HDHP or below the deductible of the HDHP. There are exceptions for "permitted insurance" or "permitted coverage" products. An HSA must be set up with a qualified custodian. The Central Trust Bank serves as custodian for HSA Central, a division of Central Bank.

\* The information provided on this page is general in nature and does not reflect the views of the custodian bank and should not be relied upon as tax or legal advice. This information does not amend any provision of the custodial documents and agreements.

## 5) Click the *Read and agree* link to accept the Agreements and Disclosures for your HSA.

You must accept the terms and conditions for this account by reviewing and accepting all agreements listed below.

Adoption Agreement

Custodial Agreement and Disclosure Statement Electronic Disclosure Privacy Policy Truth in Savings Disclosure



## 6) Complete you Demographic information including SSN and phone number.

Demographic Information	* = required field
First Name:*	Matilda
Middle Initial:	М
Last Name:*	Money
Social Security Number:*	
Birth Date:*	1/1/1982
Gender:	Select a gender 🗸
Marital Status:	$\bigcirc$ Married $\bigcirc$ Single
Contact Information	
Home Address:	
Country:*	United States
Address Line 1:*	238 Madison St
Address Line 2:	
City:*	Jefferson City
State:*	Missouri
Zip Code:*	65101
Mailing Address:	☑ Same as Home Address
Home Phone:*	
Email Address:*	MatildaMoney@gmail.com
Confirm Email Address:*	MatildaMoney@gmail.com
	ress, you will receive communications electronically about your account instead of paper Idress will not be shared or used for any other purpose.

7) Add any dependents or a spouse to your HSA profile. This makes it easy to associate healthcare expenses with specific individuals within your household, assign them as beneficiaries later, or issue them an HSA Central Debit Mastercard used for eligible healthcare expenses related to your HSA.

HSA Enrollment: De	ependents Dependents D Eligibility D Payments D Beneficiaries D Summary D Confirmation
	* = required field
	nation below if you have any dependents and click the Add Dependent button to add the dependent. If you when you have added all of your dependents, click the Next button.
First Name:*	
Middle Initial:	
Last Name:*	Money
Social Security Number:	
Birth Date:*	
Gender:	Select a gender 🗸
Full Time Student:*	⊖ Yes ● No
Relationship:*	Spouse V
	Add Dependent

8) Ensure you meet the eligibility requirements and have a high-deductible health plan to open the HSA. Check the box to certify you're eligible. Select your health plan's level of coverage from the drop down.

HSA Enrollment: Eligibility Agreements profile Dependents Eligibility Payments Beneficiaries Summary Confirmation
Health Savings Account Qualification * = required field
To be eligible for an HSA, you must meet the following requirements. You are solely responsible for ensuring that you meet these requirements and are eligible for an HSA and for determining you remain eligible in the future.
You are an eligible individual and may make or receive an HSA regular contribution if, with respect to any month, you: a. are covered under a high-deductible health plan (HDHP); b. are not covered by any other type of health plan that is not an HDHP (with certain exceptions for plans providing preventive care and limited types of permitted insurance and permitted coverage); c. are not enrolled in Medicare; and d. may not be claimed as a dependent on another person's tax return. You are aligible for an HSA if you have coverage for any benefit provided by permitted insurance. An example of permitted insurance is insurance for a specific disease or of illness, such as cancer insurance. In addition, you are eligible for an HSA if you have coverage (whether provided through insurance or otherwise) for accidents, disability, dental care, vision care, or long-term care.
You cannot be covered by a first-dollar full coverage health flexible spending account (FSA) or a health reimbursement arrangement (HRA). You can be covered by a limited purpose or post-deductible FSA or HRA and a retirement or suspended HRA.
Other circumstances may affect your eligibility to establish or contribute to an HSA. Refer to IRS Publication 969, "Health Savings Accounts and Other Tax Favored Health Plans" for more information about special rules that affect eligibility. You may download a copy of this publication from <u>www.irs.gov</u> . The publication is also available by calling 1-800-829-3676.
I certify that I meet the qualifications to open a Health Savings Account

9) Select the Issue Card box to have your HSA Central Debit Mastercard mailed to you. You can also add a bank account that will make it easier later to reimburse yourself for eligible medical expenses where you might not have used your HSA Central debit card or to add additional contributions to your HSA.

$\sim$	Debit C	Card		
	Your De medical	Your Debit Card provides convenient access to your benefit dollars. Use the card to pay qualified medical expenses for you and your qualified dependents.		
4036 1234 5				
E BROWN	VISA			
Name		Accounts Available on Card	Card Shipped To	
Matilda Money	Issue Card	Health Savings Account	238 Madison St Jefferson City MO 65101	

#### Reimbursement Method

How would you like to receive distributions?

