

482 -2025  
**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

September Session of the July Adjourned

Term. 20 25

County of Boone

ea.

In the County Commission of said county, on the

30th

day of September

20 25

the following, among other proceedings, were had, viz:

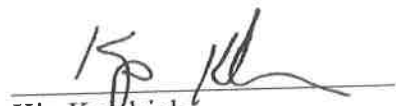


Now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 382, Senior Facilities Maintenance Technician, and does hereby authorize an appropriation of \$23.50 per hour for the salary of said position.

Done this 30th day of September 2025.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner  
Justin Aldred  
District I Commissioner  
Janet M. Thompson  
District II Commissioner



483 -2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

September Session of the July Adjourned

Term. 20 25

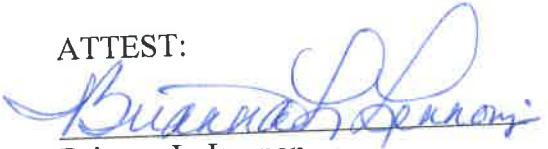
In the County Commission of said county, on the 30th day of September 20 25

the following, among other proceedings, were had, viz:

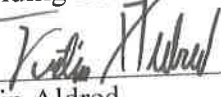
Now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 117, Custodian, and does hereby authorize an appropriation of \$17.50 per hour for the salary of said position.

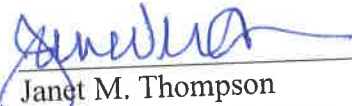
Done this 30th day of September 2025.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



484 -2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

September Session of the July Adjourned

Term. 20 25


In the County Commission of said county, on the 30th day of September 20 25


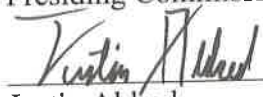

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby rescind Commission Order 478-2025 and approve the amended request to transfer above the authorized transfer salary for position number 564, Deputy Court Marshal-Sergeant, and does hereby authorize an appropriation of \$32.28 per hour for the salary of said position.

Done this 30th day of September 2025.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner  
  
Justin Aldred  
District I Commissioner  
  
Janet M. Thompson  
District II Commissioner



4/85-2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

September Session of the July Adjourned

Term. 20 25


In the County Commission of said county, on the 30th day of September 20 25


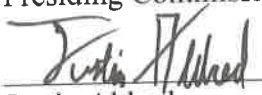
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Computer and Peripheral Surplus Disposal request from the Purchasing Department.

Done this 30th day of September 2025.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner  
  
Justin Aldred  
District I Commissioner  
  
Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

**Brijanna Purdy**  
Buyer



5551 S. Tom Bass RD  
Columbia, MO 65201  
Phone: (573) 886-4394

## MEMORANDUM

TO: Boone County Commission  
FROM: Brijanna Purdy  
RE: Computer and Peripheral Surplus Disposal  
DATE: September 19, 2025

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through the MRC Recycling Center. MRC Recycling will pick up our surplus for \$100.00 per truckload. Extra charges may apply for items like televisions, freon removal, etc. I have enclosed a schedule of possible fees. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused, so nothing ends up in the landfill.

Before Computer Surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs in the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (i.e. Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has a collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	7395	Refrigerator	RCA	SO	Broke/Old	NA
2.	13519	Terminal Twinax	IBM 3488	Collector	No Longer Needed	AAAPB



	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
3.	14200	Barcode Scanner	Welcallyn IT3800LR-12	Collector	No longer needed	W3804394
4.	15009	Terminal Twinax	IBM 3488	Callector	No longer Needed	68647
5.	15450	Barcode Scanner	Welcallyn IT3800LR-12	IT	No longer needed	Z1300821
6.	15512	Desktop PC	Compaq DC5100	JJC	Used- Routine Replacement	2UA61704ZP
7.	16914	Fax Machine	Brother Intellifax 4100E	FM	Used	U61639H7J6903 82
8.	17240	Laptop Notebook	Lenovo G555	County Clerk	No longer needed	CBU2300940
9.	17729	Scanner	Fujitsu FI 6130	Treasurer	Replaced	316227
10.	17749	Desktop PC	Hewlett Packard Compaq 6000 PRO	Courthouse IT	Used – Routine Replacement	MXL1251987
11.	17751	22" LCD Monitor	HP LA2205WG	JJC	Used – Routine Replacement	3CQ120N8ST
12.	18057	22" LCD Monitor	Hewlett Packard Compaq 6000 PRO	Courthouse IT	Used – Routine Replacement	3CQ2189K8W
13.	18619	Twain Scanner	FI-6130Z	Jury Services	Used – Routine Replacement	729435
14.	18620	Twain Scanner	FI-6130Z	Jury Services	Used – Routine Replacement	729646
15.	18689	Tablet	Apple Ipad	Auditor	IT will dispose	DMPJF0DPDVG J
16.	18833	20" LCD Monitor	HP LV2011	Community Children's Services	Replaced	CNC325PKM7
17.	18834	20" LCD Monitor	HP LV2011	Community Children's Services	Replaced	CNC325PKCL



	<b>Asset #</b>	<b>Description</b>	<b>Make &amp; Model</b>	<b>Department</b>	<b>Condition of Asset</b>	<b>Serial #</b>
18.	<b>19985</b>	<b>Switch Ethernet</b>	<b>Cisco C2960X-24PS-L</b>	<b>IT</b>	<b>Returned to Vendor</b>	<b>FCW1947A4XB</b>
19.	<b>20085</b>	<b>Dishwasher</b>	<b>LXEH-2</b>	<b>JJC</b>	<b>Broke</b>	<b>231174028</b>
20.	<b>20238</b>	<b>Checkpoint Firewall Network</b>	<b>Checkpoint SG5800</b>	<b>IT</b>	<b>Replaced</b>	<b>1610BA1308</b>
21.	<b>20239</b>	<b>Firewall Network</b>	<b>Checkpoint SG5800</b>	<b>IT</b>	<b>Replaced</b>	<b>1616BA1488</b>
22.	<b>21904</b>	<b>23" LCD Monitor</b>	<b>HP</b>	<b>SO</b>	<b>Replaced</b>	<b>6CM70507RS</b>
23.	<b>22934</b>	<b>PC Workstation</b>	<b>HP Prodesk 400 Mini G3</b>	<b>Community Children's Services</b>	<b>Replaced</b>	<b>8CG820539G</b>
24.	<b>23058</b>	<b>Switch</b>	<b>Cisco</b>	<b>Child Services</b>	<b>Replaced</b>	<b>FJC2227W2DX</b>
25.	<b>23399</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Community Children's Services</b>	<b>Replaced</b>	<b>MXL9042DD9</b>
26.	<b>23530</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>SO</b>	<b>Replaced</b>	<b>MXL9121QZC</b>
27.	<b>23556</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Collector</b>	<b>Replaced</b>	<b>MXL91550JC</b>
28.	<b>23559</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Collector</b>	<b>Replaced</b>	<b>MXL91550GN</b>
29.	<b>23966</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Community Children's Service</b>	<b>Replaced</b>	<b>MXL9454FBR</b>
30.	<b>23967</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Community Children's Service</b>	<b>Replaced</b>	<b>MXL9454F9W</b>
31.	<b>23975</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9L</b>
32.	<b>23976</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454FB6</b>



