

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve item A, and receive and accept the plats, items B through H, as listed in the attached consent agenda (Attachment A) and authorizes the Clerk to insert the associated staff reports into the minutes of this meeting.

Attachment A:

- A. Final Development Plan for Ravenwood Plat 1, Lot 121;
- B. Ravenwood Plat 1, Lot 121;
- C. Midway Little General Plat 1;
- D. Zullo Point Plat 1;
- E. Prenger Estates;
- F. Edwards Acres Plat 1;
- G. Rees Subdivision;
- H. Kyd's Corner Plat 1.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*  
 Brianna L. Lennon  
 Clerk of the County Commission

*Kip Kendrick*  
 Kip Kendrick  
 Presiding Commissioner

*Justin Aldred*  
 Justin Aldred  
 District I Commissioner

*Janet M. Thompson*  
 Janet M. Thompson  
 District II Commissioner

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STATE OF MISSOURI

October Session of the October Adjourned

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County of Boone

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In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by Denise Lamonda to vacate Tract C as shown by Lot Line Adjustment Survey recorded in Book 4659, Page 38 of the Boone County Records and Tract D, E, and F of Perche Loop Subdivision as recorded in Plat Book 10, Page 152 of the Boone County Records, subject to the following condition:


1. Said vacation is not effective until the lots have been incorporated into a subdivision plat in accordance with Boone County Subdivision Regulations.


Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Kip Kendrick  
 Presiding Commissioner

  
 Justin Aldred  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner

4/30-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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October Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

3rd

day of October

20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by Frederick Schmidt to rezone from Agriculture (A-2) and Planned General Commercial (C-GP) to C-GP on 3.47 acres located at 601 N Hwy UU, Columbia.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*

Kip Kendrick  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

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STATE OF MISSOURI }  
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October Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve a Revised Review Plan for Schmidt Billiards 2023 Expansion, zoned C-GP on 3.47 acres located at 601 N Hwy UU, Columbia.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner  
*Justin Aldred*  
Justin Aldred  
District Commissioner  
*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

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County of Boone

In the County Commission of said county, on the

3rd

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20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by CoMo West Storage, LLC to rezone to Planned Light Industrial (M-LP) on 6.7 acres located at 7190 W Henderson Road, Columbia.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*

Kip Kendrick  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

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County of Boone } ea.

October Session of the October Adjourned

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In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** a Revised Review Plan for CoMo West Storage, zoned Planned Light Industrial (M-LP) on 6.7 acres located at 7190 W Henderson Road, Columbia.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

443-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23

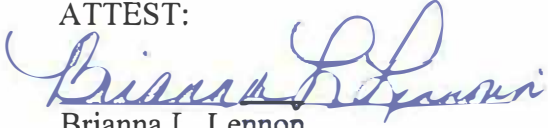
In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

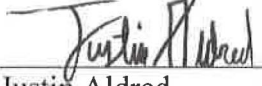
Now on this day, the County Commission of the County of Boone does hereby approve the request by Happy Hollows, LLC, on behalf of RML Investment Properties, to rezone from General Commercial (C-G) to Planned General Industrial (M-GP) on 3 acres located at 5150 E Meyer Industrial Drive, Columbia.

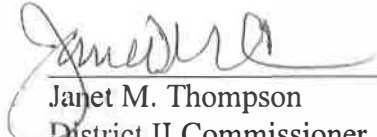
Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

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STATE OF MISSOURI

October Session of the October Adjourned

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County of Boone

} ea.

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** a Revised Review Plan for Concorde South Lot 9 PID Review Plan, zoned Planned General Industrial (M-GP) on 3 acres located at 5150 E Meyer Industrial Drive, Columbia.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*

Kip Kendrick  
Presiding Commissioner

*Justin Alfred*

Justin Alfred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



**Staff Report for County Commission**  
**RE: P&Z Agenda Items**  
**October 3, 2023**

**1. Consent Agenda – Final Plans and Plats**

The Planning and Zoning Commission reviewed agenda items 1-5 at its September 21, 2023 meeting. The minutes of that meeting and the Boone County Zoning and Subdivision Regulations are incorporated into the record of this meeting.

Regarding item 1, the consent agenda, the final plan, item A, was approved by consent and is recommended for your approval. The listed plats, items B-H, were approved and are presented for your receipt and acceptance.

- A. Request by Black & White Construction to approve a Final Development Plan for Ravenwood Plat 1, Lot 121 located at 1549 N Corbet Drive, Columbia.

The property is located on Corbet Drive, north of the intersection with Renshaw Drive. The property is zoned Planned Residential Single-Family (R-SP). The zoning for this lot was revised by the review plan approved in June 2023. That plan contemplates modification of an individual lot front yard setback in the Ravenwood development to permit a partially completed home to finish construction.

The current final plan finalizes the modifications to the front yard setback and utility easement along Corbet Drive to 15 feet from 25 feet and 20 feet, respectively.

The property scored 73 points on the rating system.

The Boone County Zoning Ordinance, Section 6.2.14, Standards for Approval of the Final Development Plan identify 3 criteria for approval:

- All the required information is accurately portrayed on the Plan
- The Final Plan conforms to the approved Review Plan
- The Final Plan demonstrates compliance with all conditions, which the County Commission may have imposed on the Final Plan

Staff review of the final plan shows that it meets these criteria for approval.

Staff recommended **approval** of the final plan.

- B. Ravenwood Plat 1, Lot 121. R-SP. S1-T48N-R14W. Black & White Construction LLC, owner. Christopher Sander, surveyor.

The property is located on Corbet Drive, north of the intersection with Renshaw Drive. The property is zoned Planned Residential Single-Family (R-SP). The purpose of the plat is to maintain consistency with the approved final plan.

The lot has direct access on to Corbet Drive, a publicly dedicated, publicly maintained right-of-way. The applicant has submitted a request to waive the traffic study requirement.

The property is served by Consolidated Public Water Supply District #1, the Boone Electric Cooperative, Boone County Fire Protection District, and the Regional Sewer District.

The property scored 73 points on the rating system.

Staff recommended approval of the plat and granting the requested waiver

C. Midway Little General Plat 1. C-G. S6-T48N-R13W. Ambica Investments LLC, owner. James Patchett, surveyor.

The property is located on the northeast side of US 40 approximately 60 feet east of the intersection of Ivy Lane and US 40. The area of the subdivision contains a consolidation of properties amassed over the years into a single 3.51-acre lot zoned General Commercial (C-G). The surrounding properties are zoned as follows:

- North – Agriculture 2 (A-2)
- Northeast – A-2
- East – A-2 & C-G
- Southeast – C-G
- South – C-G
- Southwest – C-G & Agriculture Residential (A-R)
- West – C-G
- Northwest – A-2

All the zoning is original 1973 zoning. This proposal is for a multi-use plat that contains the existing Little General Convenience Store and a non-compliant wastewater lagoon that is to be decommissioned. The intent is to construct a new convenience store and subsurface wastewater system while the existing store remains open and then to remove the existing store to relocate the new pump islands.

The property has access to US 40, a publicly dedicated, publicly maintained right-of-way. Any modification to drive connections will have to meet the standards of MoDOT. The applicant has submitted a request to waive the traffic study requirement and Staff concurs with this request.

The property is in Consolidated Public Water Service District #1. Boone Electric Cooperative, and the Boone County Fire Protection District with Station 9 being the closest at 1200 feet. Fire hydrants are required for the new building construction. City of Columbia level fire flows are available. The district wants to work with the property owner to install a new 12-inch main across the property.

The new engineered on-site wastewater system must be installed to serve the new structure as well as temporarily serve the original building and the applicant has provided a cost-benefit analysis for central sewer. There is central sewer in the area and while connection is not being required at this time connection may be required in the future. The property scored 83 points on the rating system.

Staff recommended approval of the plat and granting the requested waivers.

D. Zullo Point Plat 1. A-2. S14-T47N-R13W. Sean P. Zullo, Leslie C. Zullo and S. Paul Zullo and Bonnie Lou Crane Revocable Trust, owners. David Butcher, surveyor.

The property is located off W High Point Lane east of the intersection with Stanley Poe Road. It is zoned Agriculture 2 (A-2), and A-2 zoning surrounds the east, west, and south boundaries. North across High Point Lane is zoned Agriculture-Residential (A-R). The proposed minor subdivision seeks to create two lots. An existing dwelling and conventional septic wastewater system exist on proposed lot 2.

Both lots both have direct road frontage along W High Point Lane, a publicly maintained roadway. An existing driveway serves the dwelling located on Lot 2. The applicants have not submitted a request for traffic study. However, a two-lot minor plat will have negligible impact on the existing road infrastructure. Granting of a waiver to the traffic study is appropriate in this case.

The subject property is located within Consolidated Water Supply District #1 service area. Boone Electric provides power service. The Boone County Fire Protection District provides fire protection in the area. The nearest station, station 8, is 2.3 miles away.

An existing onsite wastewater system serves the dwelling on Lot 2. The applicants have submitted an onsite wastewater plan to utilize wastewater lagoons for future development. The applicants have not submitted a request to waive the sewer cost benefit analysis requirement. However, the nearest existing sewer line operated by the Boone County Regional Sewer District is at or near full capacity. Future development will likely require the use of an onsite wastewater system. Final determination of the use of an onsite system will be made by the Director of Resource Management at the time of the building permit application. Granting a waiver to the sewer cost benefit analysis is appropriate in this case.

The Boone County Board of Adjustment granted a variance under case #2023-007 to allow for the existing home to encroach within the 50' minimum front yard area for an A-2 zoning district outlined in Section 10 of the Boone County Zoning Ordinance.

The proposal scored 47 points on the rating system.

Staff recommended approval of the plat and granting of waivers.

E. Prenger Estates. A-2. S31-T51N-R11W. Daryl & Sandra Prenger, owners. Kevin Schweikert, surveyor.

The property is located off Little Creek Road, about 3/4<sup>th</sup> of a mile from the intersection of Little Creek Road and Highway 124. The proposal is for a one lot five-acre subdivision. The zoning is Agriculture 2 (A-2) and is surrounded by A-2 zoning on all sides.

The subject property has direct road frontage along Little Creek Road, a publicly maintained roadway. The applicants have not submitted a written request for a waiver to the traffic impact study. However, a one lot minor plat is unlikely to have significant impacts to the existing transportation infrastructure. Granting of a waiver to the traffic impact study is appropriate in this case.

The subject property is located within Public Water Supply District #4. Boone Electric provides power service to the area. The Boone County Fire Protection District provides fire protection in the area. The nearest station, Station 3, is 4.8 miles away.

The applicants have submitted an onsite wastewater plan showing an intended lagoon location. Soils data indicates that the intended location shown on the wastewater site plan will support a wastewater lagoon. The applicants have not submitted a waiver for the sewer cost benefit analysis. However, a one lot minor plat is unlikely to be feasible to support a public sewer facility. Granting of a waiver to the sewer cost benefit analysis is appropriate in this case.

There is significant regulatory stream buffer and FEMA designated floodplain area on the proposed subdivision lot. The onsite wastewater plan shows that a single-family dwelling and onsite wastewater system should fit on the northeast portion of the lot outside of the environmentally sensitive areas. Staff informed the surveyor responsible for preparing the subdivision plat that with limited buildable area on the lot, there may be a need to utilize an engineered onsite wastewater system.

The proposal scored 28 points on the rating system.

Staff recommended approval of the plat and granting of waivers.

F. Edwards Acres Plat 1. A-2. S9-T46N-R12W. Bruce Bauer, owner. James Jeffries, surveyor.

The property is located at the intersection of State Route DD and Edwards Road. The proposal is a two-lot subdivision plat with a 2.86-acre lot and a 5.01-acre lot. A corresponding administrative survey accompanies the plat for the 10.52-acre remainder of the parent parcel. The zoning is Agriculture 2 (A-2) and is surrounded by A-2 on the south, east, and west. To the north across Edwards Road is zoned Agriculture 1 (A-1).

The subject property has direct road access to Edwards Road, a publicly maintained roadway. The applicant has submitted a request for a waiver of the traffic impact study. The creation of a two-lot minor subdivision is likely to have minimal impact to the existing transportation infrastructure. Granting a waiver to the traffic impact study is appropriate in this case.

The subject property is in the Consolidated Public Water Supply District. Boone Electric provides power. The Southern Boone County Fire Protection District provides fire protection. The nearest station, Station 17, is 2.4 miles away.

The applicants have submitted an onsite wastewater exhibit showing potential locations for wastewater lagoons. The applicant has submitted a request for a waiver to the sewer cost benefit analysis. A public sanitary sewer is not available in the area, and creation of a two-lot minor plat will likely not be viable for a public sanitary sewer. Granting a waiver to the sewer cost benefit is appropriate in this case.

The proposal scored 51 points on the rating system.  
Staff recommended approval of the request and granting of waivers

G. Rees Subdivision. A-2. S26-T51N-R14W. David Rees Trust, owner. Steven Proctor, surveyor.

The property is located on Ridge Road, near the boundary of Boone County with Randolph County. It is approximately 18.48 acres in size and this proposal divides it into two lots, one at 9.04 acres and the other at 9.44 acres. The zoning is Agriculture (A-2) with the surrounding property also zoned A-2 except to the northwest, where it lies adjacent to the boundary with Randolph County. The property is otherwise undeveloped with a large pond and some stream buffer on the larger lot.

The subject property has direct access on to Ridge Road, a publicly dedicated, publicly maintained right of way. The applicant has submitted a request to waive the traffic study requirement.

The subject property is located in Public Water Service District #10, the Boone Electric service area, and the Boone County Fire Protection District.

The lots are proposed to use on-site systems for wastewater treatment. The applicant has submitted a request to waive the wastewater treatment cost-benefit analysis requirement.

The property scored 15 points on the rating system.

Staff recommended approval of the plat and granting the requested waivers.

H. Kyd's Corner Plat 1. A-2. S30-T49N-R13W. Thomas-Carol Kyd, owners. James Patchett, surveyor.

The subject property is located on Hatton Chapel Road at Thunder Lane, approximately 2 ½ miles northwest of the city limits of Columbia. It is zoned Agriculture (A-2) and is surrounded by A-2 zoning. There is a home and wastewater system on the property. This proposal consolidates two survey tracts into a single platted lot of 7.18 acres.

The subject property has direct access on to Hatton Chapel Road, a public road. The applicant has submitted a request to waive the traffic study requirement.

The subject property is in Consolidated Public Water Service District #1 for water service, the Boone County Fire Protection District, and the Boone Electric Cooperative service area.

The existing house has an on-site wastewater system. The applicant has submitted a request to waive the wastewater cost-benefit analysis.

The property is in a Missouri Department of Natural Resources-designated area of karst topography.

The property scored 43 points on the rating system.

Staff recommended approval of the plat and granting the requested waivers.

## **2. Perche Loop Subdivision Request to Vacate- Lamonda.**

A petition has been submitted Denise Lamonda to vacate Tract C as shown by Lot Line Adjustment Survey recorded in Book 4659, Page 38 of the Boone County Records and Tract D, E, and F of Perche Loop Subdivision as recorded in Plat Book 10, Page 152 of the Boone County Records.

Perche Loop Subdivision was platted in October of 1971. It is the intent of the petitioners to reconfigure the Tracts that they own, both those currently platted and unplatted, into a replat consisting of three platted lots. Each resulting lot will be larger than 20-acres. The tracts are accessed by a private driveway easement and will remain so.

In accordance with Boone County Subdivision Regulations Section 1.8 the County Commission is required to conduct a public hearing prior to granting permission to vacate and replat a subdivision. Before granting permission, the Commission must find that the action will not adversely affect the character of the neighborhood, traffic conditions, circulation, the proper location, alignment and improvement of streets and roads within and adjacent to the subdivision, property values within the subdivision, public utility facilities and services and will not generally adversely affect the health, welfare or safety of persons owning or possessing real estate within the subdivision.

Character: The original character of the area was large non-rectilinear tracts. The Tracts were served by a private easement off-of Lewis Lane, a dead-end gravel public road. The driving surface of the private access is proposed to remain unchanged. Replatting the property will resolve some non-compliance issues such as the on-site wastewater systems not being contained on the same lot as the home they serve.

Traffic: Granting the vacation request will not adversely affect future traffic conditions, circulation, location and alignment of streets within and adjacent to the subdivision. The result will have no net effect on traffic and circulation in the area as it doesn't change access at all.

Utilities and Property Values: Perche Loop Subdivision is served by on-site individual wastewater and wells or Consolidated Public Water District #1 domestic water. Major lines and fire flows are not present. Boone Electric provides power. This request should have no effect on utilities nor property values.