#### Oirect Deposit

Signing up for direct deposit will allow your disbursements to be deposited in your designated bank account.

#### O Check

A reimbursement check will be sent via U.S. mail based on your normal reimbursement schedule.

## 10) Add your Beneficiaries by completing the fields, or you can select dependents you previously added.

You may designate a beneficiary for your Health Savings Account. The designated beneficiary will receive your HSA assets in the event of your death.

If you are married in common law or in a community property state, you must designate your spouse as your Primary Beneficiary. You can change beneficiaries by submitting a notarized <u>Beneficiary Change Form</u> with your spouse's signature of consent.

Please complete the fields below with the requested beneficiary information.

First Name:*	Matt
Middle Initial:	M
Last Name:*	Money
Social Security Number:*	888 - 55 - 4444
Birth Date:*	02/02/1982
Address Line 1:*	238 Madison St
Address Line 2:	
City:*	Jefferson City
State:*	Missouri 🗸
Zip Code:*	65101
Туре:* 🔞	Primary O Contingent
Relationship:*	Spouse 🗸
Share Percentage:* 🔞	100 ×
	Add Beneficiary

## 11) Verify the information you entered is correct.

BAGE Agreements Dependents Dependent Depend

Please verify the following information is correct and click Next to continue your enrollment.

Profile			Update
Name: Social Security Number:	Matilda M Money 999883333	Home Address:	238 Madison St Jefferson City, MO 65101 United States
Birth Date: Gender: Marital Status:	1/1/1982 Married	Mailing Address:	238 Madison St Jefferson City, MO 65101 United States
Martar Status.	Married	Home Phone:	(555) 666-8888
		Email Address:	MatildaMoney@gmail.com
Dependents			Update
No dependents			
Eligibility			Update
Qualifying Health Plan Co	verage		
Coverage Level:	Individual		
Payment Method			Update
Benefits Debit Card Cards Issued to: Matilda Money			
Direct Deposit			
Account Usage:		Direct Deposit	
Bank Name:		CENTRAL BANK	
Account Type:		Checking	
Routing Number:		086500634	
Account Number:		xxxx3456	
You have selected Direct De order to setup your direct d	posit as your reimbursemen eposit account.	t method. You must complete ar	nd submit the <u>Direct Deposit Form</u> * in

Beneficiaries

Update

### 12) Check the boxes for final authorization and Submit.

HSA Enrollment: Creation Authorization
By submitting the enrollment, you are requesting that a Health Savings Account be opened in your name.
I affirm that all information I have provided is true and accurate and may be relied upon by the HSA Custodian.
I understand the eligibility requirements for the type of Health Savings Account deposit I am making and I state that I do qualify to make the deposit. I acknowledge that I have read and agree to be bound by the account rules and regulations applicable to the Health Savings Account established by the Health Savings Account Custodial Agreement and Disclosure Statement as they may be amended from time to time.
l also agree to the custodians' agreements, rules and regulations and disclosures applicable to this account and any additional account that I establish with the custodian.
I assume complete responsibility and agree to hold the custodian harmless in connection with the following:
<ol> <li>Determining that I am eligible for a Health Savings Account each year that I make a contribution;</li> <li>Ensuring that all contributions I make are within the limits set forth by the tax laws; and</li> <li>The tax consequences of any contribution (including rollover contributions) and any distributions directed or authorized by me.</li> </ol>
I have not received any tax or legal advice from the custodian, and I will seek the advice of my own tax or legal professional to ensure my compliance with all related laws.
l certify, under penalties of perjury, that:
<ol> <li>The number shown in this application is my correct taxpayer identification number (TIN); and</li> <li>I am not subject to backup withholdings.</li> </ol>
I understand that my Health Savings Account is not effective until accepted by the custodian. I certify that:
<ol> <li>The information entered on this application is accurate;</li> <li>Unless I expressly inform you to the contrary in writing, any contribution made by me into the Health Savings Account should be considered as a contribution for the then-current tax year; and</li> <li>Any withdrawal from my Health Savings Account will be made for a "qualified medical expense".</li> </ol>
I certify that I have received a copy of the Custodial Agreement, Disclosure Statement, Adoption Agreement, Electronic Disclosure and the Privacy Policy. I have not received any tax or legal advice from the Custodian, and I will seek the advice of my own tax or legal professional to ensure my compliance with related laws. I release and agree to hold the Custodian harmless against any and all claims or losses arising from my actions.

### 13) Your HSA enrollment is complete.

HSA Enrollment: Confirmation
📀 Successfully Enrolled in Health Savings Account
Congratulations, you have enrolled in your Health Savings Account. Please print this page for your records.
Home Print