

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

14th

day of

November

20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts and amendments approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the months of September and October 2023.

Done this 14th day of November 2023.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner
Justin Aldred
District I Commissioner
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: November 13, 2023
RE: Contracts and Amendments Signed by Purchasing Director in September & October 2023

Attached is the list of contracts and amendments that were awarded in September & October and signed by the Purchasing Director.

The *Notice of Awards* that explains the justification for award is posted on our web page under the Purchasing Department. The *Bid Tabulation* listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

att: List of Contracts/Amendments

Contracts and Amendments Signed by Purchasing Director - September and October 2023

CONTRACTS

<u>Bid # / Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Award Amount</u>	
C000604	Service & Maintenance for Canon Varioprint Printer for the IT Department	SumnerOne	Term & Supply	No bid - under bid threshold

AMENDMENTS

<u>Amendment/Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amendment Amount</u>	<u>Description</u>
Amendment #2 C000611 (28-29JUN22)	H.O.P.E.	KVC Behavioral Healthcare Missouri, Inc.	Term & Supply	Adjusts unit rates due to Medicaid adjusting their rates
Amendment #2 to C000652 (17-12JUN23)	Automotive Supplies	General Parts Distribution, LLC	\$0.00	Assigns contract from General Parts Distributuion, LLC dba Advance auto Parts or Carquest to Carquest of Columbia. Assigns new contract # C000671
Amedment #1 to C000679 (31-14AUG23)	Drone	Steel City Drones	\$0.00	Corrects a typo of the item number

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STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 14th day of November 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2711 for the County Wide 2023 Employee Retention Incentive.

Done this 14th day of November 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

10/24/23
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1110	10100	Auditor	Salaries & Wages		5,006
1115	10100	HR & Risk Mgmt Operations	Salaries & Wages		3,894
1118	10100	Purchasing	Salaries & Wages		3,616
1121	10100	County Commission	Salaries & Wages		1,113
1126	10100	County Counselor	Salaries & Wages		3,894
1131	10100	GF County Clerk Operations	Salaries & Wages		2,781
1132	10100	GF Elections and VR Operations	Salaries & Wages		7,509
1140	10100	Treasurer	Salaries & Wages		2,503
1150	10100	GF Collector	Salaries & Wages		6,119
1160	10100	GF Recorder	Salaries & Wages		6,119
1170	10100	GF IT Administration	Salaries & Wages		4,450
1171	10100	GF IT Facilities Security	Salaries & Wages		556
1173	10100	GF IT Software Development	Salaries & Wages		6,675
1174	10100	GF IT Technical Support	Salaries & Wages		7,231
1176	10100	GF IT GIS	Salaries & Wages		2,225
1194	10100	GF IT Mail Services	Salaries & Wages		1,113
1200	10100	Public Administrator	Salaries & Wages		6,675
1210	10100	GF Court Operations	Salaries & Wages		17,800
1221	10100	GF Circuit Clerk	Salaries & Wages		3,894
1228	10100	GF Sheriff/Detention Admin	Salaries & Wages		24,475
1241	10100	GF Juvenile Office	Salaries & Wages		1,113
1242	10100	GF Juvenile Detention	Salaries & Wages		1,531
1243	10100	GF Juvenile Grants	Salaries & Wages		556
1244	10100	GF Court Ops Grants	Salaries & Wages		446
1251	10100	GF Sheriff Operations	Salaries & Wages		42,275
1253	10100	GF Sheriff Grants	Salaries & Wages		6,675
1255	10100	GF Detention Operations	Salaries & Wages		36,156
1261	10100	GF Prosecuting Attorney	Salaries & Wages		27,367
1262	10100	GF Pros Atlny Victim Witness	Salaries & Wages		5,006
1263	10100	Pros Atlny Child Support Enf	Salaries & Wages		2,225
1360	10100	GF RM Solid Waste	Salaries & Wages		278
1420	10100	GF Community Services Admin	Salaries & Wages		278

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

2023 Retention Incentive

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.

