

552 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

November Session of the October Adjourned

Term. 20 25

In the County Commission of said county, on the

4th

day of November

20 25

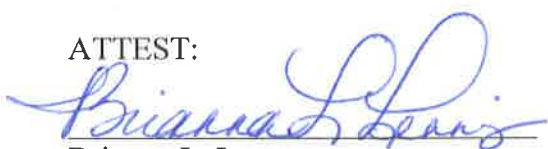
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the 2026-2028 IV-D child support office reimbursement cooperative agreement with the State of Missouri Department of Social Services.

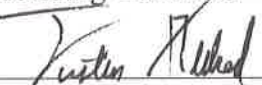
The terms of the Amendment are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

553 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20~~2~~5

In the County Commission of said county, on the 4th day of November 20 25

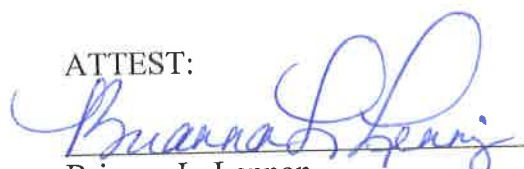
the following, among other proceedings, were had, viz:

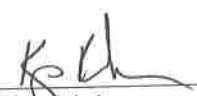
Now on this day, the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement between Boone County and Paul Boyd.

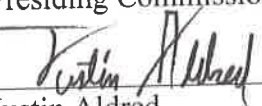
The terms of the Amendment are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

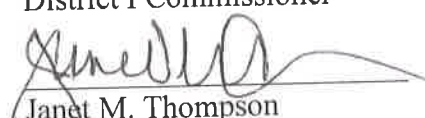
Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

LEGAL SERVICES AGREEMENT & ATTORNEY RETAINER AGREEMENT

THIS AGREEMENT dated this 4th day of *November, 2025*, by and between **Boone County, Missouri**, a first-class county ("County") by and through its County Commission, upon the recommendation of the elected prosecutor, **Roger Johnson**, and **Paul R. Boyd**, (herein "Special Assistant Prosecutor").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** - This contract shall be effective beginning November 3, 2025, and is contingent upon the continued provision of funding within the county budget for the services provided by the Special Assistant Prosecutor.

2. **Reports to Prosecutor** - Special Assistant Prosecutor shall report to the Prosecutor. The prosecutor shall retain final authority over any disposition of a case by plea agreement.

3. **Services** -Special Assistant Prosecutor will provide services to the Boone County Prosecuting Attorney's Office as mutually agreed upon. Special Assistant Prosecutor will provide first-chair Special Assistant Prosecutor services to finish out six (6) cases from his currently- assigned cases, specifically: State v. Seth Brinegar, 24BA-CR00415-01, State v. Kavon Williams, 24BA-CR03541-01, Zachary Muro, 24BA-CR03880-01, State v. Tavion Johnson, 24BA-CR04761-01, State v. Daevion McCray, 24BA-CR04754-01, and State v. Byron Sampson, 24BA-CR03818-01. Prosecutor will provide Special Assistant Prosecutor with access to administrative support staff, investigatory services, and other resources necessary for Special Assistant Prosecutor to complete assigned projects. All tangible work products shall be considered the property of the Boone County Prosecuting Attorney's office.

4. **Compensation** - In consideration for the Special Assistant Prosecutor's provision of services under this agreement, the County agrees to compensate Special Assistant Prosecutor for services rendered in accordance with the following:

- a. A retainer of Four Thousand Dollars (\$4,000.00) for each of the six (6) assigned cases, for a total retainer of Twenty-four Thousand Dollars (\$24,000.00).
- b. Trial days paid at the following rates:
 - i. \$1,500.00 for the first day of trial;
 - ii. \$1,000.00 for each subsequent day of trial.

5. **Not-To-Exceed Amount** - County's obligations under this contract for all payments to Special Assistant Prosecutor shall not exceed Thirty-five Thousand Dollars (\$35,000.00) without prior, written approval of the County.

6. **Payment** - Payment shall be made to Special Assistant Prosecutor through the County's accounts payable system in recognition of Special Assistant Prosecutor's status as an independent contractor and licensed attorney. County will issue a 1099 to Special Assistant Prosecutor and Special Assistant Prosecutor will be responsible for reporting and paying all taxes

for income earned under this Agreement.

7. **Termination** - Either party may terminate this agreement at any time upon thirty (30) days' notice to the other party.

8. **Certification of Lawful Presence / Work Authorization** - The Special Assistant Prosecutor shall complete and return the Work Authorization Certification attached hereto as required by Missouri law.

9. **Other Engagements** - Special Assistant Prosecutor is free to pursue other legal work consistent with the Missouri Rules of Professional Conduct provided that such work does not create a conflict of interest for the Boone County Prosecuting Attorney's office.

10. **Status of Special Assistant Prosecutor** - The parties agree that the Special Assistant Prosecutor is an independent contractor and not an employee of Boone County. The Special Assistant Prosecutor will return a completed W-9 with their signature to this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

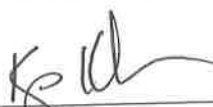
SPECIAL ASSISTANT PROSECUTOR:



Paul R. Boyd

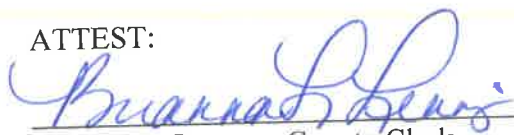
Dated: 27 Oct 2025

BOONE COUNTY, MISSOURI:

By: 

Kip Kendrick, Presiding Commissioner

ATTEST:



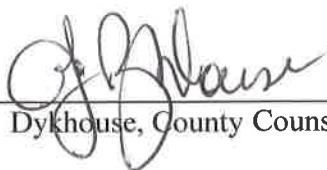
Brianna L. Lennon, County Clerk

APPROVED:



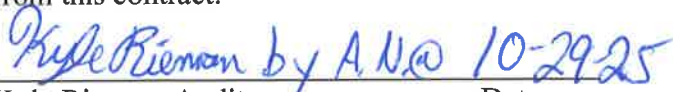
Roger Johnson, Boone County Prosecutor

APPROVED AS TO FORM:


C.J. Dykhouse, County Counselor

Auditor Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of said appropriation sufficient to pay the costs arising from this contract.