	<b>Asset #</b>	<b>Description</b>	<b>Make &amp; Model</b>	<b>Department</b>	<b>Condition of Asset</b>	<b>Serial #</b>
33.	<b>23977</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9Y</b>
34.	<b>23978</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9S</b>
35.	<b>23980</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9R</b>
36.	<b>23984</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9X</b>
37.	<b>23986</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9H</b>
38.	<b>23987</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>MXL9454F9V</b>
39.	<b>23990</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>R&amp;B</b>	<b>Replaced</b>	<b>MXL9454F9M</b>
40.	<b>24193</b>	<b>Tower PC</b>	<b>HP Z2G4T</b>	<b>Jury Services</b>	<b>Used – Routine Replacement</b>	<b>MXL01027SX</b>
41.	<b>24211</b>	<b>Panasonic ToughBook</b>	<b>Panasonic Toughbook CF31</b>	<b>SO</b>	<b>Replaced</b>	<b>0DKKC99155</b>
42.	<b>24216</b>	<b>Panasonic ToughBook</b>	<b>Panasonic Toughbook CF31</b>	<b>SO</b>	<b>Replaced</b>	<b>0DKKC99153</b>
43.	<b>24216</b>	<b>Laptop Notebook</b>	<b>Panasonic CF-31</b>	<b>SO</b>	<b>Replaced</b>	<b>0DKKC99153</b>
44.	<b>24218</b>	<b>Laptop Notebook</b>	<b>Toughbook</b>	<b>SO</b>	<b>Replaced</b>	<b>0DKKC99166</b>
45.	<b>24219</b>	<b>Laptop Notebook</b>	<b>Toughbook</b>	<b>SO</b>	<b>Replaced</b>	<b>0DKKC99172</b>
46.	<b>24221</b>	<b>HP Laptop</b>	<b>HP Probook 650 G5</b>	<b>SO</b>	<b>Replaced</b>	<b>5CG0124JB9</b>
47.	<b>24386</b>	<b>Laptop</b>	<b>Dell Latitude</b>	<b>SO</b>	<b>Replaced</b>	<b>63Z6N13</b>



	<b>Asset #</b>	<b>Description</b>	<b>Make &amp; Model</b>	<b>Department</b>	<b>Condition of Asset</b>	<b>Serial #</b>
48.	<b>24419</b>	<b>PC Workstation</b>	<b>HP Elitedesk</b>	<b>Prosecuting Attorney</b>	<b>Replaced</b>	<b>NA</b>
49.	<b>24533</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
50.	<b>24533</b>	<b>Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
51.	<b>24534</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
52.	<b>24535</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
53.	<b>24536</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
54.	<b>24537</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
55.	<b>24538</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
56.	<b>24539</b>	<b>Lenovo Laptop</b>	<b>Lenovo Thinkpad E14</b>	<b>SO</b>	<b>Replaced</b>	<b>NA</b>
57.	<b>24826</b>	<b>Panasonic ToughBook</b>	<b>Panasonic Toughbook CF31</b>	<b>SO</b>	<b>Replaced</b>	<b>1BKKC08220</b>
58.	<b>25138</b>	<b>24" LCD Monitor</b>	<b>ACE B246HYL</b>	<b>Public Administration</b>	<b>Replacement</b>	<b>NA</b>
59.	<b>26442</b>	<b>24" LCD Monitor</b>	<b>HP P24 G5</b>	<b>FM</b>	<b>Replaced</b>	<b>Na</b>
60.	<b>MO21</b>	<b>20" LCD Monitor</b>	<b>NA</b>	<b>Courthouse Circuit Clerk</b>	<b>Replaced</b>	<b>NA</b>
61.	<b>na</b>	<b>(5) HP Ultralim Docking Stations</b>	<b>NA</b>	<b>Courthouse IT</b>	<b>Outdated</b>	<b>NA</b>
62.	<b>na</b>	<b>air conditioner</b>	<b>Na</b>	<b>Joint Communication</b>	<b>Broke</b>	<b>NA</b>



	<b>Asset #</b>	<b>Description</b>	<b>Make &amp; Model</b>	<b>Department</b>	<b>Condition of Asset</b>	<b>Serial #</b>
63.	na	air conditioner	Na	Joint Communication	Broke	NA
64.	na	air conditioner	Na	Joint Communication	Broke	NA
65.	na	air conditioner	Na	Joint Communication	Broke	NA
66.	na	air conditioner	Na	Joint Communication	Broke	NA
67.	na	air conditioner	Na	Joint Communication	Broke	NA
68.	na	air conditioner	Na	Joint Communication	Broke	NA
69.	na	Dell Monitor	Dell	IT	No longer Working	CN-OTP219-64180-84M-076S
70.	na	IBM keyboard	NA	IT	No Longer Needed	NA
71.	na	Misc IT Cables/ phone cables/ broken keyboards and mice	NA	Courthouse IT	Broken/Outdated	NA
72.	na	Monitor	NA	IT	No longer needed	NA
73.	na	Office Chair	NA	Auditor	No longer Needed	NA
74.	na	Portable Media Projector	LC-SE10	Courthouse IT	Outdated	G41A1184
75.	NA	Under the desk Keyboard and mouse mounting hardware	NA	Auditor	No longer Needed	NA



	<b>Asset #</b>	<b>Description</b>	<b>Make &amp; Model</b>	<b>Department</b>	<b>Condition of Asset</b>	<b>Serial #</b>
76.	NA	Printer	NA	IT	No longer needed	NA
77.	NA	Desk Phone	NA	IT	No longer needed	NA
78.	NA	Paper Shredder	Swingline	BCJC	Broke	XA10189H
79.	NA	Old Keyboard	NA	IT	No longer needed	NA
80.	NA	Multiple Cell Phones	NA	SO	Outdated	NA



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 8-6-25

Fixed Asset Tag Number: 7395

Description of Asset: Refrigerator - Side by Side

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Poor

Reason for Disposition: Very old, works but is rusty and in poor condition

Location of Asset and Desired Date for Removal to Storage: Under overhang by North Admin door

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriffs

Signature [Signature]

To be Completed by: AUDITOR

Original Acquisition Date 7/1/92

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 1,200.00

Original Funding Source 2731

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☐ Trade ☐ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]



# BOONE COUNTY

COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00013519

DESCRIPTION: IBM 3488  
TERMINAL TWINAX

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE: *Ryan*

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2002/06/06

G/L ACCOUNT FOR PROCEEDS 1190-3836 *E*

ORIGINAL ACQUISITION AMOUNT 200.00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



# BOONE COUNTY

 **COPY**

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00014200

DESCRIPTION: WELCHALLYN IT3800LR-12  
SCANNER BARCODE GUN

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE: 

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2003/11/25

G/L ACCOUNT FOR PROCEEDS 1190-3836 

ORIGINAL ACQUISITION AMOUNT 286.67

ORIGINAL FUNDING SOURCE 2788

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

       TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

       TRADE             AUCTION             SEALED BIDS

       OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00015009

DESCRIPTION: IBM 3488  
TERMINAL TWINAX

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE: 

