

4/10 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby enter into the record, a proclamation recognizing September 19, 2023 as National Voter Registration Day.

Done this 19th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

411 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23


In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

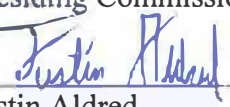
Now on this day, the County Commission of the County of Boone does hereby enter into the record, a proclamation recognizing Boone County Clerk Brianna L. Lennon's contributions to the voters of Boone County, MO, and her dedication to accessible and secure elections.


Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

412 -2023

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STATE OF MISSOURI }
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September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

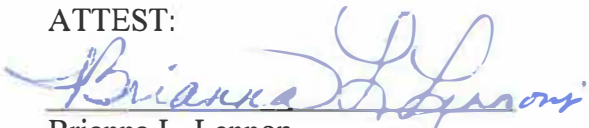
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Award of Contract C000658 from cooperative contract MA-23202 for Armored Rescue Vehicles with Lenco Armored Vehicles of Pittsfield, Massachusetts for the Boone County Sheriff's Office for one Lenco BearCat Armored Rescue Vehicle.

The details of the contract are set out in the attached Purchase Agreement and the Presiding Commission is authorized to sign the same.

Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: September 06, 2023
RE: Award C000658 from Co-op Contract MA -23202 for an Armored Rescue Vehicle for the Boone County Sheriff from Lenco Armored Vehicles

Purchasing requests approval for the award of contract C000658 from co-operative contract MA-23202 established by the State of Iowa for an Armored Rescue Vehicle with Lenco Armored Vehicles of Pittsfield, Massachusetts. The award will be for the one-time purchase of one (1) Lenco BearCat Armored Rescue Vehicle.

The contract period will run September 01, 2023 through August 31, 2024. There are five (5) one-year renewal options available.

The total purchase amount is \$339,646.00. Payment will reference this coding:

- Department/Object codes 2501 – Sheriff Forfeiture – Department of Justice/91300 – Machinery & Equipment: \$200,000.00; and
- 2502 - Sheriff Forfeiture – Department of Treasury/91300 – Machinery & Equipment: \$139,646.00

/lp

c: Contract File

**PURCHASE AGREEMENT
ARMORED RESCUE VEHICLE**

THIS AGREEMENT County contract **C000658**, awarded from State of Iowa contract **MA-23202**, dated the 19th day of September 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **LENCO ARMORED VEHICLES** herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this **Purchase Agreement #C000658** for an **Armored Rescue Vehicle** in compliance with all bid specifications and any addendum issued for the State of Iowa contract **MA-23202**, Lenco Armored Vehicles' Quotation # 100976 dated 08/08/2023 (Attachment One), and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the **State of Iowa contract MA-23202** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one (1) Lenco BearCat Armored Vehicle as specified in Quotation # 100976 dated 08/08/2023 (Attachment One) at the Total Firm Price: **\$339,646.00**

3. **Contract Period** - The contract period is **September 01, 2023 through August 31, 2024**. Five (5) one-year renewal options are available to renew the contract on a year-to-year basis.

4. **Pick-Up of Vehicle** - The Boone County Sheriff's Office shall coordinate the pick-up date and time with the contractor. The completed armored vehicle will be ready for pick-up in 365 days ARO. The contractor will promptly communicate the completion date to the Boone County Sheriff's Office, and any delays that impact the planned date for vehicle pick-up.

5. **Warranty** - The standard manufacturer warranty shall be provided to the County at the time of the County's acceptance.

6. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff's Office at 2121 County Drive, Columbia, MO, 65201. The invoice must reference the Purchase Agreement number stated in paragraph 1 above. Billings may only include the prices listed on the quote. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission, the products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. Termination for Convenience - County may terminate this Agreement for any reason or for no reason upon sixty (60) days' written notice to contractor. The Contractor shall be entitled to just and equitable compensation for work in progress, work completed, and raw materials purchased that cannot be used by the Contractor for other purposes; or
- d. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

LENCO ARMORED VEHICLES

BOONE COUNTY, MISSOURI

by  _____
DocuSigned by:
22361965AD3D478...

by: Boone County

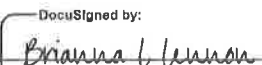
title Contracting and Sales Admin Specialist

 _____
DocuSigned by:
57400BED96434D4...
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

 _____
DocuSigned by:
7D71DEAEB9D74DD...

 _____
DocuSigned by:
D267E242BFB948C...

County Counselor

County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

2501/91300: \$200,00.00; 2502/91300: \$139,646.00

 _____
DocuSigned by:
8C24BD84EE7A483...

9/8/2023

Signature

Date

Appropriation Account

4/3 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Cooperative agreement with Trail King Industries, Inc. for the purchase of one (1) TK70HDG Advantage Plus Hydraulic Trailer.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 19th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Amy Gerskin
Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Amy Gerskin
DATE: August 25, 2023
RE: Cooperative Contract: Sourcewell Contract 092922-TKI – TK70HDG
Advantage Plus Hydraulic Trailer

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell cooperative contract 092922-TKI for one (1) TK70HDG Advantage Plus with Hydraulics from Trail King Industries, Inc. The Boone County contract number for this purchase is C000660.

The cost of this purchase is \$95,801.80 plus Freight (TBD) and will be paid by department 2040 – Road and Bridge Maintenance, account 91300 – Road and Bridge Maintenance Machinery & Equipment.

cc: Greg Eddington, Robert Sapp, R&B
Contract File

08/01/23

RQST
DATE

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

15935

Trail King Industries, Inc.

092922-TKI

VNDR #

VENDOR NAME

BID #

Ship to Dept #: 2040 - Road and Bridge

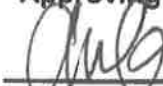
Bill to Dept #: 2040

Dept	Account	Item Description	Qty	Unit Price	Amount
2040	91300	TK70HDG Advantage Plus Hydraulic Trailer	1	\$95,801.80	\$95,801.80
					\$0.00
2040	91300	Freight	1	TBD	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
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					\$0.00
					\$0.00
					\$0.00

GRAND TOTAL: 95,801.80

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


 Approving Official


 Prepared By

PV

 Auditor Approval

**PURCHASE AGREEMENT
FOR
TK70HDG ADVANTAGE PLUS HYDRAULIC TRAILER**

THIS AGREEMENT, County contract **C000660**, awarded from Sourcewell contract **092922-TKI**, dated the 19th day of September 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Trail King Industries, Inc.**, herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this **Purchase Agreement #C000660** for One (1) TK70HDG Advantage Plus Hydraulic Trailer in compliance with all bid specifications and any addendum issued for the Sourcewell contract 092922-TKI, Trail King Industries, Inc. Quote #TK-81946.00 dated 7/31/2023, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. If not attached, service or product data, specifications, and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file. In the event of a conflict between any of the foregoing documents, this Purchase Agreement, Sourcewell contract 092922-TKI, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **One (1) TK70HDG Advantage Plus Hydraulic Detachable Trailer** as specified in Trail King Industries, Inc. Quote #TK-81946.00 dated 7/31/2023 for a firm total price of \$95,801.80. **Shipping will be added to the invoice.**

TK70HDG Advantage Plus Hydraulic Trailer, 70,000 lb. capacity	\$95,801.80
Total:	\$95,801.80

3. **Contract Period** - The contract period is **from the Date of Award through December 20, 2026.**
4. **Delivery** – The Vendor agrees to deliver equipment as outlined in the bid documents with an estimated delivery as soon as production is completed and no later than December 31st, 2024. Delivery shall be to Boone County Road & Bridge, Attn: Greg Edington, 5551 Tom Bass Road, Columbia, MO 65201. If delivery is not or cannot be made within this period, the contractor must receive written authorization from the Boone County Road & Bridge Department for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable.
All deliveries shall be made **FOB Destination with freight prepaid and charged back.** The seller pays the freight and charges back the buyer by adding the freight charges to the invoices. A copy of the actual freight bill should be attached to the invoices as evidence of correct freight billing.

5. ***For Fixed Asset Tracking*** – Send a list of the equipment described in this contract, with their individual serial numbers to Boone County Auditor, Attention: Heather Acton, 801 East Walnut Street, Room 304, Columbia, MO 65201 within thirty (30) days from date of the purchase order.
6. ***Warranty*** – The standard manufacturer warranty shall be provided to the County at the time of the County's acceptance.
7. ***Billing and Payment*** - All billing shall be invoiced to the Boone County Road and Bridge Department at 5551 S. Tom Bass Road, Columbia, MO, 65201. The invoice must reference the Purchase Agreement number stated in paragraph 1. above. Billings may only include the prices listed on the quote. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event, that the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
8. ***Binding Effect*** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
9. ***Termination*** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:
 - a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
 - b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
 - c. Termination for Convenience - The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
 - d. If appropriations are not made available and budgeted for any calendar year.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

TRAIL KING INDUSTRIES, INC.

BOONE COUNTY, MISSOURI

By 
10A2E5315CBB416...

By: Boone County

Title Director of International Market Development


57400BED96434D4...

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:


7D71DEAEB9D74DD...

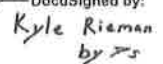
CJ Dykhouse, County Counselor


D287E242BFB948C...

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)


E3D6E2ED3CE04B1...

9/8/2023

2040/91300: \$95,801.80

Signature

Date

Appropriation Account

4/4-2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the Boone County Commission takes up the disposition of the 2023 tax sale surplus relating to **Parcel 15-311-01-00-007.00**:


Pursuant to RSMo §140.230 the Commission is authorized to approve claims for any tax sale surplus being held by the County Treasurer associated with the County Collector's annual tax sale as part of a redemption or after the expiration of the applicable redemption period. In this instance, the owner of record at the time the subject property went to tax sale was **Mulligan Remodeling LLC**, per the vesting deed at Book 4361, Page 15, Boone County Records. The owner of record has assigned the tax sale surplus to the Boone County Collector as part of his redemption of the property. The other documentation which supports this claim is made a part of this record. The application to the County Treasurer for the surplus funds is timely.

The County Treasurer, based upon the documents presented to ^{her} ~~his~~ office and made a part of this record, is satisfied that **Mulligan Remodeling LLC** is entitled to assign the total surplus of **\$34,723.80** to the Boone County Collector as part of his redemption of the subject property and recommends the Commission approve the same.


NOW, THEREFORE, upon the recommendation of the County Treasurer and the evidence made a part of this record, the County Commission hereby approves the disposition of the surplus via assignment to **the Boone County Collector, assignee of the owner of record**, in the amount of **\$34,723.80**, in a manner mutually-agreed to by the County Collector and County Treasurer, in order to facilitate **Mulligan Remodeling LLC's** redemption of the subject property pursuant to RSMo §140.340.

Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



Jenna Redel

Boone County Treasurer

SURPLUS CLAIM

I, Jared Anthony Mulligan on behalf of Mulligan Remodeling LLC, shown in the Boone County Collector's tax records as owner of the property listed below, hereby claim the surplus of \$34,723.80 resulting from the delinquent tax certificate sale conducted by the Boone County Collector on August 28, 2023. I affirm that I am/was the legal owner of the below described property at the time the property was sold at the delinquent tax certificate sale and further affirm I am entitled to the surplus amount. By signing below, I acknowledge the following:

- Claiming surplus does not waive legal right of property redemption within statutory limits
- The Boone County Treasurer processes surplus claims without charge
- Claimants may be called to testify directly to the Boone County Commission before surplus claim is approved
- The claim may not be approved as submitted and additional information might be requested

Parcel: 15-311-01-00-007.00

Property Address: 2304 N Northwoods Ct

Legal Description: Deeded 4.015 Acres in NW¼ of SW¼ Sec 1 T48N R14W desc as: Beg at a stone which is the NE cor of SE¼ of Sec 2 T48N R14W; thence N89°54' E along the N line of the SW¼ of Sec 1, 949.03' to the POB; thence N89°54' E, 424.48'; thence S00° 20' W along the E line of SW¼ of Sec 1, 410.0'; thence S78°31' W, 229.40'; thence N55°45'W, 178.85'; thence N81°36'W, 50.0'; thence N00°00' W, 346.79' to POB as shown in Sur Book/Page 396-199

First Party Current Mailing Address:

Street _____
 City Columbia State MO Zip-Code _____

Second Party Current Mailing Address (If different from First Party):

Street _____
 City _____ State _____ Zip-Code _____

<u>First Party</u>		<u>Second Party</u>	
Social Security Number		Social Security Number:	_____
Driver's License/State ID Number		Driver's License/State ID Number:	_____
Daytime Telephone Number(s):		Daytime Telephone Number(s):	_____



Jenna Redel

Boone County Treasurer

ALL PARTIES MUST SIGN AND NOTARIZE ON FOLLOWING PAGE

[Signature]
First Party Signature

8/30/23
Date

State of Missouri
County of Boone

On this 30th day of August in the year 2023, before me, the undersigned notary public, personally appeared Jared Molligan, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the named for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.

LAUREN K POLLEY
Notary Public - Notary Seal
State of Missouri
County of Boone
My Commission Expires: July 20, 2025
Commission # 21040567

[Signature]
Notary Public

Second Party Signature

Date

State of _____
County of _____

On this ____ day of _____ in the year _____, before me, the undersigned notary public, personally appeared _____, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the named for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.

Notary Public

- Return this form to Boone County Treasurer's Office.
- MUST include a photocopy of all driver's licenses or state IDs.
- Once form and documentation are received and verified, a check will be issued and mailed to the above mailing address.

BOONE COUNTY GOVERNMENT CENTER
801 EAST WALNUT STREET, ROOM 205
COLUMBIA, MISSOURI 65201
(573) 886-4365
FAX (573) 886-4369
TREASURER@BOONECOUNTYMO.ORG
WWW.SHOWMEBOONE.COM/TREASURER

**AFFIDAVIT IN SUPPORT
OF SURPLUS ASSIGNMENT**

STATE OF MISSOURI)
COUNTY OF BOONE) §

COMES NOW the undersigned, after being duly sworn upon his oath, and states as follows:

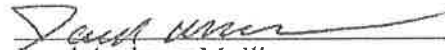
With respect to the property known as Boone County Missouri Tax

Parcel Number: **15-311-01-00-007.00**,

Property Address: 2304 N Northwoods Ct,

Legal Description: Deeded 4.015 Acres in NW¼ of SW¼ Sec 1 T48N R14W desc as: Beg at a stone which is the NE cor of SE¼ of Sec 2 T48N R14W; thence N89°54' E along the N line of the SW¼ of Sec 1, 949.03' to the POB; thence N89°54' E, 424.48'; thence S00° 20' W along the E line of SW¼ of Sec 1, 410.0'; thence S78°31' W, 229.40'; thence N55°45'W, 178.85'; thence N81°36'W, 50.0'; thence N00°00' W, 346.79' to POB as shown in Sur Book/Page 396-199:

1. **Jared Anthony Mulligan** is fully authorized by **Mulligan Remodeling LLC**, a Missouri LLC, to act on that company's behalf.
2. With respect to the above-referenced parcel, the undersigned, on behalf of **Mulligan Remodeling LLC**, intends to assign the tax surplus from the **2023** Tax Sale to the Collector as part of his redemption of the property on behalf of **Mulligan Remodeling LLC**.

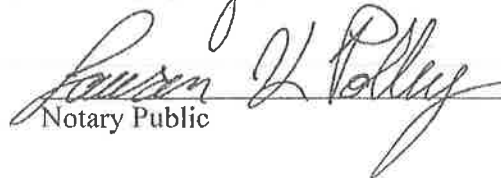


Jared Anthony Mulligan

ON THIS 30th day of August 2023, before me appeared

Jared Mulligan, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

Subscribed and sworn to before me this 30th day of August, 2023.



Notary Public

My commission expires: 7-20-2025

LAUREN K POLLEY Notary Public - Notary Seal State of Missouri County of Boone My Commission Expires: July 20, 2025 Commission # 21040567



ASSIGNMENT OF TAX SURPLUS TO BOONE COUNTY COLLECTOR FOR REDEMPTION PURPOSES

Parcel Number: 15-311-01-00-007.00

Property Address: 2304 N NORTHWOODS CT

Legal Description: Deeded 4.015 Acres in NW 1/4 of SW 1/4 Sec 1 T48N R14W desc as: Beg at a stone which is the NE cor of SE 1/4 of Sec 2 T48N R14W; thence N89°54' E along the N line of the SW 1/4 of Sec 1, 949.03' to the POB; thence N89°54' E, 424.48'; thence S00° 20' W along the E line of SW 1/4 of Sec 1, 410.0'; thence S78°31' W, 229.40'; thence N55°45'W, 178.85'; thence N81°36'W, 50.0'; thence N00°00' W, 346.79' to POB as shown in Sur Book/Page 396-199

Sec 01 T48 R14

Owner(s) of Record: Mulligan Remodeling LLC

Agent on behalf of Owner(s) of Record: Jared Anthony Mulligan

Current Mailing Address:

SSN:

Driver's License/State ID Number

Pursuant to the provisions of RSMo Sec. 140.230 the undersigned, the publicly recorded owner or owners of record of the subject property sold at the 2023 delinquent tax sale auction which took place on August 28, 2023, wish to assign the tax sale surplus in the amount of \$34,723.80 currently being held by the Boone County Treasurer to the Boone County Collector as part of my redemption of the subject property. I understand that I have a priority right to use these tax sale surplus funds for my redemption efforts only for the first one-year period following the delinquent tax sale auction; or, until the tax sale purchaser acquires a Collector's Deed. I understand that I must remit the appropriate sums to the Boone County Collector in addition to the surplus to accomplish this redemption. I hereby authorize the Boone County Treasurer to remit to the County Collector, on my behalf and for my account, the tax sale surplus as part of my owner's redemption efforts pursuant to which I desire to redeem the above-described property.

Jared Mulligan
Agent on behalf of Owner of Record Mulligan Remodeling LLC

STATE OF MISSOURI)
)ss
COUNTY OF BOONE)

SUBSCRIBED and sworn to before me a notary public, this 30th day of August, 2023

LAUREN K POLLEY
Notary Public - Notary Seal
State of Missouri
County of Boone
My Commission Expires: July 20, 2025
Commission # 21040567

Lauren K Polley
Notary Public
Collector's Office: Signature and Date 8/30/23

Property Information

Property Location (Situs Address)	2304 N NORTHWOODS CT
-----------------------------------	----------------------

Legal Description	(SUR 396-199) PT NW SW	RECEIVED MAY 25 2023 BOONE COUNTY COLLECTOR
<u>FB</u> Initial if legal description matches description on delinquent statements. If not, explain discrepancies in Additional Info.		

Vesting Deed


Name of Owner(s)	MULLIGAN REMODELING LLC
Address	C/O JARED MULLIGAN, 2304 N NORTHWOODS CT., COLUMBIA, MO 65202-9545
Title Taken By	WARRANTY DEED
Date of Deed	10/10/2014
Date Recorded	10/14/2014
Book/Page	4361/15
Address Correction	

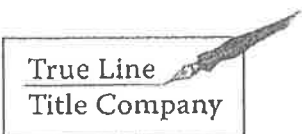
Open Deed(s) of Trust

First Deed of Trust	
Lender's Address	
Deed of Trust Date	
Date Recorded	
Book/ Page	
Loan Amount	
Assigned To	
Date Assigned	

Second Deed of Trust	
Lender's Address	
Deed of Trust Date	
Date Recorded	
Book/ Page	
Loan Amount	
Assigned To	
Date Assigned	

Lien Search Company

Signature of Searcher	
Searcher (print)	Carrie Bellinghausen
Date Searched	05/17/2023



Additional Liens

Special Assessments	
Date	
Address	

Federal Tax Liens	
Date	
Address	

State Tax Liens	
Date	
Address	

State Tax Liens	
Date	
Address	

Judgments	
Date	
Address	
Case #	

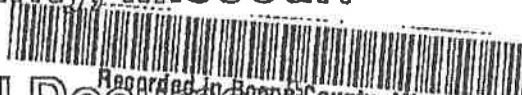
Other (Lis Pendens, Bankruptcies, etc)	
Date	
Address	
Case #	

Additional Information



Boone County, Missouri

Unofficial Document



Recorded in Boone County, Missouri
Date and Time: 10/14/2014 at 09:35:31 AM
Instrument #: 2014019544 Book: 4361 Page: 15
Grantor: MULLIGAN, JARED A
Grantee: MULLIGAN REMODELING LLC
Instrument Type: WD
Recording Fee: \$27.00 &
No. of Pages: 2
Betty Johnson, Recorder of Deeds



Boone-Central Title Company
File No. 1405380

Missouri General Warranty Deed

This Indenture, Made on 10th day of October, 2014, by and between

Jared A. Mulligan, a single person,
as GRANTOR, and

Mulligan Remodeling, LLC, a Missouri limited liability company,

as GRANTEE, whose mailing address is: 12 Russell Blvd. Columbia, MO.
65203-1706

Property Address: 2304 N. Northwoods Court, Columbia, MO 65202

WITNESSETH: THAT THE GRANTOR, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby Grant, Bargain, Sell, Convey and Confirm unto GRANTEE, GRANTEE'S heirs and assigns, the following described lots, tracts and parcels of land situated in the County of Boone and State of Missouri, to wit:

A tract of land containing 4.015 acres, more or less, located in the Northwest Quarter (NW 1/4) of the Southwest Quarter (SW 1/4) of Section One (1), Township Forty-eight (48) North, Range Fourteen (14) West, of the Fifth (5th) Principal Meridian, in Boone County, Missouri, as shown and described by the survey thereof recorded August 5, 1971 as Document No. 5863 in Book 396, Page 199, Records of Boone County, Missouri.

Subject to easements, restrictions, reservations, and covenants of record, if any.

