

BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING
Hybrid Meeting: Virtual Meeting or Boone County Community Services
Department, 605 E Walnut, Ste. A, Columbia, MO

Thursday, May 11, 2023 at 8:00 a.m.

MINUTES

Board Members Present in Person: Greg Grupe, Bob Aulgur

Board Members Present via Videoconference: Lynn Barnett, Leigh Spence, Connie Leipard, Michele Kennett, Wiley Miller

Staff Present: Joanne Nelson – Boone County Community Services Department Director, Kristin Cummins – Boone County Community Services Deputy Director, Michelle Thompson – Boone County Community Services Program Specialist, Gina Jenkins – Boone County Community Services Data & Performance Analyst, Kerby Sloyer – Boone County Community Services Administrative Coordinator, Max Carrisalez – Boone County Community Services Department Intern

1. Open Meeting

Greg opened the meeting at 8:02 a.m.

2. Election of Officers

Bob nominated Greg for Chair. Lynn nominated Leigh for Chair.

Leigh was elected as the Chair.

Lynn nominated Greg for Vice Chair. Bob self-nominated for Vice Chair.

Greg was elected as the Vice Chair.

Greg nominated Connie for Treasurer.

Connie was elected as the Treasurer.

3. Approve Minutes for April 13, 2023 Meeting

Lynn motioned to approve the previous Board meeting minutes. Bob seconded the motion. The motion passed.

4. Financial Report for May 11, 2023

The current Children's Services Fund (CSF) available fund balance is \$10,050,975.00. There are \$10,055,065.00 in encumbrances against the CSF until December 31, 2023. The current CSF asset total is \$10,051,009.60.

Joanne wants the Boone County Financial Analyst who is newly assigned to the CSF to attend the next Board Meeting and give greater detail on the monthly budgets and how to interpret them. The Board agrees this is an excellent idea, especially given that new Board members will be attending their first meeting next month.

Joanne points out that the CSF interest gains are currently greater than last year's gains.

Bob suggests that the Community Services Department (CSD) create a report at 50% contract duration compiling a report of funded programs which appear to be under grossly under-utilizing funds.

Connie motioned to approve the financial report. Lynn seconded the motion. The motion passed.

5. Community Services Department 2022 Annual Report

The CSD typically presents the Annual Report to the CSF Board for insights although the Report is finalized with the County Commission. The 2022 Annual Report provides an overall summary of CSF funded programs and financials through a Results Based Accountability (RBA) lens.

Funded programs are sectioned into five areas of focus – Infant & Early Childhood Programs, School-Based Programs, Youth & Family Support Programs, Treatment Programs, and Community Support & Basic Needs Programs. The 2022 Annual Report will provide summaries of each funded program, including financial utilization, data and performance measures, and success stories.

Michele Kennett joined the meeting at 8:43 a.m.

6. Director's Update

- **Staff Update:** Joanne shared that the Program Diversity, Equity, and Inclusion Specialist position has been filled by Lenna Peterson. She is currently employed by Boone County in the Commission Office and will soon begin transitioning into the Community Services Department.

The Program Manager position has not yet been finalized as there is one further candidate to interview before the role will be filled.

- **Site Visits:**
 - Boone County Nature School site visit went well. Staff was shown the pavilion where programs will be hosted while the permanent building is under construction. Program data and reporting details were clarified and discussed in detail as this is the first time that the program will have CSF funding.
 - Boys & Girls Club site visit went well, with Heart of Missouri United Way present as well as Board Vice Chair Greg present. The Boys & Girls Club shared that they will cease drawing down childcare subsidy funds due to licensure and staffing difficulties. The Club has been awarded a 21st Century Grant which also conflicts with the program using childcare subsidy funds. The Boys & Girls Club shared that they are currently facing an approximately \$140,000.00 budget deficit.
- **Upward Mobility:** All workgroups continue to meet. The Early Grade Literacy workgroup is continuing progress on RBA curriculum. Nick Foster, Ward 4 Council Member of the City of Columbia, and Kip Kendrick, Presiding Commissioner of Boone County, are working together to finalize and roll out the Housing Study Request for Proposals (RFP) drafted by the Community Services Department.

