

**BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING  
COMMISSION CHAMBERS – BOONE COUNTY GOVERNMENT CENTER  
801 E. WALNUT ST., COLUMBIA, MO.**

*Thursday, April 13, 2017 at 8:00 a.m.*

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**MINUTES**

**Board Members Present:** Les Wagner, Greg Grupe, Kathy Thornburg, Michele Kennett, Harry Williams, Nancy McKerrow, Leigh Spence, and Joel Ray.

**Others Present:** Kelly Wallis, JD, BSN- Director of Boone County Community Services, Joanne Nelson, Project Manager of Boone County Community Services

**Board Members Absent:** Dewey Riehn.

**Guests:** CJ Dykhouse, Boone County Counselor; June Pitchford, Boone County Auditor; Jason Gibson, Boone County Financial Analyst.

**1. Open Meeting**

Les Wagner, Board Chair, opened the meeting at 8:00 a.m.

**2. Approval of March 9, 2017 Meetings Minutes**

Nancy motioned to approve the corrected minutes, Leigh seconded; the motion carried.

**3. Legal Review: Sunshine Law, Conflict of Interest, Code of Ethics**

CJ Dykhouse, Boone County Counselor, reviewed the following topics with the Board: Missouri Sunshine Law, closed sessions within Board meetings are require a roll call instead of voting, and conflict of interest statements, Memorandum of Understanding, and Missouri Ethics Commission requirements.

**4. Budget Analysis: Final 2016 Budget Review, Looking Ahead to 2018**

June Pitchford, Boone County Auditor, and Jason Gibson, Boone County Financial Analyst, provided a review and analysis of the 2016 budget, including revenues, expenditures, and fund balance.

**5. Presentation of 2016 Annual Report**

Kelly reviewed the 2016 annual report with the Board. This report will be available on the Children's Services website and handed out by request.

**6. Collective Impact Efforts**

The taxonomy of services created by the Boone Impact Group was reviewed with the Board. Kelly also updated the Board on the data dashboard project.

## **7. Director's Report**

- Harry Williams is stepping down from continuing to serve after fulfilling his 3-year term on the Board. Boone County Commission is currently reviewing Board applicants and a new Board member will be appointed soon.
- Board elections will take place at the next Board meeting on May 11<sup>th</sup>.
- The current Board subcommittee rosters were handed out and will be reviewed at the May 11<sup>th</sup> Board meeting.
- The Early Childhood Program contracts have been sent to the Auditor's office and will be placed on the Commission agenda for approval.
- The Community Services Department is working to plan a follow-up event for the Implicit Bias workshop that was held in February.

## **8. Public Comment**

### **9. Motion and Vote for Closed Session Pursuant to R.S.Mo. §610.021(12)**

Greg motioned for closed session, Leigh seconded; a roll call vote was performed with all members voting in favor.

Harry motioned to terminate the Nora Stewart Early Learning Center funded program, Greg seconded; a roll call vote was performed, all members voted in favor to terminate and motion carried.

## **10. Adjourn**

Les Wagner adjourned the meeting.

**NEXT MEETING: May 11, 2017 at 8:00 a.m.**