Kyle Rieman, Auditor Date

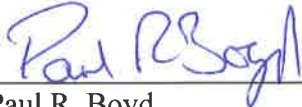
Appropriation Account

1261-71105

CERTIFICATION OF INDIVIDUAL CONTRACTOR

Pursuant to Section 208.009, RSMo., any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post-secondary education, scholarship, disability benefit, housing benefit, or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Not: A parent or guardian applying for a public benefit on behalf of a child who is a citizen or permanent resident need not comply.

- X 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
- ___ 2. I do not have the above documents but provide an affidavit (copy attached) which may allow for temporary 90-day qualification.
- ___ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.



Paul R. Boyd Date

554-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 25

In the County Commission of said county, on the 4th day of November 20 25

the following, among other proceedings, were had, viz:

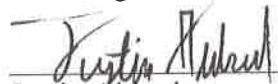
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1255 to cover class 7 costs for inmate housing.

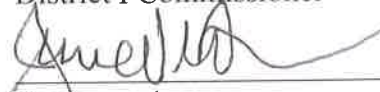
Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

OCT 09 2025

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

FOR AUDITORS USE

Transfer From Decrease	Transfer To Increase
---------------------------	-------------------------

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Requesting Official

Auditor's Office

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Fund Statement - General Fund 100 (Major Fund)

	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ 4,888,916	4,961,500	5,236,485	5,415,600
Assessments	-	-	-	-
Sales & Use Taxes	26,015,102	27,545,360	28,739,000	28,543,000
Franchise Taxes	100,598	110,000	77,105	80,000
Licenses and Permits	806,507	714,663	718,925	722,338
Intergovernmental	3,296,026	4,056,729	3,238,786	2,647,238
Charges for Services	4,866,332	4,699,516	4,892,647	4,792,542
Fines and Forfeitures	12,237	18,800	13,380	16,770
Interest	2,824,366	1,174,327	1,290,910	997,181
Hospital Lease	-	-	-	-
Other	4,232,038	8,568,305	4,337,564	3,952,686
Total Revenues	<u>47,042,122</u>	<u>51,849,200</u>	<u>48,544,802</u>	<u>47,167,355</u>
Other Financing Sources				
Transfer In from other funds	7,524,137	2,572,585	2,700,000	3,112,287
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	95,568	4,841	46,235	4,550
Total Other Financing Sources	<u>7,619,705</u>	<u>2,577,426</u>	<u>2,746,235</u>	<u>3,116,837</u>
Fund Balance Used for Operations	-	602,437	-	1,408,791
TOTAL FINANCIAL SOURCES	\$ 54,661,827	55,029,063	51,291,037	51,692,983
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 24,616,714	31,882,553	31,478,659	31,457,458
Materials & Supplies	888,904	1,412,777	1,260,730	1,153,775
Dues Travel & Training	359,988	637,887	426,522	559,573
Utilities	547,480	619,294	627,289	649,026
Vehicle Expense	444,745	-	418,397	414,068
Equip & Bldg Maintenance	406,379	577,497	506,519	425,155
Contractual Services	4,402,031	7,011,240	6,527,782	6,606,510
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	1,242,470	-	1,524,000
Other	6,834,471	9,013,444	8,075,766	8,697,118
Fixed Asset Additions	2,227,301	2,571,901	1,673,303	206,300
Total Expenditures	<u>40,728,013</u>	<u>54,969,063</u>	<u>50,994,967</u>	<u>51,692,983</u>
Other Financing Uses				
Transfer Out to other funds	5,007,530	60,000	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>5,007,530</u>	<u>60,000</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 45,735,543	55,029,063	50,994,967	51,692,983
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 38,918,574	47,891,222	47,891,222	46,189,394
Less encumbrances, beginning of year	(1,951,534)	(1,997,898)	(1,997,898)	-
Add encumbrances, end of year	1,997,898	-	-	-
Fund Balance Increase (Decrease) resulting from operations	8,926,284	(602,437)	296,070	(1,408,791)
FUND BALANCE (GAAP), end of year	<u>47,891,222</u>	<u>45,290,887</u>	<u>46,189,394</u>	<u>44,780,603</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(2,389,810)	(5,343,650)	(343,650)	(293,650)
NET FUND BALANCE, end of year	\$ 45,501,412	39,947,237	44,695,744	44,486,953
Net Fund Balance as a percent of expenditures	111.72%	72.67%	87.65%	86.06%

Expenditures, by Period

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

555 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 2025

County of Boone

In the County Commission of said county, on the

4th

day of November

20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2905, 2910 and 2911 to move regional training center positions from Contingency.

Done this 4th day of November 2025.