TO HAVE AND TO HOLD The premises aforesaid with all singular, the rights, privileges, appurtenances and immunities thereto belonging or in any wise appertaining unto GRANTEE and unto GRANTEE'S heirs and assigns forever; the GRANTOR hereby covenanting that GRANTOR is lawfully seized of an indefeasible estate in fee of the premises herein conveyed; that GRANTOR has good right to convey the same; that the said premises are free and clear from any encumbrance done or suffered by GRANTOR or those under whom GRANTOR claims, except as stated above and except for all taxes assessments, general and special, not now due and payable, and that GRANTOR will warrant and defend the title to the said premises unto GRANTEE and unto GRANTEE'S heirs and assigns forever, against the lawful claims and demands of all persons

Bob Nolte, Recorder of Deeds

Boone County, Missouri

BOONE COUNTY MO OCT. 14 2014

whomsoever. If two or more persons constitute the GRANTOR or GRANTEE, the words GRANTOR and GRANTEE will be construed to read GRANTORS and GRANTEES whenever the sense of this Deed requires.

IN WITNESS WHEREOF, The GRANTOR has hereunto executed this instrument on the day and year above written.

Jared Mulligan
Jared A. Mulligan

State of Missouri }
County of Boone } ss:

On this 10th day of October, 2014, before me, the undersigned, a Notary Public in and for said County and State, personally appeared **Jared A. Mulligan, a single person** to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.

Witness my hand and Notary Seal subscribed and affixed in said County and State, the day and year in this certificate above written.

Amanda J. Henselman
Notary Public Amanda J. Henselman

My Term Expires: 4/29/2016

AMANDA J. HENSELMAN
Notary Public - Notary Seal
STATE OF MISSOURI
County of Boone
My Commission Expires 4/29/2016
Commission # 12618230

Bob Nolte, Recorder of Deeds

415 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approves the Memorandum of Understanding for administration of the County's Enterprise Resource Planning (ERP) system. The terms of the MOU are set out in the attached.

Done this 19th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

MEMORANDUM OF UNDERSTANDING
REGARDING THE ADMINISTRATION AND GOVERNANCE OF THE
ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

THIS Memorandum of Understanding (MOU), made and entered into this 19th day of September, 2023, by and between **Kyle Rieman, Boone County Auditor (Auditor)**, **Jenna Redel, Boone County Treasurer (Treasurer)**, and **Boone County, Missouri, by and through the Boone County Commission (Commission)**;

WHEREAS, Boone County has purchased and is in the process of configuring a new ERP system that will impact the County's financial functions; and

WHEREAS, various county business processes have been identified and assigned an internal stakeholder who serves as the "owner" of that process (Process Owners); and

WHEREAS, administration and further configuration of the ERP, especially after the system goes live, will require coordination and agreement among the various Process Owners so the ERP can achieve its potential as a single "source of truth" for financial matters within county government; and

WHEREAS, memorialization of process ownership will assist various stakeholders in identifying and filling staffing in their offices and/or departments to facilitate the successful implementation and continued operations of the ERP; and

WHEREAS, the County Commission is the appropriating authority for the County's General Fund which funds most of the costs of the acquisition, configuration, and operation of the ERP system; and

WHEREAS, the parties desire to memorialize in writing their mutual intentions regarding the administration of the ERP; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Process Owners:** The parties have identified the following modules and Process Owners. The Process Owners shall have general administrative control over their identified modules and no changes shall be made to those modules without the consent of the Process Owner or upon direction of the ERP Policy Committee created herein.

- a. General Ledger: Auditor
- b. Job Ledger: Auditor
- c. Budget Entry: Auditor
- d. Accounts Payable: Auditor & Treasurer for Treasurer accounts & Collector for Collector distributions
- e. Bank Reconciliation: Treasurer for Treasurer accounts & Collector for Collector accounts
- f. Accounts Receivable: Auditor
- g. Cash Receipts: Treasurer for Treasurer accounts & Collector for Collector accounts
- h. Purchasing: Purchasing Director
- i. Employee Master: Human Resources/Risk Management Director
- j. Contract Management: Purchasing Director
- k. Fixed Assets: Auditor
- l. Payroll: Human Resources/Risk Management Director & Treasurer
- m. Human Resources: Human Resources/Risk Management Director
- n. Personnel Action Form (PAF): Human Resources/Risk Management Director
- o. Position Budgeting: Auditor & Human Resources/Risk Management Director
- p. Employee Online: Human Resources/Risk Management Director
- q. Applicant Online: Human Resources/Risk Management Director
- r. Professional Development: Human Resources/Risk Management Director
- s. Click, Drag, and Drill: Boone County IT Director
- t. Cognos: Boone County IT Director
- u. Documents Online (RVI): Boone County IT Director
- v. Workflow: Boone County IT Director
- w. Intellitime: Human Resources/Risk Management Director
- x. Interface between Tax File and ERP: Collector & Boone County IT Director
- y. Interface between legacy inventory system and ERP: Auditor & Boone County IT Director
- z. The ERP Policy Committee established herein shall assign process ownership to any new or additional module not listed above.

2. General Management of ERP: The Process Owners identified above, or their designees, shall have general administrative control of their processes and have the primary responsibility for policy making decisions made by them relating to their owned processes. In order to facilitate the general management and shared use of ERP system data the parties hereby establish the following management organizational structure:

a. **ERP Policy Committee (Policy Committee):** The Policy Committee shall consist of the following five (5) voting representatives or their designee: Auditor, Treasurer, a County Commissioner designated by the Commission, HR/Risk Management Director, and the IT Director. Any designee's voting status shall be confirmed by a written designation from the named voting representative. The chairperson of the Technical Committee shall serve as a nonvoting member and technical advisor to the Policy Committee. The designated County Commissioner shall serve as chairperson of the Policy Committee. The committee shall meet at the call of the chairperson or at the request of a majority of its voting members. A quorum for the transaction of business shall consist of a majority of the committee members. In conducting its business, actions by the Policy Committee shall be by majority vote. The Policy Committee shall perform the following functions:

- i. Review and approve of recommendations from the Technical Committee;
- ii. Develop and submit to each of the respective administrative authorities any anticipated necessary budgetary appropriations for the expenses of the ERP;

- iii. Review and approve of improvements to the ERP as needed or required;
- iv. Initiate or review and approve general operations and maintenance policies and procedures drafted by the Technical Committee; and

b. **Technical Committee (Technical Committee):** The five (5) members of the ERP Policy Committee shall appoint representatives to serve as technical advisors for the development and implementation of improvements or enhancements to the ERP system as well as changes or improvements to the operations or maintenance of the system. Other county stakeholders whose business operations are impacted by the ERP may also appoint representatives to serve as technical advisors at their option. These representatives shall collectively serve as the Technical Committee. The Technical Committee shall be chaired by the Boone County IT Director or his/her designee. A quorum of the committee shall consist of a majority of representatives appointed by the ERP Policy Committee and action shall be by majority vote. The Technical Committee shall:

- i. Provide review and research of technical issues which arise and require resolution in order to assure the ongoing and efficient operation, maintenance, and improvement of the ERP system.
- ii. Provide reports and recommendations at the direction of the Policy Committee.
- iii. Develop and recommend to process owners and/or the Policy Committee shared standards for ERP data development and accuracy.

iv. Shall be available to provide information and consulting to the parties as well as the Policy Committee as determined by the Policy Committee.

c. **Boone County Information Technology Department (Boone County IT):** Boone County IT shall facilitate the successful implementation and continued operations of the ERP by undertaking the following general duties:

- i. Provide assistance through a Question Doc and/or its HelpDesk to process owners for problems/issues they encounter with their day-to-day duties within their offices or departments.
- ii. Prepare the annual operating budget for the ERP.
- iii. Confirm consent and agreement of any process owner(s), or the Policy Committee, before creating any process or report which impacts or draws data from module owned by a process owner as set forth herein.
- iv. Facilitate the rollout of ERP system upgrades.

3. Term, Termination and Amendment:

- a. This term of this agreement is non-expiring but may be reconsidered and/or amended at the request of the County Commission, the Auditor, or Treasurer. Any amendment of this Agreement must be made in writing prior to September 1st if it is going to take effect prior to the next county fiscal year; otherwise the effective date will be the start of the second fiscal year following the date of the date of the amended Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

BOONE COUNTY AUDITOR:



KYLE RIEMAN, Auditor

BOONE COUNTY TREASURER:



JENNA REDEL, Treasurer

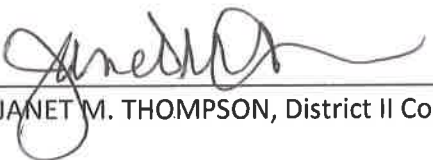
**BOONE COUNTY:
(By its County Commission)**



KIP KENDRICK, Presiding Commissioner



JUSTIN ALDRED, District I Commissioner



JANET M. THOMPSON, District II Commissioner

ATTEST:



BRIANNA L. LENNON, Boone County Clerk

4/6-2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2983 to add budget to the American Rescue Plan Act (ARPA) department.

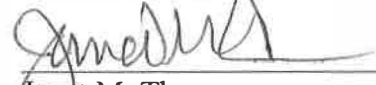
Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commiss

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

8/28/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2983	84200	American Rescue Plan Act	Other Contracts		16,817,611
				-	16,817,611

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):


Request to add budget to the American Rescue Plan Act department. This request is needed to cover the cost of all the approved ARPA funding request in 2023. JF

Auditor's Office

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: Cover Class 8

 _____
Auditor's Office

 _____
PRESIDING COMMISSIONER

 _____
DISTRICT I COMMISSIONER

 _____
DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

service/capital	002	Ashland Optimist Club/Foundation	\$ 52,250	Ashland
Education	006	Boone County Nature School	\$ 200,000	Unincorp
service/revenue loss	016	Centralia Chamber of Commerce	\$ 40,000	Centralia
Water Infrastructure	021	City of Centralia - Centralia Sewer Lining	400,000	Centralia
Social Service/capital	030	City of Refuge	\$ 750,000	Columbia
service/capital	031	City of Sturgeon - City Park Update/Reno	50,000	Sturgeon
Water Infrastructure	033	City of Sturgeon - Stormwater	\$ 89,500	Sturgeon
Eco Devo	035	CMCA - The Shops at Sharp End	\$ 397,821	Columbia
Food Security/capital	036	Columbia Center for Urban Agriculture	\$ 1,500,000	Columbia
Workforce Support/service	037	Columbia Chamber of Commerce	181,000	Columbia
Affordable Housing	046	County of Boone Community Services Department	\$ 110,000	Columbia
social services/capital	047	Coyote Hill	\$ 123,560	Harrisburg
Workforce Support/service	052	First/Last Mile Valet Service	\$ 428,100	Columbia
social services	053	Grade A Plus Incorporated	\$ 100,000	Columbia
Park infrastructure	055	Grow Hallsville Parks Foundation	225,000	Hallsville
Affordable Housing/capital	056	Habitat for Humanity	\$ 708,500	Columbia
social services/capital	061	In2Action	\$ 1,200,000	Columbia
Workforce Support/service	062	Job Point	\$ 225,000	Columbia
Homeless/capital	064	Love Columbia	\$ 1,000,000	Columbia
education	069	Missouri River Relief	125,000	Unincorp
Homeless/services	078	Room at the Inn	\$ 206,000	Columbia
Broadband/capital	081	Socket Telecom, LLC	\$ 1,000,000	Unincorp
Food Security/capital	083	Southern Boone Schools	\$ 450,000	Ashland
Food Security/capital	089	The Food Bank for Central & Northeast Missouri	\$ 1,000,000	Columbia
Social Service/capital	094	United Community Builders	\$ 750,000	Columbia
Education/capital	099	MU Extension Council Training Center	350,000	Unincorp
Social Service	101	Do Something Right Now	\$ 155,880	Unincorp
		Housing Authority City of Columbia	\$ 5,000,000	Columbia
		TOTAL:	\$ 16,817,611	

417 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Agreement for ARPA funding for the Park Avenue housing project between Boone County and the Housing Authority of the City of Columbia.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



AGREEMENT FOR ARPA FUNDING
ARPA FUNDING FOR COLUMBIA HOUSING AUTHORITY PARK AVENUE PROJECT

THIS AGREEMENT dated the 19th day of September, 2023 is made between **Boone County, Missouri**, a political subdivision of the State of Missouri, by and through the Boone County Commission, herein "**County**" and the and the **Housing Authority of the City of Columbia, a municipal corporation of the State of Missouri (herein "Agency")**, and **Park Avenue Housing Development Group, LP, a Missouri limited partnership (herein "Property Owner")** with an effective date of the County's execution of this Agreement.