7. **Committee Discussion**

Joanne began by reminding the Board members that the bylaws must be reviewed every three years. The Administrative Policy & Bylaws Committee will need to review all bylaws by October 2023.

Wiley Miller joined the meeting at 8:56 a.m.

New Board members, Rodney Dixon and Sebastian Martinez Valdivia, are being appointed by the Commission meeting today at 3:30 p.m. Joanne will schedule a Board orientation meeting for the two new members and invites existing Board member to attend as a refresher.

The Board agrees to table the Committee review and member assignment to next Board meeting which will have the new Board members in attendance.

8. **Family Access Center of Excellence (FACE) Update**

The Community Services Department staff reviewed Board feedback about the FACE radio ads with FACE leadership staff during the scheduled monthly meeting.

Joanne presented to the Board the requested compilation of research publications that FACE has completed from 2018 to 2023 for Board members to review as desired.

Kristin reviewed FACE's Quarterly Report, which provides data and performance measures for 2023 programming from January 1st to March 31st. The Community-based representatives have presented to True North Shelter families and staff, the Hallsville Police Department Chief of police and officers, the Broadway Christian Church congregation, and the Harrisburg Christian Church pastors. FACE also awarded the inaugural "Making a Difference Award" to the Columbia Police Department and the Boone County Sheriff's Department for their collaborative commitment to the mental health of Boone County youth and families during yesterday's Children's Mental Health Week: Mayor's Proclamation Event. FACE School-based representatives assisted schools across Boone County in applying for DESE funding, which has resulted in those awards being granted for doctoral students to provide direct services in schools. The Therapy Access Program (TAP) has successfully added a new provider to their roster. TAP staff also collaborated with Community Services Department staff to extend additional therapy sessions to families in dire need of TAP services who are facing extreme financial hardship on a case-by-case basis.

9. Motion & Vote for Closed Session Pursuant to RSMo §610.021(3)(11)(12)

Lynn moved to go into closed session at 9:04 a.m. Connie seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes, Wiley – yes, Michele – abstain

Bob motioned that the Board approve the Strategic Innovation Opportunity funding request from Job Point for \$209,856.00 over 18 months. Greg seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes, Wiley – yes, Michele – abstain

Wiley Miller left the meeting at 9:10 a.m.

Lynn motioned that the Board approve the Strategic Innovation Opportunity funding request from Journey Towards Inclusive Excellence for \$12,500.00 for their Keynote Speaker fee. Greg seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes, Michele – abstain

Michele Kennett left the meeting at 9:23 a.m.

Bob motioned that the Board table the vote for the Strategic Innovation Opportunity funding request from City of Refuge. Greg seconded the motion.

Roll Call: Greg – yes, Bob – yes, Leigh – no, Lynn – no, Connie – yes

Wiley Miller joined the meeting at 9:27 a.m.

Lynn motions that the Community Services Department staff meet with the City of Refuge representatives to gather more information on the planned use of funding and timeline details. Connie seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes, Wiley – yes

Connie Leopard left the meeting at 9:38 a.m.

Lynn moved that the Board approve the Request for Proposal for Consulting Services as written by the Community Services Department and the Boone County Purchasing Department. Bob seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Wiley – yes

Connie Leopard joined the meeting at 9:40 a.m.

Wiley Miller left the meeting at 9:53 a.m.

Lynn motioned that the Board approve the 2022 program funding transfer request from the M.U. Department of Psychiatry if the Boone County Auditor allows. Bob seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes

10. Motion & Vote to come out of Closed Session Pursuant to RSMo 610.021(3)(11)(12)

Connie motioned to come out of closed session at 9:57 a.m. Lynn seconded the motion.

Roll call: Greg – yes, Bob – yes, Leigh – yes, Lynn – yes, Connie – yes

11. Public Comment

None.

12. Adjourn

Leigh adjourned the meeting at 9:58 a.m.

**NEXT MEETING:
June 8, 2023 at 8:00 a.m.**