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2005/06/30

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 154.16

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER

485-2025

DATE APPROVED

9/30/2025

SIGNATURE





# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY **COPY**

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00015450

DESCRIPTION: WELCHALLYN IT3800LR-12  
SCANNER BARCODE GUN

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: *[Signature]*

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2006/05/17

G/L ACCOUNT FOR PROCEEDS 1190-3836 *J*

ORIGINAL ACQUISITION AMOUNT 147.60

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/13/2025

Fixed Asset Tag Number: 15512

Description of Asset:

Desktop PC / Compaq dc5100

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: 2UA61704ZP

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for  
Removal To Storage:

Boone County Courthouse / Floor: 1 / Room: Technology  
Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: EM

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**AUG 14 2025**

**BOONE COUNTY  
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date

<1000

G/L Acct for Proceeds

1190-3836

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

☐ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

☐ Trade

☐ Auction

☐ Sealed Bids

☐ Other

Explain \_\_\_\_\_

Commission Order Number

485-2025

Date Approve:

9/30/2025

Signature

KP



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**

*Complete, sign, and return to Auditor's Office*

Date: 7-31-25

Fixed Asset Tag Number: ~~20428~~ 16914

Description of Asset: Brother Intellifax 4100 E

Requested Means of Disposal: ☒ Sell ☐ Trade-In ☐ Recycle/Trash ☒ Other, Explain:

Other Information (Serial number, etc.): U616 39H7J690382

Condition of Asset: Used -

Reason for Disposition: Do NOT use

Location of Asset and Desired Date for Removal to Storage: Main area near Rm 110

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 6100 - FM MAINTENANCE Signature *JM* Johnny Mays

To be Completed by: AUDITOR

Original Acquisition Date < 1000

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_ Auction \_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature *[Signature]*

RECEIVED

AUG 04 2025

BOONE COUNTY  
AUDITOR



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/17/2025

FIXED ASSET TAG NUMBER: 00017240

DESCRIPTION: LENOVO G555  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK

SIGNATURE: [Signature]

RECEIVED

JUL 21 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2010/07/15

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 560.69

ORIGINAL FUNDING SOURCE 2786

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00017729

DESCRIPTION: FUJITSU FI 6130  
SCANNER DOCUMENT

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: TREASURER SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2011/07/13

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 855.58

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

       TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

       TRADE             AUCTION             SEALED BIDS

       OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/08/2025

Fixed Asset Tag Number: 17749

Description of Asset:

Desktop PC / Compaq 6000 Pro

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: MXL1251987

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: ELW

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AUG 13 2025

BOONE COUNTY  
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date

< 1000

G/L Acct for Proceeds

1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade

\_\_\_\_ Auction

\_\_\_\_ Sealed Bids

\_\_\_\_ Other

Explain \_\_\_\_\_

Commission Order Number

485-2025

Date Approve:

9/30/2025

Signature

[Signature]



BOONE COUNTY  
AUDITOR

**Signature:**

485-2025  
9/30/2025



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/08/2025

Fixed Asset Tag Number: 18057

Description of Asset:

22" LCD Monitor / LA2205wg

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: 3CQ2189K8W

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for  
Removal To Storage:

Boone County Courthouse / Floor: 1 / Room: Technology  
Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1242-Juvenile Justice Center

SIGNATURE:

*EM*

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AUG 13 2025

BOONE COUNTY  
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date

*<1000*

G/L Acct for Proceeds

*1190-3836 F*

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade

\_\_\_\_ Auction

\_\_\_\_ Sealed Bids

\_\_\_\_ Other

Explain \_\_\_\_\_

Commission Order Number

*485-2025*

Date Approved

*9/30/2025*

Signature

*[Signature]*



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/05/2025

Fixed Asset Tag Number: 18619

Description of Asset:

TWAIN Scanner / FI-6130z

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: 729435

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: IT Storage - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: 

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**AUG 08 2025**

BOONE COUNTY  
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date

<1000

G/L Acct for Proceeds 1190-3836

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade

\_\_\_\_ Auction

\_\_\_\_ Sealed Bids

\_\_\_\_ Other

Explain \_\_\_\_\_

Commission Order Number

485-2025

Date Approve:

9/30/2025

Signature





**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/05/2025

Fixed Asset Tag Number: 18620

Description of Asset:

TWAIN Scanner / FI-6130z

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: 729646

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: 

**RECEIVED**

**AUG 08 2025**

**BOONE COUNTY  
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date

< 1000

G/L Acct for Proceeds

1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade

\_\_\_\_ Auction

\_\_\_\_ Sealed Bids

\_\_\_\_ Other

Explain \_\_\_\_\_

Commission Order Number

485-2025

Date Approve:

9/30/2025

Signature





# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/02/2025

FIXED ASSET TAG NUMBER: 00018689

DESCRIPTION: APPLE IPAD 64G  
TABLET IOS

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: IT WILL DISPOSE

WAS ASSET PURCHASED WITH GRANT FUNDING? YES ☒ NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: AUDITOR

SIGNATURE: \_\_\_\_\_

RECEIVED

JUL 21 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2014/02/01 <1000

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

**COPY**

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00018833

DESCRIPTION: HP LV2011  
MONITOR LCD 20 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN SIGNATURE: *Ryan*

**RECEIVED**

**AUG 25 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2014/02/28

G/L ACCOUNT FOR PROCEEDS 1190-38365

ORIGINAL ACQUISITION AMOUNT 106.70

ORIGINAL FUNDING SOURCE 2789

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

#### APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00018834

DESCRIPTION: HP LV2011  
MONITOR LCD 20 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN'S SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2014/02/28

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 106.70

ORIGINAL FUNDING SOURCE 2789

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

       TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

       TRADE             AUCTION             SEALED BIDS

       OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY COPY

DATE: 07/02/2025

FIXED ASSET TAG NUMBER: 00019911

DESCRIPTION: HP P232  
MONITOR LCD 23 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO)  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: AUDITOR SIGNATURE: 

RECEIVED

JUL 21 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/02/26 <1000

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 138.32

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

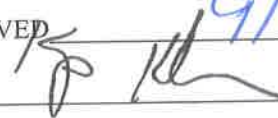
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00019985

DESCRIPTION: CISCO C2960X-24PS-L  
SWITCH ETHERNET

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: RETURN TO VENDOR

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: RETURNED TO VENDOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL

SIGNATURE: \_\_\_\_\_

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/06/02

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 1,821.15

ORIGINAL FUNDING SOURCE 2784

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER

DATE APPROVED

SIGNATURE



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

*Complete, sign, and return to Auditor's Office*

Date: 7/9/2025

Fixed Asset Tag Number: 20085

Description of Asset: Hobart LXEH-2 Dishwasher

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): 231174028

Condition of Asset: Poor

Reason for Disposition: Does not work any more

Location of Asset and Desired Date for Removal to Storage: JJC ASAP

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1242 - JJC

Signature



**To be Completed by: AUDITOR**

Original Acquisition Date 4/21/16

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 5,744.00

Original Funding Source 2731

Account Group 1604

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☐ Trade ☐ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature 

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JUL 10 2025

BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 **COPY**

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00020238

DESCRIPTION: CHECKPOINT SG5800  
FIREWALL NETWORK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: 