WHEREAS, County received American Rescue Plan Act (ARPA) funding in the form of the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) funding from the federal government; and

WHEREAS, County desires to administer said funding in a transparent, accountable, and fiscally-responsible manner; and

WHEREAS, Agency has experience administering housing for low- and moderate-income families in Boone County, Missouri; and

WHEREAS, County desires to assist low- and moderate-income families in Boone County obtain suitable housing as administered by Agency; and

WHEREAS, the parties agree to cooperate on the form and content of expenditure documentation of the subject ARPA funds; and

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **US Treasury Department Guidance.** The guidance and FAQs issued by the US Department of Treasury regarding the SLFRF, including the SLFRF Final Rule, the SLFRF Final Rule Overview, SLFRF FAQs, and the SLFRF Compliance and Reporting Guidance is to be considered part of this formal contract and is incorporated as if fully set forth herein.

2. **Contract Documents.** This agreement shall consist of this Agreement for ARPA funding, the US Treasury Guidance incorporated above, the Boone County ARA Funding Certification attached hereto, and the Agency's memo to the Boone County Commission dated September 8, 2022 detailing the Park Avenue Project to construct 79 new housing units, and the memo from Randy Cole dated April 7, 2023 detailing the justification for capital expenditure

and other information pertaining to the project. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein for reference.

3. **Approved Funding / Contract Not-To-Exceed.** County will pay Agency an amount not-to-exceed Five Million Dollars (\$5,000,000.00) to construct with Property Owner 79 new housing units to be used exclusively to provide housing to low- or moderate-income households with income at or less than 300 percent of the Federal Poverty Guidelines for the size of the household based on most recently published data (a population presumed to be disproportionately impacted by the COVID-19 pandemic in the US Treasury's Final Rule on the Coronavirus State and Local Fiscal Recovery Funds (SLFRF)).

4. **Park Avenue Project.** County agrees to provide funding for, and Agency agrees to construct with Property Owner, 79 new housing units as set out in the incorporated Park Avenue Project summary. Agency will cooperate with County on the form, content, and the manner of, submitting documentation of expenditures under this Agreement and to document Agency's use of funds provided by County to Agency. The parties specifically agree to the following terms and conditions for this program:

- a. Program Eligibility. Eligible households to participate in the completed 79 housing units will be those households that:
 - i. Have a household income at or below 300% of the Federal Poverty Guidelines per the most-recently published data;
- b. Agency actions. Agency will do the following in furtherance of the program contemplated in this Agreement:
 - i. Agency will commence demolition of existing structures, site preparation, and construction of 79 new residential units as detailed in its September 8, 2022 memo.
 - ii. Agency will ensure compliance with all applicable federal and state laws and regulations including required contract provisions in the administration of the project.
 - iii. Agency will present draw down requests to County on a reimbursement basis. AGENCY will present draw down information packages that include company disbursement documentation and any associated lien waivers, contractor invoices, subcontractor invoices, certified payrolls, and/or supplier invoices which substantiate the draw down request.
 - iv. Agency will timely cooperate with County to resolve any inquiries or outstanding issues associated with Agency's documentation provided with its draw down request.
 - v. Agency will operate a low-income housing program on the subject site and provide the County with summary information on at least an annual basis for ten (10) years following project completion which document the people served by the project.

- vi. Agency will recognize the role of County's ARPA funds in providing services through the period of ten (10) years following completion of the project.
- vii. Agency for three (3) years after completion of the project will provide all information and documentation needed for monitoring purposes by the County, the County's external auditor, U.S. Treasury, U.S. Department of Housing and Urban Development.
- viii. Agency will present appropriate documentation to support the full draw down of the \$5,000,000 in funding contemplated in this agreement no later than December 31, 2024.
- c. County payments and other actions. County will do the following in furtherance of the program contemplated in this Agreement:
 - i. County will pay up to \$5,000,000 on a reimbursement basis to Agency in the form of draw down payments made after Agency presents a full and complete draw down application with supporting documentation justifying the draw down request.

5. ***Certification at conclusion of services under Agreement.*** Within 30 days after the County has made its last payment of the \$5,000,000 contemplated herein, Agency will certify to the County as follows:

- a. All expenditures made with the provided funding were 1) to provide housing to low or moderate income households with income at or less than 300 percent of the Federal Poverty Guidelines for the size of the household based on most recently published data (a population presumed to be disproportionately impacted by the COVID-19 pandemic in the US Treasury's Final Rule on the Coronavirus State and Local Fiscal Recovery Funds (SLFRF)); 2) expenses were incurred after March 3, 2021 and prior to December 31, 2024; and 3) all funds were expended prior to December 31, 2026.
- b. Agency is not using ARPA funds to meet the local matching portion of another federal award unless permitted by the other award.
- c. All expenditures adhere to applicable, official federal guidance on what constitutes a necessary expenditure for purposes of ARPA funds.
- d. Agency has not documented any expenditures under this Agreement for which Agency received any other funding for the same expense.
- e. Agency shall return to County any expenditure that is later found to not adhere to applicable federal restrictions.
- f. The person signing the final certification has authority to do so on behalf of and for Agency.

6. ***Avoiding Duplication of Funding.*** Agency shall not invoice County for expenses invoiced to another funding source. Agency shall provide documentation and assurances to

County that payments received from County is not a duplication of reimbursement from any other source of funding.

7. **Audits and Records Retention.** Agency agrees to keep, maintain, and make available to County or its designee records relating to this contract agreement sufficient to verify the expenditure of funds in accordance with the terms of this agreement for a period of three (3) years following expiration of this agreement and any applicable renewal.

8. **Modification or Amendment.** In the event Agency requests to make any change, modification, or an amendment to this contract, a request of the proposed modification or amendment must be submitted in writing to the County Commission for consideration and possible approval by the County Commission.

9. **Compliance with Laws.** In performing all services under the resulting contract agreement, Agency shall comply with all applicable local, state, and federal laws.

10. **Discrimination.** Agency will refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply will applicable provisions of federal and state laws, county or municipal statutes or ordinances, which prohibit discrimination in employment and the delivery of services.

11. **Subcontracts.** Agency may enter into subcontracts and other agreements in connection with this public housing project as Agency deems necessary within the terms of the contract. Any subcontractor or party to an agreement with Agency on this housing project shall be subject to the audit/monitoring requirements stated herein and all other conditions and requirements of this contract agreement.

12. **Employment of Unauthorized Aliens Prohibited.** Agency agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. Agency shall require each subcontractor to affirmatively state in its Agreement with the Agency that the subcontractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. Provider shall also require each subcontractor to provide Agency a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

13. **Term and Termination.** This Contract shall be in effect through the date of project completion; provided, however, that obligations intended to survive termination shall accordingly survive. The agreement may, however, be terminated earlier by either upon thirty (30) days written notice to the other party for the following reasons:

- a. Due to the material breach of any term or condition of this Agreement which is not cured within 30 days after written notice of such breach, or if curing is not reasonably possible within such 30 day period, the breaching party shall have commenced efforts to cure such breach within a reasonable time; or
- b. If all funds are not expended under the Contract's terms by June 1, 2026; or
- c. If the Agency does not complete the closing on low-income housing tax credits for the project; or
- d. If appropriations are not made available and budgeted as required by Missouri law.

14. **Indemnification and Hold Harmless.** To the extent permitted under Missouri law, the Agency agrees to hold harmless, defend and indemnify the County, its officials, directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of the Agency's services (meaning anyone, including but not limited to consultants having a contract with the Agency or subcontractor for part of the services), or anyone directly or indirectly employed by the Agency, or of anyone for whose acts the Agency may be liable in connection with providing these services including any noncompliance with applicable ARPA regulations. This provision does not, however, require Agency to indemnify, hold harmless, or defend the County of Boone from its own negligence. Further, nothing contained in this Paragraph 14 or in this Agreement generally shall constitute any waiver of any kind of the defenses or limitation of sovereign immunity, governmental immunity or official immunity, by whatever name, to which a party is entitled. The purpose of this Paragraph is not to require indemnity for any liability or suit for damages which is barred by the doctrines of sovereign immunity, governmental immunity or official immunity, by whatever name, as set forth by Missouri statute, as amended from time-to-time, or as established by the common law. This Paragraph is not intended to act as a waiver, nor is it a waiver of any defense available to either party by statute or at common law.

15. **Independence.** This contract does not create a partnership, joint venture, or any other form of joint relationship between the County and Agency.

16. **Binding Effect.** This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

17. **Entire Agreement.** This agreement constitutes the entire agreement between the parties as to this funding application/proposal and supersedes any prior negotiations, written or verbal, and other proposal or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement. It is anticipated the parties may have other agreements that address other funding applications/proposals for ARPA funding.

18. **Notice.**



Housing Authority of the City of Columbia, Missouri

201 Switzler Street, Columbia MO 65203
 Office: (573) 443-2556 • Fax: (573) 443-0051 • TTY: (800) 735-2966 •
 www.ColumbiaHA.com

To: Boone County Commission

From: Randy Cole, CEO

Date: September 8, 2022

RE: Request for Boone County Commission Support for an Application to the Missouri Housing Development Commission for 9% Low-Income Housing Tax Credits for the Replacement of 70 Downtown Public Housing Units with New Construction Known as the Park Avenue.

The Columbia Housing Authority (CHA) is requesting Boone County Commission support for an application to the Missouri Housing Development Commission (MHDC) for 9% Low-Income Housing Tax Credits (LIHTC) for the replacement of 70 downtown public housing units with new construction. We ask the County to include a commitment of \$5 million in ARPA funding to assist with the project. The City of Columbia formally committed to providing \$2 million in City ARPA funding for the project at its September 6, 2022, City Council meeting. \$7 million in local support for the project will help leverage an additional \$15 million in state tax credit and CHA equity to complete the project. Formal County support and allocation of \$5 million in funding will provide a significant level of support and increase the likelihood of a successful award of LIHTC funding.

