

**BOONE COUNTY CHILDREN'S SERVICES BOARD (BCCSB) MEETING**  
**VIDEOCONFERENCE MEETING**

*Thursday, May 13, 2021 at 8:00 a.m.*

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**MINUTES**

**Board Members Present via Videoconference:** Les Wagner, Greg Grupe, Bob Aulgur, Wiley Miller, Connie Leipard, Lynn Barnett, Leigh Spence, Michele Kennett

**Absent:** Joel Ray

**Others Present:** Joanne Nelson – Director of Boone County Community Services, Megan Corbin Bania – Data & Performance Analyst of Boone County Community Services Department, Kristin Cummins – Program Manager of Boone County Community Services Department, Michelle Thompson – Administrative Coordinator of Boone County Community Services, June Pitchford – Boone County Auditor

**1. Open Meeting**

Les opened the meeting at 8:05 a.m.

**2. Introductions**

Les introduced June to the Board. The Board introduced themselves to June.

**3. Boone County Auditor – June Pitchford Cost Allocation Presentation**

June gave a presentation on the budget and cost allocation.

- County has used cost allocation for years
- Extended cost allocation to several other areas, specifically where there is a tax
- Methodology: Identify shared or indirect costs and then identify the appropriate cost metric (cost driver) for each type of cost.
  - Indirect costs/Activity Measure = allocation per unit
- Issue: The cost allocation amount given to the Community Services Department when developing the FY20 budget was incorrect. The Community Services Department had underbudgeted the amount of \$30,128.00. The department will need to pay this back to the County. The Auditor offered possible solutions for this issue. These strategies

included do a budget amendment and repay this fiscal year, pay the amount over a period of time, or pay the amount in the next fiscal year.  
Bob moved to pay the full amount of the cost allocation, \$30,128.00, as soon as possible.  
Lynn seconded the motion. The motion carried. Joanne will work with the Auditor's office to take care of this issue.

**4. Vote to Approve Minutes of April 8, 2021 Meeting**

Lynn moved to approve the minutes of the April 8, 2021 meeting. Greg seconded the motion. The motion carried.

**5. Vote to Approve Financial Report**

Joanne reviewed the financial information from April.

- Joanne discussed trends in program fund use
  - Ongoing issues with Burrell – reviewed a timeline of communications
  - Haven't heard back from the Food Bank about usage inquiry
  - STEM should be rolling program out soon – department has done capacity building with them

Lynn moved to approve the financial report. Wiley seconded the motion. The motion carried.

**6. Election of Officer – Chair, Vice Chair, Treasurer**

Bob moved to re-elect all officers. Wiley seconded the motion. The motion carried.

**7. Directors Update**

- Meeting with Columbia Public Schools new superintendent Dr. Brian Yearwood: Joanne gave a brief overview of her meeting with Dr. Yearwood.
- Boone Impact Group Common Outcomes Meeting: Megan gave a brief review of the common outcomes meeting. Goals were outlined at this meeting. Megan will be working on a report and information to be shared with agencies.
- Community Health/Medical Fund (CHF): 2021 is the last year for the CHF with the new ownership of Boone Hospital. Once these funds are gone, there will be an effect on the Children's Services Fund (CSF).
- The Governance Committee of Columbia Chamber of Commerce meeting that Joanne and Les were to present at was postponed and no new date has been scheduled.

- Brighter Beginnings: Still working on this project with Children's Mercy Hospital.
- Upward Mobility Grant: Urban Institute finally had their press release. Boone County can now have their own press release.

## **8. Community Services Department 2020 Annual Report**

Kristin gave a brief overview of the 2020 annual report.

## **9. Diversity, Equity, and Inclusion (DEI) Report Updates**

Megan gave a brief update.

- The Community Services Department staff on finalizing the development of the internship program.
- The Ad Hoc committee met and is working with the department on defining DEI for the department and the Board for their final approval.
- Heart of Missouri United Way Equity Advisory Council – D'Andre has been invited to be a part of this group. Still waiting to have their first meeting.
- Community Remembrance Project – D'Andre is working with Dr. Miller on this project.

## **10. Committee Updates**

- Community Impact and Performance Committee: Megan gave an update. The committee has met and discussed how feedback is received and reported and the overall structure of things.
- High Risk Youth Committee: Kristin gave an update. The department has begun promoting the event. The department is continuing to develop the Scope of Work with Adonica Coleman at A2D events.
- Ad Hoc Committee: Megan gave an update. The committee has decided to meet once a month to continue to review the concept/structure of DEI.

## **11. FACE Updates**

Kristin reviewed the monthly FACE report

- The Community Services Department staff worked with FACE to finalize reporting forms.

- The Community Services Department staff developed surveys for the FACE Board of Representatives (BOR) to complete electronically.
- The FACE organizational chart was finalized this month.
- The 2021 Year End Report for FACE has also been finalized.
- A Memorandum of Understanding signing event between MU FACE and all the school districts in Boone County will be held in the Boone County Commission Chambers on 5/14/21.
- A FACE Board of Representatives meeting held on 5.6.21. There was a discussion on the physical location of FACE, updates on the implementation full FACE model, the loss of Compass mental health services in the schools, committee reports, and other community input.
- The FACE Leadership team, FACE management staff, Boone County Community Services Department staff met with MU Psychiatric Center (MUPC) leadership and staff. The discussion centered on how FACE can assist Boone County children, youth, and their families when a child or youth is placed in care or is leaving MUPC.
- The Justice System Referral Committee met to discuss how police can divert kids to FACE when they have interactions with them.

### **12. Motion and Vote for Closed Session Pursuant to RSMo 610.021(11)(13)**

Greg moved to go into closed session at 9:45 a.m. Wiley seconded the motion. Roll call: Greg – yes, Wiley – yes, Les – yes, Connie – yes, Bob – yes, Leigh – yes, Lynn – yes, Michele – yes. The motion carried.

Personnel Discussion

Leigh left the meeting early. Michele left the meeting early. Bob moved to come out of closed session at 10:19 a.m. Lynn seconded the motion. Roll call: Greg – yes, Wiley – yes, Les – yes, Connie – yes, Bob – yes, Lynn – yes. The motion carried.

### **13. Adjourn**

Les adjourned the meeting at 10:20 a.m.

**NEXT MEETING: June 10, 2021 at 8:00 a.m.**