

**BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING**  
**Hybrid Meeting: Virtual Meeting or Boone County Government Center**  
**Room 301**

*Thursday, October 13, 2022 at 8:00 a.m.*

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**MINUTES**

**Board Members Present via Videoconference:** Connie Leipard, Lynn Barnett, Craig Stevenson, Wiley Miller

**Board Members Present:** Greg Grupe, Bob Aulgur

**Board Members Absent:** Michele Kennett, Les Wagner, Leigh Spence

**Guests Present:** Billy Polansky – Columbia Center for Urban Agriculture Executive Director, Adam Sanders – Columbia Center for Urban Agriculture Development Director, Jason Gibson – Senior Accountant/Financial Analyst for Boone County Auditor's Office, Nick Knoth – Boone County Community Member

**Staff Present:** Joanne Nelson – Director of Boone County Community Services, Kristin Cummins – Program Manager for Boone County Community Services, D'Andre Thompson – Program, Diversity, Equity, & Inclusion Specialist for Boone County Community Services, Michelle Thompson – Program Specialist for Boone County Community Services

**1. Open Meeting**

Greg opened the meeting at 8:02 a.m.

**2. Columbia Center for Urban Agriculture Presentation**

The Columbia Center for Urban Agriculture (CCUA) requests a series of letters in support of their organization while they pursue American Rescue Plan Act (ARPA) funding. Funding will support the Agriculture Park Welcome Center. They would attribute the ARPA funds to projects including activity and event spaces and office spaces. ARPA funds would also be dedicated to a kitchen where the Food Bank could distribute meals and run educational programs. The CCUA also plans for a resource library, where gardening tools can be checked out by community members. The Board agrees that it is a good idea to write a series of letters letter of support for the Columbia Center for Urban Agriculture in their pursuit of ARPA funding.

Wiley Miller joined at 8:10am.

### **3. Approve Minutes for September 8, 2022 Meeting**

Lynn moved to approve the minutes from the September 8, 2022 meeting. Wiley seconded the motion. The motion carried.

### **4. Financial Report**

Jason Gibson reviewed the Financial Report.

- Jason explained that a 17% minimum fund balance policy covers major operating funds for the next two months until the end of the year. This avoids short-term borrowing from other funds in case of any delay in tax funds arriving.
- Current fund balance appears high but have been decreasing over the last several years.
- Jason reviewed balance sheet report and budget overview.
  - Organizations tend to underutilize funds.
  - Fund balance is approximately \$10,387,950.

Bob moved to approve the financial report. Connie seconded the motion. The motion carried.

### **5. Director's Update**

- Hiring Update:
  - New Data & Performance Analyst, Gina Jenkins
  - Interviewing for Administrative Coordinator
- Children's Services Fund Tax is estimated to approximately \$9 million next year
  - Children's Services Fund received approximately \$7.9 million in 2021
- Missouri Foundation for Health: Started Results Based Accountability training
  - First cohort should end in November
- Upward Mobility:
  - Three work groups continue to meet – Fair and Inclusive Housing, Early Grade Literacy, and Jobs in Workforce Development
- Director's Ability to Make Changes in Contracts: Committee met, drafting policy and language
- Updates from the Diversity, Equity, and Inclusion Report
  - Hired department intern, June Carrisalez
  - "Living the Dream" event sponsored by COMO Stands with Dreamers to take place on November 5<sup>th</sup> at the Boone County Annex. This event is focused on dispersing information and building awareness about DREAMers and DACA recipients.
  - Source Summit
    - Will host a November conference, date to be announced.

- The September job fair had 140+ attendees, 20+ of whom were offered jobs.
  - 8 hires and acceptances resulted from the job fair.

**6. MU FACE Update**

Kristin reports that school checklists are completed, and utilization trends are consistently high. Collected feedback from MU FACE Board of Representatives and from Boone County Schools Superintendents.

**7. Motion & Vote for Closed Session Pursuant to RSMo §610.021(3)(11)(12)**

Lynn moved to go into closed session at 9:02 a.m. Bob seconded the motion.

Roll call: Greg – yes, Bob – yes, Connie – yes, Lynn – yes, Craig – yes, Wiley – yes

Connie moved to approve Sustainable Farms and Communities Supplemental Fund request. Wiley seconded the motion.

Roll call: Connie – yes, Craig – yes, Wiley – yes, Lynn – yes, Bob – yes, Greg – yes

Bob moved to deny Coyote Hill's Supplemental Fund request. Lynn seconded the motion.

Roll call: Greg – yes, Bob – yes, Lynn – yes, Connie – yes, Craig – yes, Wiley – abstained

Lynn moved have Coyote Hill repay overbilled amounts in the form of credits on invoices until total amount is reimbursed. Wiley seconded the motion.

Roll call: Connie – yes, Craig – yes, Wiley – yes, Lynn – yes, Bob – yes, Greg – yes

Lynn moved to approve moving forward with Boone County Nature School's Strategic Innovation and Opportunity request. Connie seconded the motion.

Roll call: Connie – yes, Wiley – yes, Lynn – yes, Bob – yes, Greg – yes, Craig – abstained

Bob motioned to approve scope of work changes for MU Family Access Center of Excellence (FACE) and Therapy Access Program (TAP) contracts. Craig seconded the motion.

Roll call: Connie – yes, Craig – yes, Wiley – yes, Lynn – yes, Bob – yes, Greg – yes

Bob motioned to approve contract amendment for MU FACE and TAP. Lynn seconded the motion.

Roll call: Craig – yes, Greg – yes, Bob – yes, Lynn – yes, Connie – yes, Wiley – yes

**8. Motion & Vote to come out of Closed Session Pursuant to RSMo 610.021(3)(11)(12)**

Lynn moved to come out of closed session at 10:25 a.m. Wiley seconded the motion.

Roll call: Connie – yes, Wiley – yes, Craig – yes, Lynn – yes, Bob – yes, Greg – yes

**9. Adjourn**

Greg adjourned the meeting at 10:25 a.m.

**NEXT MEETING:  
November 10, 2022 at 8:00 a.m.**