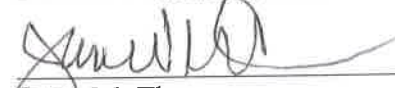
ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

RECEIVED

OCT 28 2025

BOONE COUNTY
AUDITOR

BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET REVISION

10/20/25
EFFECTIVE DATE

FOR AUDITORS USE

				(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
Dept	Account	Fund/Dept Name	Account Name		
2910	88850	LEST SHERIFF TRAINING ADMIN	Contingency	38,249	
2910	10100	LEST SHERIFF TRAINING ADMIN	Salaries & Wages		18,980
2910	10200	LEST SHERIFF TRAINING ADMIN	FICA		1,452
2910	10300	LEST SHERIFF TRAINING ADMIN	Health Insurance		4,832
2910	10325	LEST SHERIFF TRAINING ADMIN	Disability Insurance		69
2910	10350	LEST SHERIFF TRAINING ADMIN	Life Insurance		36
2910	10375	LEST SHERIFF TRAINING ADMIN	Dental Insurance		210
2910	10400	LEST SHERIFF TRAINING ADMIN	Workers Comp		31
2910	10500	LEST SHERIFF TRAINING ADMIN	401(A) Match Plan		325
2910	10510	LEST SHERIFF TRAINING ADMIN	CERF-Employer Pd Contribution		380
2911	88850	LEST Academy	Contingency	72,243.16	
2911	10100	LEST Academy	Salaries & Wages		32,568
2911	10200	LEST Academy	FICA		2,492
2911	10300	LEST Academy	Health Insurance		4,832
2911	10325	LEST Academy	Disability Insurance		117
2911	10330	LEST Academy	Only Pd Dependent Prem-Health		549
2911	10331	LEST Academy	Only Pd Dependent Prem-Dental		18
2911	10350	LEST Academy	Life Insurance		38
2911	10375	LEST Academy	Dental Insurance		210
2911	10400	LEST Academy	Workers Comp		751
2911	10501	LEST Academy	Law Enforce 401(A) Match Plan		1,482
2911	10510	LEST Academy	CERF-Employer Pd Contribution		852
2911	23300	LEST Academy	Uniforms		500
2911	23650	LEST Academy	Unleaded Equipment & Tools		1,300
2911	48050	LEST Academy	Mobile Device Service		284
2911	81300	LEST Academy	Machinery & Equipment		14,538
2905	23820	LEST IT Hardware & Software	Computer Hardware <\$1K		2,000
2905	23850	LEST IT Hardware & Software	Minor Equip & Tools <\$1000		2,600
2905	37200	LEST IT Hardware & Software	Registration		100
2905	70100	LEST IT Hardware & Software	Software Subscription Services		5,668
2905	81301	LEST IT Hardware & Software	Computer Hardware		13,600
				110,492	110,492

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Move Admin Coordinator, Services Specialist, Academy Coordinator, and Generalist Instructor from Contingency for Training Center

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO
If not, please explain (use an attachment if necessary):

Requesting Official

Prepared By: Heather Acton
Agenda

TO BE COMPLETED BY AUDITOR'S OFFICE

- ☐ A schedule of previously processed Budget Revisions/Amendments is attached
- ☐ Unencumbered funds are available for this budget revision.
- ☒ Comments: RIG POSITIONS FROM CONTINGENCY

Auditor's Office
PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

MAINSCR BOONE Core Budget Description - View Only ADHEATHE 08:32:43
 Year, 2025 Dept, 2910 LEST SHERIFF TRAINING ADMIN Finalized Y 8/22/25
 Account, 86850 CONTINGENCY 2024, Est.
 2024, Bdgt, YTD % of Bdgt Est % of Bdgt

Description	Qty	Unit Amount	Total
ADMIN COORDINATOR (SUPP REQST 2)		51,577	51,577
ADMIN COORDINATOR (SUPP REQST 817) IT COSTS		6,067	6,067
CANVAS SOFTWARE (SUPP REQST 12)		15,000	15,000
SERVICES SPECIALIST (SUPP REQST 3)		49,516	49,516
SERVICES SPECIALIST (SUPP REQST 3) IT COSTS		6,067	6,067

Class, 135,727 Class, 2-8, 221,445

F2=Key Scr F3=Exit F5=History
 F6=Dept Supplemental Budget F10=Notes *
 F12=Return F15=Summary

Proposed Core
 Proposed Supp
 Auditor Rev 128,227
 Commission Rev
 Total, Budget 128,227

Bottom
 % Chg

NOTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

08:30:05

8/22/25

Budget, Year, 2025

Department, 2910 LEST SHERIFF TRAINING ADMIN

Account, 86850 CONTINGENCY

Description

Qty

Amount

ADMINISTRATIVE COORDINATOR

1

53,259

Total

53,259

Notes

10100 - 38896

10200 - 2976

10300 - 9264

10325 - 140

10350 - 72

10375 - 420

10400 - 63

10500 - 650

10510 - 778

TOTAL - 53259

More...

Transfer $\frac{1}{4}$ for remaining
months of yr

F2=Key Scr F3=Exit F12=Return

NOTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

08:30:29

8/22/25

Budget Year, 2025

Department, 2910 LEST SHERIFF TRAINING ADMIN

Account, 86850 CONTINGENCY

Description

Qty. Amount

SERVICES SPECIALIST 1 51,198

Total 51,198

Notes

10100 - 37024

10200 - 2833

10300 - 9264

10325 - 134

10350 - 72

10375 - 420

10400 - 60

10500 - 650

10510 - 741

TOTAL - 51198

*Transfer 1/3 for remaining
months of yr*

More...

F2=Key Scr F3=Exit F12=Return

MAINSCR BOONE Core Budget Description - View Only ADHEATHE 09:11:44
 Year, 2025 Dept, 2911 LEST ACADEMY Finalized Y 10/20/25
 Account, 86850 CONTINGENCY 2024 Est.
 2024 Bdgt, YTD % of Bdgt Est % of Bdgt

Description	Qty	Unit Amount	Total
★ ACADEMY COORDINATOR (SUPP REQST 1)	*	100,347	100,347
★ ACADEMY COORDINATOR (SUPP REQST 817) IT COST		6,067	6,067
★ GENERALIST INSTRUCTOR (SUPP REQST 4)	*	85,424	85,424
★ GENERALIST INSTRUCTOR (SUPP REQST 817) IT COST		6,067	6,067
40 LAPTOPS OR TALETS (SUPP REQST 23)		34,000	34,000

Class 233,405 Class 2-8 292,585

F2=Key Scr F3=Exit F5=History
 F6=Dept Supplemental Budget F10=Notes *
 F12=Return F15=Summary