Public Health, Safety, and Welfare: The vacation will not adversely affect public health, safety, and welfare. Since there is no net increase in density, there is no net change to fire and other emergency services.

The proposed concept is not detrimental to the character of the neighborhood, will not adversely affect future traffic conditions, circulation, location and alignment of streets within and adjacent to the subdivision, or adversely impact property values within the subdivision. There is no adverse effect on the public health and safety. Therefore, Staff recommends approval of this request subject to the following condition:

1. Said vacation is not effective until the lots proposed to be vacated have been incorporated into a subdivision plat in accordance with Boone County Subdivision Regulations and said plat is recorded in the Records of Boone County Missouri.

### **3. Request by Frederick Schmidt to rezone from Agriculture (A-2) and Planned General Commercial (C-GP) to C-GP and to approve a Revised Review Plan on 3.47 acres located at 601 N Hwy UU, Columbia.**

The property is located on State Route UU, less than ½ mile south of the intersection of Van Horn Tavern Road and State Route UU. It is approximately 9.6 acres in size and has a house, garage, warehouse, and showroom present. The property is split-zoned

Agriculture (A-2) & Planned General Commercial (CG-P). The adjacent zoning is A-2 to the north, south, and west, with Agriculture (A-1) and Planned Light Industrial (M-LP) to the east. The A-2 is original 1973 zoning, the adjacent M-LP was rezoned in 1988, and the existing C-GP on the subject property was rezoned in 1989. This property was rezoned and had a C-GP review plan approved by the County Commission in December of 2021. It has been since further revised with a new review plan in April of 2022.

Schmidt Billiards rezoned approximately .25 acres of A-2 to C-GP in 1989. The business has now reached a point where expansion is necessary. The December 2021 request expanded the C-GP zoning on the property to support proposed buildings and expansion. The April 2022 request modified the boundary of the C-GP zoning to better serve the desired expansion on the property. This request modifies the proposed buildings to focus more intently on a new structure for use with the business rather than modifying existing buildings.

The Boone County Master Plan identifies this area as being suitable for residential land uses. The sufficiency of resources test was used to evaluate this request.

Utilities: The subject property is in the Consolidated Public Water Service District #1, Boone Electric Cooperative service area. Consolidated is already working with the applicant to provide fire protection to this property for the proposed buildings.

Transportation: The property has access on State Route UU, a publicly dedicated, publicly maintained right of way.

Public Safety: The property is in the Boone County Fire Protection District, with the station on Henderson Road being closest for service.

Zoning Analysis: This use has been present for over 30 years at this location. Its presence has been subtle and successful. The surrounding zoning, while mostly agricultural, has not suffered any ill effects for the business's presence.

The December 2021 review plan was designed to be specific for this business and is consistent with the subtlety of the current business presence. The April 2022 revised plan does not change the character of the request, simply changing its shape to better serve the property owner. The April plan contemplated additions to existing buildings. This current revised replaces the additions with a new structure.

The property scored 45 points on the rating system.

Staff recommended approval of the rezoning request and revised review plan.

**4. Request by Como West Storage, LLC, on behalf of Robert Kilgore Jr, to rezone to Planned Light Industrial (M-LP) and to approve a Revised Review Plan on 6.7 acres located at 7190 W Henderson Road, Columbia.**



The property is 6.76 acres located between Highway 40 and Henderson Road. It was rezoned to Planned Light Industrial (M-LP) earlier this year. The surrounding zoning is as follows:

- South across Highway 40 – Planned Single Family Residential (R-SP)
- East – General Commercial (C-G)
- North across Henderson Road – Planned General Commercial (C-GP) and M-LP
- West – Residential Single Family (R-S)

The proposal seeks to modify the final development plan approved for the property. The revised review plan proposes modifying the number of storage buildings, their size, and location on the property. The only proposed use of the property, self-storage, is not being changed from the previous plan.

The Boone County Master Plan designates this area as being suitable for residential use. The sufficiency of resources test was used to analyze this request.

Utilities: Boone Electric provides power. The plan notes that existing overhead electric lines will be relocated along frontage with Highway 40. Consolidated Water supplies water service. An eight-inch water line was installed on the opposite side of Henderson Road. The installation of the eight-inch line provides commercial level fire flows.

The Boone County Regional Sewer District provides sanitary sewer in the area. The review plan notes that no sanitary sewer will be extended to the property. No office or other public area requiring a bathroom is being proposed as part of the plan. There will be no plumbing fixtures in the buildings so connection to a wastewater system is not required.

Transportation: The property will be served by two entrances off Henderson Road, a publicly maintained road. No access off Highway 40 is proposed. One entrance will serve as the primary entrance for customers to enter the facility. The secondary entrance will serve as emergency access for the Boone County Fire Protection District. The phasing plan shows that both entrances will be completed as part of the first phase of development.

Public Safety: The Boone County Fire Protection District provides fire protection in this area. The nearest station, Station 9, is just over a quarter of a mile away. A single hydrant is located on the property, two additional hydrants are located across Henderson Road. A dedicated entrance with a Fire District approved lock will be constructed to allow first responders access in the event of an emergency. The applicants have provided fire access details demonstrating equipment can maneuver without obstruction within the development. The Fire District has indicated to staff that they are satisfied with the fire protection demonstrated on the plan.

Zoning Analysis: The revised review plan meets the sufficiency of resources test. There are adequate utilities and transportation resources to serve the development. The applicant has provided satisfactory evidence to the Fire District that infrastructure is in place for first responders in the event of an emergency.

The proposal scored 63 points on the point rating system. Staff notified 55 property owners of the request.

Staff recommended approval of the revised review plan and rezoning request.

**5. Request by Happy Hollows, LLC, on behalf of RML Investment Properties, to rezone from General Commercial (C-G) to Planned General Industrial (M-GP) and to approve a Review Plan for Concorde South Lot 9 on 3 acres located at 5150 E Meyer Industrial Drive, Columbia.**

The property is located approximately 300-feet southwest of the intersection of Meyer Industrial Drive and Tom Bass Road. It is 3.00-acres in size, and zoned General Commercial (C-G). All the surrounding property is zoned as follows:

- North – C-G
- Northeast – C-G
- East – C-G & Planned Industrial (M-LP)
- Southeast – Light Industrial (M-L)
- South – M-L
- Southwest – Planned General Industrial (M-GP)
- West – M-GP
- Northwest – M-LP

Many of these zonings are the result of rezoning as historically, zoning has been dynamic in this area.

The proposal is to rezone the subject property from C-G to M-GP and to obtain approval for a contractors business consisting of a couple of proposed buildings with some proposed future additions, a paved parking and loading area, and a dust free laydown area that must be at a minimum equivalent of chip & seal surface. A water quality and detention area is proposed on the current lot. The lot is currently vacant.

The sufficiency of resource test was used to analyze this request.

Utilities: The property is in Consolidated Public Water Supply District #; there are two hydrants across Meyer Industrial Drive that can provide commercial fire flow. Development of the future buildings or additions will determine if additional hydrants and line extensions are required. The site is currently served by an 8” watermain. The

property is in the Boone Electric Cooperative service area, and the Boone County Fire Protection District. Wastewater service will be from a BCRSD facility that serves the development. Sewer capacity is limited for this area and the remaining capacity must serve all the existing platted lots. 225 gpd of sewer has been allocated to this project which is about 10 percent of the remaining capacity.

Transportation: The property has direct access to a publicly maintained commercial roadway.

Public Safety: The property is in the Boone County Fire Protection District with the closest station being Station 15 on an adjoining lot approximately 500 feet away by roadway.

Zoning Analysis: This proposal adjusts the boundary between the commercial and industrial portions of the area. The proposal of exposed outdoor material storage areas should not be a problem to adjoining properties due to the commercial and industrial expectations of the development of the area. The proposal is not out of character with the area.

The property scored **78** points on the rating system.

Staff recommended **approval**

445 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 23

County of Boone

} ca.

In the County Commission of said county, on the

3rd

day of October

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1118 for new office furniture.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

**BOONE COUNTY, MISSOURI**  
**REQUEST FOR BUDGET REVISION**

**RECEIVED**

7/27/23  
**EFFECTIVE DATE**

**JUL 27 2023**

**FOR AUDITORS USE**

**BOONE COUNTY  
 AUDITOR**

(Use whole \$ amounts)  
 Transfer From      Transfer To  
 Decrease            Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1118	91100	Purchasing	Furniture & Fixtures		27,700
1123	86850	GF Emergency & Contingency	Contingency	39,900	
1118	91000	Purchasing	Office Equipment		12,200
				<u>39,900</u>	<u>39,900</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary).  
 Transfer budget appropriation from contingency for Purchasing's new office furniture in R&B location.  
 appropriation

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? **YES** or NO  
 If not, please explain (use an attachment if necessary):

Melinda B. B. B.  
 Requesting Official

Prepared by: Heather Acton

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: **NEW OFFICE FURNITURE**

**Agenda**

[Signature]  
 Auditor's Office

[Signature]  
 PRESIDING COMMISSIONER

[Signature]  
 DISTRICT I COMMISSIONER

[Signature]  
 DISTRICT II COMMISSIONER

MAINSCR BOONE Core Budget Description - View Only ADHEATHE 10:31:39  
 Year 2023 Dept 1123 GF EMERGENCY & CONTINGENCY Finalized Y 7/27/23  
 Account 86850 CONTINGENCY 2022 Est  
 2022 Bdgt 93,420 YTD % of Bdgt Est % of Bdgt

Description	Qty	Unit Amount	Total
ASSISTANCE WITH ACFR PREP (RUBINBROWN)	*	30,000	30,000
PAYROLL-RELATED POSITION (1131-986) ADJST	*	35,000	35,000
*POTENTIAL PURCHASING RELOCATION	*	51,600	51,600*
RSM-ONSITE/RENTAL ENFORCEMENT	*	35,000	35,000

Class 1,221,600 Class 2-8 1,221,600

F2=Key Scr F3=Exit F5=History  
 F6=Dept Supplemental Budget F10=Notes \*  
 F12=Return F15=Summary

Proposed Core		
Proposed Supp		
Auditor Rev		
Commission Rev	151,600	
Total Budget	151,600	62

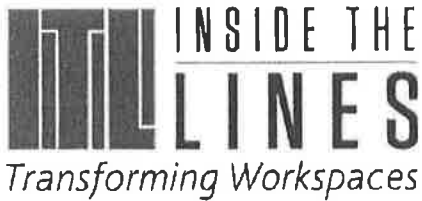
Bottom  
 % Chg

Year	2023	Original Appropriation	151,600.00
Dept	1123 GF EMERGENCY & CONTINGENCY	Revisions	
Acct	86850 CONTINGENCY	Original + Revisions	151,600.00
Fund	100 GENERAL FUND	Expenditures	
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	
Account Type	E EXPENSE	Remaining Balance	151,600.00
Normal Balance	D DEBIT	Shadow Balance	151,600.00

Transaction Code	— —	Effective Date	— — — — —	Process Date	— — — — —
Code	Effective	Description	Orig	Document	Amount
22	1/01/2023	***** ORIGINAL BUDGET *****	2023	117	151,600.00-

Bottom

F2=Key Scr    F3=Exit    F6=Prd Breakdowns    F7=Trans    F8=View Doc    F9=Budget



100 E. Texas Ave. ~ Columbia, MO 65202  
www.insidethelines.net ~ 573-234-0778

Customer: Boone County  
Sales Rep: Abbey Milligan

**Proposal**  
**23-2087**  
6/14/2023

**Propose To:**

Boone County : Boone County Purchasing  
613 E. Ash Street RM 110  
Columbia, MO 65201

**Installation Location:**

Boone County Purchasing  
613 E. Ash Street RM 110  
Columbia, MO 65201

Attention: Melinda Bobbltt  
573-886-4391 (phone)  
mbobbitt@boonecountymo.org

**BC Purchasing New Office Space**

**Comments:**

Sourcewell Contract Pricing:  
121919-TKN  
121919-HUM  
Boone County  
Member ID 18102

**Amy:**

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1	Humanscale Products	1	\$177.00	\$72.57	\$72.57
NT1MGG	NeatTech, Gen 1, Mini, Pinstripe Graphite/Gray Trim				
	Tag1: Amy				
	Item Special:				
Line: 2	R&B Exp Casegoods	1	\$0.00	\$0.00	\$0.00
SOKL05	Set of Keys Alike, 5 Sets of Cores				
	Tag1: Amy				
	Tag3: Boone County #18102				
	Item Special:				
Line: 3	R&B Exp Casegoods	1	\$1,313.00	\$512.07	\$512.07
BSOB183 072	Bookcase, 18"d x 30"w x 72"h				
	Tag1: Amy				



Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Finishes & Options: Case Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X)  Item Special:				
Line: 4	R&B Modular Cabinets	1	\$132.00	\$56.36	\$56.36
RHACTB	Countertop Bracket  Tag1: Amy  Item Finishes & Options: Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 5	R&B Exp Casegoods	1	\$176.00	\$68.64	\$68.64
BASML61 10	Suspended Modesty Panel - Solid, 61"w x 10"h  Tag1: Amy  Item Finishes & Options: Worksurface Style : Standard Solid Top ("D", "M" & "X") (S) Modesty Panel Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X)  Item Special:				
Line: 6	R&B Exp Casegoods	1	\$295.00	\$115.05	\$115.05
BOWTSW 5672	Wall-Mounted Tackboard - Fabric, From Worksurface, 56"h, 72"w  Tag1: Amy  Item Finishes & Options: Fabric Master : Fabric Grade 1 (~1) Fabric Grade 1 : Heather Tech (~27) Heather Tech, Panel Fabric : Loch Tech (R259)  Item Special:				
Line: 7	R&B Exp Casegoods	1	\$1,170.00	\$456.30	\$456.30

Printed On: 6/14/2023 8:23 am

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
BMRF924 72	Rectangular Desk - Full Gables, Wall Access Modesty, 24"d x 72"w (1-3/16")  Tag1: Amy  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 8	R&B Exp Casegoods	1	\$1,005.00	\$391.95	\$391.95
BMRHC92 448	Cross Grain Rectangular Desk - Half Gables, Wall Access Modesty, 24"d x 48"w (1-3/16")  Tag1: Amy  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 9	Power	1	\$467.00	\$224.16	\$224.16
Nik+	Nik+ with 2x AC Receptacles , 2x USB-A Ports Nik+.AC.AC.UA.TLB.WTO.6W.S.CM.P4.9W Teal  Tag1: Amy  Item Special:				
Line: 10	R&B Exp Casegoods	1	\$1,260.00	\$491.40	\$491.40
BOCLW16 7215	Overhead Cabinet - Solid Hinged Doors, 16"d x 72"w x 15"h, Wall-Mounted				

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Tag1: Amy  Item Finishes & Options: Door Front Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Edge Trim Finish : Ivory Birch (HW) Case Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Brch (3X) Shelf Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				
Line: 11	R&B Exp Caseloads	1	\$1,557.00	\$607.23	\$607.23
BSCPSP1 83028L	Combo Pedestal - Pulls, 18"d x 30"w x 28"h, 15"File Drawer Left  Tag1: Amy  Item Finishes & Options: Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				
Line: 12	R&B Exp Caseloads	1	\$3,222.00	\$1,256.58	\$1,256.58
BSUSP24 3672	Storage Unit - Solid Doors - Pulls, 24"d x 36"w x 72"h  Tag1: Amy  Item Finishes & Options: Door and Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Key Style : Key Alike (K)				
	Item Special: CR 1744270				
Line: 13	Humanscale Products	1	\$829.00	\$315.02	\$315.02
X22	M/Flex for M2.1 Monitor Arm, Dual Desk Mount (No Post)				
	Tag1: Amy				
	Item Finishes & Options: Mount : Bolt-Through Mount with Base (BT) Color : Silver with Gray Trim (S) Left Arm Style Link : Angled Link/Dynamic Link (B) Arm Style End Style : Standard Monitor Tile (one per monitor) (T) Left Arm Style VESA Bracket : Standard 100mm x 100mm, black (B) Right Arm Style Link : Angled Link/Dynamic Link (B) Arm Style End Style : Standard Monitor Tile (one per monitor) (T) Right Arm Style VESA Bracket : Standard 100mm x 100mm, black (B) Post Height : No Post (NP)				
	Item Special:				
Line: 14	R&B Exp Casegoods	1	\$4,645.00	\$1,811.55	\$1,811.55
BHMF29 70NN	H-A. Desk - Bevel Bases, 29"d x 70"w, No Grommet, No Powerbar (1-3/16")				
	Tag1: Amy				
	Item Finishes & Options: Range : Extended Range - 26" to 48" (E) Switch : Display Toggle with Memory (~DT) Display Toggle with Memory : Display Toggle with Memory - Platinum (M) Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) End Panel Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Base Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 15	Seating catalog	1	\$1,124.00	\$618.20	\$618.20
981-65C-38A	Run II high back medium seat, synchro and slider, basic black arms.  Tag1: Amy  Item Finishes & Options: Choose your textile grade. : Grade 1 textile. (GR-1) Grade 1 textile. : In stock Spradling Silvertex vinyl. (SILVERTEX) In Stock QS and graded in colorways. : QS Silvertex Turquoise. (TURQUOISE) Select your swivel base finish. : Standard black base for black frames. (18BB) CASTERS OR GLIDES : Standard black soft/carpeted floor casters. (16HP) Do you want to add safety-brake casters? : Standard casters. (-) Do you want to add adjustable lumbar support? : Adjustable mechanical lumbar support. (LR2) Select your frame finish. : Standard black. (B) Color of mesh selection. : black mesh -01R (1R) Do you want to add adjustable arm width? : N/A. (-) Arm caps selection. : #6 arm cap (6) How do you want to receive your chair? : Ships 95% assembled. No tools required (standard). (9FA)  Item Special:				
Amy.....					\$6,997.08