**RECEIVED**

**AUG 08 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/08/25

G/L ACCOUNT FOR PROCEEDS 2700-3835 J

ORIGINAL ACQUISITION AMOUNT 40,707.62

ORIGINAL FUNDING SOURCE 2790

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00020239

DESCRIPTION: CHECKPOINT SG5800  
FIREWALL NETWORK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: *[Signature]*

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/08/25

G/L ACCOUNT FOR PROCEEDS 2700-3835 *J*

ORIGINAL ACQUISITION AMOUNT 40,707.61

ORIGINAL FUNDING SOURCE 2790

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2035

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



# BOONE COUNTY

 **COPY**

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00021904

DESCRIPTION: HP P232  
MONITOR LCD 23 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2017/04/17

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 128.66

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



## COPY

## RECEIVED

AUG 25 2025

BOONE COUNTY  
AUDITOR

FIXED ASSET TAG NUMBER: 00022934

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN'S SIGNATURE: [Signature]

**AUDITOR**

ORIGINAL ACQUISITION DATE 2018/07/09

G/L ACCOUNT FOR PROCEEDS 1190-3836 3

ORIGINAL ACQUISITION AMOUNT 670.00

ORIGINAL FUNDING SOURCE 2731, 2789

ACCOUNT GROUP 1603

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL

TRADE	AUCTION	SEALED BIDS
-------	---------	-------------

OTHER	EXPLAIN
-------	---------

COMMISSION ORDER NUMBER 985-2025

DATE APPROVED 9/30/2025

SIGNATURE 170



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

**COPY**

DATE: 07/24/2025

FIXED ASSET TAG NUMBER: 00023058

DESCRIPTION: CISCO C2960X-48FPS-L  
SWITCH ETHERNET

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: CHILD SERVICES

SIGNATURE: \_\_\_\_\_

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2018/11/19

G/L ACCOUNT FOR PROCEEDS 1190-3856

ORIGINAL ACQUISITION AMOUNT 3,617.57

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER

DATE APPROVED

SIGNATURE



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY COPY

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00023399

DESCRIPTION: HP ELITEDESK 800  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN'S SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/03/18

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2789

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2005

DATE APPROVED 9/30/2025

SIGNATURE 

RECEIVED

AUG 25 2025

BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 **COPY**

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00023530

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/05/13

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER

485-2025

DATE APPROVED

9/30/2025

SIGNATURE





# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00023556

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/05/27

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

**COPY**

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023559

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/05/27

G/L ACCOUNT FOR PROCEEDS 1190-3836 F

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

**COPY**

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00023966

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN SIGNATURE: [Signature]

**RECEIVED**

**AUG 25 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731, 2789

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00023967

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731, 2789

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

       TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

       TRADE        AUCTION        SEALED BIDS

       OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025 FIXED ASSET TAG NUMBER: 00023975

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_


OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 COPY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023976

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-38865

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023977

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI

SIGNATURE: \_\_\_\_\_

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-38365

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER

485-2025  
9/30/2025

DATE APPROVED

SIGNATURE

[Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023978

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI

SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

#### APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY



**COPY**

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023980

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

**RECEIVED**

**AUG 08 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023984

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: *[Signature]*

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023986

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: *[Signature]*

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 F

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485 - 2025

DATE APPROVED 9/30/2025

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 **COPY**

DATE: 08/07/2025

FIXED ASSET TAG NUMBER: 00023987

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

**RECEIVED**  
**AUG 08 2025**  
BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 COPY

DATE: 07/02/2025

FIXED ASSET TAG NUMBER: 00023990

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES ☒ NO ☐  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ROAD & BRIDGE

SIGNATURE: \_\_\_\_\_

RECEIVED

JUL 21 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/12/31 41000

G/L ACCOUNT FOR PROCEEDS 1190-3836 F

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2741

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/25/2025

Fixed Asset Tag Number: 24193

Description of Asset:

Tower PC / Z2G4T

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: MXL01027SX

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: 

**RECEIVED**

**AUG 26 2025**

**BOONE COUNTY  
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date

8/25/20

G/L Acct for Proceeds

1190-3836 J

Original Acquisition Amount

1,245.03

Original Funding Source

2731

Account Group

1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

☐ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

☐ Trade

☐ Auction ☐ Sealed Bids

☐ Other

Explain \_\_\_\_\_

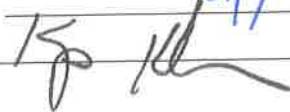
Commission Order Number

485-2025

Date Approve:

9/30/2025

Signature





# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024211

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/05/15

G/L ACCOUNT FOR PROCEEDS 2901-3836 J

ORIGINAL ACQUISITION AMOUNT 3,482.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 COPY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024216

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/05/15

G/L ACCOUNT FOR PROCEEDS 2901-3836 J

ORIGINAL ACQUISITION AMOUNT 3,482.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE \_\_\_\_\_



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00024218

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

RECEIVED

JUL 28 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/05/15

G/L ACCOUNT FOR PROCEEDS 2901-3836 

ORIGINAL ACQUISITION AMOUNT 3,482.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 **COPY**

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00024219

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

**RECEIVED**

**JUL 28 2025**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/05/15

G/L ACCOUNT FOR PROCEEDS 2901-3836 *J*

ORIGINAL ACQUISITION AMOUNT 3,482.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY



COPY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024221

DESCRIPTION: HP PROBOOK 650 G5  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN IT RM 220

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/05/11

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,136.57

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/23/2025

FIXED ASSET TAG NUMBER: 00024386

DESCRIPTION: DELL LATITUDE 5510  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

RECEIVED

JUL 28 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2020/08/03

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,300.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 4185-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/22/2025

FIXED ASSET TAG NUMBER: 00024419

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION SIGNATURE: [Signature]

RECEIVED

AUG 25 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00

G/L ACCOUNT FOR PROCEEDS 1190-3836 J-

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024533

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 01/00/00 NA

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024534

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 N/A

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024535

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: [Signature]

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 N/A

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE ↓

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 **COPY**

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024536

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

**RECEIVED**

**SEP 02 2025**

**BOONE COUNTY  
AUDITOR**

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 NA

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_


INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 4185-2025

DATE APPROVED 9/30/2025

SIGNATURE 



# BOONE COUNTY



COPY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024537

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 N/A

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE \_\_\_\_\_



# BOONE COUNTY

 **COPY**

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024538

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 N/A

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 

**RECEIVED**

**SEP 02 2025**

**BOONE COUNTY  
AUDITOR**



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

COPY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024539

DESCRIPTION: LENOVO THINKPAD E14  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: [Signature]

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 N/A

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/28/2025

FIXED ASSET TAG NUMBER: 00024826

COPY

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IT ROOM 220

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: \_\_\_\_\_

RECEIVED

SEP 02 2025

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2021/08/09

G/L ACCOUNT FOR PROCEEDS 2901-3836 J

ORIGINAL ACQUISITION AMOUNT 3,500.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE \_\_\_\_\_



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY



COPY

DATE: 08/21/2025

FIXED ASSET TAG NUMBER: 00025138

DESCRIPTION: ACE B246HYL  
MONITOR LCD 24 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