Proposed Core _____
 Proposed Supp. _____
 Auditor Rev 231,905
 Commission Rev _____
 Total Budget 231,905

Bottom
 % Chg

NOTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

09:28:46

10/20/25

Budget Year 2025

Department 2911 LEST ACADEMY

Account 86850 CONTINGENCY

Description	Qty.	Amount
ACADEMY COORDINATOR	<u>1</u>	<u>106,125</u>
	Total	<u>106,125</u>

Notes

10100 - 73944	23850 - 150 CELLULAR PHONE
10200 - 5657	23850 - 500 GLOCK HANDGUN
10300 - 9264	48050 - 528 PHONE SERVICE
10325 - 266	91300 - 1200 BALLISTIC VEST
10350 - 72	91300 - 7269 PORTABLE RADIO
10375 - 420	TOTAL - 106125
10400 - 1766	
10501 - 3110	
10510 - 1479	
23300 - 500 UNIFORMS	

1/4
for remaining
portion
of yr

#26 move to 2026
SUPP

More...

F2=Key Scr F3=Exit F12=Return

NOTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

09:29:11

10/20/25

Budget, Year, 2025Department, 2911 LEST ACADEMYAccount, 86850 CONTINGENCY

Description	Qty.	Amount
<u>GENERALIST INSTRUCTOR</u>	<u>1</u>	<u>85,424</u>
	<u>Total</u>	<u>85,424</u>

Notes

10100 - 56327	23850 - 150 CELLULAR PHONE
10200 - 4309	23850 - 500 GLOCK HANDGUN
10300 - 9264	48050 - 528 PHONE SERVICE
10325 - 203	91300 - 1200 BALLISTIC VEST
10350 - 72	91300 - 7269 PORTABLE RADIO
10375 - 420	TOTAL - 85424
10400 - 1238	
10501 - 2817	
10510 - 1127	

** move to 2026 supp**1/4 for remaining
portion of yr*

More...

F2=Key Scr F3=Exit F12=Return

JPSCR BOONE Supplemental Budget Requests ADHEATHE 15:12:21
View Only 8/21/25

ear, 2025 Department, 2905 LEST IT HARDWARE & SOFTWARE

Request Description Qty Amount

Account

Transfer Qty 4 from Contingency

817	NEW POSITIONS - BCSO TRAINING FACILITY - MONITORSX2	7	500
	Account, 23820 COMPUTER HARDWARE <\$	Total	3,500
	Ongoing, N *PROPOSED*	Propsd	1,500
817	NEW POSITIONS - BCSO TRAINING FACILITY - PHONE	7	650
	Account, 23850 UNTAGGED EQUIPMENT &	Total	4,550
	Ongoing, N *PROPOSED*	Propsd	1,950
817	NEW POSITIONS - BCSO TRAINING FACILITY - KNOWBE4	7	25
	Account, 37200 REGISTRATION	Total	175
	Ongoing, Y *PROPOSED*	Propsd	75
817	NEW POSITIONS - BCSO TRAINING FACILITY - SOFTWARE	7	1,492
	Account, 70100 SOFTWARE SUBSCRIPTIO	Total	10,444
	Ongoing, Y *PROPOSED*	Propsd	4,476
	NOTES		
817	NEW POSITIONS - BCSO TRAINING FACILITY - HARDWARE	7	3,400
	Account, 91301 COMPUTER HARDWARE	Total	23,800
	Ongoing, N *PROPOSED*	Propsd	10,200
	NOTES Request 817	Total	18,201

Bottom

3=Exit F10=Notes F12=Return

Total, 18,201

all up or down past the first or last record in file.

OTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

15:17:33

8/21/25

Budget, Year, 2025

Department, 2905 LEST IT HARDWARE & SOFTWARE

Account, 70100 SOFTWARE SUBSCRIPTIONS

Description	Qty	Amount
<u>NEW POSITIONS - BCSO TRAINING FACILITY - SOFTWARE</u>	<u>7</u>	<u>1,492</u>
	Total,	<u>10,444</u>

Notes,

<u>MICROSOFT O365 + ATP</u>	<u>\$370</u>
<u>MICROSOFT CALS - NETWORK</u>	<u>\$60</u>
<u>SOFTERRA ADAXES</u>	<u>\$5</u>
<u>SYMANTEC ANTIVIRUS</u>	<u>\$47</u>
<u>CISCO DUO</u>	<u>\$65</u>
<u>ADOBE PRO</u>	<u>\$180</u>
<u>KOFAX</u>	<u>\$270</u>
<u>KNOWBE4</u>	<u>\$25</u>
<u>CITRIX REMOTE ACCESS</u>	<u>\$320</u>
<u>MICROSOFT CALS - REMOTE</u>	<u>\$140</u>

More...

?=Key Scr F3=Exit F12=Return

OTESFCTL BOONE

Budget Detail Notes
For a Specific Item

ADHEATHE

15:17:58

8/21/25

Budget, Year, 2025

Department, 2905 LEST IT HARDWARE & SOFTWARE

Account, 91301 COMPUTER HARDWARE

Description

Qty. Amount

NEW POSITIONS - BCSO TRAINING FACILITY - HARDWARE

7

3,400

Total

23,800

Notes

PC WORKSTATION \$1,800

DESKTOP SCANNER \$1,600

More...

?=Key Scr F3=Exit F12=Return

556-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 2025

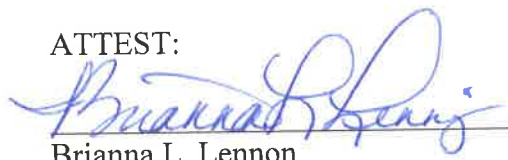
In the County Commission of said county, on the 4th day of November 20 25

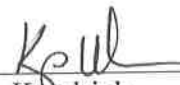
the following, among other proceedings, were had, viz:

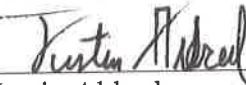
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2705 to move funds budgeted for account ECC Grounds Maint 2705- 60400 to cover class 2 costs. This budget revision is also moving \$2000.00 from the account ECC Equipment Maint to cover future expenses in class 2 Supplies.