**Clerical:**

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 16	Humanscale Products	1	\$177.00	\$72.57	\$72.57
NT1MGG	NeatTech, Gen 1, Mini, Pinstripe Graphite/Gray Trim  Tag1: Clerical				

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Special:				
Line: 17	R&B Exp Casegoods	1	\$0.00	\$0.00	\$0.00
SOKL03	Set of Keys Alike, 3 Sets of Cores				
	Tag1: Clerical				
	Item Special:				
Line: 18	R&B Exp Casegoods	1	\$1,300.00	\$507.00	\$507.00
BMRP930 72	Rectangular Desk - Full Gables, Wall Access Modesty, 30"d x 72"w (1-3/16")				
	Tag1: Clerical				
	Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				
	Item Special:				
Line: 19	R&B Exp Casegoods	1	\$1,151.00	\$448.89	\$448.89
BMRP924 66L	Rectangular Desk - Full and Half Gables, Wall Access Modesty, 24" d x 66"w (1-3/16")				
	Tag1: Clerical				
	Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				
	Item Special:				
Line: 20	Power	1	\$467.00	\$224.16	\$224.16

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Nik+	Nik+ with 2x AC Receptacles , 2x USB-A Ports Nik+.AC.AC.UA.TLB.WTO.6W.S.CM.P4.9W Teal  Tag1: Clerical  Item Special:				
Line: 21	R&B Exp Casegoods	1	\$1,557.00	\$607.23	\$607.23
BSCPSP1 83028L	Combo Pedestal - Pulls, 18"d x 30"w x 28"h, 15"File Drawer Left  Tag1: Clerical  Item Finishes & Options: Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)  Item Special:				
Line: 22	R&B Exp Casegoods	1	\$3,222.00	\$1,256.58	\$1,256.58
BSUSP24 3672	Storage Unit - Solid Doors - Pulls, 24"d x 36"w x 72"h  Tag1: Clerical  Item Finishes & Options: Door and Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)  Item Special: CR 1744270				
Line: 23	Seating catalog	1	\$1,124.00	\$618.20	\$618.20

Customer: Boone County  
 Sales Rep: Abbey Milligan

**Proposal**  
 23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
981-65C-38A	Run II high back medium seat, synchro and slider, basic black arms.  Tag1: Clerical  Item Finishes & Options: Choose your textile grade. : Grade 1 textile. (GR-1) Grade 1 textile. : In stock Spradling Silvertex vinyl. (SILVERTEX) In Stock QS and graded in colorways. : QS Silvertex Carbon. (CARBON) Select your swivel base finish. : Standard black base for black frames. (18BB) CASTERS OR GLIDES : Standard black soft/carpeted floor casters. (16HP) Do you want to add safety-brake casters? : Standard casters. (~) Do you want to add adjustable lumbar support? : Adjustable mechanical lumbar support. (LR2) Select your frame finish. : Standard black. (B) Color of mesh selection. : black mesh -01R (1R) Do you want to add adjustable arm width? : N/A. (~) Arm caps selection. : #6 arm cap (6) How do you want to receive your chair? : Ships 95% assembled. No tools required (standard). (9FA)  Item Special:				

Clerical.....\$3,734.63

Dave:

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 24	Humanscale Products	1	\$177.00	\$72.57	\$72.57
NT1MGG	NeatTech, Gen 1, Mini, Plnstripe Graphite/Gray Trim  Tag1: Dave  Item Special:				
Line: 25	R&B Exp Casegoods	1	\$0.00	\$0.00	\$0.00
SOKL05	Set of Keys Alike, 5 Sets of Cores				



Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Tag1: Dave				
	Item Special:				
Line: 26	R&B Exp Casegoods	1	\$1,313.00	\$512.07	\$512.07
BSOB183 072	Bookcase, 18"d x 30"w x 72"h				
	Tag1: Dave				
	Item Finishes & Options: Case Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X)				
	Item Special:				
Line: 27	R&B Exp Casegoods	1	\$295.00	\$115.05	\$115.05
BOWTSW 5672	Wall-Mounted Tackboard - Fabric, From Worksurface, 56"h, 72"w				
	Tag1: Dave				
	Item Finishes & Options: Fabric Master : Fabric Grade 1 (~1) Fabric Grade 1 : Heather Tech (~27) Heather Tech, Panel Fabric : Loch Tech (R259)				
	Item Special:				
Line: 28	Filing and Storage	1	\$3,208.00	\$983.89	\$983.89
LLF50C18 30D1B	Lat File, Five-High, Combo, 18"dx30"w, Metal Front, Rect Hndl Pull				
	Tag1: Dave				
	Item Finishes & Options: Finish Colors : Foundation Colors (~Foundat) Foundation Colors : Sand (Matte) (27) Key : Key Alike (K) Counterweight Options : Counterweight Only (W2)				
	Item Special:				
Line: 29	R&B Exp Casegoods	1	\$1,170.00	\$456.30	\$456.30

Printed On: 6/14/2023 8:23 am

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
BMRF924 72	Rectangular Desk - Full Gables, Wall Access Modesty, 24"d x 72"w (1-3/16")  Tag1: Dave  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 30	R&B Exp Casegoods	1	\$1,005.00	\$391.95	\$391.95
BMRHC92 448	Cross Grain Rectangular Desk - Half Gables, Wall Access Modesty, 24"d x 48"w (1-3/16")  Tag1: Dave  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 31	R&B Exp Casegoods	1	\$1,300.00	\$507.00	\$507.00
BMRR230 72	Rectangular Desk with Recessed Modesty - Full Gables, Full Modesty, 30" d x 72"w (1-3/16")  Tag1: Dave  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica)				

Customer: Boone County  
 Sales Rep: Abbey Milligan

**Proposal**  
 23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Mica Colors : Platinum (Satin) (7)				
	Item Special:				
Line: 32	Power	1	\$467.00	\$224.16	\$224.16
Nik+	Nik+ with 2x AC Receptacles , 2x USB-A Ports Nik+.AC.AC.UA.TLB.WTO.6W.S.CM.P4.9W Teal				
	Tag1: Dave				
	Item Special:				
Line: 33	R&B Exp Casegoods	1	\$1,260.00	\$491.40	\$491.40
BOCLW16 7215	Overhead Cabinet - Solid Hinged Doors, 16"d x 72"w x 15"h, Wall-Mounted				
	Tag1: Dave				
	Item Finishes & Options: Door Front Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Edge Trim Finish : Ivory Birch (HW) Case Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Shelf Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				
	Item Special:				
Line: 34	R&B Exp Casegoods	1	\$1,557.00	\$607.23	\$607.23
BSCPSP1 83028R	Combo Pedestal -Pulls, 18"d x 30"w x 28"h, 15"File Drawer Right				
	Tag1: Dave				
	Item Finishes & Options: Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Special:				
Line: 35	Seating catalog	1	\$1,124.00	\$618.20	\$618.20
981-65C-38A	Run II high back medium seat, synchró and slider, basic black arms.  Tag1: Dave  Item Finishes & Options: Choose your textile grade. : Grade 1 textile. (GR-1) Grade 1 textile. : In stock Spradling Silvertex vinyl. (SILVERTEX) In Stock QS and graded in colorways. : QS Silvertex Carbon. (CARBON) Select your swivel base finish. : Standard black base for black frames. (18BB) CASTERS OR GLIDES : Standard black soft/carpeted floor casters. (16HP) Do you want to add safety-brake casters? : Standard casters. (~) Do you want to add adjustable lumbar support? : Adjustable mechanical lumbar support. (LR2) Select your frame finish. : Standard black. (B) Color of mesh selection. : black mesh -01R (1R) Do you want to add adjustable arm width? : N/A. (~) Arm caps selection. : #6 arm cap (6) How do you want to receive your chair? : Ships 95% assembled. No tools required (standard). (9FA)  Item Special:				
Dave.....					\$4,979.82

Liz:

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 36	Humanscale Products	1	\$177.00	\$72.57	\$72.57
NT1MGG	NeatTech, Gen 1, Mini, Pinstripe Graphite/Gray Trim  Tag1: Liz				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Special:				
Line: 37	R&B Exp Casegoods	1	\$0.00	\$0.00	\$0.00
SOKL05	Set of Keys Alike, 5 Sets of Cores				
	Tag1: Liz				
	Item Special:				
Line: 38	R&B Exp Casegoods	1	\$1,313.00	\$512.07	\$512.07
BSOB183 072	Bookcase, 18"d x 30"w x 72"h				
	Tag1: Liz				
	Item Finishes & Options: Case Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X)				
	Item Special:				
Line: 39	R&B Modular Cabinets	1	\$132.00	\$56.36	\$56.36
RHACTB	Countertop Bracket				
	Tag1: Liz				
	Item Finishes & Options: Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				
	Item Special:				
Line: 40	R&B Exp Casegoods	1	\$176.00	\$68.64	\$68.64
BASML61 10	Suspended Modesty Panel - Solid, 61"w x 10"h				
	Tag1: Liz				
	Item Finishes & Options: Worksurface Style : Standard Solid Top ("D", "M" & "X") (S) Modesty Panel Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X)				
	Item Special:				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 41	R&B Exp Casegoods	1	\$295.00	\$115.05	\$115.05
BOWTSW 5672	Wall-Mounted Tackboard - Fabric, From Worksurface, 56"h, 72"w  Tag1: Liz  Item Finishes & Options: Fabric Master : Fabric Grade 1 (~1) Fabric Grade 1 : Heather Tech (~27) Heather Tech, Panel Fabric : Loch Tech (R259)  Item Special:				
Line: 42	R&B Exp Casegoods	1	\$1,170.00	\$456.30	\$456.30
BMRF924 72	Rectangular Desk - Full Gables, Wall Access Modesty, 24"d x 72"w (1-3/16")  Tag1: Liz  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 43	R&B Exp Casegoods	1	\$1,005.00	\$391.95	\$391.95
BMRHC92 448	Cross Grain Rectangular Desk - Half Gables, Wall Access Modesty, 24"d x 48"w (1-3/16")  Tag1: Liz  Item Finishes & Options: Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) Gable and Modesty Finish : Ivory Birch (3X) Hardware Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Special:				
Line: 44	Power	1	\$467.00	\$224.16	\$224.16
Nik+	Nik+ with 2x AC Receptacles , 2x USB-A Ports Nik+.AC.AC.UA.TLB.WTO.6W.S.CM.P4.9W Teal				
	Tag1: Liz				
	Item Special:				
Line: 45	R&B Exp Casegoods	1	\$1,260.00	\$491.40	\$491.40
BOCLW16 7215	Overhead Cabinet - Solid Hinged Doors, 16"d x 72"w x 15"h, Wall-Mounted				
	Tag1: Liz				
	Item Finishes & Options: Door Front Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Edge Trim Finish : Ivory Birch (HW) Case Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Shelf Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				
	Item Special:				
Line: 46	R&B Exp Casegoods	1	\$1,557.00	\$607.23	\$607.23
BSCPSP1 83028R	Combo Pedestal - Pulls, 18"d x 30"w x 28"h, 15"File Drawer Right				
	Tag1: Liz				
	Item Finishes & Options: Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)				
	Item Special:				

Customer: Boone County  
Sales Rep: Abbey Milligan

# Proposal

23-2087  
6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 47	R&B Exp Casegoods	1	\$3,222.00	\$1,256.58	\$1,256.58
BSUSP24 3672	Storage Unit - Solid Doors - Pulls, 24"d x 36"w x 72"h  Tag1: Liz  Item Finishes & Options: Door and Drawer Front Finish : Source Laminate (~SrcLam) Source Laminate : Ivory Birch (3X) Case Finish : Source Laminate (~Source) Source Laminate : Ivory Birch (3X) Pull Style : Rectilinear (9) Pull Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Key Style : Key Alike (K)  Item Special: CR 1744270				
Line: 48	Humanscale Products	1	\$829.00	\$315.02	\$315.02
X22	M/Flex for M2.1 Monitor Arm, Dual Desk Mount (No Post)  Tag1: Liz  Item Finishes & Options: Mount : Bolt-Through Mount with Base (BT) Color : Silver with Gray Trim (S) Left Arm Style Link : Angled Link/Dynamic Link (B) Arm Style End Style : Standard Monitor Tile (one per monitor) (T) Left Arm Style VESA Bracket : Standard 100mm x 100mm, black (B) Right Arm Style Link : Angled Link/Dynamic Link (B) Arm Style End Style : Standard Monitor Tile (one per monitor) (T) Right Arm Style VESA Bracket : Standard 100mm x 100mm, black (B) Post Height : No Post (NP)  Item Special:				
Line: 49	R&B Exp Casegoods	1	\$4,645.00	\$1,811.55	\$1,811.55
BHMF29	H-A. Desk - Bevel Bases, 29"d x 70"w, No				



Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
70NN	Grommet, No Powerbar (1-3/16")  Tag1: Liz  Item Finishes & Options: Range : Extended Range - 26" to 48" (E) Switch : Display Toggle with Memory (~DT) Display Toggle with Memory : Display Toggle with Memory - Platinum (M) Worksurface Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Style : Straight Trim (6) Edge Trim Finish : Sand (4U) End Panel Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Base Finish : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7)  Item Special:				
Line: 50	Seating catalog	1	\$1,124.00	\$618.20	\$618.20
981-65C-38A	Run II high back medium seat, synchro and slider, basic black arms.  Tag1: Liz  Item Finishes & Options: Choose your textile grade. : Grade 1 textile. (GR-1) Grade 1 textile. : In stock Spradling Silvertex vinyl. (SILVERTEX) In Stock QS and graded in colorways. : QS Silvertex Mocha. (MOCHA) Select your swivel base finish. : Standard black base for black frames. (18BB) CASTERS OR GLIDES : Standard black soft/carpeted floor casters. (16HP) Do you want to add safety-brake casters? : Standard casters. (~) Do you want to add adjustable lumbar support? : Adjustable mechanical lumbar support. (LR2) Select your frame finish. : Standard black. (B) Color of mesh selection. : black mesh -01R (1R) Do you want to add adjustable arm width? : N/A. (~) Arm caps selection. : #6 arm cap (6) How do you want to receive your chair? : Ships 95% assembled. No tools required (standard). (9FA)				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
	Item Special:				
	Liz.....				\$6,997.08

**Work Area:**

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 51	R&B Modular Cabinets	1	\$343.00	\$146.46	\$146.46
RHACTS2 530	Countertop, Standard, 25"d x 30"w Tag1: Work Area  Item Finishes & Options: Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Finish : Sand (4U)  Item Special:				
Line: 52	R&B Modular Cabinets	1	\$74.00	\$31.60	\$31.60
RHABSHS 3004	Backsplash, Standard, 30"w x 4"h Tag1: Work Area  Item Finishes & Options: Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Finish : Sand (4U)  Item Special:				
Line: 53	R&B Modular Cabinets	1	\$55.00	\$23.49	\$23.49
RHABSCS 2504	Sidesplash, Standard 25"w x 4"h Tag1: Work Area  Item Finishes & Options: Finish : Foundation Laminate (~A) Foundation Laminate : Sand (2U) Edge Trim Finish : Sand (4U)  Item Special:				

Customer: Boone County  
 Sales Rep: Abbey Milligan

# Proposal

23-2087  
 6/14/2023

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 54	R&B Modular Cabinets	1	\$1,601.00	\$683.63	\$683.63
RHBDO24 3035	Base Cabinet with One Drawer, Two Doors, 24"d x 30"w x 35"h				
	Tag1: Work Area				
	Item Finishes & Options: Door and Drawer Front Finish : Source Laminate (~S) Source Laminate : Ivory Birch (3X) Edge Trim Finish : Ivory Birch (HW) Case and Shelf Finish : Ivory Birch (3X) Hinge Style : Standard (S) Pull Style : Rectilinear (9) Foundation, Mica and Accent Colors : Mica Colors (~Mica) Mica Colors : Platinum (Satin) (7) Lock Option : Without Lock (~N)				
	Item Special:				
	Work Area.....				\$885.18

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 55	Small Order Fee	1	\$0.00	\$25.00	\$25.00
	Lightcorp Small Order Fee				
	Item Special:				
Line: 56	Dealer Services	54	\$0.00	\$75.00	\$4,050.00
	Design, Receiving, Assembly, Delivery & Install				
	Item Special:				
	Misc Items.....				\$4,075.00

Subtotal.....\$27,668.79  
 Total Amount.....\$27,668.79

Thank you for your business!