RECEIVED

AUG 25 2025

BOONE COUNTY  
AUDITOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC ADMINISTRATOR SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER L/85-2025

DATE APPROVED 9/30/2025

SIGNATURE [Signature]



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

 COPY

DATE: 07/17/2025

FIXED ASSET TAG NUMBER: 00026442

DESCRIPTION: HP P24 G5  
MONITOR LCD 24 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: \_\_\_\_\_

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: FACILITIES & GROUNDS SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 0/00/00 <1000

G/L ACCOUNT FOR PROCEEDS 1190-3836 F

ORIGINAL ACQUISITION AMOUNT .00

ORIGINAL FUNDING SOURCE \_\_\_\_\_

ACCOUNT GROUP \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_\_TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_\_TRADE \_\_\_\_\_AUCTION \_\_\_\_\_SEALED BIDS

\_\_\_\_\_OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 485-2025

DATE APPROVED 9/30/2025

SIGNATURE 



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 07/24/2025

Fixed Asset Tag Number: NONE

RECEIVED

Description of Asset: 6.E. WINDOW AIR CONDITIONER

JUL 30 2025

BOONE COUNTY  
AUDITOR

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): SER/AG233077

Condition of Asset: BROKE MOD/AJCR12DCFW  
REMOVED FROM THE MAIL SITE WAS PLACED IN SERVICE 5-12-2016  
Reason for Disposition: COMPRESSOR DOES NOT WORK

Location of Asset and Desired Date for Removal to Storage: DISPOSAL AREA AT J.C.I.C  
PROPERTY - NW CORNER BY  
THE OLD SHED.

Was asset purchased with grant funding? ☐ YES ☒ NO  
If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☒ NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: RANDY SCHUNK

Signature [Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836-5

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade Auction Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 07/30/2025

Fixed Asset Tag Number: NONE

Description of Asset: G.E. ROOM AIR CONDITIONER

RECEIVED

AUG 05 2025

BOONE COUNTY  
AUDITOR

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): MOD/ATCQ12DC6L2

Condition of Asset: BROKE, WELL USED.  
SER/DR033487M

Reason for Disposition: UNIT REMOVED FROM THE CNI PADIO SITE ON 07/30/2025. IT DOES NOT COOL. REPLACED WITH A UNIT REMOVED FROM THE RNN SITE.  
Location of Asset and Desired Date for Removal to Storage: NW CORNER OF THE BGC PROPERTY BY THE OLD SHED

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: ROGER SCHLICK

Signature: [Signature]

To be Completed by: AUDITOR

Original Acquisition Date: N/A

G/L Account for Proceeds: 1190-3836

Original Acquisition Amount: [Blank]

Original Funding Source: [Blank]

Account Group: [Blank]

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name: \_\_\_\_\_ Number: \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

Trade Auction Sealed Bids

Other Explain: \_\_\_\_\_

Commission Order Number: 485-2025

Date Approved: 9/30/2025

Signature: [Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: **09/04/25**

Fixed Asset Tag Number: **NONE**

Description of Asset: **G.E. WINDOW AIR CONDITIONER**

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain: **RECEIVED**

Other Information (Serial number, etc.): **MOD/ATCQ12DCGL2**

**SEP 08 2025**

Condition of Asset: **COMPRESSOR DOES NOT WORK**

**BOONE COUNTY  
AUDITOR**

Reason for Disposition:

**BROKE WILL NOT COOL - PLACED IN SERVICE, 10/01/2018**

Location of Asset and Desired Date for Removal to Storage:

**B.C.J.C. SITE N/W OF THE SUBST B206**

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: **POWELL SCHLINK**

Signature **[Signature]**

To be Completed by: AUDITOR

Original Acquisition Date **N/A**

G/L Account for Proceeds **1190-3836 J**

Original Acquisition Amount **[Arrow]**

Original Funding Source **[Arrow]**

Account Group **[Arrow]**

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☐ Trade ☐ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

Commission Order Number **485-2025**

Date Approved **9/30/2025**

Signature **[Signature]**



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

RECEIVED  
SEP 05 2025  
BOONE COUNTY  
AUDITOR

Date: 09/04/25

Fixed Asset Tag Number:

Description of Asset: G. E. WINDOW AIR CONDITIONER

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

MOD ATCQ12BLC622  
SER/ DR 033639 M  
COMPRESSOR NOT WORKING

Reason for Disposition:

BROKE WILL NOT COOL

Location of Asset and Desired Date for Removal to Storage:

B.C.J.C. SITE N/W OF THE SUPPORT B2A6

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name

ROBERT SCHLINK

Signature

[Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-5836 J

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade Auction Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]

RECEIVED

SEP 08 2025

BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 09/04/25

Fixed Asset Tag Number:

Description of Asset: G.E. WINDOW AIR CONDITIONER

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): MOD/ AJCQ 12 DC642

Condition of Asset: SER/ DR033514M  
COMPRESSOR NOT WORKING

Reason for Disposition:

BROKE WILL NOT COOL

Location of Asset and Desired Date for Removal to Storage:

P.L.I.C. SITE NW OF THE SUPPORT BAY

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☒ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: ROBERT SCHLINK

Signature: [Signature]

To be Completed by: AUDITOR

Original Acquisition Date: N/A

G/L Account for Proceeds: 1190-3836 J

Original Acquisition Amount: [Arrow pointing down]

Original Funding Source: [Arrow pointing down]

Account Group: [Arrow pointing down]

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department

Individual

Trade Auction Sealed Bids

Other Explain

Commission Order Number: 485-2025

Date Approved: 9/30/2025

Signature: [Signature]

RECEIVED  
SEP 05 2025  
BOONE COUNTY  
AUDITOR

RECEIVED  
SEP 08 2025  
BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 06/30/2025

Fixed Asset Tag Number: NONE

Description of Asset: G. E. WYNNOW AIR CONDITIONER

RECEIVED

JUL 01 2025

BOONE COUNTY  
AUDITOR

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

Reason for Disposition:

Location of Asset and Desired Date for Removal to Storage:

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature

To be Completed by: AUDITOR

Original Acquisition Date

G/L Account for Proceeds

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

☐ Transfer

Department Name

Number

Location within Department

Individual

☐ Trade

☐ Auction

☐ Sealed Bids

☐ Other

Explain

Commission Order Number

Date Approved

Signature



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

COPY

Date: 7-24-25

Fixed Asset Tag Number: N/A

Description of Asset: Old Keyboard

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Used

Reason for Disposition: no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP in GC Rm 123

Was asset purchased with grant funding? ☐ YES ☐ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature



### To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds

1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

### To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department

Individual

Trade Auction Sealed Bids

Other Explain

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature Kp

RECEIVED

JUL 28 2025

BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

 **COPY**

Date: 7-17-25

Fixed Asset Tag Number: N/A

Description of Asset: Used Monitor (no asset tag found)

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☐ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Used


Reason for Disposition: no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP GC Rm 123

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature 

**To be Completed by: AUDITOR**

Original Acquisition Date

N/A

G/L Account for Proceeds

1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☐ Trade ☐ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

