

4605-2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23


In the County Commission of said county, on the 17th day of October 20 23

the following, among other proceedings, were had, viz:

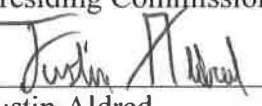
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2983 to Cover Contract Administration Services from Forvis LLP for ARPA funds.

Done this 17th day of October 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

**CONTRACT AGREEMENT FOR
ARPA CONTRACT ADMINISTRATION SERVICES**

THIS AGREEMENT, C000681, dated the _____ day of _____ 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **FORVIS, LLP** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Contract Agreement for **ARPA Contract Administration Services**, Boone County Request for Proposal number **37-08SEP23**, Addendums #1-#3, Clarifications #1-#2, with Contractor's responses to the clarifications and proposal response, executed by Julie Murdock on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with Request for Proposal response may be permanently maintained in the County Purchasing Office file for this proposal if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in this Agreement shall prevail and control over the Contractor's Proposal and Clarification responses.

2. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply ARPA Contract Administration Services as identified and responded to in the Contractor's Proposal and Clarification responses. Service shall be provided as required in the Request for Proposal specifications and in conformity with the contract documents for the prices set forth in the contractor's proposal response.

Scope of Work (amounts per category may vary)

Provide regulatory compliance expertise including the identification of authorized uses of ARPA funds	\$4,740
Interpret federal guidance to establish and/or verify eligibility of proposed ARPA expenditures.	\$7,590
Assist in providing proper accounting and internal control mechanisms to record, track, and disburse ARPA funds in accordance with all federal, state, and local laws including, but not limited to, US Treasury guidance and generally accepted accounting principles.	\$37,950
Retain documentation and assist with reporting expenditures through the electronic portals provided by the State of Missouri and/or federal government.	\$21,650
Engage in subrecipient monitoring as warranted based on a risk assessment of each subrecipient.	\$12,060
Provide services, oversight, and guidance to ensure compliance with OMB Uniform Guidance and Single Audit Act compliance.	\$40,110

Provide contract administration services including providing review and comments on form of award contract, received and process requests for payments ensuring appropriate supporting documentation is paired with each payment request, and coordinating with County officials to route approved payment requests for further processing through the County's account payable systems.	\$25,300
Provide regular status updates to County officials	\$47,760
Provide detailed individual and aggregate, comprehensive reporting of ARPA contract administration activities.	\$19,190
Assist the county in providing requested information relating to ARPA expenditures to the County's external auditor in conjunction with the County's annual audit of its financial statements.	\$3,650
Shall not exceed TOTAL:	\$220,000.00

Additional Work Outside the Proposed Project Work, if needed:

Hourly Rates:

Partner/Managing Director	\$490
Senior Manager	\$300
Manager	\$270
Senior Consultant	\$220
Consultant	\$180

Hourly rates are firm through June 1, 2024. The rate increase shall not exceed the lesser of five (5%) or the percentage increase in the "National Consumer Price Index for All Urban Consumers (CPI-U)", as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington D.C. 20212, for the previous contract year.

3. Contract Period: ARPA Contract Administration Services provided through December 31, 2026.

4. Billing and Payment - All billing shall be invoiced to the Boone County Commission office for services described in the Request for Proposal scope of services. The County agrees to pay all invoices within thirty days of receipt of a correct and valid invoice. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination by County - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission delivery of services and deliverables are or will be delayed or impaired, or if services are otherwise not in conformity with RFP scope of services or variances authorized by County, or if services are deficient in quality in the sole judgment of County, or
- c. County may terminate this agreement for convenience for any reason or for no reason upon sixty (60) days written notice to contractor, or
- d. If appropriations are not made available and budgeted for any calendar year to fund this agreement.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

FORVIS, LLP

BOONE COUNTY, MISSOURI

by _____

by: Boone County Commission

title _____

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

CJ Dykhouse, County Counselor

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Signature Date 1192-71101 / \$220,000
Appropriation Account

CERTIFIED COPY OF ORDER

4666 -2023

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the

17th

day of

October

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000682 awarded from cooperative contract CC22138005 for a new 2023 Chevy Tahoe 4WD Police Pursuit Utility Vehicle from Don Brown Chevrolet of St. Louis, Missouri for the Boone County Sheriff's Office.

