

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby enter into the record, a proclamation recognizing September 2023 as National Preparedness Month.

Done this 12th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

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September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Violence Against Women (VAWA) Grant application from the Prosecuting Attorney's Office.

Done this 12th day of September 2023.

ATTEST:

Brianna L. Lennon
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Clerk of the County Commission

Kip Kendrick
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Presiding Commissioner

Justin Aldred
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District I Commissioner

Janet M. Thompson
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District II Commissioner



ROGER W. JOHNSON, Prosecutor
Office of the Boone County Prosecuting Attorney
705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485
573-886-4100
FAX: 573-886-4148

September 11, 2023

TO: Commissioner Kendrick
Commissioner Aldred
Commissioner Thompson

FROM: Boone County Prosecuting Attorney's Office

RE: 2024-2025 STOP Violence Against Women Act (VAWA)

We are requesting approval to apply for Violence Against Women Act (VAWA) grant funds through the Department of Public Safety. We have been receiving funds from VAWA since 1998.

This is a two-year grant and if awarded, the contract will run from January 1, 2024, through December 31, 2025. It will go towards the salaries of three full-time assistant prosecuting attorneys and one part-time investigator who are currently employed at the Boone County Prosecuting Attorney's Office. We are also requesting funds for a part-time assistant prosecuting attorney. All of these positions will be dedicated to serving victims of domestic and sexual violence in Boone County. It will also go towards 100% of the benefits of one of the above-mentioned assistant prosecuting attorneys and 100% of the FICA and Workers Compensation for the above-mentioned investigator and the newly requested part-time assistant prosecuting attorney.

The federal share is \$513,529.47 plus we have submitted a request for \$13,382.00 in travel and training. The 25% local match is \$172,550.05 for a total project cost of \$699,461.52. We are required to have a 25% match, which will come from the salaries of three of our Domestic and Sexual Violence Assistant Prosecutors (100% of one assistant prosecutor and 25% of two assistant prosecutors).

We respectfully request your approval to apply for this grant.

Thank you.

Missouri Department of Public Safety

Application

160215 - 2024-2025 STOP Violence Against Women (STOP VAWA)

161768 - Continued funding for the Boone County Prosecuting Attorney's Office's Domestic and Sexual Violence Unit for 2024 and 2025

STOP Violence Against Women Grant (VAWA)

Status: Editing

Submitted Date:

Primary Contact

Name:	Mr.	Nick	Komoroski
	Title	First Name	Last Name
Job Title:	First Assistant Prosecuting Attorney		
Email:	nkomoroski@boonecountymo.org		
Mailing Address:	801 E Walnut Street		
Street Address 1:			
Street Address 2:			
	Columbia	Missouri	65201
	City	State/Province	Postal Code/Zip
Phone:	573-886-4135		Ext.
Fax:	573-886-3311		

Organization Information

Applicant Agency:	Boone County, Prosecutor's Office
Organization Type:	Government
Federal Tax ID#:	436000349
DUNS #:	073755977

Unique Entity ID: T3NHKKJW27K8
SAM/CCR CAGE Code: 4SWR3 **03/12/2024**
Valid Until Date
Organization Website: www.showmeboone.com
Mailing Address: Boone County
Street Address 1: 801 E. Walnut Street
Street Address 2:
City*: Columbia Missouri 65201 0449
City State/Province Postal Code/Zip + 4
County: Boone
Congressional District: 09
Phone:* 573-886-4305
Ext.
Fax: 573-886-3311

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Board President, Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

The Authorized Official and the Project Director cannot be the same person.

Authorized Official:* Presiding Commissioner Kip Kendrick
Title First Name Last Name
Job Title: Presiding Commissioner
Agency: Boone County, Missouri
Mailing Address: 801 E. Walnut Street
Street Address 1:
Street Address 2:
AOCity*: Columbia Missouri 65201
City State Zip Code
Email: kkendrick@boonecountymmo.org
Phone:* 573-886-4306
Ext.
Fax: 573-886-3311
Project Director

The Project Director is the individual that will have direct oversight of the proposed project.

The Authorized Official and the Project Director cannot be the same person.