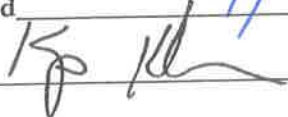
Commission Order Number

485-2025

Date Approved

9/30/2025

Signature





# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office



COPY

Date: 7-2-25

Fixed Asset Tag Number: N/A

Description of Asset:

Meridian Desk Phone

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

used

Reason for Disposition:

No longer needed

Location of Asset and Desired Date for Removal to Storage:

ASAP in GC Rm 123

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature

To be Completed by: AUDITOR

Original Acquisition Date

N/A

G/L Account for Proceeds

1190-3836

J

Original Acquisition Amount

↓

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer

Department Name

Number

Location within Department

Individual

Trade

Auction

Sealed Bids

Other

Explain

Commission Order Number

485-2025

Date Approved

9/20/2025

Signature



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office



COPY

Date: 7-2-25

Fixed Asset Tag Number: N/A

Description of Asset: Color Printer

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): @

Condition of Asset: Used

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP in GC RM 123

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department

Individual

Trade Auction Sealed Bids

Other Explain

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature

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JUL 21 2025

BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office



COPY

Date: 8-28-25

Fixed Asset Tag Number: N/A

Description of Asset: Dell Monitor

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): CW-OTP219-64180-84M-0765

Condition of Asset: Used

Reason for Disposition: no longer working

Location of Asset and Desired Date for Removal to Storage: IT Room 220 ASAD

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name:

Signature

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department

Individual

Trade Auction Sealed Bids

Other Explain

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**

*Complete, sign, and return to Auditor's Office*



COPY

Date: 8-7-25

Fixed Asset Tag Number: N/A

Description of Asset: IBM Keyboard

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: Used

Reason for Disposition: no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP in GC RM 123

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: \_\_\_\_\_

Signature \_\_\_\_\_

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]

RECEIVED

AUG 08 2025

BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 08/08/2025

Fixed Asset Tag Number: M021

Description of Asset:

20" LCD Monitor / LA2006x

Requested Means of Disposal:

Recycle/Trash

Other Information:

SERIAL NUMBER: CNC317Q4VQ

Condition of Asset:

Reason for Disposition:

ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: EMV

**RECEIVED**

**AUG 13 2025**

**BOONE COUNTY  
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date

4/1

G/L Acct for Proceeds

1190-3836 J

Original Acquisition Amount

↓

Original Funding Source

↓

Account Group

↓

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

☐ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

☐ Trade

☐ Auction

☐ Sealed Bids

☐ Other

Explain \_\_\_\_\_

Commission Order Number

485-5025

Date Approve:

9/30/2025

Signature

[Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 8/13/2025

Fixed Asset Tag Number: N/A

Description of Asset: 1 box misc IT cables/phone cables/broken keyboards and mice

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: BROKEN AND/OR OUTDATED

Reason for Disposition: OUTDATED |BROKEN/NO LONGER FUNCTIONS)

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: [1210 Courts/Tech Services]

Signature EMW

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount

Original Funding Source

Account Group

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name  Number

Location within Department

Individual

Trade  Auction  Sealed Bids

Other Explain

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature KP

RECEIVED

AUG 14 2025

BOONE COUNTY  
AUDITOR



Complete, sign, and return to Auditor's Office

Fixed Asset Tag Number: N/A

Z:\Disposals\Boone - Fixed Asset Disposal.docx  
Revised: September 2016

BOONE COUNTY  
AUDITOR







*Complete, sign, and return to Auditor's Office*

Fixed Asset Tag Number: N/A

Requested Means of Disposal: ☒ Sell    ☐ Trade-In    ☒ Recycle/Trash    ☐ Other, Explain:

Was asset purchased with grant funding? ☐YES ☒NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☒ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Signature

To be Completed by: AUDITOR

Original Acquisition Date NA

G/L Account for Proceeds

Original Acquisition Amount                     

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department \_\_\_\_\_

Individual

Trade                      Auction                      Sealed Bids

✓ Other Explain recycle by MRC

Commission Order Number 980-0225

Date Approved, 9/27/2020

Signature \_\_\_\_\_

S:\AD\accounting forms - master\Fixed Asset Disposal.docx  
Revised: September 2016



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**

*Complete, sign, and return to Auditor's Office*

Date: 8/4/25

Fixed Asset Tag Number: N/A

RECEIVED

AUG 04 2025

BOONE COUNTY  
AUDITOR

Description of Asset: Office Chair

Requested Means of Disposal: ☒ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OK

Reason for Disposition: Not needed any longer

Location of Asset and Desired Date for Removal to Storage: Auditor's Office

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1110 Auditor

Signature

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_ Auction \_\_\_\_ Sealed Bids

☒ Other Explain Recycle by MRC

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 6-2-25

Fixed Asset Tag Number: None

Description of Asset:

Misc outdated cellular phones

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☒ Other, Explain:

Other Information (Serial number, etc.): Request disposal by the Sheriff's Office

Condition of Asset: Outdated old cellular phones

Reason for Disposition: Replaced

Location of Asset and Desired Date for Removal to Storage: N/A

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff's 1251, 1255, 1228 Signature: [Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_ Auction \_\_\_\_ Sealed Bids

☒ Other Explain Recycled

Commission Order Number 485-0025

Date Approved 9/30/2025

Signature [Signature]

RECEIVED

JUL 18 2025

BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 06/30/2025

Fixed Asset Tag Number: NONE

RECEIVED

Description of Asset: G.E. WINDOW AIR CONDITIONER

JUL 01 2025

BOONE COUNTY  
AUDITOR

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): MOD / ATRQ1205412 SER / A2053094M

Condition of Asset: BROKE

Reason for Disposition: WILL NOT COOL

Location of Asset and Desired Date for Removal to Storage:

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: ROGER SCHUNK BEJC

Signature [Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade Auction Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 485-2025

Date Approved 9/30/2025

Signature [Signature]



Complete, sign, and return to Auditor's Office

Fixed Asset Tag Number: N/A

Revised: September 2016

BOONE COUNTY  
AUDITOR



4/86 -2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 25

County of Boone

In the County Commission of said county, on the

30th

day of September

20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1430 Civic Services to purchase Crypt to Store Remains.

Done this 30th day of September 2025.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



S:\AD\accounting forms - master\Budget Amendment Form



# HAWTHORN MEMORIAL GARDENS

2025000152

## RETAIL TIME CONTRACT

### CEMETERY INTERMENT RIGHTS, MERCHANDISE AND SERVICES PURCHASE/SECURITY AGREEMENT

This Agreement is made and entered into as of the date set forth below by and between the undersigned "Seller/Provider" hereinafter called "Seller" and  
County of Boone Missouri hereinafter called the "Purchaser"

Address 801 E Walnut, Rm 333 (Please Print) Columbia MO 65201  
(Street) (City) (State) (Zip)

Residence Telephone No. 573-886-4312 Daily Telephone No. 573-886-4312

WITNESSETH THAT: The Seller agrees to sell and Purchaser agrees to buy the following described Interment, Entombment and/or Inurnment Rights ("Interment Rights"), Merchandise and Services.

☐ Developed ☐ Predeveloped ☐ Lot ☐ Mausoleum ☐ Lawn Crypt ☐ Niche ☐ Other \_\_\_\_\_

Description of Interment Rights: Chapel of Peace, Patio South Singles.