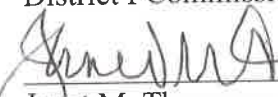
Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

10/20/25

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Transfer From Decrease	Transfer To Increase
---------------------------	-------------------------

Dept	Account	Fund/Dept Name	Account Name	Balance	Balance
2705	60400	911/EM FM Build Maint	Grounds Maintenance	5,000	
2705	60200	911/EM FM Build Maint	Equipment repairs and Maint	2,000	
2705	23035	911/EM FM Build Maint	Repair/Maintenance Supplies		7,000
				7,000	7,000

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Requesting to move funds budgeted for ECC Grounds Maint 2705 60400 to cover class 2 which is in negative. Also moving \$2000 from ECC Equipment Maint to cover future expenses in class 2 Supplies.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO
If not, please explain (use an attachment if necessary):

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- ☐ A schedule of previously processed Budget Revisions/Amendments is attached
- ☐ Unencumbered funds are available for this budget revision.
- ☒ Comments: Cover Class 2

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

SUBLSCR BOONE		SUBSIDIARY LEDGER INQUIRY MAIN SCREEN		10/20/25	14:12:33
Year	2025	Original Appropriation		5,300.00	
Dept	2705 911/EM FM BUILDING MAINT	Revisions			
Acct	60400 GROUNDS MAINTENANCE	Original + Revisions		5,300.00	
Fund	270 911/EM SALES TAX FUND	Expenditures			
		Encumbrances			
Class/Account	A ACCOUNT	Actual To Date			
Account Type	E EXPENSE	Remaining Balance		5,300.00	
Normal Balance	D DEBIT	Shadow Balance		5,300.00	

Expenditures by Period

January	_____	July	_____
February	_____	August	_____
March	_____	September	_____
April	_____	October	_____
May	_____	November	_____
June	_____	December	_____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Leaves 300⁰⁰

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/20/25 14:09:51

Year	2025	Original Appropriation	11,800.00
Dept	2705 911/EM FM BUILDING MAINT	Revisions	55,000.00
Acct	60200 EQUIP REPAIRS/MAINTENANCE	Original + Revisions	66,800.00
Fund	270 911/EM SALES TAX FUND	Expenditures	56,408.28
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	56,408.28
Account Type	E EXPENSE	Remaining Balance	10,391.72
Normal Balance	D DEBIT	Shadow Balance	10,391.72

Expenditures by Period

January	4,160.57	July	2,652.33
February	6,304.43	August	2,359.80
March	2,350.90	September	8,639.53
April	469.29	October	2,156.87
May	21,317.61	November	
June	5,996.95	December	



-2000-

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/20/25 14:13:01

Year	2025	Original Appropriation	16,850.00
Dept	2705 911/EM FM BUILDING MAINT	Revisions	
Acct	20000 MATERIALS & SUPPLIES	Original + Revisions	16,850.00
Fund	270 911/EM SALES TAX FUND	Expenditures	17,326.04
		Encumbrances	
Class/Account	C CLASS	Actual To Date	17,326.04
Account Type	E EXPENSE	Remaining Balance	476.04-
Normal Balance	D DEBIT	Shadow Balance	476.04-

Expenditures by Period

January	282.93	July	5,282.62
February	1,332.13	August	1,118.30
March	902.63	September	2,714.64
April	1,957.69	October	173.31
May	3,424.80	November	
June	136.99	December	

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

November Session of the October Adjourned

Term. 2⁵

County of Boone

} ea.

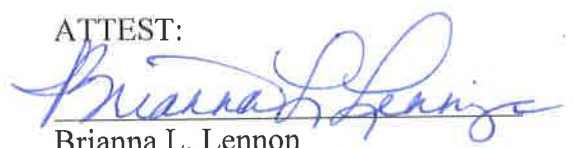
In the County Commission of said county, on the 4th day of November 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract C001050 (19-15AUG25) with INA LED USA, Inc. for the Furnishing, Delivery, Installation, Configurations, and End-user Training of Audio-visual Equipment for the Boone County Sheriff's Office Regional Training Center. The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

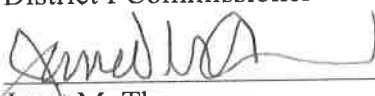
Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Amy Gerskin
Buyer



5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonecountymmo.org

TO: Boone County Commission
FROM: Amy Gerskin
DATE: October 22, 2025
RE: Bid Award Recommendation: 19-15AUG25 – Furnishing, Delivery, Installation, Configuration, and End-User Training of Audio-Visual Equipment for the Boone County Sheriff's Office Regional Training Center

Request for Proposal #19-15AUG25 – Furnishing, Delivery, Installation, Configuration, and End-User Training of Audio-Visual Equipment for the Boone County Sheriff's Office Regional Training Center closed on August 15, 2025. The county received five responses from the following vendors:

1. AVI-SPL, LLC
2. ESHA AV
3. Kansas City Audio Visual
4. INA LED US, Inc.
5. Tech Electronics

All five responses were deemed responsive and responsible. The Evaluation Committee for this proposal included Julia Lutz, Beth Boos, and Phil Montes from the IT Department and Captain Leer, Mike Perkins, and Chad Martin from the Sheriff's Office.

Five evaluation meetings were conducted (August 26, September 2, September 8, September 15, and September 26) to review response clarifications. Three finalists were sent a request for a Best and Final Offer. Negotiations were conducted consistent with RFP paragraph 4.5 using both subjective and objective criteria. The criteria for subjective evaluations include Method of Performance (weighted a maximum 50 points), and Experience, Expertise and Reliability of Contractor (weighted a maximum of 15 points). Objective scoring was based on a cost analysis (weighted a maximum of 35 points) for a total of 100 possible points. The vendor awarded maximum points is considered the "lowest and best" proposal and is chosen for award.