CHA's Affordable Housing Initiative - Progress to Date

To date the Columbia Housing Authority has renovated 597 units of public housing and constructed 25 new units for homeless Veterans. Completed and planned phases of our master plan to renovate the CHA 717 units of public housing are as follows:

CHA Affordable Housing Development and Renovations							
Phase	Housing Sites	Type & # of Units	Rehab Level	LIHTC	Application Date	Funded? Y/N	Completion Date
1	Mid-MO Veterans Campus	25 Single Bedroom Units	Major	4%	4-2012	Yes	9/14
2	Stuart Parker	84 Family Site Units	Major	4%	5-2014	Yes	9/17
	Paquin Tower	200 High Rise Units	Minor			Yes	4/17
3	Bear Creek	76 Family Site Units	Modest	4%	9-2014	Yes	10/17
4	Oak Towers	147 High Rise Units	Modest	4%	9-2015	Yes	6/18
5	Bryant Walkway II	36 Family Site Units	Major	4%	9-2016	Yes	12/18
6	Bryant Walkway	54 Family Site Units	Major	9%	9-2016	Yes	7/19
7	Kinney Point Apartments	24 Family Site Units	Major	4%	07-2022	In Review	7/23*
8	East Park Avenue	79 Family Site Units	Major	9%	9-2022	No	7/24*
9	Providence Walkway Apartments	34 Family Site Units	Major	9%	9-2023	No	7/25

* Projected Completion Dates

Park Avenue Project Summary

The CHA has been upgrading legacy public housing units and converting its housing stock utilizing low-income housing tax credit (LIHTC) funding obtained through the Missouri Housing Development Commission (MHDC). The CHA's Park Avenue units consists of 70 units on the east side of Providence Road and on Park Avenue. Current unit configuration consists of twenty (20) one-bedroom units, thirty-four (34) two-bedroom units, twelve (12) three-bedroom units and four (4), four-bedroom units. These units were constructed in 1964 and have exceed their life cycle. The CHA's current plans include demolishing all 70 units and replacing them with new, modern, and energy-efficient housing built to standards most desirable for current and future residents.

The current units have significant problems with collapsing sewer lines, foundation problems, electrical and a need for improved accessibility. CHA has worked directly with existing CHA residents to inform plans for redevelopment of Park Avenue. Both CHA and CHA residents prioritized new construction rather than rehabbing the existing structures. New construction will allow for the inclusion of a new community facility for resident food pantry, other programming, and storm water improvements. The proposed new construction of Park Avenue currently includes 79 total units with twenty-two (22) one-bedroom units, thirty-six (36) two-bedroom units, fifteen (15) three-bedroom units, and four (4) four-bedroom units.

The CHA's plans for the Park Avenue Apartments fully comply with the HUD Broadband Rule. All units will be wired for telephone and internet (CAT 5) and cable television and satellite (RG 6 coaxial) cabling. This wiring will be included in multiple locations within the unit for the benefit of the residents.

A project of this size and scale will require an application to the Missouri Housing Development Commission (MHDC) for 9% low-income housing tax credits (LIHTC). CHA is seeking local financial support to increase the ability to obtain a competitive LIHTC funding award.

Development Team:

Columbia Housing Authority Staff: The CHA has assembled a very knowledgeable development team that has successfully completed six LIHTC projects in Columbia since 2012 including the Patriot Place Apartments and the renovation of 597 units of public housing. Randy Cole has been the CEO since May of 2021 and brings over 10 years of experience overseeing funding for the development of affordable housing through local HOME and CDBG funding; Greg Willingham, Director of Modernization and Maintenance has been with the CHA for 29 years and knows every aspect of CHA's facilities; Debbi Simmons, Chief Financial Officer has worked in CHA's finance department for over 10 years and has experience being the lead accountant on CHA LIHTC properties; Tammy Matondo, Affordable Housing Development and Compliance Department Director has seven years of experience managing the development of new CHA LIHTC projects, as well as overseeing on-going LIHTC compliance with one LIHTC Compliance Specialist, Margaret Patrick-Flowers that has many years of experience in LIHTC compliance and property management in the public and private sector. Laura Lewis, Director of Affordable Housing Operations has been with the CHA for over eleven years oversees the management and operations of 751 CHA owned affordable housing units.

Fulson Housing Group: Fulson Housing Group (FHG) is a minority owned firm dedicated to providing quality affordable housing to communities and families. Through the use of Low-Income Housing Tax Credits and many federal, state, and HUD administered loan and subsidy programs, FHG is able to develop, construct, and manage housing communities that directly impact the lives of its residents. FHG firm is

vertically integrated and offers a wide range of development partnership and development consulting services. Whether it is a new construction apartment complex in a rural setting, or a rehabilitation of an existing housing development in a metropolitan area, FHG strives to build and re-build communities that residents are proud to call home.

Since 2003, FHG's key focus has been dedicated to their mission of affordable housing. FHG has been a successful part of more than 2000 units and over \$200 million in development in 19 communities throughout the state of Missouri. In 2011-2012, FHG firm was recognized by the Missouri Mainstreet Association and the State of Missouri for LIHTC funded renovation efforts.

Design Alliance: St. Louis Design Alliance was incorporated in 1977 and has been under present ownership since 1982. The composition of its experienced professional staff is diverse and covers both architecture and interior design. The size and depth of its staff also allows the firm to maintain LIHTC development production schedules on substantial projects without the cumbersome management layers typically associated with larger firms. Design Alliance has many LIHTC projects across the country and was identified by the development team for its experience in developing high quality affordable LIHTC housing in urban areas, to ensure a design that meets the specific needs of the community.

Downtown Family Site Townhomes – Physical Conditions Assessment

As part of the strategic planning process, a physical conditions assessment was completed, and the assessment determined that it would be more cost effective to replace these public housing units rather than attempt to renovate these properties. Staff at the MHDC have concurred with this assessment and have recommended replacement of these units due to unanticipated conditions and cost overruns on previous projects.

Key issues identified by the physical conditions assessment include:

- Aging plumbing systems of cast iron pipes that require significant maintenance;
- Uneven and settling "floating slab" floors that require periodic "poly-jacking";
- Inadequate electrical systems to meet modern family needs;
- Many units lack dryer hook-ups. Washer hook-ups are located in the kitchen and other exposed areas;
- Furnaces and water heaters located in exposed areas;
- Poor egress from second story apartments;
- Poor design and use of living space;
- Lack of storage;
- Lack of ventilation in the kitchen and bathroom areas;
- Poor or non-existent insulation and low energy efficiency; and
- Lack of accessibility for persons with disabilities.

Rental Assistance Demonstration (RAD) Program Expansion and Approval

CHA will also be submitting an application for a Commitment to Enter into a Housing Assistance Program Contract (CHAP) from the HUD Rental Assistance Demonstration (RAD) program for our Park Avenue project. CHA has been awarded a CHAP for previous renovation projects and is confident it will receive approval from HUD for Park Avenue.

The HUD Rental Assistance Demonstration (RAD) Program allows Public Housing Authorities (PHAs) to convert public housing subsidies into long-term, Project-Based Section 8 rental assistance subsidy

contracts. This is beneficial to PHAs because historically public housing subsidies and funding for capital projects have been unpredictable and fluctuated annually due to federal budget cuts. Project-Based Section 8 Vouchers provide a stable and predictable annual subsidy. Stable and predictable revenues allow the Columbia Housing Authority (CHA) to apply for Low-Income Housing Tax Credits and other sources of financing to fund public housing renovations.

The RAD Program provides significant protections for Public Housing residents to ensure that they will continue to be eligible to receive housing assistance once the conversion is approved and the new construction is complete. Public Housing serves families and individuals with very-low incomes at or below 30% of the Median Family Income (MFI). The CHA's Public Housing properties will continue to serve this population after the RAD conversion and the replacement of these Public Housing properties.

Financial Syndicators/Investors

The CHA maintains a close relationship with our Federal and State investors and meet with them on a regular basis. Red Stone Equity Partners has been the federal investor on all six of our completed LIHTC projects. They have consistently provided competitive pricing and we have developed a strong partnership with them that enables a smooth closing process and on-going project monitoring. When state LIHTC funding was available, Sugar Creek Capital partnered with us on five of our six projects. They too have provided competitive pricing and have been seamless to work with.

Community Support

The CHA has worked directly with its residents and other community stakeholders to identify priorities for redevelopment. CHA has surveyed and spoken one on one with every Park Avenue Resident household regarding plans for redevelopment, while providing residents opportunities to shape plans for the project. The CHA Resident Advisory Board (RAB) also voted to formally support the redevelopment and renovation of public housing properties through the approval of the CHA's FY 2022-2026 5-Year PHA Plan. CHA maintains broad support for completion of the Park Avenue redevelopment from the community and most importantly our residents on Park Avenue.

The City of Columbia City Council has committed to \$2 million in ARPA funding for the project and a commitment of \$5 million from the County will provide the ability for CHA to move forward with submitting a successful LIHTC application by September 23, 2022.

County Commission Request

The Columbia Housing Authority (CHA) is requesting formal support for an application to the Missouri Housing Development Commission (MHDC), including a \$5 million commitment in County ARPA funds to assist in leveraging 9% Low-Income Housing Tax Credits (LIHTC) for the replacement of 70 downtown public housing units on Park Avenue with 79 new units.



Housing Authority of the City of Columbia, Missouri

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To: CJ Dykhouse, County of Boone

From: Randall Cole, CEO, Columbia Housing Authority

Subject: ARPA Compliance and Written Justification of Capital Expenditures, Service Level and Construction Draw/Expenditure Documentation

Date: 4/7/23

Summary

This memo provides a written justification for expenditure greater than \$1 million in Boone County ARPA funds as it pertains to the description of the harm or need to be addressed, explanation of why a capital expenditure is appropriate, a comparison of the proposed capital project against two alternative capital expenditures, on-going service level to be provided, and documentation to be provided during construction draws.

Discussion

Description of the harm or need to be addressed.

The proposed project will have capital expenditures that exceed \$1 million. This project will address the harm and needs to be addressed around homelessness and housing insecurity. The project will primarily serve very low-income households making less than 30% of the area median income that have also experienced homelessness or are at risk of homelessness. Local rent rates in Columbia have risen over 25% since the Pandemic. CHA has continued to see a rise in demand for affordable housing since the pandemic. CHA currently has over 1,235 households on its waitlists and regularly sees over 150 people weekly in its lobby requesting affordable housing services. The Park Avenue project will help preserve affordable housing opportunities in downtown Columbia, while also expanding the number of opportunities by 9 units. The demolition and reconstruction of Park Avenue will also ensure that CHA can provide high quality, energy-efficient and safe housing for participants, as the existing structures have far exceeded their life-cycle and were constructed in 1964.

Explanation of why a capital expenditure is appropriate.

This capital expenditure is appropriate due to the lack of supply of affordable housing to match rental assistance vouchers to in our community. Each month, CHA participants that have been issued a Section 8 voucher struggle to find available housing. Each month there are about 140 CHA Section 8 participant households seeking housing, however only about 20% will find qualified housing units meeting rent and quality requirements. These challenges are a direct result of the lack of supply of affordable housing that has been further exacerbated by the pandemic.

