

BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING
Hybrid Meeting: Virtual Meeting or Boone County Government Center
Room 301

Thursday, December 8, 2022 at 8:00 a.m.

MINUTES

Board Members Present in Person: Les Wagner

Board Members Present via Videoconference: Michele Kennett, Leigh Spence, Bob Aulgur, Lynn Barnett, Wiley Miller, Craig Stevenson

Board Members Absent: Greg Grupe, Connie Leopard

Staff Present: Joanne Nelson – Director of Boone County Community Services, Kristin Cummins – Program Manager for Boone County Community Services, D'Andre Thompson – Program, Diversity, Equity, & Inclusion Specialist for Boone County Community Services, Michelle Thompson – Program Specialist for Boone County Community Services, Gina Jenkins – Data & Performance Analyst for Boone County Community Services, Kerby Sloyer – Administrative Coordinator for Boone County Community Services

1. Open Meeting

Les opened the meeting at 8:04 a.m.

2. Approve Minutes for November 10, 2022 Meeting

Lynn moved to approve the minutes from the November 10, 2022 meeting. Wiley seconded the motion. The motion carried.

3. Financial Report

- Joanne reviewed monthly financial updates. \$10,574,743.00 currently available as fund balance. \$3,240.753.00 is currently encumbered to be spent down by end of December 2022.
- Overall utilization comes to 54% but is expected to reach approximately 80% utilization by the end of financial year. 80% utilization is average from past years.
- Sales tax continues to come in approximately 9% over last year. Internet sales tax starting in 2023 is expected to add to the fund balance.

- Cost to Continue Report projects fund balances and growth assumptions. Administrative costs are projected to increase by approximately 3%. Cost Projection does not include Strategic Innovation Opportunity funds or Contingency Funding since potential applicants are unknown.
- Mandatory Governmental Reserves is set to 17%, which must be maintained.
- Setting up Targeted RFPs might help with fund balance.

Michele Kennett left the meeting at 8:30am.

Lynn moved to approve the financial report. Bob seconded the motion. The motion carried.

4. Director's Update

- Upward Mobility groups continue to meet and are planning specialized meetings with community members.
- There was nothing new to share for Diversity, Equity, and Inclusion report.
- Joanne and other Boone County Community Service Department staff members have recently presented at The Source Summit and Job Point's Business Advisory Council.
- Joanne and Les have an upcoming meeting with the Columbia's Chamber of Commerce's Emerging Issues Committee.
- Joanne and Kristin met with CJ Dykhouse, the County Counselor, to discuss a draft policy about Director's Ability to Make Changes Policy. CJ recommended that the policy wait until the counselor and the department review current contract language.

5. Boone Indicators Dashboard Contract Renewal

- Joanne presented the requested analytics, which shows usage spikes when City of Columbia, Boone County, or Heart of Missouri United Way announced funding opportunities. The City of Columbia and Heart of Missouri United Way have confirmed renewal of their contract portions for the upcoming year. The Boone Indicators Dashboard contract renewal is priced at \$13,900.

Lynn moved to approve the Boone Indicators Dashboard contract renewal. Wiley seconded the motion. The motion carried.

6. MU Family Access Center of Excellence (FACE) Update

- Kristin reviewed FACE monthly report. Utilization trends are like previous months. Boone County Community Services department staff will meet with FACE leadership next week. Justice referrals are represented incorrectly, actual occurrence is much higher due to a computer glitch.

7. Motion & Vote for Closed Session Pursuant to RSMo §610.021(3)(11)(12)

Lynn moved to go into closed session at 8:57 a.m. Bob seconded the motion.

Roll call: Les – yes, Bob – yes, Craig – yes, Lynn – yes, Wiley – yes

Wiley Miller left the meeting at 9:00am.

Michele Kennett joined the meeting at 9:09am.

Leigh Spence joined the meeting at 9:10am.

Michele moved to approve changes to The Curators of the University of Missouri (on behalf of the Department of Occupational Therapy) proposal unit rates. Bob seconded the motion.

Roll call: Les – yes, Bob – yes, Lynn – yes, Michele – yes, Leigh – yes, Craig – abstained

Lynn motioned to approve the appointment of Tim Roth, Interim Superintendent for Southern Boone School district, to the FACE Board of Representatives. Leigh seconded the motion.

Roll call: Les – yes, Bob – yes, Lynn – yes, Craig – yes, Michele – yes, Leigh – yes

Michele Kennett left the meeting at 9:34am.

8. Motion & Vote to come out of Closed Session Pursuant to RSMo 610.021(3)(11)(12)

Lynn moved to come out of closed session at 10:01 a.m. Leigh seconded the motion.

Roll Call: Les – yes, Leigh – yes, Bob – yes, Lynn – yes, Craig – yes

9. Adjourn

Les adjourned the meeting at 10:02 a.m.

**NEXT MEETING:
January 12, 2023 at 8:00 a.m.**