Comments:

[Handwritten Signature]
Auditor's Office

Agenda

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

10/24/23
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1710	10100	GF RM Land Use Planning	Salaries & Wages		5,284
1711	10100	GF RM Administration	Salaries & Wages		1,258
1720	10100	GF RM Building Inspection	Salaries & Wages		5,563
1725	10100	GF RM Stormwater Planning	Salaries & Wages		2,036
2010	10100	Assessment	Salaries & Wages		14,463
2040	10100	R&B Road Maintenance	Salaries & Wages		35,989
2042	10100	R&B Fleet & Equip Maintenance	Salaries & Wages		5,713
2043	10100	R&B Traffic/Sign	Salaries & Wages		2,285
2044	10100	R&B Administration	Salaries & Wages		3,428
2045	10100	R&B RM Road Inspection	Salaries & Wages		2,285
2046	10100	R&B RM Stormwater Planning	Salaries & Wages		2,091
2081	10100	R&B RM Administration	Salaries & Wages		994
2082	10100	R&B RM Engineering	Salaries & Wages		4,673
2130	10100	ComyHlthFnd Comm Services Admin	Salaries & Wages		667
2160	10100	CSF Community Services Admin	Salaries & Wages		6,286
2610	10100	Pros Attny Tax Collection	Salaries & Wages		446
2701	10100	BoCo Joint Comm 911 Operations	Salaries & Wages		38,072
2702	10100	Emergency Mgmt Operations	Salaries & Wages		6,645
2704	10100	BoCo Joint Comm Radio Ops	Salaries & Wages		2,215
2709	10100	911/EM IT Technical Support	Salaries & Wages		5,538
2711	10100	BoCo Joint Comm Administration	Salaries & Wages		5,815
2901	10100	LEST Sheriff Operations	Salaries & Wages		11,818
2902	10100	LEST Detention Operations	Salaries & Wages		3,377
2903	10100	LEST Prosecuting Attorney	Salaries & Wages		5,065
2904	10100	LEST All Sentencing Programs	Salaries & Wages		2,251
2908	10100	LEST Court Ops/Alt Sent Prog	Salaries & Wages		2,814
2909	10100	LEST Sheriff/Detention Admin	Salaries & Wages		2,251
6100	10100	FM Building Maintenance	Salaries & Wages		6,753
6101	10100	FM Housekeeping & Custodial Svcs	Salaries & Wages		7,316
6104	10100	FM Grounds Maintenance	Salaries & Wages		2,251
6105	10100	FM Administration	Salaries & Wages		2,814
-					440,010

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary).

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments:

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.
- The Budget Amendment may not be approved prior to the Public Hearing.

	10100	10200 0.0765	10510 0.02	10400 Varies by F	10325 0.004	
	Salaries	FICA	CERF	WC	Disability	Total
1110 Total	4,500	344	90	54	18	5,006
1115 Total	3,500	268	70	42	14	3,894
1118 Total	3,250	249	65	39	13	3,616
1121 Total	1,000	77	20	12	4	1,113
1126 Total	3,500	268	70	42	14	3,894
1131 Total	2,500	191	50	30	10	2,781
1132 Total	6,750	516	135	81	27	7,509
1140 Total	2,250	172	45	27	9	2,503
1150 Total	5,500	421	110	66	22	6,119
1160 Total	5,500	421	110	66	22	6,119
1170 Total	4,000	306	80	48	16	4,450
1171 Total	500	38	10	6	2	556
1173 Total	6,000	459	120	72	24	6,675
1174 Total	6,500	497	130	78	26	7,231
1176 Total	2,000	153	40	24	8	2,225
1194 Total	1,000	77	20	12	4	1,113
1200 Total	6,000	459	120	72	24	6,675
1210 Total	16,000	1,224	320	192	64	17,800
1221 Total	3,500	268	70	42	14	3,894
1228 Total	22,000	1,683	440	264	88	24,475
1241 Total	1,000	77	20	12	4	1,113
1242 Total	1,375	105	28	17	6	1,531
1243 Total	500	38	10	6	2	556
1244 Total	400	31	8	5	2	446
1251 Total	38,000	2,907	760	456	152	42,275
1253 Total	6,000	459	120	72	24	6,675
1255 Total	32,500	2,486	650	390	130	36,156
1261 Total	24,600	1,882	492	295	98	27,367
1262 Total	4,500	344	90	54	18	5,006
1263 Total	2,000	153	40	24	8	2,225
1360 Total	250	19	5	3	1	278
1420 Total	250	19	5	3	1	278
1710 Total	4,750	363	95	57	19	5,284
1711 Total	1,130	86	23	14	5	1,258
1720 Total	5,000	383	100	60	20	5,563
1725 Total	1,830	140	37	22	7	2,036
2010 Total	13,000	995	260	156	52	14,463
2040 Total	31,500	2,410	630	1,323	126	35,989
2042 Total	5,000	383	100	210	20	5,713
2043 Total	2,000	153	40	84	8	2,285
2044 Total	3,000	230	60	126	12	3,428
2045 Total	2,000	153	40	84	8	2,285
2046 Total	1,830	140	37	77	7	2,091
2081 Total	870	67	17	37	3	994
2082 Total	4,090	313	82	172	16	4,673
2130 Total	600	46	12	7	2	667
2160 Total	5,650	432	113	68	23	6,286
2610 Total	400	31	8	5	2	446
2701 Total	34,375	2,630	688	241	138	38,072
2702 Total	6,000	459	120	42	24	6,645
2704 Total	2,000	153	40	14	8	2,215
2709 Total	5,000	383	100	35	20	5,538
2711 Total	5,250	402	105	37	21	5,815
2901 Total	10,500	803	210	263	42	11,818
2902 Total	3,000	230	60	75	12	3,377
2903 Total	4,500	344	90	113	18	5,065
2904 Total	2,000	153	40	50	8	2,251
2908 Total	2,500	191	50	63	10	2,814
2909 Total	2,000	153	40	50	8	2,251
6100 Total	6,000	459	120	150	24	6,753
6101 Total	6,500	497	130	163	26	7,316
6104 Total	2,000	153	40	50	8	2,251
6105 Total	2,500	191	50	63	10	2,814
	393,900	30,137	7,880	6,517	1,576	440,010