Customer: Boone County  
Sales Rep: Abbey Milligan

# Proposal

23-2087  
6/14/2023

- 
- Pricing quoted does not include storage beyond scheduled install date, storage fees may apply
  - Credit Card transactions are subject to a 3.5% processing fee
  - Inside The Lines is not liable for delays during shipping
- 

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

## RECOMMENDATION FOR:

BOONE COUNTY DIRECTOR OF PURCHASING  
613 E ASH ST  
COLUMBIA, MO 65201

PREPARED FOR: MELINDA BOBBITT

*Prepared By:*

Robert Odneal  
Account Manager  
573.449.0140 x21

May 4, 2023





May 4, 2023

Melinda Bobbitt  
Boone County Director of Purchasing  
613 E Ash St  
Columbia, MO 65201

Dear : Melinda

Thank you for the opportunity to review your office equipment needs. As you will see, our proposed solution meets the requirements we discussed, as well as provides for future growth.

Our success is driven by creating a lasting partnership with our customers, while providing the latest equipment technology, unconditionally guaranteed programs, and a high volume of service expertise. Our recommended equipment has received some of the highest ratings in the industry by several independent research firms.

Based upon our assessment, we believe we will enable you to accomplish your stated objectives, and most importantly, achieve success! In summary, the proposed solution will enhance your organization with a new level of productivity and cost-effectiveness.

I look forward to working with you in the near future.

Sincerely,

Robert Odneal  
Account Manager

Enclosures

## Boone County Director of Purchasing

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### Proposed Solution

- 1 Kyocera TA5054ci
- 1 AK-7110 Attachment Kit for DF-7120 / DF-7140 / DF-7150
- 1 Fax System 12
- 1 UG-37 - Speed License Upgrade to 50PPM
- 1 DF-7120 1,000 Sheet Finisher
- 1 DP-7160 320 Sheet DSDP with Multi-Feed sensor
- 1 PF-7150 Dual 1,500 Sheet Paper Trays - Letter

*For detailed specifications, please see included brochure.*

Purchase Price .....\$12,183.00

### Maintenance & Supplies

*Includes all parts, labor, drums, toner and developer; only paper and staples are excluded.*

All B&W Impressions to be invoiced at		\$0.0049
All Color Impressions to be invoiced at		\$0.0387

*Subject to applicable state and local taxes.  
 Delivery, network installation and training are included.  
 Prices quoted herein are valid for 30 days.*

Prepared by: Robert Odneal

May 4, 2023

446-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 1720/1711 to Cover Class 7.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner





Year	2023	Original Appropriation	321,014.00
Dept	1720 GF RM BUILDING INSPECTION	Revisions	
Acct	10100 SALARIES & WAGES	Original + Revisions	321,014.00
Fund	100 GENERAL FUND	Expenditures	218,659.11
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	218,659.11
Account Type	E EXPENSE	Remaining Balance	102,354.89
Normal Balance	D DEBIT	Shadow Balance	102,354.89

Transaction Code	Effective Date	Process Date	Amount
40	7/21/2023	PAYROLL 07/21/2023	28,672.39
40	8/04/2023	PAYROLL 08/04/2023	9,892.01
40	8/18/2023	PAYROLL 08/18/2023	9,805.70
40	9/01/2023	PAYROLL 09/01/2023	9,877.05

Bottom

F2=Key Scr F3=Exit F6=Prd Breakdowns F7=Trans F8=View Doc

Remaining Balance \$102,354.89  
 8 Payroll @ \$10,000 ea @ 80,000.00  
 Available \$22,354.89

Year	2023	Original Appropriation	231,654.00
Dept	2045 R&B RM ROAD INSPECTION	Revisions	
Acct	10100 SALARIES & WAGES	Original + Revisions	231,654.00
Fund	204 ROAD & BRIDGE FUND	Expenditures	113,263.19
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	113,263.19
Account Type	E EXPENSE	Remaining Balance	118,390.81
Normal Balance	D DEBIT	Shadow Balance	118,390.81

Transaction Code	Effective Date	Process Date	Amount
Code	Effective	Description	Orig Document
40	7/21/2023	PAYROLL 07/21/2023	P 2023 308 6,780.01
40	8/04/2023	PAYROLL 08/04/2023	P 2023 327 6,780.00
40	8/18/2023	PAYROLL 08/18/2023	P 2023 346 6,774.59
40	9/01/2023	PAYROLL 09/01/2023	P 2023 365 6,758.32

Bottom

F2=Key Scr    F3=Exit    F6=Prd Breakdowns    F7=Trans    F8=View Doc

Remaining balance \$118,390.81  
 8 payrolls @ \$7000 each = 56,000.00  
 Available \$62,390.81



**BOONE COUNTY**  
GOVERNMENT

**Response for Pricing Proposal  
Best and Final Offer Form #1  
RFQ #24-05JUN23 – Consulting Services for  
Permitting Software Selection**

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**September 12, 2023**



**SoftResources LLC**

**Contact:** Spencer Arnesen, CPA, Principal

**Phone:** 425.216.4030

**Email:** [sarnesen@softresources.com](mailto:sarnesen@softresources.com)

**Website:** [www.softersources.com](http://www.softersources.com)



SoftResources LLC  
11411 NE 124<sup>th</sup> Street, Suite 270  
Kirkland, WA 98034-4341

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September 12, 2023

Boone County Purchasing Department  
Melinda Bobbitt, CPPO, CPPB, Director of Purchasing  
mbobbitt@boonecontymo.org

Dear Melinda and Team:

SoftResources is pleased to provide Boone County, Missouri (County) this Pricing Proposal / Best and Final Offer (BAFO) Form #1 to 24-05JUN23 Consulting Services for Permitting Software Selection. We have included the BAFO Form #1 signed by Spencer Arnesen, Principal, at the end of this proposal.

Thank you again, we look forward to partnering with and to assisting the County to achieve success with its Permitting software selection initiative.

Sincerely,

A handwritten signature in cursive script, appearing to read "Spencer Arnesen".

Spencer Arnesen, CPA, Principal  
SoftResources LLC



## **BEST AND FINAL OFFER**

As requested by the County, SoftResources has included at a minimum the following scope of work with pricing. The County's minimum scope of work is:

- 1) Phase I: Software Selection – Plan to be onsite at a minimum for the following events:
  - Process Mapping
  - Demonstrations
  - Go-live events during implementation with the selected vendor.
  - Onsite during a select number of training events (include recommended #)
  - Any other onsite visits you recommend

Process Mapping: field trips with building inspector and/or road inspector

- 2) Phase II: Implementation

County is requesting Phase II – Implementation be priced separately so County can determine if there is enough budget to include in the award.

- 3) Timeline

Provide your estimated timeline with a start date of October 1, 2023. Keep in mind the major holidays in November and December.

### 1) Phase I: Software Selection

SoftResources proposes a Fixed Fee engagement for Phases 1-4 of this project. The billing rate for team members assigned to this project is \$200 per hour. Travel expenses include air, rental car, hotel, parking, tolls, mileage, and GSA per diem rate for meals and sundry expenses. SoftResources makes every effort to ensure cost-effective travel considerations are made to manage the travel budget. We will work with the County to ensure that remote versus onsite services will be right balanced.

Fees and travel costs will be billed monthly as incurred. SoftResources bills on a percentage basis for services completed by month plus actual travel expenses.

Phase	Hours	\$
<b>1. Needs Assessment</b>		
a. Project Launch	150	\$ 30,000.00
b. Discovery Workshops		
c. Process Analysis		
<b>2. Request for Proposal</b>		
a. Requirements Document	66	13,200.00
b. RFP Development		
c. Vendor Outreach		
d. RFP Issuance		
<b>3. Vendor Analysis</b>		
a. Proposal Analysis	232	46,400.00
b. Software Demos		
c. Software Decision		
<b>4. Contract Review</b>		
a. Vendor Contract	68	13,600.00
b. Vendor Statement of Work		
	<b>Sub-Total</b>	<b>516</b>
		<b>\$ 103,200.00</b>
	<b>*Travel</b>	<b>-</b>
		<b>\$ 10,400.00</b>
	<b>Total</b>	<b>516</b>
		<b>\$ 113,600.00</b>

**\*Travel.** Travel for Phases 1-4 included in this BAFO is as follows:

1. Discovery Workshops - Process Review, Mapping, Field Trips:
  - One trip - 4 days x 2 consultants = \$5,200
2. Demo Facilitation:
  - Two trips – 8 days x 1 consultant = \$5,200

## 2) Phase II: Implementation

Services provided by SoftResources for Implementation Project Management will be provided on a time and materials basis. We will flex our services to provide the right level of support to the County. The hours per month will vary depending on the phase and activities of the implementation plan. Based on the modules considered in scope for this project we estimate the following costs for this phase of the project. Please note that the County is only billed for services incurred. There are no minimum or retainer costs.

Assumption	Quantity	\$
<b>Fees</b>	12 months x 45 hours/month X \$225/hour	121,500.00
<b>*Expenses</b>	12 trips x \$2,400/trip	28,800.00

**\*Expenses:** This BAFO includes up to 12 trips over the life of the implementation project to include but not be limited to: Project Kick Off (1 trip), Discovery Events (3 trips), Training Events (7 trips) and Go Live Events (1 trip). Travel expenses will not exceed \$2,400 per trip or \$28,800.

## 3) Timeline

The following provides a high-level overview of the expected timeline for this project. SoftResources will review this timeline with the County to ensure resource availability and that all business objectives are met. A more detailed timeline will be provided based on this review.

Phase	Timeline
<b>1. Needs Assessment</b>	
a. Project Launch	October 2023
b. Discovery Workshops	November 2023
c. Process Analysis	November 2023 – December 2023
<b>2. Request for Proposal</b>	
a. Requirements Document	November 2023 – December 2023
b. RFP Development	November 2023 - December 2023
c. Vendor Outreach	November 2023 - December 2023
d. RFP Issuance	January 2024
<b>3. Vendor Analysis</b>	
a. Proposal Analysis	February 2024 – March 2024
b. Software Demos	March 2024 – April 2024
c. Software Decision	April 2024 - May 2024
<b>4. Contract Review</b>	
a. Vendor Contract	May 2024 – June 2024
b. Vendor Statement of Work	May 2024 – June 2024

*9 months*



BOONE COUNTY, MISSOURI  
PROPOSAL DESCRIPTION: 24-05JUN23 – Consulting Services for Permitting Software

**BEST AND FINAL OFFER FORM #1**

The County requests that you include at a minimum the following in your scope of work with pricing.

1) Phase I: Software Selection

Plan to be on-site at a minimum for the following events:

- Process mapping
- Demonstrations
- Go live events during implementation with the selected vendor.
- On-site during a select number of training events (include recommended #)
- Any other on-site visits you recommend.

Process Mapping: field trips with building inspector and/or road inspector

2) Phase II: Implementation

County is requesting Phase II – Implementation be priced separately so County can determine if there is enough budget to include in the award.

3) Timeline

Provide your estimated timeline with a start date of October 1, 2023. Keep in mind the major holidays in November and December.

The Offeror hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices/percentages quoted.

Company Name: SoftResources LLC

Address: 11411 NE 124th Street, Suite 270  
Kirkland, WA 98034

Telephone: 425-216-4030 Fax: None

Federal Tax ID (or Social Security #): 91-1700358

Print Name: Spencer Arnesen, CPA Title: Principal

Signature: *Spencer Arnesen* Date: September 11, 2023

E-mail: sarnesen@softresources.com

Year 2023 Dept 2081 R&B RM ADMINISTRATION Finalized Y 9/15/23

Account 71100 OUTSOURCED SERVICES 2022 Est

2022 Bdgt YTD % of Bdgt Est % of Bdgt

Description	Qty	Unit	Amount	Total
CONSULTANT TO ASSIT WITH PERMIT SOFTWARE SE	*		40,000	40,000

Class	58,373	Class 2-8	230,137	Proposed Core	Proposed Supp	Auditor Rev	Commission Rev	Total Budget	Bottom % Chg
F2=Key Scr		F3=Exit			40,000			40,000	
F5=History		F6=Dept Supplemental Budget							
F10=Notes *		F12=Return							
F15=Summary									

60,000.00 +  
 40,000.00 +  
 8,160.00 +  
 5,440.00 +  
 113,600.00 cc

MAINSCR BOONE Core Budget Description - View Only ADJEFF 14:16:54  
 Year, 2023 Dept, 1711 GF RM ADMINISTRATION Finalized Y 9/15/23  
 Account, 71100 OUTSOURCED SERVICES 2022 Est \* 300,000  
 2022 Bdgt 300,000 YTD % of Bdgt Est % of Bdgt 100

Description	Qty	Unit	Amount	Total
CONSULTANT TO ASSIT WITH PERMIT SOFTWARE SE *			60,000	60,000

Bottom

Class <u>60,000</u> Class 2-8 <u>101,110</u>	Proposed Core		
	Proposed Supp	<u>60,000</u>	
	Auditor Rev		
	Commission Rev		
	Total Budget	<u>60,000</u>	<u>80-</u>

F2=Key Scr F3=Exit F5=History  
 F6=Dept Supplemental Budget F10=Notes \*  
 F12=Return F15=Summary

447-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

3rd

day of

October

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2040 to Cover Class 9.

Done this 3<sup>rd</sup> day of October 2023.

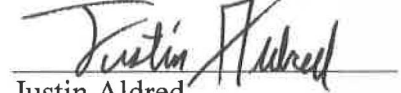
ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

## BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

EFFECTIVE DATE

FOR AUDITORS USE

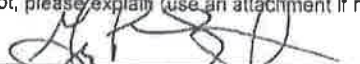
(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2040	26302	R&B Road Maintenance	Road Salt	52,000	
2040	92400	R&B Road Maintenance	Replacement Auto/Trucks		52,000
				<u>52,000</u>	<u>52,000</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Cover the remaining cost of dump truck purchase.

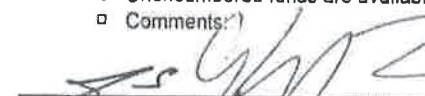
Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO  
If not, please explain (use an attachment if necessary):

  
Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

  
Auditor's Office

  
DISTRICT I COMMISSIONER

  
DISTRICT II COMMISSIONER

PRESIDING COMMISSIONER

## Jeff Shockley

---

**From:** Greg Edington  
**Sent:** Wednesday, September 20, 2023 9:13 AM  
**To:** Jeff Shockley; Amy Gerskin  
**Cc:** Melinda Bobbitt; Robert Sapp  
**Subject:** Dump trucks

Jeff,

There is roughly \$200,000 left in the account 2040-92400 for the purchase of the remaining two dump trucks. The cost per truck (for all of them) was higher than anticipated and we would have to add \$52,000 in order to purchase the remaining two trucks. We have ample funding in 2040-26302 (Road Salt) in which we are only going to order \$50,000 of salt for the remainder of the year (should leave about \$100,000 in the account after salt purchase and, if approved, the overage on the trucks). Since it is a transfer to a class 9 account, what is needed to do this? Is it just a simple budget revision with/without Commission approval? Robert Sapp has the quote for the two trucks and will process to Amy soon. Just trying to get ample funding for the purchase.