The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 17th day of October 2023.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janel M. Thompson
Janel M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: October 10, 2023
RE: Award of Contract C000682 from Cooperative Contract CC240138005 - State of Missouri Motor Vehicles Qualified Vendors List for the purchase of a 2023 Chevy Tahoe Police Pursuit Utility Vehicle for the Boone County Sheriff from Don Brown Chevrolet

Purchasing requests approval for awarding contract C000682 which is awarded from the State of Missouri, Office of Administration cooperative contract with Don Brown Chevrolet, contract CC240138005, which is one of several contracts available from the state's most recent Qualified Vendor's List (QVL) for Motor Vehicles.

The Purchasing Office spot-bid the 2023 Chevy Tahoe Police Pursuit Utility Vehicle contacting all current QVL vendors available from the state's QVL. Ten dealerships were solicited for a bid quote and four responded; three of the four were "No Bids," and one bid was submitted by Don Brown Chevrolet of St. Louis, Missouri. A memo further explaining the spot-bidding process and the bid tabulation conducted by the County Purchasing Office is attached to this memo.

The total purchase price for the 2023 Chevy Tahoe Police Pursuit Utility Vehicle is \$43,746.00. The vehicle is outfitted as follows:

2023 Chevrolet Tahoe 4WD Police Pursuit Utility Vehicle	\$43,746.00
• All Manufacturer Standard Equipment & Features	Included
• 5.3L Engine EcoTec V8, Gas	Included
• 4WD	Included
• Brakes: 4 Wheel ABS	Included
• Standard GVWR	Included
• 10-Speed Automatic Transmission	Included
• Manufacturer Standard Equipped Air Bags	Included
• Mechanical Limited Slip Differential	Included
• Transfer Case Single Speed	Included

• Front Skid Plate	Included
• Electronic Precision Shift	Included
• Trailering Equipment	Included
• Air Cleaner, High Capacity	Included
• Chevrolet Infotainment 3, 8" diagonal color Touchscreen	Included
• Bluetooth Connectivity	Included
• Streaming/Voice Command Pass Through To Phone/Wireless Connectivity	Included
• Android and Apple iPhone – Car Connectivity	Included
• 2 Power Outlets, 120V	Included
• Keyless open including exterior range Remote keyless entry	Included
• Keyless Start	Included
• On-Star ® Services & WiFi HotSpot Capable	Included
• Air Conditioning, Tri-Zone – Auto Climate Control	Included
• 40/40/40 Split Front Bench Seat (Center Console with USB Data Ports – DELETE)	Included
• 60/40 Split Second Row Seats – Folding Bench	Included
• Rubberized Vinyl Floor Covering	Included
• Interior Color: Jet Black	No Charge
• Exterior Color: White	No Charge
• Headlamps, LED	Included
• Power, Dual Heated Outside Mirrors	Included
• Rain Sensing Front Windshield Wipers	Included
• High Definition Rear Vision Camera	Included
• Theft Deterrent System	Included
• Front and Rear Parking Assist	Included
• Pillar Mounted Spot Lamp/Left	Included
• Red & White Front Auxiliary Dome Lamp	Included
• Radio Suppression Package	Included
• Wiring, Grille Lamps/Speakers	Included
• Remote Keyless Entry Fleet Package	Included
• Wiring Harness/Sirens Circuit	Included
• Auto Door Lock Disable	Included
• Owner's Manual (provided at pick-up)	Included

Grand Total Vehicle Cost:

\$43,746.00/EA

The vehicle comes with the manufacturer standard warranty: 3 years or 36,000 miles bumper-to-bumper unlimited; and 5 years or 100,000 miles on the powertrain.

