

Boone County Children's Services Board

Minutes for January 27<sup>th</sup> Meeting

**Board Members Present:** Les Wagner, Greg Grupe, Nancy McKerrow, Bruce Horwitz, Jennifer Walker, Kathy Thornburg

**Board Members Absent:** Michele Kennett, Dewey Riehn

**Guests:** Community Services Director, Kelly Wallis, Commissioner Karen Miller, Boone County Counselor, CJ Dykhouse

**Guests Presenting:**

- 1. Approval of the Minutes:** The minutes were approved when corrections were made. The Motion was made by Greg to approve the minutes. Nancy seconds the motion. The vote was unanimous.

The comment was made before the presentation they have been involved in Juvenile Justice System. They will be talking about their work and the crime problem. They have given us a hard copy that we can print out.

**2. Discussion of Board Meeting Dates & Times:**

Les stated they have done some surveying regarding an appropriate Board Meeting time and date that would accommodate everyone and where do we stand on that Kelly?

Kelly said, prior to my arrival here Beverly put together this spread sheet of everyone's availability and has noted the consensus is for second and fourth Thursday 4:30 PM to 6:00 PM is that still ok for everyone? There may be at times a conflict for Commissioner Miller but she stated that she would attend the meetings when she could. The motion was made by Nancy the dates and times for the next meeting to be on February 13<sup>th</sup> and February 27<sup>th</sup>. Kathy seconds the motion. The vote was unanimous.

Effective on February 13<sup>th</sup> the meeting will be on the second and fourth Thursday of the month unless there is a problem of another activity.

The Board Retreat that is to be announced. There are two already anticipated conflicts regarding having the half day Board Retreat on the fifth. There has not been a chance for a discussion in depth.

**3. Discussion of Amendment to By-Laws:**

There was an oversight on the Policy Committees that we would elect officers in January but peoples' terms end in April so it doesn't make a lot of sense to elect officers in January so if we could change date of the elections. The By-Laws require thirty days notice.

Question: If the terms are up at the end of April and you don't elect until May than technically you are a little while without an officer.

Answer: Everybody serves until the term is out.

So they really would go until May.

I think it would be good for the officer to be elected while the other one is still Chair and then they would have a chance to meet before the next meeting so it would be a better transition.

**4. Administrative Policy Committee Report and Discussion:**

CJ and Nancy provided an overview of the Draft Funding Policy. See the attached Draft Funding Policy.

At the next meeting we can have more discussion after members of the board have had time to review it.

**5. Discussion of Future Presentations to the Board:**

We have not met since Kelly has come on board and still have several different groups taken from the statute that we have not had in for formal presentations. We haven't seen anything about childhood education.

There are several areas we still have not addressed. I thought the groups we have had have been very helpful, I have learned a lot. So my thoughts would be to try to schedule some more of those. Sit down with Kelly and

work out a process we use. We had talked about after our last meeting before we got snowed out, having Law Enforcement in but I didn't get that on the calendar because of holidays and snow days.

- a. **Law Enforcement:** We would like to have this group put together.
- b. **Project LAUNCH:** The Director is Dr. Walker

Trying to manage our time so that we push the evolution and finalization of our process so that we are then in a position that some of these groups are going to come talk to us and we are going to set the stage for making a proposal for funding and if we have our process more firmed up then instead of it being a I want to help inform you and then I am going to make the proposal. It may come in that I am going to inform you about why I am going to make the proposal and here is my proposal. We may think about forms that give us information about needs and over in a different column, then when we sit down- I want to talk to you about funding proposals and I want to talk to you about funding proposals that are needed to happen right now.

**c. Boone County School Superintendents Update:**

\_\_\_\_\_ said, I would say the Boone County School Superintendents giving us an update. I don't know it would be the third time we have had a representative.

\_\_\_\_\_ replied, I don't want to hear where she is. I don't want to discourage them but we have not heard from all of the potential constituent groups, I feel strongly about that before we handing out money.