If the project agency is a local law enforcement agency, the Project Director shall be the chief or sheriff of that agency. Exceptions to this requirement are the St. Louis Metropolitan Police Department and the Kansas City Police Department.

Project Director:* First Assistant Prosecutor Nicholas Komoroski
Title First Name Last Name

Job Title: First Assistant Prosecutor

Agency: Boone County Prosecuting Attorney's Office

Mailing Address: 705 E. Walnut Street, 4th floor

Street Address 1:

Street Address 2:

PDCity* Columbia Missouri 65201
City State Zip Code

Email: nkomoroski@boonecountymo.org

Phone:* 573-886-4100
Ext.

Fax: 573-886-4148

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level (e.g. City Clerk, County Treasurer, Director of Finance, Accountant).

Fiscal Officer:* Treasurer Jenna Redel
Title First Name Last Name

Job Title: Treasurer

Agency: Boone County Treasurer's Office

Mailing Address: 801 E. Walnut Street

Street Address 1:

Street Address 2:

FOCity* Columbia Missouri 65201
City State Zip Code

Email: jredel@boonecountymo.org

Phone:* 573-886-4365
Ext.

Fax: 573-886-4369

Project Contact Person

The *Project Contact Person* should be the individual who is most familiar with the program this grant will fund.

This person can be the Project Director if that individual is most familiar with the program.

Project Contact Person:*	First Assistant Prosecutor	Nicholas	Komoroski
	Title	First Name	Last Name
Job Title:	First Assistant Prosecutor		
Agency:	Boone County Prosecuting Attorney's Office		
Mailing Address:	705 E. Walnut Street, 4th floor		
Street Address 1:			
Street Address 2:			
OCCity*	Columbia	Missouri	65201
	City	State	Zip Code
Email:	nkomoroski@boonecountymo.org		
Phone:*	573-886-4100		
		Ext.	
Fax:	573-886-4148		

Non-Profit Chairperson

Enter the name and address of the individual serving as the organization's board chairperson. Please provide an address other than the agency address.

This section is not applicable to agencies that are not considered a 501 (c) (3) non-profit organization.

Non-Profit Chairperson:	Title	First Name	Last Name
Job Title:			
Agency:			
Mailing Address:			
Street Address 1:			
Street Address 2:			
NCCity		Missouri	
	City	State	Zip Code
Email:			
Phone:			Ext.
Fax			

Project Summary

Application Type:

Continuation

Current Subaward Number(s):

Program Category:

Domestic Violence Services

Project Type:

Local

Geographic Area:

Boone County, Missouri

Brief Summary:

The Domestic and Sexual Violence (DOVE) unit has been working alongside various agencies since 1998 to provide comprehensive support to domestic violence victims. The DOVE prosecutors conduct interviews with victims to carefully evaluate their circumstances and ascertain their preferred case outcome. The Dove investigator plays a vital role in serving subpoenas to victims and witnesses, locating and reaching out to individuals, and being readily available for interviews. To support the DOVE unit, we have 4 Victim Assistants to ensure victims are notified promptly and their needs are met. We will expand and increase communications with victims through use of our case management software's Victim Notification Portal. We will develop and implement a support program to be staffed by volunteers from the community who are former victims of crime and they will attend hearings with victims and provide childcare for the victims' children.

Program Income Generated:

No

Statement of the Problem (2024)

What Is the Problem?

Provide a statement describing the problem you are proposing to specifically address with these funds.

The problem is domestic and sexual violence perpetrated against women and children, and the need to prosecute offenders to ensure justice, and the need to assist survivors of domestic and sexual violence. There is an ongoing need in Boone County for a coordinated response to violence against women. Research supports the fact that women are at an increased risk of violence committed by an intimate partner and that this violence often escalates over time. The coercive power of the justice system can be especially effective at preventing further criminal behavior when it utilizes a coordinated, specialized, and timely response.