Thank you,

Greg Edington, *Director*  
Boone County Government, Missouri  
Road & Bridge Department  
5551 S Tom Bass Rd., Columbia MO 65201  
Tel: 573-449-8515 Fax: 573-875-1602 [gedington@boonecountymo.org](mailto:gedington@boonecountymo.org)  
<http://www.showmeboone.com>

Year	<u>2023</u>	Original Appropriation	<u>235,000.00</u>
Dept	<u>2040 R&amp;B ROAD MAINTENANCE</u>	Revisions	<u>                    </u>
Acct	<u>26302 ROAD SALT</u>	Original + Revisions	<u>235,000.00</u>
Fund	<u>204 ROAD &amp; BRIDGE FUND</u>	Expenditures	<u>21,080.44</u>
		Encumbrances	<u>13,289.70</u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>34,370.14</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>200,629.86</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>200,629.86</u>

Expenditures by Period

January	<u>                    </u>	July	<u>                    </u>
February	<u>                    </u>	August	<u>                    </u>
March	<u>                    .39</u>	September	<u>                    </u>
April	<u>                    </u>	October	<u>                    </u>
May	<u>                    </u>	November	<u>                    </u>
June	<u>                    21,080.05</u>	December	<u>                    </u>

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget

Year	<u>2023</u>	Original Appropriation	<u>1,600,000.00</u>
Dept	<u>2040 R&amp;B ROAD MAINTENANCE</u>	Revisions	<u>                    </u>
Acct	<u>92400 REPLCMENT AUTO/TRUCKS</u>	Original + Revisions	<u>1,600,000.00</u>
Fund	<u>204 ROAD &amp; BRIDGE FUND</u>	Expenditures	<u>                    </u>
		Encumbrances	<u>1,399,083.40</u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>1,399,083.40</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>200,916.60</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>200,916.60</u>

Expenditures by Period

January	<u>                    </u>	July	<u>                    </u>
February	<u>                    </u>	August	<u>                    </u>
March	<u>                    </u>	September	<u>                    </u>
April	<u>                    </u>	October	<u>                    </u>
May	<u>                    </u>	November	<u>                    </u>
June	<u>                    </u>	December	<u>                    </u>

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget



MAINSCR BOONE Core Budget Description - View Only ADJEFF 15:31:29  
 Year 2023 Dept 2040 R&B ROAD MAINTENANCE Finalized Y 9/22/23  
 Account 92400 REPLCMENT AUTO/TRUCKS 2022 Est 220,000  
 2022 Bdgt 783,500 YTD 269,993 % of Bdgt 35 Est % of Bdgt 28

Description	Oty	Unit	Amount	Total
PICKUP TRUCK (ASSET #22886)	*	1	60,000	60,000
DUMP TRUCK (ASSET #17841)	*	1	220,000	220,000
DUMP TRUCK (ASSET #17895)	*	1	220,000	220,000
DUMP TRUCK (ASSET #17850)	*	1	220,000	220,000
DUMP TRUCK (ASSET #18530)	*	1	220,000	220,000
DUMP TRUCK (ASSET #18532)	*	1	220,000	220,000
DUMP TRUCK (ASSET #18501)	*	1	220,000	220,000
DUMP TRUCK (ASSET #18202)	*	1	220,000	220,000

Bottom  
% Chg

Class 2,133,030 Class 2-8 3,520,427

F2=Key Scr F3=Exit F5=History  
 F6=Dept Supplemental Budget F10=Notes \*  
 F12=Return F15=Summary

Proposed Core		
Proposed Supp	<u>1,600,000</u>	
Auditor Rev		
Commission Rev		
Total Budget	<u>1,600,000</u>	<u>99</u>

448-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2705 to Cover Class 6 & 7.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



## Fund Statement - 911/Emergency Management Sales Tax 270 (Major Fund)

	2022 Actual	2023 Budget	2023 Estimated	2024 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	13,426,333	13,750,000	13,762,000	14,037,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	187,449	156,848	160,700	151,890
Charges for Services	48	350	150	350
Fines and Forfeitures	-	-	-	-
Interest	(1,759,640)	245,000	433,120	245,000
Hospital Lease	-	-	-	-
Other	63671	17,250	36,257	17,250
<b>Total Revenues</b>	<b>11,917,861</b>	<b>14,169,448</b>	<b>14,392,227</b>	<b>14,451,490</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	1,266,183	1,266,183	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	4,862	-	-	-
<b>Total Other Financing Sources</b>	<b>4,862</b>	<b>1,266,183</b>	<b>1,266,183</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	-	<b>14,432,225</b>	-	<b>3,886,837</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 11,922,723</b>	<b>29,867,856</b>	<b>15,658,410</b>	<b>18,338,327</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 4,070,522	6,468,331	6,778,024	6,089,863
Materials & Supplies	244,958	652,677	317,189	580,437
Dues Travel & Training	92,814	266,561	125,148	299,167
Utilities	396,059	509,970	449,314	526,013
Vehicle Expense	12,840	28,340	21,972	32,171
Equip & Bldg Maintenance	403,426	597,955	562,763	586,110
Contractual Services	1,350,447	2,108,329	1,324,194	1,404,377
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	100,000	-	100,000
Other	821,361	7,604,391	627,364	1,616,477
Fixed Asset Additions	2,625,340	10,661,490	3,439,625	6,232,650
<b>Total Expenditures</b>	<b>10,017,767</b>	<b>28,998,044</b>	<b>13,645,593</b>	<b>17,467,265</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	867,962	869,812	869,812	871,062
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>867,962</b>	<b>869,812</b>	<b>869,812</b>	<b>871,062</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 10,885,729</b>	<b>29,867,856</b>	<b>14,515,405</b>	<b>18,338,327</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 30,257,409	32,043,697	32,043,697	31,618,153
Less encumbrances, beginning of year	(819,255)	(1,568,549)	(1,568,549)	-
Add encumbrances, end of year	1,568,549	-	-	-
Fund Balance Increase (Decrease) resulting from operations	1,036,994	(14,432,225)	1,143,005	(3,886,837)
<b>FUND BALANCE (GAAP), end of year</b>	<b>32,043,697</b>	<b>16,042,923</b>	<b>31,618,153</b>	<b>27,731,316</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>(10,300,000)</b>	<b>(10,300,000)</b>	<b>(10,300,000)</b>	<b>(10,300,000)</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 21,743,697</b>	<b>5,742,923</b>	<b>21,318,153</b>	<b>17,431,316</b>
<b>Net Fund Balance as a percent of expenditures</b>	<b>217.05%</b>	<b>19.80%</b>	<b>156.23%</b>	<b>99.79%</b>

# McCLURE ENGINEERING

Founded in 1953 | Employee Owned

1000 Clark Ave.

St. Louis, MO 63102

+ 1 314.645.6232

DRAFT Issue Date

August 8, 2023

## Geothermal Remediation Study

Project Number 162002.000

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Prepared for:  
Boone County Emergency Communication Center  
2145 County Dr.  
Columbia, MO 65202

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## Executive Summary

McClure Engineering was engaged at the Boone County Emergency Communication Center to address facility concerns of steadily increasing condenser water temperatures from the bore field that date back to the building's opening, with winter well field leaving temperatures elevated to the mid-90°F range. Previous efforts by Boone County to engage the Engineer of Record were unsuccessful in reversing the system's performance.

McClure Engineering performed engineering analysis of the construction project's design Drawings and submittal Shop Drawings, and collected field data to demonstrate the current performance of the geothermal water loop flow, entering temperature, leaving temperature, and thermal exchange rate. The selected meter location combined with the building's piping configuration provided additional value to the collected data to provide not only demonstration of the bore field performance, but also the active heating and cooling load demand of the building.

The analysis reveals that based on the building's use (loading) and design elements, the bore field is only approximately 50% of the size required to both satisfy building load demand and maintain healthy well field performance. While the thermal performance of the bore field is currently compromised, heat transfer is still taking place, suggesting that recovery of the well field is possible.

Further explanation and defense of our recommended actions are provided in the following sections of this summary report, but in short, the recommended actions based on our analysis are:

- **Add Fluid Cooler to the Geothermal Water Loop**  
A fluid cooler (dry cooler) situated in the geothermal water loop after the building loads and entering the bore field will serve two purposes. In the short term, it may be run continuously to recover the temperature of the bore field (this process may likely take over a year to complete) while supplementing building operation. In the long term, it is required to provide sufficient peak demand operation of the building. The bore field will remain in service for baseline load satisfaction and to maintain the seasonal benefit of the system.
- **Replace Geothermal Water Loop Pumps**  
The current geothermal water loop pumps are undersized and require replacement to meet building heating and cooling load demands with a new fluid cooler.
- **Modify Building Automation Controls**  
The building's temperature control system will require modification to accommodate the addition of the fluid cooler. This will include (temporary) elements to support recovery of the well field as well as long-term integration to the geothermal water loop.

**Our proposed budget cost for this remediation work is \$175,000.**

## Existing Building Information

The Boone County Emergency Communications Center was a new development at the Boone County Public Safety Campus on Roger I Wilson Memorial Drive in Columbia, MO that opened in 2016. The project team included (but was not limited to):

- Owner: Boone County
- Architects and Planners: Architects Design Group
- Associated Architect: PW Architects, Inc.
- MEP Engineer: CM Engineering
- General Contractor: Wright Construction
- Mechanical (HVAC) Contractor: Teel Mechanical Service, Inc.
- Temperature Controls Contractor: C&C Group
- Testing, Adjusting, and Balancing Contractor: C&C Group

## Current Codes and Standards

International Building Code, 2018  
International Existing Building Code, 2018  
International Energy Conservation Code, 2018  
International Fire Code, 2018  
International Mechanical Code, 2018  
International Fuel Gas Code, 2018  
National Electrical Code, 2017  
International Plumbing Code, 2018  
International Property Maintenance Code, 2018  
ICC/ANSI A117.1 2009 Accessible and Usable Building and Facilities  
City of Columbia, MO Adopting Code of Ordinances

## Building Energy Use

Building energy use was not disclosed to McClure Engineering for this study, as primary attention was to fulfilling fundamental building operation, not building optimization.

## Existing Mechanical HVAC Systems

The majority of the building is served by vertical ground-source heat pumps (Vertical GSHP) for interior zone heating and cooling, with the condenser water loop in a one-pipe arrangement and circulation pumps at each heat pump. Three water-to-water heat pumps are also connected to the ground-coupled condenser water system that provide chilled water for in-rack cooling units.

Three rooms are also served by VRF systems. Dispatch and ICC are served by Vertical GSHP and VRF units on shared condensing units, and the Primary Data Room is served by its own VRF system (including fan coil units and condensing units).

Ventilation is provided by a single, centrally distributed energy recovery ventilator that is located on the Mezzanine.



### Geothermal Water Loop

The geothermal water loop is a one-pipe arrangement, with a 4" loop serving the building and bore field. There are two loop circulating pumps designed to operate in parallel to deliver 125 gpm at 40 ft. of head. The circulating fluid is a 15% propylene glycol solution. The pump schedule does not explicitly state that the working fluid is 15% propylene glycol, but the submitted pump selection is consistent with the glycol solution.

The sum of rated water flows for all connected loads to the geothermal water system is 208.5 gpm, suggesting that the loop pumps were selected at approximately 60% diversity.

### Bore Field

The bore field is comprised of 26 wells drilled to a depth of 300 feet, 5.3" diameter wells with 1" HDPE piping. The field is configured in two 13-well loops that are piped reverse-return to be self-balancing. The two loops are generally piped in a 6 x 4 grid at 23 foot spacing, with the extra two wells centered at the end of each of the two 13-well loops.

The purpose of the bore field can best be described as a leaky battery. The fundamental concept is that in the cooling season, the building's rejected heat warms the bore field (rather than discarded to ambient air as is the case with conventional refrigeration), where that heat is stored until heating months, where it is extracted and returned to the building. Now, we characterize this thermal battery as leaky since there are heat losses on the four sides and bottom of the well field to the ambient ground, so some heat is lost to the surrounding ground. So, the ideal healthy performance of the well field requires slightly more heat rejection into the wells that what is extracted, but a balance between the two is critical.

### Ground-Source Heat Pumps

The use of the 15% propylene glycol solution in the geothermal loop does have an impact on the heat pump operation, with a listed 0.65% reduction in cooling capacity and 1.35% reduction in heating capacity. These factors are well within industry standard safety factors in equipment sizing, so zone temperature may not be affected. It is not clear from the documentation made available whether or not this derate factor was accommodated in the design.

The elevated geothermal water temperatures will have a more significant impact operation of the heat pumps. The maximum entering water temperature for the units (assuming Standard Range units) is 110°F for cooling and 90°F for heating. Current geothermal loop temperatures reach and exceed these values. Unit limit shutdowns and premature failures would be expected under prolonged operation under these conditions.

### Water-to-water Chillers

The use of the 15% propylene glycol solution in the geothermal loop does have an impact on the water-to-water chiller operation, with a listed 6.1% reduction in cooling capacity. This is just within industry standard safety factors in equipment sizing, so rack cooling may not be affected. It is not clear from the documentation made available whether or not this derate factor was accommodated in the design.

The Installation, Operation, and Maintenance manual for the chillers do not specify the maximum entering water temperature for the units. However, current geothermal loop temperatures exceed

typical operating conditions. Unit limit shutdowns and premature failures would be expected under prolonged operation under these conditions.

## Mechanical HVAC System Component Analysis

### Flow, Temperature, and Heat Transfer Measurement Apparatus

We deployed a clamp-on ultrasonic flow meter on the geothermal loop piping in the First Floor Mechanical room, which allowed us to read the water flow rate within the pipe over time from the outside of the pipe, see Figure 1. We also installed bore field entering and leaving water temperature sensors, all connected to a datalogger to collect all three instantaneous readings concurrently. Those measurements allow us to not only quantify the flow and temperatures of the geothermal loop, but also the heat transfer rate of the system. Due to the building piping arrangement, this gives us insight to both the heat rejection of the building and the heat rejection performance of the bore field. These measurements were used in conjunction with the engineering review and analysis of the construction documents for the analysis and recommendations included in this summary report.

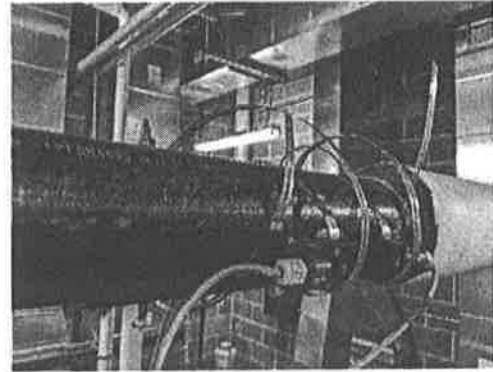


Figure 1: Clamp-On Ultrasonic Flow Meter

### Bore Field

With the apparatus described above, we were able to measure and quantify the heat transfer balance to the bore field. The date range we have collected and analyzed at present ranges from December 27, 2022 through May 11, 2023. During this time, the daily average temperature in Columbia, MO was between 17.3°F – 80.8°F, at an average temperature over the range of 46.9°F, as exhibited in Figure 2.

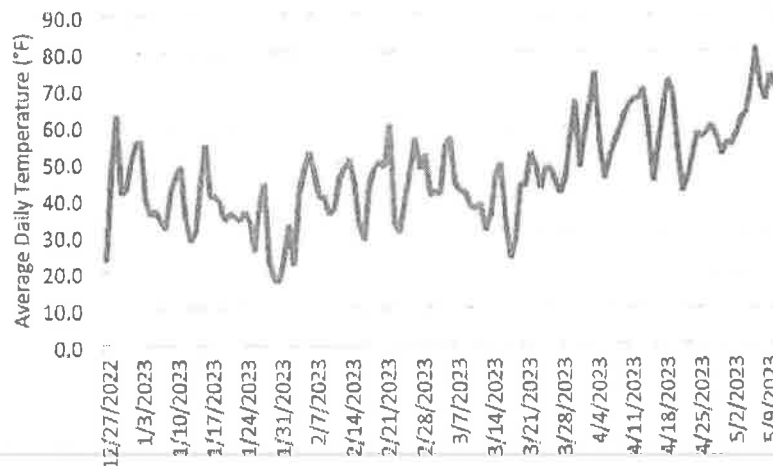


Figure 2: Columbia, MO Average Daily Temperature

With outside air temperature nearly always below zone temperature setpoints, well field heat extraction is anticipated to dominate the observation period. However, the collected data, illustrated in Figure 3 indicates that in fact heat rejection dominated the observation period. The key evidence in this data set is t

hat even when the building heating load should be at its greatest, the building exhibits significant cooling load.

