

BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING
Hybrid Meeting: Virtual Meeting or Boone County Community Services
Department, 605 E Walnut, Ste. A, Columbia, MO

Thursday, October 12, 2023, at 8:00 a.m.

MINUTES

Board Members Present in Person: Greg Grupe, Leigh Spence

Board Members Present via Videoconference: Lynn Barnett, Bob Aulgur, Michele Kennett, Sebastián Martínez Valdivia, Rodney Dixon

Board Members Absent: Wiley Miller, Connie Leipard

Staff Present: Joanne Nelson – Boone County Community Services Department Director, Kristin Cummins – Boone County Community Services Deputy Director, Verna Laboy – Boone County Community Services Department Program Manager, Michelle Thompson – Boone County Community Services Program Specialist, Gina Jenkins – Boone County Community Services Data & Performance Analyst, Kerby Webb – Boone County Community Services Administrative Coordinator

Guests: Liz Palazzolo – Boone County Purchasing Department Senior Buyer

1. Open Meeting

Greg opened the meeting at 8:01 a.m.

2. Motion & Vote for Closed Session Pursuant to RSMo §610.021(3)(11)(12)

Bob motioned to enter closed session at 8:02 a.m. Lynn seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

Greg motioned that the Board move forward in the contracting process with the highest scoring bid for the RFP #26-11JUL23, belonging to Central Missouri Community Action & Partner for Better. Sebastian seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

Liz Palazzolo left the meeting at 8:31 a.m.

Bob motioned that the Board approve the Supplemental funding requests as written from First Chance for Children - Baby Bags, First Chance for Children - Lend and Learn Libraries, Fostering Life-Changing Opportunities, Love Columbia, and Voluntary Action Center. Greg seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

Lynn motioned that the Board approve the Strategic Innovation Opportunity funding request from Source Summit for their upcoming Youth Summit. Sebastián seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

Lynn motioned that the Board approve the FY2024 Renewals in accordance with the Community Services Department staff recommendations chart, and that the Board declines to renew the contract for 13th Circuit Court. Michele seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

3. Motion & Vote to come out of Closed Session Pursuant to RSMo 610.021(3)(11)(12)

Greg motioned to end the closed session at 9:29 a.m. Bob seconded the motion.

Roll call: Greg – yes, Leigh – yes, Lynn – yes, Bob – yes, Michele – yes, Sebastián – yes, Rodney – yes

4. Approve Minutes for September 14, 2023, Meeting

Lynn motioned to approve the previous Board meeting minutes. Michele seconded the motion. The motion passed.

5. Financial Report for October 12, 2023, Meeting

The Children’s Services Fund (CSF) Net Position is \$9,527,595 which reflects a positive change since August. Sales tax revenues are at a cumulative \$4,800,743.29 which is just over 50% of the anticipated yearly sales tax revenue. Use tax revenues are at a cumulative \$708,412.75 which is over 100% of the anticipated yearly use tax revenue. Operational expenses are at a cumulative \$699,322.18 which is 70% of the anticipated yearly operational expenses. Service contracts expenditures are at a cumulative \$6,705,589.90, and there are \$5,959,881.55 in encumbrances against the CSF until December 31, 2023.

The Department provided a log reflecting the Director’s discretionary approvals of Service Reallocations and Development Start-Up Funding usage from the 2023 contract year.

Greg left the meeting at 9:33 a.m.

Bob motioned to approve the financial report. Lynn seconded the motion. The motion passed.

6. Administrative Policy & Bylaws Committee

- **Bylaw Revisions-** Kristin reviewed the proposed bylaw revisions recommended from the recent bylaw review conducted by the Administrative Policy & Bylaws Committee. The Vice-Chair elected position is added to reflect current board positions. The date is added to note the 2023 review of the bylaws. The signature line is updated to reflect Leigh as the current Chairperson of the Board.

Bob motioned to approve the bylaw revisions. Lynn seconded the motion. The motion passed.

- **CSF Funding Policy Feedback-** Several funded organizations have shared with the Department that the 15% indirect rate from the CSF Funding Policy is a barrier to providing quality benefits for staff. The Board asks the Department to research indirect rates from comparable Children's Services Funds and other funders.
- **MOU between Boone County Commission and the Boone County Children's Services Board-** The Department brings to the Board's attention to the section of the MOU related to setting fiscal year budgets and the according deadlines. The Department wishes to bring the CSF budget due date into alignment with current Boone County department budget deadlines to increase accuracy of budget projections. The Board asks that the Department review its ability to amend the current MOU with the Boone County Counselor.
- **Discretionary Changes made by the Director-** The Department reviewed the discretionary changes made by the Director during the Financial Report.

7. New Business

The Board acknowledges nothing to add to the standing action of New Business for this meeting.

8. Director's Update

- **Upward Mobility:** Verna shared that the Early Grade Literacy workgroup is collaborating with Dr. Yearwood and the school district in upcoming curriculum policy changes. The Jobs and Workforce Development workgroup is conducting a listening tour around the community. The Second Chance Leasing workgroup is developing processes and inviting both property managers and landlords as well as renters to the discussion table. The Upward mobility website is in progress, and the Upward Mobility Community Report is completed and in printing.

- **Housing Study-** Interviews are set up and occurring soon with potential providers. The Housing Study Committee has set the goal to have the contracting period completed by the end of the year so that the Study can commence in January 2024.
- **KVC Healthcare Award-** The Boone County Children’s Services Fund is receiving a Diverse Perspectives Award from KVC Healthcare. The ceremony will take place in Olathe, Kansas on October 19th. There will be a virtual attendance option, which the Department will share with the Board. Kristin recorded a short acceptance thank you on behalf of the Board.
- **Missouri Foundation for Health (MFH) Contract & Opportunity Fund-** With support from the County Commission, the Department submitted a letter of interest in MFH Funding regarding developing a Health & Justice Coordination Council. The Commission would add a position to the Department for a Health & Justice Coordinator, which will be funded in part by American Rescue Plan Act (ARPA) funding received by the County.

9. Public Comment

The November Board meeting will be in-person, location pending.

10. Adjourn

Leigh adjourned the meeting at 9:49 a.m.

**NEXT MEETING:
November 9, 2023, at 8:00 a.m.**