After reviewing the proposals and subsequent Best and Final Offers, the evaluation committee recommends awarding a contract to INA LED US, Inc. for

providing the lowest and best solution for the County at a cost of \$246,913.61. The full evaluation report is attached for reference, along with the evaluation committee's scoring sheet. The County contract number is C001030. The effective dates of this contract will be from the Date of Award through February 28, 2026.

INA LED USA, Inc. is exempt under RSMo Sec. 355.751 as this project is "an isolated transaction that is completed within thirty days".

Invoices will be paid from department 4130 – LE Training Center Construction 71231 – Owner Costs.

Attn: Bid Tab

cc: Captain Leer, Sheriff's Office / Julia Lutz, IT

Bid File

**CONTRACT AGREEMENT FOR
AUDIO / VISUAL EQUIPMENT FOR THE TRAINING ROOM AT BOONE COUNTY
SHERIFF'S OFFICE REGIONAL TRAINING CENTER**

THIS AGREEMENT, C001050, dated the 4th _____ day of November 2025, is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **INA LED US, Inc. d/b/a INA Display** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Contract Agreement for **Audio / Visual Equipment and Training for the Training Room at the Boone County Sheriff's Office Regional Training Center**, Boone County Request for Proposal number **19-15AUG25**, Addendums 1 and 2, Clarifications 1 – 3, and Best and Final Offer, with the Contractor's responses to the clarifications, Best and Final Offer, and proposal response, executed by John Baek, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with Request for Proposal response may be permanently maintained in the County Purchasing Office file for this proposal if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in this Agreement shall prevail and control over the Contractor's Proposal and Clarification responses.
2. **Purchase** - The County agrees to purchase from the Contractor, and the Contractor agrees to supply the County with the Furnishing, Delivery, Installation, Configuration, and Training of Audio / Visual Equipment for the Training Room at the Boone County Sheriff's Office Regional Training Center as identified and responded to in the Contractor's Proposal, Clarification responses, and Best and Final Offer Response. Service and equipment shall be provided as required in the Request for Proposal specifications and in conformity with the contract documents for the prices set forth in the contractor's proposal response.

Material: \$199,317.26

Labor: Technician, Cabling, Project Management, Engineering, & Training: \$45,122.87

Freight and Miscellaneous Expenses: \$2,793.48

One (1) Year Warranty: Included

Total Material and Labor: \$246,913.61

3. **Warranty** – The new equipment installed by INA Display includes a one-year parts and labor warranty. Coverage includes the following:

Service Replacement of Parts

Technical Help desk Support (Monday – Friday, 8-5)

Administrative Training

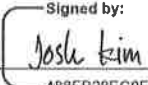
Manufacturer Warranties

4. ***Delivery and Project Completion*** – Project will begin within 15 calendar days after receipt of Notice to Proceed and Purchase Order. Project will be complete by February 28, 2026.
5. ***Billing and Payment*** - All billings shall be invoiced to the Boone County Sheriff's Office for equipment and services described in the Request for Proposal and Clarification(s) scope of services. The County agrees to pay all invoices within thirty days of receipt of a correct and valid invoice. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
6. ***Binding Effect*** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
7. ***Entire Agreement*** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
8. ***Termination by County*** - This agreement may be terminated by the County upon thirty days' advance written notice for any of the following reasons or under any of the following circumstances:
 - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if in the opinion of the Boone County Commission delivery of services and deliverables are or will be delayed or impaired, or if services are otherwise not in conformity with RFP scope of services or variances authorized by County, or if services are deficient in quality in the sole judgment of County, or
 - c. Termination for Convenience - The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
 - d. If appropriations are not made available and budgeted for any calendar year to fund this agreement.

IN WITNESS WHEREOF the parties, through their duly authorized representatives, have executed this agreement on the day and year first above written.

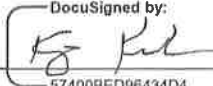
INA DISPLAY

BOONE COUNTY, MISSOURI

by  _____
Signed by:
488FB28EC0F6497...

by: Boone County Commission

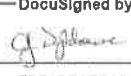
title CEO

 _____
DocuSigned by:
57400BED96434D4...

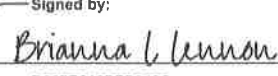
Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

 _____
DocuSigned by:
7D71DEAEB9D74DD...

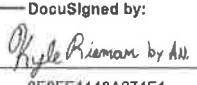
CJ Dykhous, County Counselor

 _____
Signed by:
D267E2428FB948C...

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 _____
DocuSigned by:
8E8FE1148A274E1...

10/24/2025

4130-71231 / \$246,913.61

Signature

Date

Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. The Contractor shall comply with all applicable federal, state, and local laws, and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at the request of the bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in the bid process, as the law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of a delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of the quantity specified and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for or ownership of any item purchased until the same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line-item price, the unit price shall govern.
17. Should an audit of the Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with the bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, the Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
20. For all titled vehicles and equipment, the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
21. Equipment and serial and model numbers - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.
23. The resulting agreement may be extended beyond the expiration date by order of the County on a month-to-month basis if the County cannot re-bid and/or award a new contract before the expiration date.
24. The County as a public governmental body is subject to the Missouri Sunshine Law (Chapter 610 RSMo) and will comply with requests for documents in accordance with that law.

558-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20²⁵

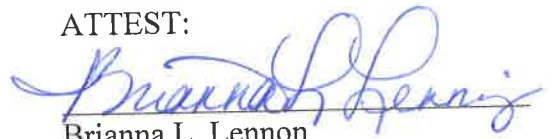
In the County Commission of said county, on the 4th day of November 20²⁵

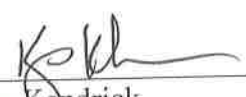
the following, among other proceedings, were had, viz:

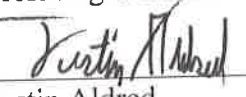
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2082 to cover anticipated fees for outside surveyors to review plats, surveys etc. for the final 3 months of the year.

