

**BOONE COUNTY CHILDREN'S SERVICES BOARD MEETING**  
**VIDEOCONFERENCE MEETING**

*Thursday, May 14, 2020 at 8:00 a.m.*

---

**MINUTES**

**Board Members Present via Videoconference:** Les Wagner, Greg Grupe, Lynn Barnett, Connie Leopard, Michele Kennett, Wiley Miller, Joel Ray, and Leigh Spence

**Others Present:** Joanne Nelson- Project Manager of Boone County Community Services, Kristin Cummins-Program Specialist of Boone County Community Services, Megan Corbin – Data & Performance Analyst of Boone County Community Services Department, and Christi Collins – Director of the Central Missouri Region - Cornerstones of Care

**1. Open Meeting**

Les Wagner, Board Chair, opened the meeting at 8:00 a.m.

**2. Approve Minutes of April 9, 2020**

Joanne reviewed the minutes from April 9<sup>th</sup>, 2020.

Lynn motioned to approve April 9<sup>th</sup>, 2020 Meeting Minutes; Leigh seconded; the motion carried.

**3. Approve Financial Report**

Joanne reviewed the financial report. Joanne reviewed both the low and high utilizations due to COVID-19. There was a discussion on the expectation of a sales tax decrease next month and potentially long term due to closures and online shopping.

**4. Election of Officers – Chair, Vice Chair, Treasurer**

Action – Hold annual Boone County Children's Series Board Elections

Bylaws state elections are held in May for the Chair, Vice Chair, and Treasurer.

Michele motioned to re-nominate current officers; Wiley seconded; the motion carried.

**5. Director's Update**

- Conflict of Interest Form  
Board members were asked to submit conflict of interest form to Joanne
- Board Member Vacancy  
Joanne reviewed the nomination from the commissioners and the timeline for completing onboarding.
- COVID-19 Update  
Joanne reviewed the COMOHelps group sending survey to organizations who have received assistance. Joanne shared information on the COMOHelps group hosting a joint virtual meeting for organizations. Joanne reviewed a weekly call she attends with Executive Directors organized by the Heart of Missouri United Way.
- Annual Report

The annual report is still being developed.

- Year End Reports

Year End Reports are still being reviewed.

- Site Visits

Joanne updated the board that the site visits will be postponed due to irregular programming and social distancing. They are being rescheduled for July and will consider virtual visits.

- Program Specialist Position

The position is still open, but the County is still under a hiring freeze. Joanne discussed reviewing the job description to ensure completely accurate still.

- FACE Update

Joanne reviewed the FACE update, including adding positions to the board roster.

**6. High-Risk Youth Committee Meeting/Targeted RFP**

Action – Vote to decide next steps for the High-Risk Youth Committee and Targeted RFP.

There was a discussion on postponing the conference until further notice, with a possibility of holding a targeted RFP until then.

There was no vote needed at this time.

**7. Review of BCCSB Committees**

Action – Vote to decide the committee structure

Joanne reviewed the updates and changes being made to the committees. There was a discussion on the possibility of community members serving on the committee.

Greg motioned to approve the BCCSB Committee changes; Lynn seconded; the motion carried.

**8. Review of Bylaws**

Action – Review and vote on any changes to the Bylaws.

Michele will review and communicate with Les and CJ about any changes if needed.

Michele will present any changes at the board meeting in June.

**9. Motion and Vote for Closed Session Pursuant to R.S.Mo. §610.021(12)**

Greg motioned to close the meeting; Joel seconded; roll call: Lynn – yes, Connie – yes, Wiley – yes, Greg – yes, Leigh – yes, Michele – yes, and Joel – yes.

Joel motioned to open the meeting back up, Lynn seconded; roll call: Lynn – yes, Connie – yes, Wiley – yes, Greg – yes, Leigh – yes, Michele – yes, and Joel – yes.

**10. Public Comment**

None.

**11. Adjourn**

Les adjourned the meeting.

**NEXT MEETING: June 11, 2020 at 8:00 a.m.**