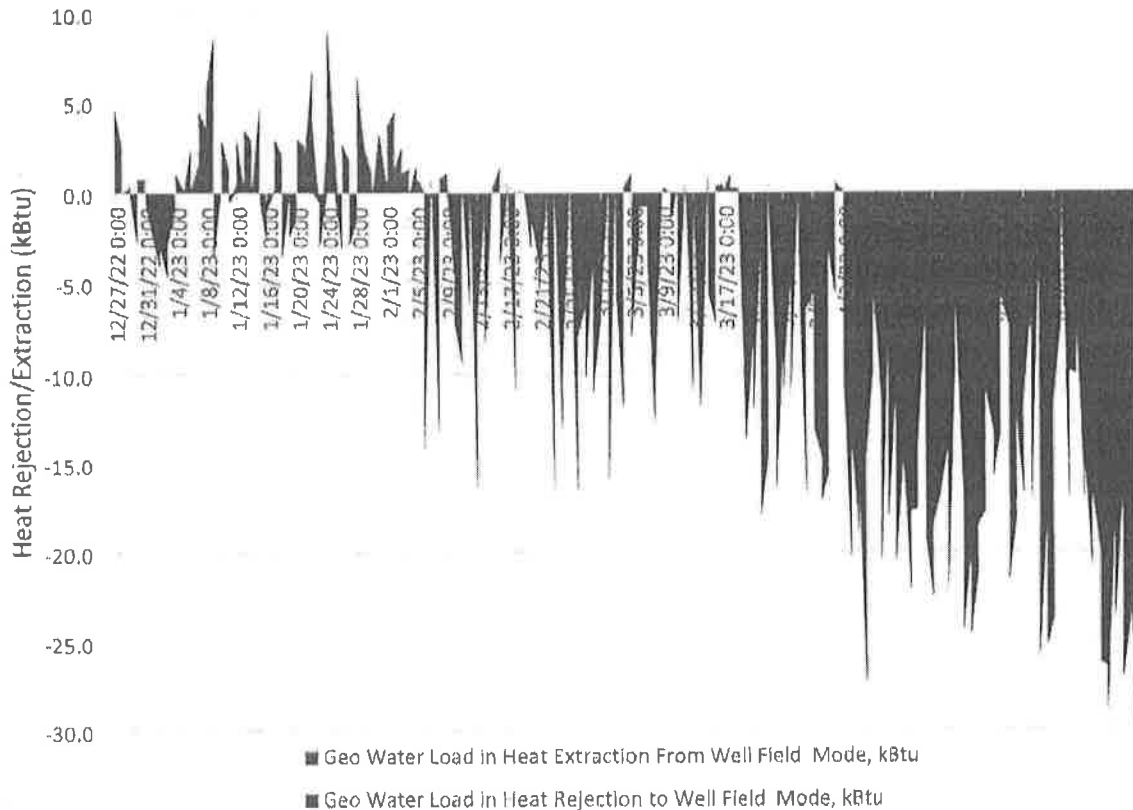


Figure 3: Bore Field Heat Transfer, 12/27/2022 - 5/11/2023

Without load diversity and a cooling-dominant load (heat rejection to the bore field), the building load demand on the bore field is impacted significantly. The total nominal cooling capacity of the heat pumps is 1,165.8 MBH. Bore field well sizing is nominally 15-25 W/ft of bore<sup>1</sup>, so 26 wells that are 300 ft deep should be expected to support 117,000 – 195,000 W (399 – 655 MBH). This means that the current bore field can only accommodate approximately 50% of the required building load, so a **purely geothermal storage approach is not feasible for the facility**. Supplemental heat rejection is recommended to meet the building load demands utilizing a hybrid system.

#### Geothermal Loop Pumps

As noted in the existing system description, the loop pumps appear to have been sized at approximately 60% diversity, meaning that the design anticipated only 60% of the load (in terms of flow) would call for heating and/or cooling simultaneously. Our measured data revealed that the loop pumps are over-performing from design flow, but not with the diversity anticipated. Our measured data, as illustrated in

<sup>1</sup> 2015 ASHRAE Handbook – HVAC Applications, Chapter 34 Geothermal Energy, Section 3.2 Ground-Coupled Heat Pump System Design

Figure 4, shows a loop flow range of 133.4 gpm – 145.4 gpm, at an average flow of 142.3 gpm, approximately 114% of design. The exhibited diversity is realistically approximately 96%.

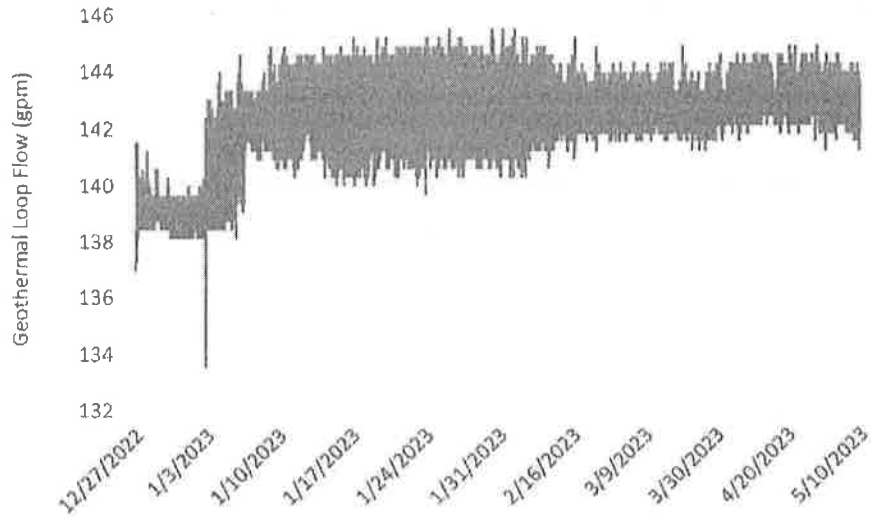


Figure 4: Geothermal Loop Flow Performance

Another indicator of pump flow performance as it relates to building load satisfaction is the temperature difference between the supply and return of the building side of the loop. If the temperature difference is high, it's an indication of insufficient flow. Normal loop temperature difference should be maintained between 6 – 12°F. Our collected data indicates a healthy temperature difference across the building load, indicating that the delivered flow is adequate for the load.

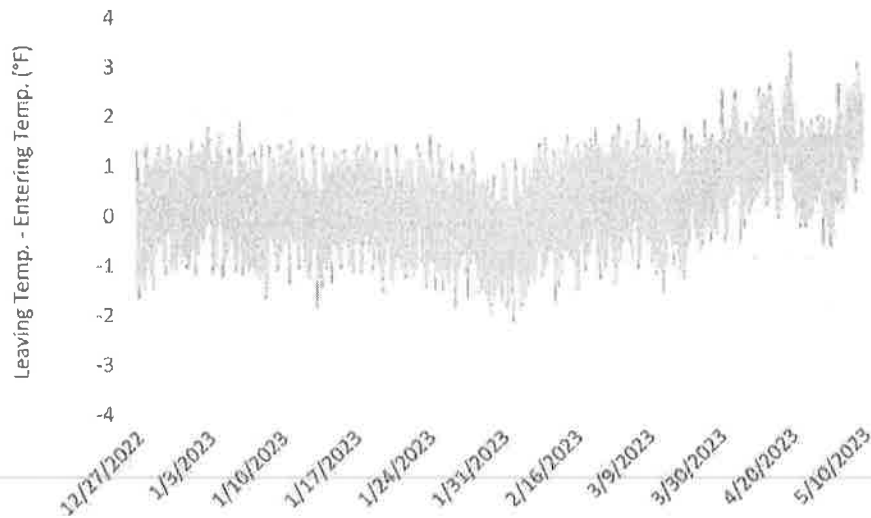


Figure 5: Building Geothermal Temperature Difference

## Geothermal Loop Piping

While the interior loop piping can accommodate greater water flow, if necessary, exterior underground piping is operating very near its maximum recommended flow. Considering the building geothermal loop temperature difference performance discussed in the Geothermal Loop Pumps section is favorable at the current flow rates and the HDPE piping is operating near maximum recommended flow, no modifications (increases) to geothermal loop flow is recommended.

## Remediation Recommendations

### Bore Field

The bore field is currently operating at temperatures, on average, that are approximately 30°F above normal operating temperature. As indicated in the Mechanical HVAC System Component Analysis, Bore Field section, the bore field is only sized for approximately 50% of the installed and operating building load. The climbing bore field temperatures prohibit the field from realizing that full capacity to meet building load. For the building to effectively utilize the installed capacity of the bore field, two elements must be addressed:

- Supplemental heat rejection must be added to the geothermal water loop to address the 50% cooling capacity shortfall of the installed system.
- The bore field must be cooled down from its current elevated temperatures back down to normal operating ranges. This will allow the bore field to fully realize its benefits to the building load.

If the bore field well grout has not been excessively dried and/or cracked, temperature recovery of the bore field is possible and anticipated. Further details as to how the bore field temperatures may be brought down are addressed in the following sections Supplemental Heat Rejection and Building Automation System.

### Supplemental Heat Rejection

A fluid cooler will provide the supplemental heat rejection required to meet the building load demands and will maintain the closed-loop configuration of the geothermal water loop. Selection of a fluid cooler slightly greater than the differential capacity requirements of the building to the nominal bore field capacity will provide the mechanism for bore field temperature recovery.

Interim operation of the fluid coolers would be to prioritize the fluid cooler to meet the building's cooling demands (heat rejection), relieving stress on the bore field. At times there is excess capacity in the fluid cooler and there are not negative impacts to building operation, the available excess capacity of the fluid coolers will be used to lower the temperature of the geothermal water loop to the bore field, dropping its temperature over time. This process is expected to take a prolonged amount of time, likely 1-2 years of operation.

Following bore field temperature recovery, normal operation of the fluid cooler would be to allow the bore field to carry the building's base load, then trim excess heat rejection requirements with the fluid cooler. This would be configured to minimize heat rejection to the ambient air and maximize thermal storage within the bore field.

Continuing the use of glycol in the system will allow for year-round use of the fluid cooler.

### Geothermal Loop Pumps

While the current loop pump flow rates are favorable to building load operation, addition of the fluid cooler will increase the system's pressure requirements, so the loop pumps will require replacement. We investigated the flow and pressure requirements with the installed pump construction to see if larger impellers in the same pump volute would meet the revised flow requirements to reduce pump replacement impact but found that a different pump size is required to meet the revised flow and pressure requirements.

### Building Automation System

Addition of the fluid cooler will require modification of the sequence of operations to the geothermal water loop control. In this proposed scenario, there are programming changes that are required, then two distinct phases of operation:

- Initial program modifications will include the addition of the fluid cooler, with operation of the fluid cooler fully integrated with optimized operation of the bore field. To supplement that fundamental operation, a sequence will be deployed to additionally accommodate cooling of the bore field when there is excess fluid cooler capacity available beyond the building load demand.
- Once the bore field temperature has been reduced to normal operating temperatures, the supplemental sequence to cool the bore field will be disabled, leaving only the optimized sequence enabled to run.

### Engineering Support

We anticipate that the current mechanical service provider and building automation vendors may be directly contracted to execute the proposed remediation package, formal competitive bids will not be required. This will streamline the engineering support effort as well as the time to implement the remediation efforts. To that end, engineering support for the remediation effort will include:

- Produce a Request for Proposal (RFP) for a fluid cooler and replacement loop pumps, which will be used by the mechanical service provider to procure bids for that equipment. The RFP will be structured to identify performance requirements, materials of construction, and configuration requirements to support the building. It will allow for solicitation of proposals from multiple manufacturers.
- Produce a Request for Proposal (RFP) for the building automation system requirements, including an updated sequence of operations inclusive of all functions identified in the recommendations. The RFP will be used by the County or the mechanical service provider to solicit the building automation supporting services.
- Option 1 – Provide commissioning services to verify system operation post-installation, including verification of intended functionality as well as baseline system performance.
- Option 2 – Provide ongoing observation services to assist evaluation of bore field temperature recovery, including data collection, data analysis, and continued recommended actions. Recommend this service on a quarterly or semi-annual basis.

Following review of these options, McClure Engineering can provide a separate proposal for the services desired.

Recommended Measure Budget

Budget values have been developed for the remediation recommendations to assist with planning and evaluation efforts. A summary of those budget opinions are:

Fluid Cooler	\$ 90,000
Loop Pumps	\$ 35,000
Building Automation System Modifications	\$ 26,000
<u>Engineering Support</u>	<u>\$ 24,000</u>
<b>Total Remediation Budget</b>	<b>\$ 175,000</b>

See Appendix A for supporting documentation of these budget opinions.

Appendix A - Budget Cost Opinion



**Cost Opinion**

**Fluid Cooler**

Item	Quantity	Units	Material Cost	Labor Cost	Material Adjst.	Labor Adjst.	Subtotal Material	Subtotal Labor	Total Material	Total Labor
<b>PRIME CONTRACTOR: MECHANICAL CONTRACTOR</b>										
<b>PRIME CONTRACTOR OVERHEAD</b>	<b>10%</b>								\$4,210	\$2,038
<b>Sales Tax</b>	<b>0%</b>								\$0	\$0
<b>MECHANICAL CONTRACTOR</b>										
Fluid Cooler	60	ton	\$229.00	\$18.05	0.999	1.295	\$13,727	\$1,403		
Mechanical room piping										
4"x4"x4" weld tee	2	ea	\$970.00	\$208.00	0.999	1.295	\$1,939	\$539		
4" control valve	1	ea	\$1,475.00	\$425.00	0.999	1.295	\$1,474	\$551		
4" service valves	2	ea	\$925.00	\$208.00	0.999	1.295	\$1,849	\$539		
4" SCH 40 Steel pipe	60	lf	\$63.00	\$40.00	0.999	1.295	\$3,777	\$3,109		
4" 90° ell	4	ea	\$635.00	\$130.00	0.999	1.295	\$2,538	\$674		
4" flange	2	ea	\$283.00	\$86.50	0.999	1.295	\$566	\$225		
Pipe cuts	14	ea	\$0.00	\$18.70	0.999	1.295	\$0	\$340		
Pipe welds	16	ea	\$0.00	\$104.00	0.999	1.295	\$0	\$2,156		
Drain & fill	4	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$778		
Underground piping										
4" HDPE	400.0	lf	\$3.62	\$0.00	0.999	1.295	\$1,447	\$0		
4" HDPE 90° ell	4	ea	\$31.00	\$0.00	0.999	1.295	\$124	\$0		
4" flange	2	ea	\$44.00	\$0.00	0.999	1.295	\$88	\$0		
4" HDPE-Steel coupling	2	ea	\$44.00	\$0.00	0.999	1.295	\$88	\$0		
4" service valves	2	ea	\$925.00	\$208.00	0.999	1.295	\$1,849	\$539		
HDPE welds	22	ea	\$25.50	\$0.00	0.999	1.295	\$561	\$0		
HDPE welder rental	1	week	\$1,287.00	\$115.60	0.999	1.295	\$1,286	\$150		
<b>MECH. CONTRACTOR SUBTOTAL</b>									\$31,313	\$11,003
<b>MECH. CONTRACTOR O&amp;P</b>	<b>0%</b>								\$0	\$0
<b>ELECTRICAL CONTRACTOR</b>										
Control valve										
18/3 TSP CMP control valve wiring	1	clf	\$81.00	\$67.50	1.0009	1.637	\$82	\$111		
Control valve terminations	6	ea	\$0.16	\$2.25	1.0009	1.637	\$1	\$23		
Fluid Cooler Power										
30A Breaker	1	ea	\$535.00	\$168.00	1.0009	1.637	\$536	\$276		
1" EMT	20	lf	\$3.28	\$4.69	1.0009	1.637	\$66	\$154		
EMT hangers	10	ea	\$0.19	\$1.35	1.0009	1.637	\$2	\$23		
1" EMT connectors	2	ea	\$3.89	\$6.00	1.0009	1.637	\$8	\$20		
(4) 10ga THHN	0.5	clf	\$33.50	\$54.00	1.0009	1.637	\$17	\$45		
1"EMT to PVC coupling	1	ea	\$0.69	\$14.20	1.0009	1.637	\$1	\$24		
1" PVC conduit	200	lf	\$3.45	\$4.31	1.0009	1.637	\$691	\$1,412		
1" PVC ell	8	ea	\$1.75	\$15.40	1.0009	1.637	\$15	\$202		
1" PVC to sealtite	1	ea	\$0.69	\$14.20	1.0009	1.637	\$1	\$24		
1" sealtite	6	lf	\$3.18	\$3.72	1.0009	1.637	\$20	\$37		
30A NEMA 3R non-fused disconnect	1	ea	\$360.00	\$174.00	1.0009	1.637	\$381	\$285		
(4) 12ga THHN	0.5	clf	\$21.00	\$49.00	1.0009	1.637	\$11	\$41		
(4) 14ga THHN	0.5	clf	\$14.15	\$41.50	1.0009	1.637	\$8	\$34		
3/4" sealtite	20	lf	\$0.86	\$2.34	1.0009	1.637	\$18	\$77		
3/4" sealtite connectors	4	ea	\$3.47	\$2.57	1.0009	1.637	\$14	\$17		
Device terminations	24	ea	\$0.22	\$2.34	1.0009	1.637	\$6	\$92		
<b>ELECTRICAL CONTRACTOR SUBTOTAL</b>									\$1,878	\$2,897
<b>ELECTRICAL CONTRACTOR O&amp;P</b>	<b>10%</b>								\$188	\$290
<b>GENERAL CONTRACTOR</b>										
Trenching & backfill	200	lf	\$4.22	\$12.80	0.882	1.126	\$745	\$2,884		
Pipe bedding	200	lf	\$1.30	\$1.11	0.882	1.126	\$230	\$251		
Support steel	40	lf	\$23.50	\$3.45	1.764	2.253	\$1,659	\$311		
Support plers	40	vlf	\$16.80	\$11.20	0.882	1.126	\$593	\$505		
Excavator	1	week	\$2,872.14	\$952.40	0.882	1.126	\$2,534	\$1,073		
Crane	1	day	\$2,450.00	\$530.00	0.882	1.126	\$2,161	\$597		
<b>GENERAL CONTRACTOR SUBTOTAL</b>									\$7,922	\$5,621
<b>GENERAL CONTRACTOR O&amp;P</b>	<b>10%</b>								\$793	\$563

