2019
MERCHANT’S LICENSE
APPLICATION
BOONE COUNTY, MISSOURI
License period January 1st through December 31st

INFORMATION REGARDING BUSINESS:

MISSOURI STATE SALES TAX NUMBER (8 digits) required

LEGAL NAME (corporation/individual/company/llc)

ADDRESS
For Above (street) (city) (state) (zip code)

TELEPHONE NUMBER
For Above

BUSINESS NAME

BUSINESS LOCATION ADDRESS
(street) (city) (zip code)

MAILING ADDRESS FOR LICENSE RENEWAL
(street) (city) (state) (zip code)

TELEPHONE DATE BUSINESS OPENED
For Boone County Location

NATURE OF BUSINESS (retail clothing, restaurant, etc)

INFORMATION REGARDING APPLICANT:

APPLICANT IS: OWNER □ MANAGER □ AGENT □

NAME OF APPLICANT

E-MAIL ADDRESS TELEPHONE
(if available)

Signature of Applicant Date

Payment of $25.00 by check, money order, or credit card payable to Boone County Collector at:

Boone County Collector of Revenue
Roger B. Wilson Boone County Government Center
801 East Walnut, Room 118
Columbia, MO 65201-4890

For additional information call 573-886-4285 or visit www.showmeboone.com/collector
Do You Need a Boone County Merchant’s License?

Missouri Law, Section 150.010 RSMo 2016, indicates that every person, corporation, co-partnership or association of persons, who deals in selling goods, wares and merchandise at any store, stand or place occupied for that purpose, is a merchant.

If you answer YES to all these items, you are required to have a merchant’s license:

- You own or operate a business.
- The business is located in Boone County.
- The business has a sales tax number issued by the Missouri Department of Revenue.

You Do NOT Need a Merchant’s License if:

- You are a registered motor vehicle dealer and your primary business is selling motor vehicles.
- You are a physician, dentist or veterinarian selling medicines in your practice.
- You are a farmer who grows or processes any article of farm produce or farm products on your farm, as long as you do not have a regular stand or place of business.

How Do You Obtain a Merchant’s License?

1. Obtain a Missouri state sales tax number by contacting the Missouri Department of Revenue at:
   301 W High St Rm 330, Jefferson City, MO 65101, 573-751-2836 or, dor.mo.gov/registerbusiness.

2. Return a completed Boone County Merchant License Application with a $25.00 fee to the Boone County Collector’s office. Applications can be downloaded at www.showmeboone.com/collector in the forms section or picked up at the Boone County Collector’s office.

What if You Do Not Have a Permanent Site for Your Business?

- If you reside in Boone County and engage in or conduct a temporary or transient business, you need a Merchant’s License, as long as you meet the above requirements.

Miscellaneous Information:

- A Merchant’s License is issued for the calendar year: January 1st thru December 31st.
- A business with more than one location is required to obtain a separate license for each place of business.
- State of Missouri requirements must be satisfied before a Boone County Merchant’s License can be issued.

Contact Your City Clerk to Determine if You Also Need a City Business License.

<table>
<thead>
<tr>
<th>City</th>
<th>Phone Number</th>
<th>Address</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashland</td>
<td>573-657-2091</td>
<td>109 E Broadway</td>
<td><a href="http://www.ashlandmo.us">www.ashlandmo.us</a></td>
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<tr>
<td>Centralia</td>
<td>573-682-2139</td>
<td>114 S Rollins</td>
<td><a href="http://www.centraliamo.org">www.centraliamo.org</a></td>
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<tr>
<td>Columbia</td>
<td>573-874-7378</td>
<td>725 E Broadway</td>
<td><a href="http://www.como.gov">www.como.gov</a></td>
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<tr>
<td>Hallsville</td>
<td>573-696-3885</td>
<td>202 Hwy 124 East</td>
<td><a href="http://www.hallsvillemissouri.wordpress.com">www.hallsvillemissouri.wordpress.com</a></td>
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<tr>
<td>Harrisburg</td>
<td>573-874-0138</td>
<td>PO Box 97</td>
<td>65256</td>
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<tr>
<td>Hartsburg</td>
<td>573-657-4529</td>
<td>PO Box 37</td>
<td>65039 none available</td>
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<tr>
<td>Rocheport</td>
<td>573-698-3245</td>
<td>703 First St</td>
<td><a href="http://www.rocheport.com">www.rocheport.com</a></td>
</tr>
<tr>
<td>Sturgeon</td>
<td>573-687-3321</td>
<td>303 Station Dr</td>
<td><a href="http://www.sturgeon-mo.org">www.sturgeon-mo.org</a></td>
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