Prosecutors handling violence against women cases have the challenging task of balancing the safety of victims and the community while holding offenders accountable. In many cases, the prosecutor must proceed with a criminal prosecution without the victim's active participation. Economic dependence, fear, and/or the desire for reconciliation are some of the complicated dynamics that can impact a victim's willingness or ability to participate in the prosecution of the offender. The Boone County Prosecuting Attorney's Office receives law enforcement referrals for over 1,000 domestic violence offenses each year, and in many of those cases the victim is either unavailable or unwilling to assist in the case. By utilizing an aggressive, specialized response, our DOVE unit removes, as much as possible, the weight of a case resting solely on the victim's shoulders. A multi-disciplinary approach to combating domestic violence, with the use of prosecutors that specialize in domestic violence cases, appears to be the best approach to addressing the problem of domestic violence.

Why is it a Problem?

Provide a brief statement describing why it is particularly a problem in the area(s) to be served by this project.

The Center for Disease Control and Prevention states that one in four women experience a form of domestic violence and that children witness half of domestic assaults and have a 45-60 percent change of experiencing child abuse if their parent is being assaulted. Victims of abuse may experience multiple injuries, including acute and chronic injuries, and may suffer from emotional and psychological issues such as anxiety and depression.

Boone County is a growing, progressive county located in the center of the state and the crossroads of major east-west and north-south highways. Columbia is the 4th largest city in Missouri. Columbia is the County Seat and the City of Columbia covers 53.5 square miles. According to the United States Census Bureau, the City of Columbia has a population of 128,555, and the Boone County region has 187,690 residents. This represents a 1.8% increase for Columbia and a 2.2% increase for Boone County from April 2020 to July 2022. The United States Census Bureau shows that the Boone County region has demographics of an urban, semi-urban and rural composition with a diverse ethnic population, demonstrated as follows:

White Persons	80.7%
Black Persons	10%
American Indian & Alaska Native Persons	0.5%
Asian Persons	5.1%
Persons of Hispanic or Latino origin	3.8%
Native Hawaiian and other Pacific Islander	0.1%
Persons of two or more races	3.6%

With the continued prosperity and growth of this community has come an increased crime rate.

What Local Law Enforcement Data Supports there is a Problem?

Provide the most current local law enforcement crime data specifically related to the project. Applicants are strongly encouraged to request data from your local law enforcement entities. Applicants may also visit the Missouri State Highway Patrol's Crime in Missouri Dashboard. Your response to this section should be organized and provide the number and type of crime(s) for each county served. You can pull local data from the Violent Crime section (for sexual assault data) and the Domestic Violence section.

Boone County, is centrally located in Mid-Missouri at the crossroads of major east-west and north-south highways. Columbia is the county seat and the fourth-largest city. According to the "2020 Population and Housing State Data". United States Census Bureau, as of the 2020 census, the population was 183,610, making it the state's eighth-most populous county. As cited by the United States Census Bureau, as of July 1, 2022, population estimates for Boone County show a growth of 2.2% to 187,690.

Boone County Age Breakdown (American Community Survey, 5 year estimates-2020); as published in the 2023 Facts and Figures, (REDI) Regional Economic Development, Inc.:

< 5 Years	5.7%
5-9 Years	5.7%
10-14 Years	5.7%
15-19 Years	8.4%
20-24 Years	15.9%
25-39 Years	22.3%
40-44 Years	4.9%
45-49 Years	5.0%
50-54 Years	4.9%
55-59 Years	6.0%
60-64 Years	5.1%
65-84 Years	10.9%
>85 Years	1.9%
Median Age	31.7

Boone County Gender Breakdown (American Community Survey, 5 year estimates-2020); as published in the 2023 Facts and Figures, (REDI) Regional Economic Development, Inc.:

Male	87,477
Female	92,986

County and City Population (U.S. Census Bureau 2020 Population Estimates); as published in the 2023 Facts and Figures, (REDI) Regional Economic Development, Inc.:

Boone County

1990	112,379
2000	135,454
2010	162,642
2020	183,610

City of Columbia

1990	69,101
2000	87,752
2010	108,500
2020	126,254

Boone County Populations:

Columbia	126,254
Ashland	3,907
Centralia	4,213

Hallsville 1,771

The growth for Boone County has continued to increase. In 2018 the population of Boone County was 180,005 (U.S. Census Bureau, 2018 Population Estimates) in 2020 the population was 183,607 (U.S. Census Bureau, Quick Facts) with population estimates as of July 1, 2022, at 187,690 (U.S. Census Bureau, Quick Facts). With this continued growth in our community we have seen consistent instances of domestic and sexual violence.