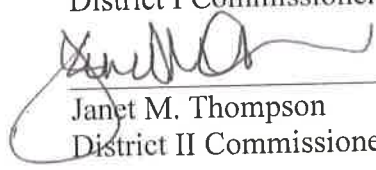
Done this 4th day of November 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

OCT 22 2025

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

BOONE COUNTY
AUDITOR

10/21/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Transfer From Decrease	Transfer To Increase
---------------------------	-------------------------

Dept	Account	Dept Name	Account Name	Decrease	Increase
2082	10100	R&B RM Engineering	Salaries & Wages	13,790	
2082	71100	R&B RM Engineering	Outsourced Services		13,790
				13,790	13,790

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Cover anticipated fees for outside surveyor to review plats, surveys etc for the final 3 months of the year

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO
If not, please explain (use an attachment if necessary):

Requesting Official

~~TO BE COMPLETED BY AUDITOR'S OFFICE~~

- ☒ A schedule of previously processed Budget Revisions/Amendments is attached
- ☒ Unencumbered funds are available for this budget revision.
- ☐ Comments:

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

SUBLSR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/21/25 12:35:12

Year	2025	Original Appropriation	1,750.00
Dept	2082 R&B RM ENGINEERING	Revisions	35,802.00
Acct	71100 OUTSOURCED SERVICES	Original + Revisions	37,552.00
Fund	204 ROAD & BRIDGE FUND	Expenditures	34,276.25
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	34,276.25
Account Type	E EXPENSE	Remaining Balance	3,275.75
Normal Balance	D DEBIT	Shadow Balance	3,275.75

Transaction Code	Effective Date	Description	Orig Document	Process Date	Amount
22	1/01/2025	***** ORIGINAL BUDGET *****	2025 1837		1,750.00-
50 10	3/04/2025	ALLSTATE CONSULTANTS	2025 847		412.50
50 10	4/04/2025	ALLSTATE CONSULTANTS	2025 1628		5,696.25
50 10	4/29/2025	ALLSTATE CONSULTANTS	2025 2141		4,200.00
50 10	5/15/2025	A CIVIL GROUP	2025 2550		428.75
50 10	5/21/2025	ALLSTATE CONSULTANTS	2025 2705		5,250.00
50 10	6/05/2025	A CIVIL GROUP	2025 2955		686.25
50 10	7/08/2025	ALLSTATE CONSULTANTS	2025 3625		4,127.50

More...

F2=Key Scr F3=Exit F6=Prd Breakdowns F7=Trans F8=View Doc

September invoice \$ 4230

9 month total = \$ 38,506.25

Monthly Average = \$ 4278.47

3 months remaining

\$ 12,835.41

September short

954.25

Need

\$ 13,789.66

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/24/25 10:58:30

Year	<u>2025</u>	Original Appropriation	<u>489,815.00</u>
Dept	<u>2082 R&B RM ENGINEERING</u>	Revisions	<u>35,802.00-</u>
Acct	<u>10100 SALARIES & WAGES</u>	Original +, Revisions	<u>454,013.00</u>
Fund	<u>204 ROAD & BRIDGE FUND</u>	Expenditures	<u>324,624.04</u>
		Encumbrances	<u> </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>324,624.04</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>129,388.96</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>112,999.71</u>

Expenditures by Period

January	<u>29,154.10</u>	July	<u>32,841.41</u>
February	<u>32,652.62</u>	August	<u>45,671.57</u>
March	<u>32,088.22</u>	September	<u>32,983.16</u>
April	<u>32,659.83</u>	October	<u>20,827.68</u>
May	<u>32,857.69</u>	November	<u> </u>
June	<u>32,887.76</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

November Session of the October Adjourned

Term. 2025

In the County Commission of said county, on the 4th day of November 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a request by the Frank Morris Trust for a conditional use permit for a private outdoor recreational facility in the Agriculture 2 (A-2) zoning district on 80 acres located at 8840 S Stanley Poe Rd subject to the following conditions:

1. Recreational activity shall be limited to hiking and bicycle riding, and picnic gatherings at the shelter. No other recreational activities are approved under this permit.
2. Any events hosted on the property shall be bicycle oriented. Other types of events such as festivals or gatherings were not applied for nor approved as part of this conditional use permit.
3. Vegetative screening shall be present along the property line. Screening should be a size and type capable of screening trails from neighboring property owners.
4. A subsurface wastewater system is the only wastewater system allowed on the property.
5. Any lighting for the park shall be inward facing and downward to prevent light from leaving the site and shall incorporate dark sky compliant fixtures to the extent practical.
6. The maximum number of vehicles on the property at any one time shall not exceed 120 cars.
7. Hours of operation shall be limited to daytime hours as defined by the zoning ordinance. April through October, 6:00am to 9:00pm, central daylight time. November through March, 6:00am to 7:00pm, central daylight time.
8. The derelict manufactured home is removed from the property within one calendar year from date of approval of the conditional use permit.
9. Compliance with the stream buffer and stormwater regulations is required at all times.
10. The applicants shall have two years from the approval of the conditional use permit to start construction of the trail network and associated infrastructure.

Done this 4th day of November 2025.


 Kip Kendrick
 Presiding Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

Term. 20

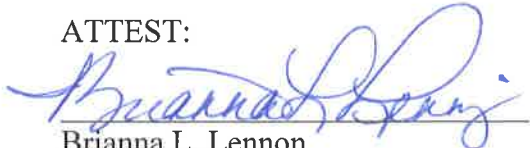
In the County Commission of said county, on the

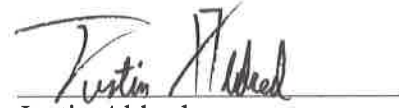
day of

20

the following, among other proceedings, were had, viz:

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Request by Frank Morris Trust for a conditional use permit for a private outdoor recreational facility in the Agriculture 2 (A-2) zoning district on 80 acres located at 8840 S Stanley Poe Rd, Columbia, Rock Bridge Township. (open public hearing)

The Planning and Zoning Commission conducted a public hearing on this request at its October 16, 2025 meeting and issued a recommendation for approval of the conditional use permit (CUP) with conditions, on a split vote (9-1).