The Columbia Board of Realtors data indicates that as of September of 2021, and for the first time ever, Columbia's cost of existing housing exceeded that of new construction. This data demonstrates the pandemic's impact on Columbia and Boone County's challenges with housing supply. CHA's Voucher Program staff have continued to perform at a high rate, even with the market challenges and continued to seek out additional vouchers available through ARPA including, Emergency Housing Vouchers, Mainstream Vouchers, and additional Section 8 Vouchers. CHA received these additional allocations



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because of its performance and local needs, however the lack of supply of affordable housing makes matching vouchers to available housing more difficult.

The reconstruction of the Park Avenue project is an appropriate and needed capital expenditure, as it will ensure the Columbia Housing Authority can utilize all available federal voucher resources, while preserving and expanding affordable housing units on Park Avenue.

CHA will have the ability to match vouchers to the Park Avenue as project-based vouchers given its role as a public housing authority, thereby further meeting housing needs resulting from the pandemic and bringing additional long term financial stability to the project that no other local non-profit can offer.

Comparison of proposed capital project against at least two alternative capital expenditures.

The proposed project is an appropriate capital expenditure than other local models examined to assist homeless and housing insecure populations. One alternative would be a congregant shelter for homeless and housing insecure populations, however challenges with feasibility of this model include neighborhood resistance due to site intensity use concerns, and long-term operational costs. CHA's model of affordable housing with supportive services has proven to be successful across all populations served for over 60 years. CHA's Park Avenue project will have the capacity to serve 79 households, or approximately 180 persons at any given time.

The proposed project is also a superior approach, rather than purchasing an existing apartment complex. CHA examined the potential for purchasing other existing apartment complexes, however CHA found other apartment complexes identified did not appropriately match the bedroom and unit configuration needs of households on CHA's waitlists. CHA also found that retrofitting costs and the rising cost of all existing housing stock, made the demolition and reconstruction a more financially viable model that also best prioritizes CHA's existing organizational needs. There are also current CHA tenants on Park Avenue, therefore prioritizing existing program participant needs is a higher priority and superior capital expenditure.

On-going Service Level

CHA will track occupancy rates of Park Avenue, number of households and individuals service with demographic information, maintenance costs, safety calls for service, and property financial performance. CHA will also track specific outcome data on participant services accessed, progress towards specific household goals, increase in employment, credit, and household income. CHA will utilize existing programmatic infrastructure and systems to track outcomes for households accessing housing through the proposed Park Avenue project. A Resident Service Coordinator will maintain a case file with all relevant data relating to household goals for each household participating in supportive service programming.



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Draw Request and Expenditure Back Up Documentation

CHA will request draw downs of County ARPA funding on a reimbursement basis. Upon incurring expenses, CHA will present draw down information that includes title company disbursement documentation and any associated lien waivers, contractor invoices, subcontractor invoices, supplier invoices, and required certified payroll documentation.

BOONE COUNTY, MISSOURI
ARPA FUNDING CERTIFICATION

Awardee organization, **Housing Authority of the City of Columbia**, a recipient of ARPA funding from Boone County, Missouri, hereby certifies as follows:

1. All expenditures made with the provided funding were 1) to provide housing to low or moderate income households with income at or less than 300 percent of the Federal Poverty Guidelines for the size of the household based on most recently published data (a population presumed to be disproportionately impacted by the COVID-19 pandemic in the US Treasury's Final Rule on the Coronavirus State and Local Fiscal Recovery Funds (SLFRF)); 2) expenses were incurred after March 3, 2021 and prior to December 31, 2024; and 3) all funds were expended prior to December 31, 2026.
2. Awardee is not using ARPA funds to meet the local matching portion of another federal award unless specifically permitted by the other award.
3. All expenditures adhere to applicable, official federal guidance on what constitutes a necessary expenditure for purposes of ARPA funds.
4. Awardee has not documented any expenditures under this Agreement for which Awardee received any other funding for the same expense.
5. Awardee shall return to Boone County any expenditure that is later found to not adhere to applicable federal restrictions.
6. The person signing the final certification has authority to do so on behalf of and for Awardee.

I certify under the penalties of perjury set forth in RSMo Sec. 575.040 that I have read the above certification and my statements contained therein are true and correct to the best of my knowledge.

By:

Printed Name & Title:

Subscribed and sworn to before me this ____ day of _____, 202__.

Notary Public

My Commission Expires:

- a. Any written notice or communication to **County** shall be mailed or delivered to: Boone County Commission, ARPA funding program, 801 E Walnut, Rm 333, Columbia, MO 65201.
- b. Any written notice or communication to **Agency** shall be mailed or delivered to: CHA, Attn: Randy Cole, 201 Switzler Street, Columbia, Missouri 65203.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Housing Authority of the City of Columbia

By:



Randy Cole, CEO

Boone County, Missouri

By: Boone County Commission



Kip Kendrick, Presiding Commissioner

Park Avenue Housing Development Group, LP



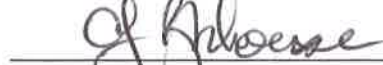
Randy Cole

ATTEST:



Brianna L. Lennon, County Clerk

Approved as to Legal Form:



CJ Dykhouse, County Counselor

BOONE COUNTY AUDITOR CERTIFICATION: In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Kyle Rieman by J.F.

Signature

8/9/23

Date

2983-84200

Appropriation Account

418 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

September Session of the July Adjourned

Term. 20 23

County of Boone

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In the County Commission of said county, on the

19th

day of

September

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Departments 1194/2110 to allow for the purchase of a new inserter.


Done this 19th day of September 2023.


ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner

Justin Aldred
DISTRICT COMMISSIONER

Janet M. Thompson
District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT**

8/25/23
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1194	92300	GF IT Mail Services	Replacement Mach & Equip		48,035
2110	92300	Collector Tax Maint Fnd Actvty	Replacement Mach & Equip		48,035
					96,070

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Budget Amendment to allow for the purchase of a new inserter before our mailing season starts.

Julia Lutz
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments:

Agenda

[Signature]
Auditor's Office

[Signature]
PRESIDING COMMISSIONER

[Signature]
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.
- The Budget Amendment may not be approved prior to the Public Hearing.

Fund Statement - Tax Maintenance Fund 211 (Nonmajor)

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	252,970	230,000	235,040	235,040
Fines and Forfeitures	-	-	-	-
Interest	(1,813)	2,245	2,039	2,039
Hospital Lease	-	-	-	-
Other	118	-	2	-
Total Revenues	251,275	232,245	237,081	237,079
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	10	-	-	-
Total Other Financing Sources	10	-	-	-
Fund Balance Used for Operations	56,182	45,326	25,050	96,339
TOTAL FINANCIAL SOURCES	\$ 307,467	277,571	262,131	333,418
 FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	2,207	-	2,647
Materials & Supplies	1,252	900	1,453	1,700
Dues Travel & Training	225	11,050	11,050	11,050
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	705	727	727	749
Contractual Services	16,401	18,654	18,720	18,854
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	182,586	225,084	211,233	250,383
Fixed Asset Additions	19,210	18,949	18,948	48,035
Total Expenditures	220,379	277,571	262,131	333,418
Other Financing Uses				
Transfer Out to other funds	87,088	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	87,088	-	-	-
TOTAL FINANCIAL USES	\$ 307,467	277,571	262,131	333,418
 FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 366,733	309,757	309,757	284,707
Less encumbrances, beginning of year	(2,360)	-	-	-
Add encumbrances, end of year	1,566	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(56,182)	(45,326)	(25,050)	(96,339)
FUND BALANCE (GAAP), end of year	309,757	264,431	284,707	188,368
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(1,566)	-	-	-
NET FUND BALANCE, end of year	\$ 308,191	264,431	284,707	188,368
 Net Fund Balance as a percent of expenditures	 139.85%	 95.27%	 108.61%	 56.50%

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 4110 to establish a budget for architect fees for Facilities Maintenance Change Order #30.

Done this 19th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janel M. Thompson
Janel M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

8/24/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name		
4110	71211	R&B Expansion & Improvement	A/E Fees		42,750
2049	83919	R&B Non-Departmental	OTO: To Capital Project Fund		42,750
4110	3917	R&B Expansion & Improvement	OTI: From Special Revenue Fund		42,750
				-	128,250

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To establish budget for architect fees related to change order #30 for Purchasing office space and for the transfer of funds.

Auditor's Office _____ prepared by: *Heather Acton*
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments:

Agenda

HA _____
 Auditor's Office

_____ *KS* _____
 PRESIDING COMMISSIONER

_____ *Justin Hubert* _____
 DISTRICT I COMMISSIONER

_____ *Jane* _____
 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing



November 30, 2022

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
Boone County, Missouri
613 E. Ash Street, Room 110
Columbia, MO 65201

Via E-mail: mbobbitt@boonecountymo.org

Re: Architectural and Engineering Services Proposal
Boone County Purchasing Department-Office Relocation
Boone County Road & Bridge Building
Columbia, Missouri

Dear Melinda:

Thank you for the opportunity to submit this proposal for Professional Design Services for the Boone County Purchasing Department relocation to the existing Boone county Road & Bridge Headquarters building. PWA is excited to have the opportunity to be a part of the process in continuing our relationship and the many hours we have worked together on recent facilities for Boone County.

Our services are geared specifically to bring you custom designed enhancements that are representative of the quality that you expect and fitting with your current department needs.

We plan to produce work with all parties involved through the Preliminary Design Phase to establish the scope of work for the project. Schematic Design Phase, Design Development phases will follow to be able to produce designs and documents for your facility that will provide for accurate estimating for the work. After an approval to proceed we will utilize the approved design to complete construction documents and will work with you through bidding and construction of the project.