Estimated Construction Total		\$68,716
Safety Factor	15.0%	\$10,307
Construction Contingency	15.0%	\$10,307
Owner Administration Fee	0.0%	\$0
Engineering Fees	0.0%	\$0
Commissioning Fees	0.0%	\$0
<b>Total Estimated Project Cost</b>		<b>\$89,331</b>

## Cost Opinion

### Loop Pumps

Item	Quantity	Units	Material Cost	Labor Cost	Material Adjust.	Labor Adjust.	Subtotal Material	Subtotal Labor	Total Material	Total Labor
<b>PRIME CONTRACTOR: MECHANICAL CONTRACTOR</b>										
<b>PRIME CONTRACTOR OVERHEAD</b>									\$1,380	\$1,038
Sales Tax									\$0	\$0
<b>MECHANICAL CONTRACTOR</b>										
Demo existing pumps	2	ea	\$0.00	\$950.00	0.999	1.295	\$0	\$2,461		
<b>Replacement pumps</b>										
2"x1-1/2" reducers	4.0	ea	\$88.00	\$49.50	0.999	1.295	\$352	\$257		
2" flange	4	ea	\$167.00	\$29.00	0.999	1.295	\$668	\$151		
1-1/2" pipe	10	lf	\$15.25	\$12.95	0.999	1.295	\$153	\$168		
Pipe threa	4	ea	\$0.00	\$7.90	0.999	1.295	\$0	\$41		
Pipe cuts	8	ea	\$0.00	\$9.35	0.999	1.295	\$0	\$97		
Pipe welds	4	ea	\$0.00	\$65.00	0.999	1.295	\$0	\$337		
Pipe threading	4	ea	\$0.00	\$7.90	0.999	1.295	\$0	\$41		
Replacement pumps	2	ea	\$4,375.00	\$520.00	0.999	1.295	\$8,742	\$1,348		
Drain & fill	2	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$389		
<b>Testing and Balancing</b>										
Pump	2.0	ea	\$0.00	\$320.00	0.999	1.295	\$0	\$829		
<b>MECH. CONTRACTOR SUBTOTAL</b>									\$9,915	\$6,119
<b>MECH. CONTRACTOR O&amp;P</b>									\$0	\$0
<b>ELECTRICAL CONTRACTOR</b>										
Demo existing drives and motor conn.	2	ea	\$0.00	\$168.00	0.999	1.295	\$0	\$436		
<b>Reuse existing feeders and conduit</b>										
3hp Variable speed drive	2	ea	\$1,750.00	\$675.00	0.999	1.295	\$3,497	\$1,749		
3/4" flexible conduit	20	lf	\$0.86	\$2.34	0.999	1.295	\$18	\$61		
3/4" flexible conduit connectors	2	ea	\$3.47	\$2.57	0.999	1.295	\$7	\$7		
(3) 14ga THHN	0.5	clf	\$14.15	\$41.50	0.999	1.295	\$8	\$27		
Device terminations	12	ea	\$0.04	\$2.07	0.999	1.295	\$1	\$33		
<b>ELECTRICAL CONTRACTOR SUBTOTAL</b>									\$3,531	\$2,313
<b>ELECTRICAL CONTRACTOR O&amp;P</b>									\$354	\$232
<b>BUILDING AUTOMATION CONTRACTOR</b>										
Reprogramming & startup	8	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$1,555		
<b>BAS CONTRACTOR SUBTOTAL</b>									\$0	\$1,555
<b>BAS CONTRACTOR O&amp;P</b>									\$0	\$156

Estimated Construction Total		\$26,593
Safety Factor	15.0%	\$3,989
Construction Contingency	15.0%	\$3,989
Owner Administration Fee	0.0%	\$0
Engineering Fees	0.0%	\$0
Commissioning Fees	0.0%	\$0
<b>Total Estimated Project Cost</b>		<b>\$34,571</b>

## Cost Opinion

### Building Automation System Modifications

Item	Quantity	Units	Material Cost	Labor Cost	Material Adjust.	Labor Adjust.	Subtotal Material	Subtotal Labor	Total Material	Total Labor
<b>PRIME CONTRACTOR: MECHANICAL CONTRACTOR</b>										
PRIME CONTRACTOR OVERHEAD									\$0	\$1,796
Sales Tax									\$0	\$0
<b>BUILDING AUTOMATION CONTRACTOR</b>										
Project management	12	hr	\$0.00	\$175.00	0.999	1.295	\$0	\$2,721		
Revise engineered drawings	12	hr	\$0.00	\$175.00	0.999	1.295	\$0	\$2,721		
Reprogramming & startup	40	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$7,772		
Commissioning Interface	8	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$1,555		
Customer training	8	hr	\$0.00	\$150.00	0.999	1.295	\$0	\$1,555		
<b>BAS CONTRACTOR SUBTOTAL</b>									\$0	\$16,324
<b>BAS CONTRACTOR O&amp;P</b>									\$0	\$1,633

Estimated Construction Total		\$19,753
Safety Factor	15.0%	\$2,963
Construction Contingency	15.0%	\$2,963
Owner Administration Fee	0.0%	\$0
Engineering Fees	0.0%	\$0
Commissioning Fees	0.0%	\$0
<b>Total Estimated Project Cost</b>		<b>\$25,679</b>

449 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

3rd

day of

October

20 23

the following, among other proceedings, were had, viz:

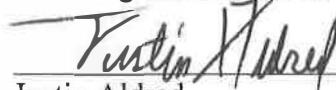
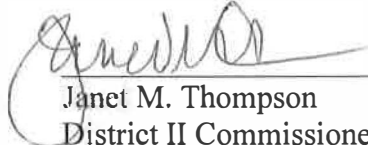
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1253 for the 2023-2024 State Cyber Crime Grant award.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_  
Kip Kendrick  
Presiding Commissioner  
\_\_\_\_\_  
Justin Aldred  
District I Commissioner  
\_\_\_\_\_  
Janet M. Thompson  
District II Commissioner



2023-2024 SCCG Working Copy

Description	Total Proposed	2023	2024
<b>Personnel</b>			
Detective salary - Andy Evans	\$ 62,961.60	36,727.60	26,234.00
Detective salary - Cody Bounds	\$ 63,148.80	36,836.80	26,312.00
NEW position - Detective salary - Additional position (\$29/hr)	\$ 60,320.00	35,186.67	25,133.33
<b>Personnel Benefits</b>	<b>\$ 186,430.40</b>	<b>108,751.07</b>	<b>77,679.33</b>
FICA/Medicare	\$ 9,647.45	5,627.68	4,019.77
Medical Insurance - (\$6348 each)	\$ 12,696.00	7,406.00	5,290.00
Dental Insurance (\$420 each)	\$ 840.00	490.00	350.00
Pension/Retirement - (\$650 each) - 401(a) match	\$ 1,300.00	758.33	541.67
Workers Comp - (.0284)	\$ 3,581.54	2,089.23	1,492.31
Life Insurance (\$72 each)	\$ 144.00	84.00	60.00
Long Term Disability (.0036)	\$ 454.00	264.89	189.17
County Paid CERF (.02)	\$ 2,522.21	1,471.29	1,050.92
NEW position - Fica/Medicare	\$ 4,614.48	2,691.78	1,922.70
NEW position - Medical Insurance	\$ 6,348.00	3,703.00	2,645.00
NEW position - Dental Insurance	\$ 420.00	245.00	175.00
NEW position - Pension/Retirement - 401(a) match	\$ 650.00	379.17	270.83
NEW position - Workers Comp	\$ 1,713.09	999.30	713.79
NEW position - Life Insurance	\$ 72.00	42.00	30.00
NEW position - Long Term Disability	\$ 217.15	126.67	90.48
NEW position - County Paid CERF	\$ 1,206.40	703.73	502.67
<b>Personnel - Overtime</b>	<b>\$ 46,426.32</b>	<b>27,082.02</b>	<b>19,344.30</b>
N/A			
<b>Personnel Benefits - Overtime</b>			
N/A			
<b>Training/Travel</b>			
N/A			
<b>Equipment</b>			
N/A			
<b>Supplies/Operations</b>			
ADF Digital Evidence Investigator License Renew	\$ 1,896.35	\$ 1,896.35	
Cellebrite UFED Ultimate - Heckmaster	\$ 6,450.00	\$ 6,450.00	
Cellebrite UFED Ultimate - Bounds	\$ 6,450.00	\$ 6,450.00	
Cellebrite UFED Ultimate - Perkins	\$ 6,450.00		\$ 6,450.00
GetData Forensic Explorer License Renew	\$ 495.00	\$ 495.00	
GrayShift GrayKey Software/License Renew	\$ 30,795.00	\$ 30,795.00	
Griffeye Analyze DI Pro	\$ 1,790.00		\$ 1,790.00
Magnet Forensics AXIOM with Cloud Renew	\$ 4,345.00	\$ 4,345.00	
Magnet Forensics AXIOM	\$ 4,000.00	\$ 4,000.00	
NEW position - Magnet Forensics AXION	\$ 4,025.00	\$ 4,025.00	
Passware Forensic Kit Renew	\$ 595.00	\$ 595.00	
Sumari Recon	\$ 450.00	\$ 450.00	
Vista Print Web Hosting	\$ 264.00	\$ 264.00	
Webroot Antivirus Renew	\$ 239.98	\$ 239.98	
<b>Contractual</b>	<b>\$ 68,245.33</b>	<b>60,005.33</b>	<b>8,240.00</b>
N/A			
SCCG Total Application / Proposed	\$ 301,102.05	\$ 195,838.42	\$ 105,263.63

**MICHAEL L. PARSON**  
Governor

**SANDRA K. KARSTEN**  
Director



Lewis & Clark State Office Bldg.  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65101-0749  
Telephone: 573-751-4905  
Fax: 573-751-5399

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

July 12, 2023

Boone County, Cyber Task Force  
Sheriff Dwayne Carey  
801 E. Walnut Street  
Columbia, MO 65201

**Re: FY 2024 State Cyber Crime Grant Award, Award Agreement Number: 2024-SCCG-001**

Dear Sheriff Carey:

Thank you for applying for the 2024 State Cyber Crimes Grant (SCCG). Congratulations, your agency's application has been approved for an award.

Enclosed is the Award Agreement. The proper Authorized Official, as identified on the Award Agreement, must sign the award and initial each page of the Articles of Agreement. The signed Award Agreement including initialed pages of the Articles of Agreement must be returned to our office. The grant will not go Underway until the documentation has been received and processed by our office. Documents may be submitted through the Correspondence Component in the WebGrants System or mailed to:

Missouri Department of Public Safety  
Attn: DPS Grants/Homeland Security  
PO Box 749  
Jefferson City, MO 65102

A scanned copy of the signed Award Agreement will be provided for your records via the "Award Documents – Final" Component of the grant within WebGrants. If your agency requires an original copy, please return an extra original set of the signed documents, and they will be forwarded back to your agency via mail.

If you have experienced a change in personnel affecting the names listed on the *Award* document, please notify Becky Block by email at [Rebecca.Block@dps.mo.gov](mailto:Rebecca.Block@dps.mo.gov) or by telephone at (573) 522-3455 so that replacement document can be generated and forwarded for signature. Do not cross out the names printed or have alternative individuals sign in place of the identified person(s).

Sincerely,

A handwritten signature in cursive script that reads "Michelle Branson". The signature is written in black ink on a light-colored background.

Michelle Branson  
Grants Program Supervisor  
Missouri Department of Public Safety, DPS Grants  
(573) 526-9014, [Michelle.Branson@dps.mo.gov](mailto:Michelle.Branson@dps.mo.gov)

Alcohol & Tobacco Control • Capitol Police • Fire Safety • Gaming Commission • Highway Patrol  
State Emergency Management Agency • Veterans Commission



**Missouri Department of Public Safety**  
**Criminal Justice/Law Enforcement Unit**  
 P.O. Box 749, Jefferson City, MO 65101  
 Telephone: 573-526-1928 Fax: 573-751-5399

**AWARD AGREEMENT**

DATE 07/12/23
GRANT IDENTIFICATION NUMBER 2024-SCCG-001

RECIPIENT NAME <b>Boone County, Cyber Task Force</b>			
ADDRESS <b>801 E. Walnut Street</b>			
City <b>Columbia</b>	STATE <b>MO</b>	Zip Code <b>65201</b>	
TOTAL AMOUNT OF THE AWARD <b>\$301,102.00</b>			
PROJECT PERIOD FROM <b>06/01/2023</b>	PROJECT PERIOD TO <b>05/31/2024</b>	AWARD DATE <b>07/12/2023</b>	
PROJECT TITLE <b>FY 2024 State Cyber Crimes Grant</b>		FUNDED BY <b>Missouri Department of Public Safety</b>	
METHOD OF PAYMENT (Reimbursement – Advanced) <b>Reimbursement</b>			
CONTACT INFORMATION			
DPS GRANTS CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME <b>Becky Block</b>		NAME <b>Dwayne Carey, Sheriff</b>	
E-MAIL ADDRESS <b>Rebecca.Block@dps.mo.gov</b>		ADDRESS (If different from above) <b>2121 County Drive</b>	
TELEPHONE <b>573-522-3455</b>		CITY, STATE AND ZIP CODE <b>Columbia, MO 65202</b>	
PROGRAM MANAGER <b>Joni McCarter</b>		TELEPHONE <b>(573) 875-1111</b>	E-MAIL ADDRESS <b>DCarey@boonecountymo.org</b>
SUMMARY DESCRIPTION OF PROJECT  <p>The goal of the SCCG Program is to make funds available to reduce internet sex crimes against children and improve public safety for children through investigations, forensics, and prevention. This program provides support of the continued operation of multi-jurisdictional law enforcement cybercrime task forces.</p>			
AWARDING AGENCY APPROVAL		RECIPIENT AUTHORIZED OFFICIAL APPROVAL	
TYPED NAME AND TITLE OF DPS OFFICIAL <b>Sandra K. Karsten, Director</b>		TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL <b>Kip Kendrick, Presiding Commissioner</b>	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE
<p><b>THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.</b></p>			



GRANT PROGRAM 2024 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2024-SCCG-001	DATE 07/12/2023
<b>AWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

TABLE OF CONTENTS

Article I	Governing Directives
Article II	Compliance Training
Article III	Non-Supplanting
Article IV	Change in Personnel
Article V	Award Adjustments
Article VI	Monitoring
Article VII	Criminal Activity
Article VIII	Reporting Potential Fraud, Waste, and Abuse
Article IX	Lobbying
Article X	Non-Disclosure Agreements
Article XI	Fair Labor Standards Act
Article XII	Relationship
Article XIII	Finding of Discrimination
Article XIV	Employment of Unauthorized Aliens
Article XV	Unlawful Employment Practices
Article XVI	Discrimination in Public Accommodations
Article XVII	Fund Availability
Article XVIII	Release of Funds
Article XIX	Duplicative Funding
Article XX	Allowable Costs
Article XXI	Financial Reporting Requirements
Article XXII	Procurement
Article XXIII	Buy American
Article XXIV	Buy Missouri
Article XXV	Debarment/Suspension
Article XXVI	Audit
Article XXVII	Suspension/Termination of Award
Article XXVIII	Enforceability
Article XXIX	National Incident-Based Reporting System (NIBRS) formerly Uniform Crime Reporting (UCR)
Article XXX	Vehicle Stops
Article XXXI	Police Use of Force Transparency Act of 2021
Article XXXII	Federal Equitable Sharing Funds
Article XXXIII	Custodial Interrogations
Article XXXIV	DWI Law – Law Enforcement
Article XXXV	Project Requirements
Article XXXVI	Data Reporting Requirements
Article XXXVII	Information Sharing
Article XXXVIII	Time Records Requirement
Article XXXIX	Rap Back Program Participation
Article XL	Texting While Driving
Article XLI	Death in Custody Reporting Act (DCRA)
Article XLII	Duplication of Networks
Article XLIII	DPS Grants, Specific

AUTHORIZED OFFICIAL INITIALS
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450-2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the

3rd

day of October

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Jane M. Thompson*  
Jane M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

7/1/23

**EFFECTIVE DATE**

RECEIVED

SEP 08 2023

**FOR AUDITORS USE**

(Use whole \$ amounts)

**Transfer From      Transfer To**  
**Decrease              Increase**

**BOONE COUNTY  
AUDITOR  
Account Name**

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1243	3451	GF Juvenile Grants	ST Reimb-Grant/Program/Othr		48,597
1243	10100	GF Juvenile Grants	Salaries & Wages		41,891
1243	10200	GF Juvenile Grants	FICA	3,204	
1243	10325	GF Juvenile Grants	Disability Insurance		151
1243	10350	GF Juvenile Grants	Life Insurance		72
1243	10375	GF Juvenile Grants	Dental Insurance		420
1243	10500	GF Juvenile Grants	401(a) Match Plan		520
				<b>3,204</b>	<b>91,651</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Please add funds due to OSCA Juvenile Court Diversion Grant being renewed. Reference attached copy of OSCA Contract #ER172-23009. This grant reimburses the county for two FTE positions in the Juvenile Office.