The original contract period will commence October 10, 2023 and extend through June 30, 2024.

Disposal: The following County vehicle will be disposed of related to this new purchase. The Disposal Form is attached to this memo for Commission approval:

- 2017 Chevrolet Tahoe Police Pursuit utility Vehicle,
VIN# 1GNSKDEC0HR289926, Asset Tag 22148.

Payment will reference 2901 – LEST Sheriff Operations/92400 – Replacement Auto/Trucks: \$43,746.00.

Attachments

/lp

c: Major Gary German
Contract File

RECEIVED

OCT 04 2023

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 10-03-2023

Fixed Asset Tag Number: 22148

Description of Asset: 2017 Chevrolet Tahoe PPV

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1GNSKDEC0HR289926, Color: Silver, Odometer: 160,xxx miles.

Condition of Asset: Good. Will continue to accrue miles until replacement vehicle is upfitted.

Reason for Disposition: Vehicle replaced with 2023 Chevy Tahoe PPV 4WD (blue tag T.B.D.)

Location of Asset and Desired Date for Removal to Storage: Will be used daily until disposal.

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff Enforcement

Signature *David Alexander* 10-03-2023

To be Completed by: AUDITOR

Original Acquisition Date

5-11-17

G/L Account for Proceeds

2901-38235

Original Acquisition Amount

\$35,768-

Original Funding Source

2787

Account Group

1605

To be Completed by: COUNTY COMMISSION, / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number

466-0023

Date Approved

10.17. 2023

Signature

K. Hill

• Streaming/Voice Command Pass Through To Phone/Wireless Connectivity	Included
• Android and Apple iPhone – Car Connectivity	Included
• 2 Power Outlets, 120V	Included
• Keyless open including exterior range Remote keyless entry	Included
• Keyless Start	Included
• On-Star ® Services & WiFi HotSpot Capable	Included
• Air Conditioning, Tri-Zone – Auto Climate Control	Included
• 40/40/40 Split Front Bench Seat (Center Console with USB Data Ports – DELETE)	Included
• 60/40 Split Second Row Seats – Folding Bench	Included
• Rubberized Vinyl Floor Covering	Included
• Interior Color: Jet Black	No Charge
• Exterior Color: White	No Charge
• Headlamps, LED	Included
• Power, Dual Heated Outside Mirrors	Included
• Rain Sensing Front Windshield Wipers	Included
• High Definition Rear Vision Camera	Included
• Theft Deterrent System	Included
• Front and Rear Parking Assist	Included
• Pillar Mounted Spot Lamp/Left	Included
• Red & White Front Auxiliary Dome Lamp	Included
• Radio Suppression Package	Included
• Wiring, Grille Lamps/Speakers	Included
• Remote Keyless Entry Fleet Package	Included
• Wiring Harness/Sirens Circuit	Included
• Auto Door Lock Disable	Included
• Owner’s Manual (provided at pick-up)	Included

Grand Total Vehicle Cost:**\$43,746.00/EA**

4. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

5. **Pick-Up Time** – The contractor shall coordinate and communicate with the Boone County Sheriff’s Office regarding pick-up of the vehicle by the Boone County Sheriff’s Office at the dealer’s lot.

6. **Warranty** – All standard manufacturer warranties shall be provided: 3 years or 36,000 miles bumper-to-bumper unlimited; and 5 years or 100,000 miles on the powertrain.

7. **Title** – Title in the name of: Boone County Sheriff. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

8. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the

County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

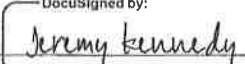
9. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

10. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

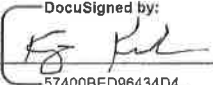
IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

DON BROWN CHEVROLET, INC.

by 
DocuSigned by:
F44F126C8D7A41B...

title Asst. Fleet Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
DocuSigned by:

57400BED96434D4...