We have summarized the scope of work based on preliminary information that you have provided to us:

1. Architectural Services for Phase 1 Preliminary Design to establish the scope of work, programming and general parameters for the project. This phase will establish the size and scope of the project in conjunction with the coordination of space with Road & Bridge and Greg Edington.
2. The A/E Design Team for Phase 2 consists of the following Design Professionals: Architectural, Mechanical/Electrical/Plumbing Engineering, Structural Engineering and Civil Engineering Services, Geotechnical Evaluation and Topographic Surveying are included for Phase 2 Services which include Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration Phases of the work through in this proposal.
3. The services are inclusive of all meetings and production necessary for proposed design solutions and cost estimating and proper production of documents through the process. There are no limits assumed in this proposal for meeting quantity or time. All necessary presentations you determine necessary are included. *We will be available to properly service this project.*

4. We will work diligently to achieve consensus in design efforts for all involved in decision making and final resolution of design including The Boone County Purchasing Department as well as the County Commission, County Road & Bridge Department, Facilities Department, and IT Department where applicable.
5. We will coordinate with you regarding furniture and equipment layout. Furniture design is not included however we will work with County vendors as necessary and provide all appropriate CAD layouts to those vendors for coordination.
6. Initial budget estimates for building cost suggest a project cost of \$625,000-\$750,000. The budgets will be determined based on the finalized scope determined in Phase 1-Preliminary Design and finalized through the Phase 2 portion of the design process.
7. The project services are broken down as follows:
 - Phase 1: Preliminary Design Services.
 - Phase 2: Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration Services
8. Phase 1: Preliminary Design includes space programming and diagramming with a preliminary concept floor plan to establish the scope of the work for the facility and surrounding site. Our services include all meetings necessary for completion of Phase 1 Services. We will meet with all interested parties to establish the scope of the renovation footprint that best suits you.
9. Phase 2: The A/E design team will complete Schematic Design will be based on the accepted Preliminary Design and will meet all current Code requirements of Boone County, and the State of Missouri as required.
10. Phase 2: The A/E design team will complete Design Development Phase will be based on the accepted Schematic Design and will meet all current Code requirements of Boone County, and the State of Missouri as required.
11. Phase 2: the A/E design team will complete Construction Documents for permitting and bidding/constructing requirements. We will coordinate reviews during this process with you to keep all informed and to provide the most necessary information for the project and successful bidding.
12. Phase 2: The process of Bidding and Negotiation will be handled through an open public bidding process for Lowest and Best General Contractor bid. We will plan to coordinate General Conditions and Bidding Requirements for Construction along with Technical Specifications, within a single project manual. We will work directly with Boone County Purchasing for inclusion of all necessary items and final production of the bidding documents. We will work with Purchasing and plan to attend a pre-bid conference with all bidders as well as making any clarifications through Addenda necessary during this phase.
13. Phase 2: Following the completion of Bidding and Negotiation we will handle Construction Administration working with Boone County and the selected contractor through the process by leading progress meetings, inspecting work on regular intervals or specific instances where necessary. We will process pay requests and other documents to further the proper process and progress of the work while working with the contractor to ensure quality projects that meet all required specifications.
14. PWA is fully prepared throughout the process to work with Commissioner Thompson and the Commission regarding the normal Capital process of Procurement and the required Internal Responsibility Matrix.

Included is a detailed description of our proposed services along with fee proposals for the project as you have requested. Your project is important to us. This fee proposal is based on our current understanding of project needs and we are open to negotiation regarding fees and scope of work.

If you have any questions, please call.

Sincerely,
PWARCHITECTS, INC.

A handwritten signature in black ink, appearing to read "Erik Miller". The signature is fluid and cursive, with the first name "Erik" and last name "Miller" clearly distinguishable.

Erik Miller, AIA, CDT
Vice President

EM
Encl

PWArchitects Inc. - Detail of Services

Design Services to develop the project for Boone County as detailed above. The schedule for each phase assumes time following the approval of each phase for Owner acceptance. PWA is prepared to begin work within two weeks following your notice to proceed.

Phase 1 Services:

Preliminary Design Phase:

Schedule: 3-4 weeks

- Meet with the Owners Team: We will coordinate all meetings necessary to develop and finalize project requirements for this phase with The Sheriff's Department.
- Prepare program, space use diagrams and other information as necessary relative to the facility to foster the application of proper information for the beginning of the Schematic Design Phase.
- Prepare design sketches, with drawings consisting of computer-generated set of floor plan/s and site concept plans on aerial images drawn to scale.
- Prepare a general cost estimate for the proposed project. This will be a cost per square foot estimate.

Phase 2 Services:

Schematic Design Phase:

Schedule: 3-4 weeks

- Meet with the Owners Team which includes all necessary departments. We will meet with each department and include Boone County Facilities Representative in all meetings. Other County Departments such as the IT department will be consulted where necessary.
- Investigate building code and life safety issues as related to the proposed project. Coordinate those efforts with a Boone County Plan review for any Code related issues, as necessary.
- Prepare design sketches, with drawings consisting of computer-generated set of floor plans, exterior elevations and basic building section information, drawn to scale.
- Completion of a wire frame 3-dimensional model of the design to show all proposed relationships and scale of the building.
- Geotechnical evaluation and report of the proposed building location.
- Topographic Survey of the proposed site for use in Civil design efforts.
- Completion of outline specifications for the proposed scope of work.
- Coordination between Architectural and Engineering disciplines.
- Completion of Schematic Design Cost estimate for the proposed scope of work with division-by-division detail as allowable.
- Discuss and document preliminary phasing plans for construction without disruption of service to the Campus.
- Review Design with Owner and make necessary revisions to design.

Design Development Phase:

Schedule: 3-4 weeks

- Meet with the Owners Team which includes all necessary departments. We will meet all departments required and include Boone County Facilities Representative in all meetings. Other County Departments such as the IT department will be consulted where necessary.
- Continue to investigate building code and life safety issues as related to the proposed project and any changes that have occurred in the design process.
- Prepare drawings consisting of computer-generated fully dimensioned floor plans, exterior elevations, interior elevations, building sections and details with, Civil Plans, Mechanical/Electrical/Plumbing plans and structural plans drawn to scale. Draft specifications will be included in this submittal.
- Prepare preliminary access control and security plans for IT review.
- Completion of a detailed exterior 3-dimensional model of the design to show all proposed relationships design finish information and proposed style.
- Presentation of the final design plan to Owner.

- Coordination between Architectural and Engineering disciplines.
- Coordination work between disciplines and Furniture design by County Vendors.
- Coordination work with Owner for interior finish selections.
- Review Design with Owner and make necessary revisions to approved plans.
- Completion of Design Development Cost estimate for the proposed scope of work updated from the SD estimate.
- Submit and Review design with the Building Department to confirm conformance with the Building Code prior to beginning the Construction Documents Phase.

Construction Documents Phase:

Schedule: 3-4 weeks

- Meet with the Owners Team which includes all necessary departments. We will meet with each department and include Boone County Facilities Representative in all meetings. Other County Departments such as the IT department will be consulted where necessary.
- Investigate any final building code and life safety issues as related to the proposed project.
- Finalize Design Drawings based on our review meeting and prepare Construction Documents including detailed, fully dimensioned floor plan, appropriate interior and exterior elevations and details, building sections and section details of assemblies, finish schedule, door schedule, door details, window schedule and details. HVAC, plumbing and electrical drawings and specifications as prepared by consultants, structural drawings and details, Civil drawings and details. This includes Technology systems for cameras and access control.
- Completion of Construction Documents Cost estimate for the proposed scope of work updated from the DD estimate.
- Select and document final finishes for the project.
- Prepare proprietary specifications describing all materials and finishes to be incorporated in the project.
- Coordinate selection of all material finishes and colors with the Owner.
- Prepare Contract and bidding documents as required in consultation with the Purchasing Department.
- Coordinate with Owner prior to submitting to the Building Code Department.
- Submit construction documents to the Building Department and Boone County Fire District for plan review.
- Make revisions to drawings and specifications related to Building Department review.

Bidding & Negotiation Phase:

Schedule: To Be Determined

- Work with County Purchasing as necessary to compile and coordinate bid documents.
- Meet with Purchasing as necessary during this process.
- Attend and preside over the Pre-Bid Conference and fully review all technical design aspects of the project for bidders. Coordinate with the Purchasing Department for their review of all bidding requirements in this meeting.
- Prepare and distribute any Addenda to Purchasing for distribution because of any required clarification or updates of bid documents to provide appropriate direction to bidders.
- Answer bidder questions during the bid period through the Purchasing Department.
- Make a recommendation for acceptance of the Lowest and Best Bid.

Construction Administration Phase:

Schedule: To Be Determined

Currently we believe that a 15-month schedule for construction will be sufficient.

Construction time and schedule cannot be fully determined based on the information available. PWA will be available and attend all meetings for the duration of the project through closeout.

- Review product substitution requests.
- Review shop drawings and submittals.
- Attend and coordinate monthly progress meetings.

- Visit the site regularly and conduct required on-site inspections during construction. An expected visitation schedule will be developed with you and coordinated with the construction schedule. All visits required will be completed with no additional cost to the Owner.
- Daily availability via phone or e-mail to answer questions during construction.
- Daily availability for the County Facilities Representatives or Building Code Representatives.
- Availability throughout the project for the Department Representatives or County Commission.
- Prepare Change Orders if necessary.
- Prepare other official instructions for the contract as necessary such as Architect's Supplemental Instructions, Construction Change Directives or Response to Requests for Information from the Contractor.

DESIGN SERVICES FEE PROPOSAL

Fees indicated below include Architectural, Mechanical/Electrical/Plumbing Engineering, Structural Engineering, Civil Engineering Services, and Furniture Design coordination as detailed above. For the listed scope of work the services listed above can be performed for the following fees:

Phase 1: Preliminary Design Services fees:

Total Stipulated Sum Fee: **\$ 3,500.00**

Phase 2: Schematic design, Design Development, Construction Documents, Bidding & Negotiation, Construction Administration Services fees:

Total Stipulated Sum Fee: **\$ 39,250.00**

Reimbursable Expenses:

Typical reimbursable expenses would include out-of-town mileage, postage, shipping and delivery, artists renderings, sub-consultants not listed in proposal (If requested by Owner), printing of phase review or bid documents, plan review fees.

This proposal assumes that Boone County will handle printing for all phase review, permit review and bidding documents as well as any plan review and permit fees. With the above in mind we do not anticipate any reimbursable expenses for the project. No reimbursable expenses will be incurred without prior notification and approval by the Owner.

OTHER AVAILABLE SERVICES:

Services not included in the proposal that are by others or can be performed for an additional fee if necessary or requested:

- Furniture Design
- Artists Renderings
- Printing of Bid Documents

Work above and beyond the scope of services and Owner Initiated Changes following phase approvals will be billed at a negotiated stipulated sum fee or at the following hourly rates plus expenses:

PWArchitects, Inc.

PRINCIPAL	\$215.00
PROJECT MANAGER	\$160.00
ARCHITECT IV	\$140.00
ARCHITECT III	\$125.00
ARCHITECT II	\$110.00
ARCHITECTURAL DESIGNER	\$110.00
INTERIOR DESIGNER	\$110.00
ARCHITECT I	\$100.00
CAD TECHNICIAN	\$ 95.00
SR. ADMINISTRATIVE	\$ 80.00
ADMINISTRATIVE	\$ 65.00

Engineering Hourly rates are to be determined based on final consultant selection.

420 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1110 to establish a budget for the ERP Financial Systems Administrator.

Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

9/1/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1110	10100	Auditor	Salaries & Wages		17,166
1110	10200	Auditor	FICA		1,314
1110	10300	Auditor	Health Insurance		1,854
1110	10325	Auditor	Disability Insurance		62
1110	10350	Auditor	Life Insurance		18
1110	10375	Auditor	Dental Insurance		105
1110	10400	Auditor	Workers Comp		35
1110	10500	Auditor	401(A) Match Plan		150
1172	23820	GF IT Hardware & Software	Computer Hardware <\$1K		1,475
1172	70050	GF IT Hardware & Software	Software Service Contract		35
1172	70100	GF IT Hardware & Software	Software Subscription Services		600
1172	91301	GF IT Hardware & Software	Computer Hardware		5,200
					28,014

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To establish budget for ERP Financial Systems Administrator. Salary estimates based on position being filled in last quarter of 2023.