*Cindy Barnett*  
\_\_\_\_\_  
Requesting Official

-----  
**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: **DYS PROBATION SERVICES GRANT**

Agenda

*HA [Signature]*  
\_\_\_\_\_  
Auditor's Office

*Kell [Signature]*  
\_\_\_\_\_  
PRESIDING COMMISSIONER

*Justin Howard [Signature]*  
\_\_\_\_\_  
DISTRICT I COMMISSIONER

*[Signature]*  
\_\_\_\_\_  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



State of Missouri  
 Department of Social Services  
 Contract Amendment

Contract Description:  
**Juvenile Court Diversion**  
 Amendment Description:  
**FY24 Renewal**

Contract #: ER172-23009

Amendment # 001

Amendment Date: July 1, 2023

**Contractor Information:**

Contractor Name: 13<sup>th</sup> Judicial Circuit  
 Mailing Address: 705 East Walnut Street  
 City, State Zip: Columbia, MO 65201

The above referenced contract between 13<sup>th</sup> Judicial Circuit and the Department of Social Services is hereby amended as follows:

1. The contract is renewed for the period July 1, 2023 through June 30, 2024.
2. The renewal amount for the period stated above is based on the revised Attachment 1 Budget page attached below.
3. This amendment shall be effective July 1, 2023. All other terms and conditions shall remain unchanged.

*In witness thereof, the parties below hereby execute this agreement.*

Cindy Hanes  
 Authorized Signature for the Contractor

Court Administrator Title 7/13/2023 Date

Patrick Luebbeing CG  
 Authorized Signature for the Department of Social Services

July 25, 2023  
 Date

**DIVISION OF YOUTH SERVICES**  
**JUVENILE COURT DIVERSION**  
**YOUTH, FAMILY AND COMMUNITY SUPPORT GRANT**

**APPROVED BUDGET**

State Fiscal Year:

Judicial Circuit #:

Contract Number:

	Project Title	Current Budget	Approved FY24 Budget
#1	Probation Services Enhancement/Intensive Intervention Model Program	\$ 106,934.00	\$ 97,195.00
	<b>TOTAL FUNDS APPROVED</b>	<b>\$ 106,934.00</b>	<b>\$ 97,195.00</b>

# Budget Query by Department/Account

Run on 09/01/23 by ADHEATHE

## Selection criteria

Ledger Year 2023                      And  
 Equal to  
 Department  
 Is in the 1243 1243                      And  
 range  
 Account Is in 10100 19999              And  
 the range

Department	Department Name	Account	Account Name	Comment	Detail Total	Detail Type	Add Back Jul-Dec to Budget
1243	GF JUVENILE GRANTS	10100	SALARIES & WAGES	Salaries & Wages	83,782.00	BC	
1243	GF JUVENILE GRANTS	10100	SALARIES & WAGES	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	(41,891.00)	RA	41,891.00
1243	GF JUVENILE GRANTS	10100	SALARIES & WAGES	DISCRETIONARY POOL - CONTACT HR FOR DETAILS	1,330.00	RA	
1243	GF JUVENILE GRANTS	10200	FICA	FICA - COURT ***	6,409.00	BC	
1243	GF JUVENILE GRANTS	10200	FICA	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	3,204.00	RA	(3,204.00)
1243	GF JUVENILE GRANTS	10200	FICA	DISCRETIONARY POOL - CONTACT HR FOR DETAILS	102.00	RA	
1243	GF JUVENILE GRANTS	10325	DISABILITY INSURANCE	Disability Insurance	301.00	BC	
1243	GF JUVENILE GRANTS	10325	DISABILITY INSURANCE	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	(151.00)	RA	151.00
1243	GF JUVENILE GRANTS	10350	LIFE INSURANCE	Life Insurance	144.00	BC	
1243	GF JUVENILE GRANTS	10350	LIFE INSURANCE	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	(72.00)	RA	72.00
1243	GF JUVENILE GRANTS	10375	DENTAL INSURANCE	Employee Dental Insurance	840.00	BC	
1243	GF JUVENILE GRANTS	10375	DENTAL INSURANCE	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	(420.00)	RA	420.00
1243	GF JUVENILE GRANTS	10500	401(A) MATCH PLAN	401(A) Match Plan	1,040.00	BC	
1243	GF JUVENILE GRANTS	10500	401(A) MATCH PLAN	<b>ADJ FOR DYS GRANT ENDING JUNE-FUNDS 2 DJO'S</b>	(520.00)	RA	520.00
							39,850.00

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1340.

Done this 3<sup>rd</sup> day of October 2023.

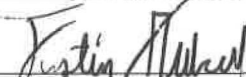
ATTEST:



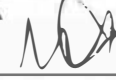
Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_

Kip Kendrick  
Presiding Commissioner

  
\_\_\_\_\_

Justin Aldred  
District I Commissioner

  
\_\_\_\_\_

Janet M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

## RECEIVED

9/1/23  
**EFFECTIVE DATE**

**SEP 18 2023**

**FOR AUDITORS USE**

BOONE COUNTY  
AUDITOR

(Use whole \$ amounts)  
Transfer From    Transfer To  
Decrease        Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1340	71100	GF NID Administration	Outsourced Services		750
1340	71102	GF NID Administration	Engineering Services		500
1340	83810	GF NID Administration	Interfund Services Used		4,000
				-	<b>5,250</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The budget for this cost center was inadvertently omitted from the 2023 Annual Budget. Budget Amendment to add appropriations.

Auditor's Office  
**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: **EST 2023 1340 BUDGET**

Agenda

HA [Signature]  
Auditor's Office

[Signature]  
PRESIDING COMMISSIONER

[Signature]  
DISTRICT I COMMISSIONER

[Signature]  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing



100 GENERAL FUND

1340 GF NID ADMINISTRATION

ACCOUNT DESCRIPTION	2021		2021		2021	2022		2022		2022		% CHG FROM 2021
	2020 ACTUAL	BUDGET + REVISIONS	ACTUAL TO DATE	2021 YTD%		ESTIMATE	CORE REQUEST	SUPPLEMENTAL REQUEST	PROPOSED SUPPLEMENTAL	AUDITOR REVISIONS	PROPOSED BUDGET	
71100 OUTFSOURCED SERVICES	384	750	933	124	940	750	0	0	0	750	0	
NIDS IN PROGRESS						750				750		
CHARGES FOR THE RELEASE OF LIENS ON NID ASSESSMENTS.												
71102 ENGINEERING SERVICES	0	500	0	0	0	500	0	0	0	500	0	
NIDS IN PROGRESS						500				500		
70000 CONTRACTUAL SERVICES	384	1,250	933	74	940	1,250	0	0	0	1,250	0	
83810 INTERFUND SERVICES USED	635	4,000	1,467	36	1,500	4,000	0	0	0	4,000	0	
NIDS IN PROGRESS						4,000				4,000		
COST ASSOCIATED WITH NIDS THAT ARE IN THE PETITION STAGE BUT HAVE NOT YET BEEN OFFICIALLY FORMED. THESE COSTS WILL BE CHARGED TO THE NID AT THE TIME OF FORMATION.												
80000 OTHER	635	4,000	1,467	36	1,500	4,000	0	0	0	4,000	0	
TOTAL EXPENDITURES *****	1,019	5,250	2,400	45	2,440	5,250	0	0	0	5,250	0	
CLASS 2 THRU 8 TOTAL *****	1,019	5,250	2,400	45	2,440	5,250	0	0	0	5,250	0	

Decimal values have been truncated

100 GENERAL FUND

1340 GF NID ADMINISTRATION

ACCOUNT DESCRIPTION	2021	2022	2022	2022	2022	2023	2023	2023	2023	2023	% CHG
	ACTUAL	BUDGET + REVISIONS	ACTUAL TO DATE	2022 YTPA	2022 ESTIMATE	CORE REQUEST	SUPPLEMENTAL REQUEST	PROPOSED SUPPLEMENTAL	AUDITOR REVISIONS	PROPOSED BUDGET	2022 FROM BUDGT
71100 OUTSOURCED SERVICES	933	750	270	36	0	0	0	0	0	0	100-
71102 ENGINEERING SERVICES	0	500	0	0	0	0	0	0	0	0	100-
70000 CONTRACTUAL SERVICES	933	1,250	270	21	0	0	0	0	0	0	100-
83810 INTERFUND SERVICES USED	1,467	4,000	0	0	0	0	0	0	0	0	100-
80000 OTHER	1,467	4,000	0	0	0	0	0	0	0	0	100-
TOTAL EXPENDITURES *****	2,400	5,250	270	5	0	0	0	0	0	0	100-
CLASS 2 THRU 8 TOTAL *****	2,400	5,250	270	5	0	0	0	0	0	0	100-

Decimal values have been truncated

## Heather Acton

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**From:** Brian McCollum  
**Sent:** Monday, September 11, 2023 4:39 PM  
**To:** Heather Acton; Kelle Westcott  
**Cc:** Crystal Desilva  
**Subject:** RE: Information regarding 1340 - GF NID Administration

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Historically, they've been paid out of 1340-71100. No known expenses – anything we have will be one-off lien releases.

**From:** Heather Acton <HActon@boonecountymo.org>  
**Sent:** Monday, September 11, 2023 4:31 PM  
**To:** Brian McCollum <BMcCollum@boonecountymo.org>; Kelle Westcott <KWestcott@boonecountymo.org>  
**Cc:** Crystal Desilva <CDesilva@boonecountymo.org>  
**Subject:** RE: Information regarding 1340 - GF NID Administration

Where does it normally get paid? I can set that up in the ledger and do a budget amendment. Are there any other expected expenses for this year or 2024 that you know about?

Thanks,

*Heather Acton*

Senior Accountant/Financial Analyst  
Boone County Auditor  
801 E Walnut, Rm 304  
Columbia, MO 65201-7729  
[573-886-4240](tel:573-886-4240)

**From:** Brian McCollum <[BMcCollum@boonecountymo.org](mailto:BMcCollum@boonecountymo.org)>  
**Sent:** Monday, September 11, 2023 9:01 AM  
**To:** Kelle Westcott <[KWestcott@boonecountymo.org](mailto:KWestcott@boonecountymo.org)>; Heather Acton <[HActon@boonecountymo.org](mailto:HActon@boonecountymo.org)>  
**Cc:** Crystal Desilva <[CDesilva@boonecountymo.org](mailto:CDesilva@boonecountymo.org)>  
**Subject:** RE: Information regarding 1340 - GF NID Administration

Heather,

What account do you want us to submit the pay req for a NID lien release since 1340 doesn't exist? We recorded one last week.

Brian

**From:** Kelle Westcott <[KWestcott@boonecountymo.org](mailto:KWestcott@boonecountymo.org)>  
**Sent:** Tuesday, February 14, 2023 2:32 PM  
**To:** Heather Acton <[HActon@boonecountymo.org](mailto:HActon@boonecountymo.org)>; Brian McCollum <[BMcCollum@boonecountymo.org](mailto:BMcCollum@boonecountymo.org)>  
**Subject:** RE: Information regarding 1340 - GF NID Administration

Good Afternoon Heather,

Resource Management is involved with this cost center if a road NID is passed and we oversee a road project to build roads to County standard and then have the County take over maintenance. In recent years there has been 1 application that we thought might go forward (would have been 2023 construction), but it did not. We currently have no inquiries that I expect to materialize so Resource Management should have nothing for this cost center in 2023 except may some employee time if we receive a viable request.

*Kelle Westcott*

*Budget Administrator*

*Resource Management*

*Phone: 573-886-4480*

*Fax: 573-886-4340*

*E-mail: [kwestcott@boonecountymo.org](mailto:kwestcott@boonecountymo.org)*

**From:** Heather Acton <[HActon@boonecountymo.org](mailto:HActon@boonecountymo.org)>  
**Sent:** Tuesday, February 14, 2023 2:25 PM  
**To:** Brian McCollum <[BMcCollum@boonecountymo.org](mailto:BMcCollum@boonecountymo.org)>; Kelle Westcott <[KWestcott@boonecountymo.org](mailto:KWestcott@boonecountymo.org)>  
**Subject:** Information regarding 1340 - GF NID Administration

Good Afternoon,

I'm working on the 2023 Budget Book and I noticed cost center 1340 - GF NID Administration doesn't have a 2023 budget. This cost center is under the Auditor's administrative control so I think our offices normally enters the budget. I'm unfamiliar with this cost center and I'm looking for more information regarding it. I see the only activity in 2022 was JEs prepared by the Collector's office (I think) to pay the recorder's office for lien releases and certificate of purchases for the 2022 delinquent tax certificate sale. In the budget book however, this cost center is situated with the Resource Management cost centers. Any information either of you might have on this cost center would be helpful. I'm assuming we will want to amend the budget to add something for this department.

Thanks,

*Heather Acton*

*Senior Accountant/Financial Analyst*

*Boone County Auditor*

*801 E Walnut, Rm 304*

*Columbia, MO 65201-7729*

*573-886-4240*

452 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 23

In the County Commission of said county, on the 3rd day of October 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by Community Remembrance Project of Boone County on Thursday, October 19, 2023, at 3:00 p.m. to 6:00 p.m. for CRP-BC Community Education and Engagement Event.

Done this 3<sup>rd</sup> day of October 2023.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Community Remembrance Project of Boone County (CRP-BC)

Address: 504 Manor Drive

City: Columbia State: MO ZIP Code 65203

Phone: 573-424-5999 Website: CRP-MO/Boone County

Individual Requesting Use: Bradford Boyd-Kennedy Position in Organization: Member, CRP-BC

Facility requested:  Chambers  Room 301  Room 311  Room 332

Event: CRP-BC Community Education and Engagement Event

Description of Use (ex. Speaker, meeting, reception): Speakers, meeting, power point presentation

Date(s) of Use: Thursday, October 19, 2023

Start Time of Setup: 3:00 PM AM/PM Start Time of Event: 4:00 PM

End Time of Event: 5:00-5:30 PM AM/PM End Time of Cleanup: 6:00 PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Bradford Boyd-Kennedy/Member, CRP-BC

Phone Number: 573-424-5999 Date of Application: September 28, 2023

Email Address: cucc.brad@gmail.com

**Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).**

Applicants requesting ongoing regular use of Commission Chambers may request up to six months in advance. To continue regular use of Chambers, a new application must be submitted every six months. Chambers will not be reserved beyond the dates submitted.

## PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

County Clerk

BOONE COUNTY, MISSOURI

County Commissioner

DATE: 10/3/2023