#### SUMMARY OF INTERMENT RIGHTS, MERCHANDISE AND SERVICES SELECTED

Qty.				Total Cash Price (a + b)	(c) \$ 6,600.00
1	Patio South Single Crypt - Level A	\$ 6,000.00		Less, Payments and other credits	
1	Peace-Patio South Single-Level A and B	\$ 600.00			
	Subtotal	(a) \$ 6,600.00			
	Total Cash Price (a) + (b)	(c) \$ 6,600.00			
				Total Down Payment	(d) \$ 0.00
				Principal Balance (c minus d)	(e) \$ 6,600.00
				Remarks: Crypt for unclaimed remains from Boone Co.	
				Opening/closing fee of \$500.00 charged if remains removed per	
				Jeff Hilke.	

If accepted by Seller, the parties hereto agree to the following terms and conditions

1. **Agreement to Pay.** Having first been quoted both a Total Cash Price and a Total Sale Price for the items described above, and for value received, the undersigned Purchaser jointly and severally, if more than one, promises to pay to the order of Seller, at its address shown below, the amount identified above as the Total of Payments in accordance with the payment schedule dates set out above.

2. **Title.** Seller will retain title to said Interment Rights and merchandise until the Total Sale Price has been paid by Purchaser to Seller.

3. **Cemetery Rules and Regulations.** Purchaser agrees that all rights conveyed under this Agreement are subject to, and Purchaser agrees to at all times comply with, the present (and as may be hereafter adopted, amended or altered) Rules and Regulations of Seller which are available for examination in Seller's office.

4. **Opening and Closing and Memorial Death Date Charges.** If a charge for opening and closing the interment space or to provide a memorial death date and any applicable processing fee is not included in the Total Cash Price, there will be an added charge at the time of need. If the opening and closing charge is included in the Total Cash Price, the amount charged is for normal work hours and weekday rates. There will be an additional charge if the service is provided on weekends, holidays, or after normal work hours.

Any Interment Rights sold under this Agreement are part of an endowed care cemetery. The undersigned cemetery has established and maintains the endowed care fund required by law. Information regarding the endowed care fund is available to the prospective purchaser upon request.

☐ (Purchaser Must Initial Box If Applicable) The Purchaser hereby authorizes the Seller to defer: (i) performance of any interment, entombment or inurnment service or (ii) delivery of any memorial or related service until the date of the Contract Beneficiary's death or \_\_\_\_\_ (enter date, if applicable).

**NOTICE TO THE BUYER:** (1) DO NOT SIGN THIS CONTRACT BEFORE YOU READ IT OR IF IT CONTAINS ANY BLANK SPACES. (2) YOU ARE ENTITLED TO AN EXACT COPY OF THE CONTRACT YOU SIGN. (3) UNDER THE LAW YOU HAVE THE RIGHT TO PAY OFF IN ADVANCE THE FULL AMOUNT DUE AND UNDER CERTAIN CIRCUMSTANCES TO OBTAIN A PARTIAL REFUND OF THE FINANCE CHARGE.

**NOTICE:** BY SIGNING THIS AGREEMENT, PURCHASER IS AGREEING THAT ANY CLAIM PURCHASER MAY HAVE AGAINST THE SELLER SHALL BE RESOLVED BY ARBITRATION AND PURCHASER IS GIVING UP HIS/HER RIGHT TO A COURT OR JURY TRIAL AS WELL AS HIS/HER RIGHT OF APPEAL.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.  
Purchaser Hereby Acknowledges That This Contract Was Completed As To All Essential Provisions Before It Was Signed By Purchaser And A Copy Thereof Was Delivered To Purchaser At This Time

Seller (Creditor):

Hawthorn Memorial Gardens  
4205 Horner Road  
Jefferson City, MO 65109  
(573) 635-4594 Fax

Signed this 4 day of September 2025

Cemetery Representative \_\_\_\_\_ Signature \_\_\_\_\_

Purchaser Signature \_\_\_\_\_

Co-Purchaser Signature \_\_\_\_\_

(Print Name of Cemetery Representative)