Prepared By: *Heather Acton*

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached
- Comments:

Agenda

HA

Auditor's Office

KS

PRESIDING COMMISSIONER

Justin

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Anticipated Costs for ERP Financial Systems Administrator

Prepared by: Heather Acton, Auditor's Office 8/30/2023

ERP Financial Systems Administrator, range of 51 @ FHR amount 33.01/hr, Starting 10/1/23						Estimated Annual On-going Costs
<u>Account</u>		<u>Budget Hours</u>	<u>Rate</u>	<u>Total Cost</u>	<u>BUDGET</u>	
10100	Salary & Wages	520	33.01	17,165.20	17,166	68,661
10200	FICA		0.0765	1,313.14	1,314	5,253
10300	Health Ins	3 months	7416	1,854.00	1,854	7,416
10325	Disability Ins		0.0036	61.79	62	247
10350	Life Ins	3 months	72	18.00	18	72
10375	Dental Ins	3 months	420	105.00	105	420
10400	Workers Comp		0.002	34.33	35	81
10500	401A Match	6 pay periods	25	150.00	150	650
	Total			<u>20,701.46</u>	20,704	<u>82,800</u>
1172-23850 Untagged Equipment & Tools						
1172-23820 Computer Hardware <\$1,000						
	Monitor x3			600.00		
	Printer			875.00		
				<u>1,475.00</u>	1,475	
37000 Dues & Prof Certifctn/License						
				<u>0.00</u>		
48000 Telephone						
	Will use conference Rm Phone			0.00		
1172-70050 Software Service Contract						
	Antivirus			35.00		
				<u>35.00</u>	35	35
1172-70100 Software Subscriptions						
	Adobe Acrobat Pro			200.00		
	Citrix			200.00		
	Microsoft CALS - Remote			120.00		
	Multi-factor Authentication - eAgent			30.00		
	Microsoft CALS - Network			50.00		
				<u>600.00</u>	600	600
91100 Furniture & Fixtures						
91301 Computer Hardware						
	Standard Computer			1,600.00		
	Laptop			2,000.00		
	Desktop Scanner			1,600.00		
				<u>5,200.00</u>	5,200	
Total Budget					28,014	83,435

421 -2023

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STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 2023

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone, after balancing the County's revenue needs and the desirability of continuing a voluntary rollback of the property tax rates, does hereby set the 2023 tax rates per hundred dollars of assessed valuation for county purposes as follows:

County of Boone	Total \$.2820
General Revenue	\$.1200
Common Road and Bridge	\$.0500
Group Homes	\$.1120
County-wide Surtax on Subclass III Property	\$.6100

Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

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STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 19th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby set the 2023 tax rates per hundred dollars of assessed valuation for county purposes as follows:

County of Boone	Total	\$0.2820
General Revenue		\$0.1200
Common Road and Bridge		\$0.0500
Group Homes		\$0.1120
County-wide Surtax on Subclass III Property		\$0.6100

Now be it further ordered that the County Commission, having received reports from the various political subdivisions, so sets their tax rates per hundred dollars of assessed valuation as instructed for the year 2023:

State of Missouri	\$0.0300
Columbia Public Schools	Total \$5.6731
Incidental Fund	\$1.4969
Teachers Fund	\$3.1043
Debt Service	\$0.9719
Capital Projects	\$0.1000
Southern Boone County R-I Schools	Total \$5.7901
Incidental Fund	\$3.9846
Teachers Fund	\$0.0000
Debt Service	\$1.8055
Capital Projects	\$0.0000
Hallsville R-IV Schools	Total \$4.9227
Incidental Fund	\$3.6527
Teachers Fund	\$0.0000
Debt Service	\$1.1100
Capital Projects	\$0.1600
Sturgeon R-V Schools	Total \$5.0991
Incidental Fund	\$3.8291
Teachers Fund	\$0.0000
Debt Service	\$1.2700
Capital Projects	\$0.0000

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STATE OF MISSOURI

Term. 20

County of Boone

} ea.

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Centralia R-VI Schools	Total \$4.3230
Incidental Fund	\$3.4330
Teachers Fund	\$0.0000
Debt Service	\$0.8900
Capital Projects	\$0.0000
Harrisburg R-VIII Schools	Total \$5.2540
Incidental Fund	\$4.0002
Teachers Fund	\$0.0000
Debt Service	\$1.2538
Capital Projects	\$0.0000
New Franklin R-I Schools	Total \$5.2496
Incidental Fund	\$4.4266
Teachers Fund	\$0.0000
Debt Service	\$0.8230
Capital Projects	\$0.0000
Fayette R-III Schools	Total \$4.9962
Incidental Fund	\$4.2200
Teachers Fund	\$0.0000
Debt Service	\$0.7762
Capital Projects	\$0.0000
North Callaway R-I Schools	Total \$4.6802
Incidental Fund	\$3.7761
Teachers Fund	\$0.0000
Debt Service	\$0.9041
Capital Projects	\$0.0000
City of Ashland	General Revenue \$0.1803
City of Centralia	Total \$0.9322
General Revenue	\$0.6439
Parks & Recreation	\$0.2883
City of Columbia	General Revenue \$0.4032
City of Hallsville	General Revenue \$0.5250
Town of Harrisburg	General Revenue \$0.3518
City of Rocheport	General Revenue \$0.2639
City of Sturgeon	General Revenue \$0.5336
Village of Hartsburg	General Revenue \$0.5921

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

Term. 20

In the County Commission of said county, on the

day of


20

the following, among other proceedings, were had, viz:

Boone County Fire Protection District	Total \$0.8826
General Revenue	\$0.6326
Debt Service	\$0.2500
Southern Bo. Co. Fire Protect. District	Total \$0.4918
General Revenue	\$0.3271
Debt Service	\$0.1647
Columbia/BoCo Library District	General Revenue \$0.3022
Centralia Library District	General Revenue \$0.5293
Callahan Watershed Subdistrict	General Revenue \$0.0855

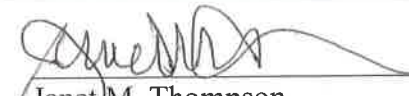
Done this 19th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

GR Sales Tax Levy Rollback - 2023

First 6 months sales tax 2023	\$8,783,154.12	*County Auditor confirms sales taxes actually received for first 6 months of year
Multiply by 2	\$17,566,308.24	*These calculations are per RSMO Sec. 67.500
Apply 50% rollback per ballot	\$8,783,154.12	*50% was November 1979 ballot issue percentage approved by the voters as authorized by RSMo Sec. 67.505
2023 Assessed Valuation	\$3,763,213,414	*This number does NOT include the TIFs and is taken from the State Auditor Pro Formas
Divide & multiply by 100	0.233395058	*These calculations are per RSMO Sec. 67.506
Rounded to 4 decimals	0.2334	



Scott Fitzpatrick
Missouri State Auditor

MEMORANDUM

July 19, 2023

TO: 35-010-0000 Boone County

RE: Setting of 2023 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2023 Property Tax Rate(s).

1. **Lines G - BB on the Summary Page should be completed** to show the actual tax rate(s) to levy.
2. Please **sign and date the Summary Page**.
3. Please **submit the finalized tax rate forms ready for certification to the County Clerk of each county** that your political subdivision resides in. The County Clerk must also sign the Summary Page and indicate the proposed tax rate to be entered on the tax books before submitting rate(s) to the State Auditor's Office for final review and certification.

If the attached calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

- **Form A, Line 2b - New Construction & Improvements - Personal Property**

Section 137.073.4, RSMo, states that the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

- **Form A, Line 5 - Prior Year Assessed Valuation**

If the 2023 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2022 calculation for this change. The revised 2022 tax rate ceiling is listed on the 2023 Summary Page, Line A. Your primary County Clerk should forward a copy of the revised 2022 calculation; please keep this form for your files.

- **(SCHOOL DISTRICTS ONLY) Form A, Line 14**

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the local government section at (573-751-4213.)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

7/19/2023

Summary Page

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County 35-010-0000 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.1700
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.1700
C. Amount of rate increase authorized by voters for current year if same purpose. (Form B, Line 7)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.1700
E. Maximum authorized levy the most recent voter approved rate 0.3500
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.1700
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable .6479
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year. .0021
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I) .1200
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

Form with fields for Date, Signature, Print Name, and Telephone.

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J .1200 AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

Form with fields for Date, County Clerk's Signature, County, and Telephone.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

7/19/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County 35-010-0000 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2023) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 2,945,308,012 (Real Estate) + (b) 817,923,402 (Personal Property) = 3,763,231,414 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 58,096,781 (Real Estate) + (b) 46,769,066 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 104,865,847 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

3,658,365,567

5. (2022) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 2,745,839,410 (Real Estate) + (b) 771,154,336 (Personal Property) = 3,516,993,746 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

3,516,993,746



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

7/19/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County 35-010-0000 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

Table with 2 columns: Description and Value. Rows include: 9. Percentage increase in adjusted valuation... 4.0197%; 10. Increase in Consumer Price Index (CPI)... 6.5000%; 11. Adjusted prior year assessed valuation... 3,516,993,746; 12. (2022) Tax rate ceiling from prior year... 0.1700; 13. Maximum prior year adjusted revenue... 5,978,889; 14. Permitted reassessment revenue growth... 4.0197%; 15. Additional revenue permitted... 240,333; 16. Total revenue permitted in current year... 6,219,222; 17. Adjusted current year assessed valuation... 3,658,365,567; 18. Maximum tax rate permitted... 0.1700.

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

7/19/2023

Summary Page

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County 35-010-0000 Road & Bridge
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year... 0.2355
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.2355
C. Amount of rate increase authorized by voters for current year if same purpose. (Form B, Line 7)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.2355
E. Maximum authorized levy the most recent voter approved rate 0.3500
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.2355
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable .1855
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I) .0500
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

Form with fields for Date, Signature, Print Name, and Telephone.

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J .0500 AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

Form with fields for Date, County Clerk's Signature, County, and Telephone.



Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County 35-010-0000 Road & Bridge
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2023) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 2,945,308,012 (Real Estate) + (b) 817,923,402 (Personal Property) = 3,763,231,414 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 58,096,781 (Real Estate) + (b) 46,769,066 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b)) = 104,865,847 (Total)

3. Assessed value of newly added territory obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation (Line 1 total - Line 2 total - Line 3 total)

3,658,365,567

5. (2022) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 2,745,839,410 (Real Estate) + (b) 771,154,336 (Personal Property) = 3,516,993,746 (Total)

6. Assessed value of newly separated territory obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation (Line 5 total - Line 6 total - Line 7 total)

3,516,993,746



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

7/19/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Boone County

35-010-0000

Road & Bridge

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. Percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	4.0197%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	6.5000%
11. Adjusted prior year assessed valuation (Line 8)	3,516,993,746
12. (2022) Tax rate ceiling from prior year (Summary Page, Line A)	0.2355
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	8,282,520
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	4.0197%
15. Additional revenue permitted (Line 13 x Line 14)	332,932
16. Total revenue permitted in current year * from property that existed in both years (Line 13 + Line 15)	8,615,452
17. Adjusted current year assessed valuation (Line 4)	3,658,365,567
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. Enter this rate on the Summary Page, Line B	0.2355

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.