Presiding Commissioner

APPROVED AS TO FORM:


DocuSigned by:
7D71DEAEB9D74DD...

County Counselor

ATTEST:

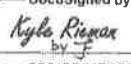

DocuSigned by:
D267E242BFB948C...

County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2901/92400: \$43,746.00


DocuSigned by:
8C24BD84EE7A483...

10/6/2023

Signature

Date

Appropriation Account

4167 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 17th day of October 20 23


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000639 awarded from Sole Source 169-123123SS with DocPath of Suwanee, Georgia for DocPath V6 Software and Migration Services for the Boone County IT Department.


The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 17th day of October 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: September 19, 2023
RE: Award of Contract C000639 from Single Feasible Source #169-123123SS for Migration from Version 5 to Version 6 of DocPath, and V6 DocPath Software Maintenance for the Boone County Information Technology Department

Purchasing requests approval of contract C000639 awarded from Sole Source #169-123123SS for purchase of migration services moving from Version 5 to Version 6, and for annual maintenance of DocPath V6 Software from DocPath of Suwanee, Georgia. The contract is being established on behalf of the Boone County Information Technology Department. Sole Source 169-123123SS was approved by the Boone County Commission on June 29, 2023 via Commission Order 297-2023.

The DocPath V6 software suite provides the Boone County IT Department with an upgraded version of DocPath software that IT uses for forms development and management for various official Boone County forms.

The contract period will run January 01, 2024 through December 31, 2025. There are four (4) one-year renewal options available to fulfill the 5-year commitment pricing.

Payments under the contract will reference the following department and object codes:

- 1172- General Fund IT Hardware & Software/70050 – Software Service Contract: \$11,200.00
- 2012- ASR IT Hardware & Software/70050 – Software Service Contract: \$3,800.00
- 1172 - General Fund IT Hardware & Software /71101 – Outsourced Services: \$6,000.00
- 2012 - ASR IT Hardware & Software /71101 – Outsourced Services: \$1,500.00

/lp

cc: Contract File
James Barnes - IT

**PURCHASE AGREEMENT
FOR
DOCPATH V6 SOFTWARE**

THIS AGREEMENT, County Contract **C000639**, Sole Source 169-123123SS, dated the 17th day of October 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **DocPath** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement for DocPath V6 Software, maintenance and support shall be numbered **C000639** and results from Sole Source 169-123123SS; it shall incorporate **Attachment One** which consists of the DocPath Software Proposal for Boone County dated July 27, 2023 and **Attachment Two** for migration from DocPath Version 5 to DocPath Version 6. Boone County's Standard Terms and Conditions shall also be included and incorporated into the Purchase Agreement. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the contractor's response may be permanently maintained in the County Purchasing Office sole source file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and Boone County's Standard Terms and Conditions shall prevail and control. All transactions under the Purchase Agreement must reference the contract number referenced above.

2. **Purchase** - The County agrees to purchase from the contractor and the contractor agrees to supply the County with an annual subscription under the **5-Year Agreement** for the following as shown in the DocPath Software Proposal for Boone County dated July 27, 2023 (Attachment One):

One-Time Migration Services from Version 5 to Version 6			
Line #	Description/Per User Pricing (Firm)	QTY	Total January 01, 2024 through December 31, 2024
1	License for DocPath V6 Software -Designer 6, DGE and Active Spooler Enterprise	1	\$15,000.00
2	Maintenance and Support of Doc Path Products - Annual	NA	Included
3	Telephone Support 8:00 A.M.-5:00 P.M. EST	NA	Included
TOTAL ANNUAL SUBSCRIPTION PRICE			\$15,000.00

One-Time Migration Services from Version 5 to Version 6			
Line #	Description/Per User Pricing (Firm)	QTY	Total January 01, 2024 through December 31, 2024
1	Block Hours Service – Migration to V6: \$150.00/Hour	50	\$7,500.00
TOTAL ONE-TIME MIGRATION SERVICE			\$7,500.00

3. **Contract Term** – The contract shall commence **January 01, 2024 through December 31, 2024**. The contract shall be renewable for **four (4)** one-year periods subsequent to this initial period to fulfill the 5-Year Agreement. The annual subscription price for each of the four renewal options may be increased by a maximum 3% each year.