The subject property is 80 acres located off South Stanley Poe Rd, approximately ½ mile south of the intersection of South Stanley Poe Rd and West High Point Ln. South Stanley Poe Rd divides the property in two sections, with approximately 15.5 acres lying north of the road. The property is largely undeveloped except for a derelict manufactured home along the northern property line straddling the property line between the Frank Morris Trust and Crane properties. The zoning is Agriculture 2 (A-2) and is surrounded by A-2 zoning on all sides. The Boone County Master Plan designates this area for rural preservation. The property is in Rock Bridge Township.

The applicant proposes to develop a mountain bicycle and pedestrian trail park with approximately eight miles of trails across the entire property. Planned improvements include an outdoor shelter and multiple bridge crossings over existing streams.

Two site diagrams were provided:

- A preliminary site plan identifying proposed trail locations and bicycle features; and
- A parking plan showing the driveway entrance, parking areas, and the bicycle/pedestrian crossing of South Stanley Poe Road.
- A future restroom facility will utilize an engineered drip irrigation wastewater system.
- Approval is sought under a Conditional Use Permit (CUP) for a private outdoor recreation facility in the A-2 zoning district. The applicant has requested a two-year time frame to act if the CUP is approved, citing potential contractor scheduling delays. The zoning ordinance allows one year from CUP approval for commencement; however, the Commission may grant extensions, which may be appropriate in this case.
- The following criteria are the standards for approval of a conditional use permit, Staff analysis is based upon the application and public comments received following notification of the surrounding property owners.
 - (a) Public Health, Safety, and Welfare
If developed as proposed and in compliance with County regulations and appropriate conditions, the project can meet this criterion.
 - (b) Use and Enjoyment of Nearby Properties
Recreational facilities can affect nearby property owners through noise and traffic.

Limiting activities to hiking and biking, maintaining vegetative buffers, and imposing appropriate conditions will minimize such impacts. The applicant has not proposed equestrian or motorized activities such as motocross.

- (c) Property Values

When designed in keeping with the area's rural character, recreational facilities should not diminish neighboring property values.

All necessary facilities will be available, including, but not limited to, utilities, roads, road access, and drainage.

The property fronts South Stanley Poe Road, a publicly maintained gravel road. It is within the Greater Bonne Femme Watershed, an environmentally sensitive area. Compliance with the County's land disturbance and stormwater regulations will be required to limit stream impairment from trail development. A stormwater management area is proposed near the paved parking.

An engineered subsurface wastewater system is proposed. The applicant estimates an average daily use between 25 to 35 users on site at any one time, with a maximum number of 150 users on bicycle event days. A Professional Engineer has submitted preliminary flow numbers to size the system to accommodate predicted users.

Coordination with the Boone County Fire Protection District will be required to meet life-safety standards.

(e) Orderly Development of Surrounding Property

Surrounding properties are zoned A-2 and developed primarily with large-lot residences. With appropriate conditions, the proposal should not impede future development in the area.

(f) Traffic and Access

Access will be provided by a driveway to South Stanley Poe Road. The applicant has proposed 30 paved parking spaces near the entrance, south of the road, and an additional 90 overflow spaces on grass for event days.

Instead of a user headcount, the applicant requests a maximum vehicle limit of 120 on-site at any time.

Trail users will cross South Stanley Poe Road to access trails north of the roadway. The applicant proposes signage to alert motorists and stop signs on the trail for cyclists and pedestrians at the crossing.

Because South Stanley Poe Road is an unlit gravel road, limiting operations to daylight hours will reduce potential conflicts between vehicles and trail users. Any lighting should be downward-facing and dark-sky compliant to prevent light spillover.

(g) Zoning Compliance and Public Necessity

The proposal can conform to the applicable A-2 district regulations.

Zoning Analysis: The request seeks approval for a bicycle and pedestrian trail park within the A-2 district, featuring eight miles of trails on both sides of South Stanley Poe Road. No other recreational activities are proposed.

While recreational facilities may impact surrounding properties or transportation infrastructure, this proposal limits activities to hiking and biking and includes necessary support facilities such as parking and sanitation. With appropriate conditions, potential impacts can be mitigated, and the proposal can meet the criteria for CUP approval.

The proposal scored 46 points on the point rating system. Staff notified 16 property owners about this request.

Staff recommends approval of the conditional use permit for a private outdoor recreation facility for a bicycle and pedestrian park with the following conditions:

Recreational activity shall be limited to hiking and bicycle riding, and picnic gatherings at the shelter. No other recreational activities are approved under this permit.

Any events hosted on the property shall be bicycle oriented. Other types of events such as festivals or gatherings were not applied for nor approved as part of this conditional use permit.

Vegetative screening shall be present along the property line. Screening should be a size and type capable of screening trails from neighboring property owners.

A subsurface wastewater system is the only wastewater system allowed on the property.

Any lighting for the park shall be inward facing and directed downward to prevent light from leaving the site and shall incorporate dark sky compliant fixtures to the extent practical.

The maximum number of vehicles on the property at any one time shall not exceed 120 cars.

Hours of operation shall be limited to daytime hours as defined by the zoning ordinance. April through October, 6:00am to 9:00pm, central daylight time. November through March, 6:00am to 7:00pm, central daylight time.

The derelict manufactured home is removed from the property within one calendar year from date of approval of the conditional use permit.

Compliance with the stream buffer and stormwater regulations is required at all times.

The applicants shall have two years from the approval of the conditional use permit to start construction of the trail network and associated infrastructure.