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 23

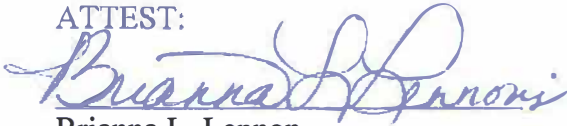
In the County Commission of said county, on the 14th day of November 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Revision for Joint Communication; Department 2701.

Done this 14th day of November 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

11/8/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2701	10100	BOCO JOINT COMM 911 OPERATIONS	SALARIES & WAGES	60,000	
2711	71100	BOCO JOINT COMM 911 OPERATIONS	OUTSOURCED SERVICES		60,000
				<u>60,000</u>	<u>60,000</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

This revision is requested to move \$60,000 from Class 1 to Class 7 for the request to hire a recruitment agency to potentially assist in finding a qualified Joint Communications Director. Class 1 will still have enough funds to cover the rest of FY23 due to the vacancies in 2701.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO
If not, please explain (use an attachment if necessary):

Submitted by Aaron Neugarten

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: 2711 Cover Class 7



Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

CERTIFIED COPY OF ORDER

522-2023

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

14th

day of

November

20 23

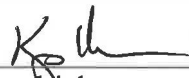
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza and the Boone County Government Center Commission Chambers by Boone County Facilities Maintenance on December 1, 2023, from 12:00PM until 10:00PM for the Holiday Lighting Event.

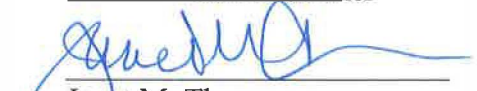
Done this 14th day of November 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Boone County Facilities

Address: 613 E. ASH

City: Columbia State: MO ZIP Code 65201

Phone: 573-886-4400 Website: _____

Individual Requesting Use: Johnny Mays Position in Organization: Director of FACILITIES

Facility requested: Chambers Room 301 Room 311 Room 332

Event: Holiday Lighting

Description of Use (ex. Speaker, meeting, reception): For electricity access and RESTROOMS

Date(s) of Use: Dec 1st 2023

Start Time of Setup: NOON AM/PM Start Time of Event: 6 pm

End Time of Event: 8 pm AM/PM End Time of Cleanup: 10 pm

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Johnny Mays DIRECTOR OF FACILITIES

Phone Number: 573-530-7313 Date of Application: 9-28-2023

Email Address: j.mays@boonecountymo.org

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

Applicants requesting ongoing regular use of Commission Chambers may request up to six months in advance. To continue regular use of Chambers, a new application must be submitted every six months. Chambers will not be reserved beyond the dates submitted.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Brianna L. Lennon
County Clerk

BOONE COUNTY, MISSOURI

Kip Kendrick
County Commissioner

DATE: 11/14/2023