4. **Billing and Payment** - All billing shall be invoiced to the ordering Boone County IT Department. Billings may only include the prices listed in the contractor’s pricing. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges in excess of the charges in the contractor’s pricing to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. **DELETED**
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

DOCPATH

by  E8335E755EA3428...

title Juan Carlos Olivares - COO

BOONE COUNTY, MISSOURI

by: Boone County Commission

 57400BED98434D4...

Presiding Commissioner

APPROVED AS TO FORM:

 7D71DEAEB9D74DD...

County Counselor

ATTEST:

 D267E2428FB948C...

County Clerk

AUDITOR CERTIFICATION: In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1172/70050: \$11,200.00; 2012/70050: \$3,800.00; and 1172/71101: \$6,000.00; 2012/71101: \$1,500.00

DocuSigned by:
Kyle Rieman by JS
E3D8F2FD3CE04B1...

10/3/2023

Signature

Date

Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase advertising from other vendors.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
17. **For all titled vehicles and equipment, the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

Updated 10/01/21



4485 Tench Road, Suite 2511
 Suwanee GA 30024
 Phone: +1 (678) 714 3400
 www.docpath.com

PROPOSAL

CUSTOMER

Date: 08/28/2023
 Att: Julia Lutz

Name: Information Technology (Boone County)
 Address: 801 E. Walnut

N/Ref: 25MM6671DP_3

City: Columbia

Country: United States

CP: 65201

Phone: +1 573 886-4305

Fax:

Proposal made by: **Alvaro Azofra**

CODE	DESCRIPTION	U.	Price/u.	TOTAL
	Licenses for DocPath V6 Software: Designer 6, DGE and ActiveSpooler Enterprise			
	Maintenance and Support of the DocPath products (*) (Period 01 January 2024 to 31 December 2024)			
	Agreement for 5 years, billed \$15,000 annually + 3% CPI			
	Telephone support from 8 AM to 5 PM EST			
	Licenses for other DocPath products may be included further on if requested by the customer.			

To place your order, please, countersign this proposal and return it to us along with your billing information (VAT Reg No, business name, address and contact name)

SUBTOTAL: \$15,000.00

APPROVAL SIGNATURE AND CUSTOMER STAMP

Proposal valid until: **09/28/2023**

Prices and conditions of current proposal have to be considered as a whole, and therefore an individualized treatment will not be valid.



Tax n/a:

TOTAL: \$15,000.00

All prices are specified in **USD**

ADDITIONAL SERVICES

Technical Assistance at installation, Form Design, Training, Consulting and Others. Price: Please Consult.



DocPath Corp
4485 Tench Road, Suite 2511
Suwanee, GA 30024 US
(678)714-3400
administration@docpath.com

Invoice

BILL TO
Information Technology (Boone
County)
Boone County Director of Info Tech
801 E Walnut RM # 220
Columbia, MO 65201

SHIP TO
Information Technology (Boone
County)
Boone County Director of Info Tech
801 E Walnut RM # 220
Columbia, MO 65201

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
4892	09/15/2023	USD 7,500.00	11/14/2023	Net 60	

DESCRIPTION	QTY	RATE	AMOUNT
Block Hours Service: 50-hour block time for V6 migration services	50	150.00	7,500.00

THANK YOU FOR YOUR BUSINESS!

BALANCE DUE

USD 7,500.00

Please remit to:
DocPath Corp
4485 Tench Road, Suite 2511
Suwanee, GA 30024