## ADDITIONAL TERMS AND CONDITIONS

5. **Death Prior to Payment in Full.** Should the need for interment occur before final payment of the Total Sale Price set forth herein, the Purchaser shall have the right to inter the deceased in the interment space selected, provided the proportionate part of said Total Sale Price applicable to the Interment Right, Merchandise or Service to be used shall have first been paid.
  6. **Default or Cancellation.** Sections 214.270 to 214.410, RSMo, are known as the "Cemetery Endowed Care Fund Law" which establishes certain requirements for owning and operating, endowed care cemeteries in the State of Missouri.
    - (a) If for any reason the Seller cannot or does not comply with the terms of this Agreement within a reasonable time after Seller is required to do so, the Purchaser (or his/her heirs or assigns or duly authorized representative) shall have the right to receive a refund of an amount equal to the sales price paid for undelivered Interment Rights, merchandise or services, plus any undistributed interest held in trust attributable to such items. In the event the Seller is prevented from performing as a result of any strike, lockout, invasion, insurrections, riot, war, order of any civil or military authority or of any court, or any other unforeseen contingency beyond the control of Seller, then the Seller's time for performance shall be extended by the length of such delay.
    - (b) Failure by the Purchaser to make any payment within 15 days of the time required by the Agreement for any items not covered in (b) above shall constitute a default. If the Purchaser defaults in making any such payment, the Seller shall have the right to cancel this Agreement then retain all monies paid (as liquidated damages and not as a penalty) for any items sold unless otherwise required by the Cemetery Endowed Care Fund Law. Upon cancellation in the event of Purchaser's default, at Seller's discretion, Seller may cause a Certificate of Interment Rights to be issued for Interment Rights of Seller's selection, provided the Purchaser's Net Equity (total amount paid less earned Finance Charge) is equal to or greater than the selling price of said Interment Rights. If Seller elects to Cancel this Agreement, it shall be relieved of all further obligations hereunder.
  7. **Conveyance of Title and Delivery.** Upon payment in full of the Total Sale Price to Seller or Seller's assignee, Seller will convey to Purchaser all rights, title or interests in the within-described Interment Rights and will deliver, upon Purchaser's request, the within-described merchandise. Notwithstanding any other provision to the contrary in this Agreement, like the parties hereto agree that delivery of any merchandise and performance of any service(s) purchased hereunder commences upon the date the Purchaser approves and authorizes the manufacture, installation and performance of the same. Upon payment in full of the Total Sale Price to Seller or Seller's assignee, Seller will, upon Purchaser's request, complete delivery of within-described merchandise and performance of within-described services.
  8. **Liquidated Damages.** The parties agree that it is impractical and extremely difficult to fix the actual damages, if any, which may result from the breach or cancellation of this Agreement by Purchaser. If this Agreement is cancelled, Seller may retain as liquidated damages and not as a penalty all monies paid to the extent authorized by paragraph 10 above, which shall be Seller's exclusive remedy against Purchaser. Upon such cancellation, all rights, title and interests of Purchaser under or by virtue of this Agreement shall terminate.
  9. **Collection Costs.** If the Liquidated damages provision herein is held to be unenforceable, Seller's remedies shall be limited to compensatory damages measured by the difference between the Total Sale Price and the amount at which Seller could resell the Interment Rights, increased by any collection and resale expenses borne by Seller and decreased (but not below zero) by all monies paid hereunder and allocable to the Interment Rights. It is further agreed that the waiver by the Seller of any breach of any of the covenant contained herein shall not be construed as a waiver of the covenant itself or any subsequent breach thereof.
  10. **Assignment.** Purchaser's rights under this Agreement may not be assigned without the prior written consent of the Seller. This Agreement shall be binding on the heirs, executors, administrators, successors and assigns of the Purchaser. Purchaser further agrees that Seller may assign its rights under this Agreement and that this Agreement shall be binding upon and insure to the benefit of the successors and assigns of the Seller.
  11. **Sale for Personal / Family Use Only.** Purchaser agrees that the Interment Rights purchased hereunder are being purchased for personal or family interment purposes only and not for speculation, and neither Seller, its agents nor sales persons, in any way represent or guarantee a resale thereof.
  12. **Acceptance by Seller.** This Agreement will be of no force or effect until countersigned by a duly authorized representative of Seller.
  13. **Preconstruction Sales.** In the event this Agreement includes Interment Rights in a section of a mausoleum or below ground crypts not yet constructed, Seller agrees to complete construction of such section within seven years after the date of the first sale of Interment Rights therein. If construction is not completed within seven years to the date of such first sale, all monies paid by the Purchaser hereunder for such Interment Rights shall be refunded upon Purchaser's request and neither party shall have any further obligation to the other hereunder, provided, however, that if failure to complete such construction within said seven-year period is the result of any strike, lockout, invasion, insurrection, riot, war, order of any civil or military authority or of any court, or any other unforeseen contingency beyond the control of Seller, then the aforementioned seven-year period shall be extended by the duration of the event causing such delay (unless such extension would violate applicable law).
  14. **Need for Interment Prior to Development.** In the event the need for interment occurs prior to the development or completion of the interment property described herein, Seller may, with the consent of Purchaser, and at not increase in price, permanently transfer Purchaser's Interment Rights to other reasonably comparable developed interment property, or temporarily transfer Purchaser's rights to other reasonably comparable interment property until such time that construction is completed. It is further agreed that Seller retains the rights and authority of disinterment and interment and there shall be no additional charge to the Purchaser for this service. The need for interment means that death has occurred in the family after the date of purchase of pre-developed cemetery property.
  15. **Endowed Care Fund (hereinafter referred to as "Endowed Care Trust Fund").** Seller hereby binds itself to maintain the interment spaces or other interment facilities described herein, and to deposit from payments received hereunder the amounts required by law to an Endowed Care Trust Fund created for the continual maintenance of all developed cemetery property without further assessment to Purchaser. Such deposit to the Endowed Care Trust Fund shall be in trust with an established State or National bank or savings and loan association licensed in this State as Trustee and in accordance with the Cemetery Endowed Care Fund Law. The net income from the Endowed Care Trust Fund shall be used solely for the continuing care and maintenance of the developed cemetery and to pay such costs as may be reasonably necessary for the administration of the Endowed Care Trust Fund. Information regarding the Endowed Care Trust Fund, Information regarding the Endowed Care Trust Fund is available to Purchaser on request at the Hawthorn Memorial Garden business office located at 4205 Homer Road, Jefferson City, MO. 65109 from 9 a.m. to 4 p.m. Monday through Friday.
  16. **Merchandise and Services Trust Funds.** The disposition (including trusting and refunds) of any funds collected from the sale of: (i) outer burial containers and caskets shall be handled in accordance with the applicable provisions of the Preneed Law and (ii) cemetery merchandise and services shall be handled in accordance with the applicable provisions of the Cemetery Endowed Care Fund Law.
  17. **Trustees/Trust Deposits.** The trustee for all trust funds related to: (i) endowed care is Central Bank, 238 Madison Street, Jefferson City, MO 65101. Payments received under this Agreement will be applied proportionally based on the respective sales prices set forth in the Agreement to determine the amount and timing of trust deposits.
  18. **Notice.** Notices to the Purchaser shall be sufficient if mailed to the Purchaser's last known address, as reflected in Seller's records.
- INCOME TAX NOTICE:** Purchaser may be subject to income tax on income earned on funds required to be trusted relating to merchandise and/or services purchased hereunder.
- ARBITRATION:** Purchaser agrees that any claim he/she may have against Seller (including the interpretation of this arbitration clause) shall be submitted to an finally resolved by mandatory and binding arbitration to accordance with the statutes, rules or regulations governing arbitration in the State where this Agreement has been accepted by the Seller. In the absence of such statutes, rules or regulation, the arbitration proceedings shall be conducted in accordance with the applicable rules of the American Arbitration Association ("AAA"); provided, however, that the foregoing reference to the AAA rules shall not be deemed to require any filing with that organization, nor any direct involvement of that organization. Notwithstanding anything to the contrary in the applicable statutes, rules or regulations, the arbitrator shall be selected by mutual agreement of the parties or by a court of competent jurisdiction in the city or country in which Seller is located, upon the application of one or both parties. This arbitration provision shall be binding on the Purchaser as well as any other person who claims to be a third party beneficiary of this Agreement.
- LIMITATION OF DAMAGES:** It is impractical and extremely difficult to fix the actual damage, if any, which may proximately result from the breach of this Agreement by Seller or by any error or mistake in connection with the Interment Rights provided hereunder, or any other breach of the Agreement and in the event of a resulting loss, Seller's liability hereunder shall be limited to amounts theretofore paid to Seller by purchaser plus a maximum of \$100.00 as liquidated damages, not as a penalty, and this remedy shall be exclusive.
- DISCLAIMER OF SELLERS WARRANTIES:** The only warranty on any goods sold in connection with this Agreement is the express written warranty, if any, granted by the manufacturer. Seller makes no warranty, express or implied, including any implied warranties of merchantability, with respect to the goods so described. With respect to mausoleum crypts, lawn crypts, or niches sold hereunder, the only warranties relating to such items shall be those implied warranties provided by law, and Seller makes no express warranties with respect to said items.
- ENTIRE AGREEMENT:** This Agreement contains all terms which have been agreed upon by the Purchaser and the Seller relating to the Interment Rights, merchandise and services listed on the other side. This Agreement replaces all other discussions and agreements, whether oral or written, relating to those Interment



Rights, merchandise and services. No subsequent discussion or agreement can change the terms of this Agreement unless it is written and is signed by both the Purchaser and the Seller (or the Seller's assignee).

**NOTICE:** ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.

**NOTICE:** We trust that your dealing with us have been satisfactory. If for any reason you are not satisfied, we hope you will contact us and give us the opportunity to address any problems or concerns. We are confident that, if given the opportunity, we will be able to resolve our concerns. Alternatively, you should feel free to contact the Cemetery Consumer Service Council, which is an industry-sponsored consumer assistance organization whose purpose is to answer consumer inquiries and to informally help resolve complaints. The CCSC can be contacted at, P.O. Box 2028, Reston, VA 20195-0028, (703) 391-8407/fax (703) 391-8416.

**SEE OTHER SIDE FOR ADDITIONAL TERMS AND CONDITIONS**