\_\_\_\_\_ I have a suggestion for the \_\_\_\_\_ remedy we need to cover our business meeting but we only meet two times a month and in that period of time I am suggesting that, and maybe just think about that suggestion, would we want to do in some of these meetings with people that really have that every other and in between week and it is just an hour. So we have our big board meeting here and the next something or other we have an hour for somebody. We get our

board meeting –sometimes people come to our big meetings and just until we get all of these people heard – **she is interrupted by– and some of the board members may not be able to attend the interim meeting I would suggest we do it on Thursday at 4:30.)**

\_\_\_\_\_said, so far we have been doing it line by line in terms of the type of people, but I think some are similar and if we don't want proposals we want information about it then we can talk about having with a consultant. We can have multiple people approaching it from different methods it is less likely to come with this is what we really need as to opposed to here is community issues and we could have multiple people come and have what ever kind of methodology we want. We would not necessarily have each line of people. We could have one additional Thursday a month if you have two or three combined in a logical way. If we had these documents a couple of days ahead and study them we would probably faster in our input instead of trying to read, listen and comment at the same time. So there is a possibility if in fact one of these Agendas was far shorter in length we could have a thirty minute segment with a presentation.

\_\_\_\_\_said, That is a proposed another alternative is we just have a half hour at the beginning of our regular meeting and just cut it down a half hour that is plenty of time get to where they want.

\_\_\_\_\_said, I think we might have to do an extra Thursday for an hour with multiple lines and then maybe thirty minutes at some of these meetings if in fact I mean you just have to check the timing to see if we can get them all done in thirty minutes at each of our next three or four meetings to see if we can get them all done. I think it is less likely to get multiple topics together in thirty minutes. I think we need an hour to bring in like three different kinds of folks from three different kinds of perspectives perhaps.

We have now moved from information gathering not that we are not going to continue to get information but we are now interested in proposals and

funding sources from agencies from groups that seem to have but we don't have a method.

**6. Financial Report:**

I won't have the full Financial Report until the end of March to the first of April when we have all the data from fiscal year 2013. I met with the Auditor and to give you a general idea of how much funds have accrued there is a little over four million dollars in the children's services fund and the last deposit that was made in January comprised October's sales taxes, so we haven't seen November and December, with all the holidays. That seems to be ahead of where your projected I believe. We looked at six and a half. The projected amount for fiscal year thirteen was about four-million-sixty hundred and fifty thousand about right on target. Than for fourteen the projected amount is about six and a half million.

**7. The Community Services Director Report:**

I will give a brief report as we only have a little time left. The first couple of weeks for me was really getting acquainted in developing a new department with Boone County. Also, getting up to speed on what the Children's Services board has done. I had plans in there from Karen about the basic details and I got myself acquainted with the County Counselor and Board Chair, the Auditor, my budget analyst and have been working on an operation manual for the department. Which part of that will be for the children's services fund and I also have three other funding sources that I will oversee, the Domestic Violence, Community Health and Social Services funds. So for me getting that all together. I call that my getting acquainted period and now this is the start of my fourth week is what I am calling my outreach period and I have several meetings scheduled. Today, I meant with Columbia's City Department of Health and Human Services. We actually reviewed some of their reporting sources if were going to be accountable, we will meet on a regular basis to see what efforts we think can coordinate. I have a meeting this week with the Columbia Public

Schools, the Columbia Housing Authority, Department of Mental Health and Social Services. Mainly getting out there touching bases with everyone.

**8. Future Meeting Topics:**

I think we talked a little bit about some of that already.

**9. Public Comment:**

**10. Adjourn**

**BOONE COUNTY CHILDREN'S SERVICES BOARD**  
**MEETING**  
**COMMISSION CHAMBERS – BOONE COUNTY GOVERNMENT CENTER**  
**801 E. WALNUT ST., COLUMBIA, MO.**

*Monday, January 27, 2014, at 5:30 p.m.*

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**TENTATIVE AGENDA**

1. **Approval of minutes of meeting of December 16, 2013**
2. **Discussion of Board Meeting Dates & Times**
3. **Discussion of Amendment to By-Laws**
4. **Administrative Policy Committee Report**
5. **Discussion of Future Presentations to the Board**
  - a. **Law Enforcement**
  - b. **Project LAUNCH**
  - c. **Boone County School Superintendents Update**
  - d. **Others?**
6. **Financial Report**
7. **Community Services Director Report**
8. **Consider Future Meeting Topics**
9. **Public Comment**
10. **Adjourn**

**NEXT MEETING: To be determined**