The Missouri State Highway Patrol's Crime in Missouri Dashboard shows the following for Boone County, Missouri, in 2022:

Incidents of domestic violence: 280

Domestic Violence Victims: 302

The Missouri State Highway Patrols' Crime in Missouri Dashboard shows an increase from 2021 to 2022 of the following:

Violent Crime: 22% increase;

Aggravated Assault: 37.68% increase;

Sexual Assault: 5.26% increase.

What Agency Data Supports there is Problem?

Provide the most current agency data.

KARPEL case management system

DV referrals 1/1/2023-8/31/2023 Charges 560 (estimate for year 840)

DV referrals 1/1/2022-12/31/2022 Charges 668

DV referrals 1/1/2021-12/31/2021 Charges 689

DV referrals 1/1/2020-8/31/2020 Charges 583

Cases filed:

2020 Felonies 1583 Misdemeanors 6933

2021 Felonies 1669

2022 Felonies 1830 Misdemeanors

2023 (1/1 to 8/28) 1073 Misdemeanors 5003

What are the Demographics of the Area(s) to be served?

Please provide demographics. Describe the populations and characteristics of the area(s) the agency will serve with the project.

According to the United States Census Bureau, as of July 2022, the Boone County area had the following demographics:

Population: 187,690

Age and Sex:

Persons under 5 years: 5.3%
Persons under 18 years: 19.8%
Persons 65 years and over: 13.9%
Female: 51.5%

Race and Hispanic Origin:

White alone: 80.7%
Black or African American alone: 10%
American Indian and Alaska Native alone: .5%
Asian alone: 5.1%
Native Hawaiian and Other Pacific Islander alone: .1%
Two or More Races: 3.6%
Hispanic or Latino: 3.8%
White alone, not Hispanic or Latino: 77.6%

Housing:

Housing units: 81,825
Owner-occupied housing unit rate, 2017-2021: 58.1%
Median value of owner-occupied housing units, 2017-2021: \$204,000

Families & Living Arrangements:

Households, 2017-2021: 73,113
Persons per household, 2017-2021: 2.37

Computer and Internet Use:

Households with a computer, 2017-2021: 95.3%
Households with a broadband Internet subscription: 87.1%

Education:

High school graduate or higher, percent of persons age 25 years+, 2017-2021: 95%
Bachelor's degree or higher, percent of persons age 25 years+, 2017-2021: 48.5%

Health:

With a disability, under age 65 years, 2017-2021: 9.5%
Persons without health insurance, under age 65 years: 11%

Income & Poverty:

Median household income (in 2021 dollars), 2017-2021: \$62,653
Per capita income in past 12 months (in 2021 dollars), 2017-2021: \$34,320
Persons in poverty: 16.6%

Why is the Agency Requesting Funds to Address the Problem?

Provide a brief statement that identifies resources or the lack thereof to demonstrate the need for funding for this particular project.

The Boone County Prosecuting Attorney's Office has 16 assistant prosecutors (not including the elected prosecutor and the child support prosecutor), 4 of whom are primarily responsible for prosecuting domestic violence cases. Without funding from the VAWA grant, we would not be able to have 4 assistant prosecutors that specialize in domestic violence cases. By having assistant prosecutors specialize in domestic violence cases, we are able to devote the time and resources necessary to operate as a multi-disciplinary team, coordinating with law enforcement, victim assistants, and other agencies to provide services to victims of domestic violence and their families. This grant allows this office to allocate the necessary resources to combat domestic violence and support victims, and provide training related to domestic violence for assistant prosecutors and victim assistants. Historically, this office had 14 assistant prosecutors, with 4 of the assistant prosecutors specializing in domestic violence cases. In 2023, the Boone County commissioner authorized the addition of 2 more assistant prosecutors due to the high number of homicide cases pending and the high number of cases being handled by this office. VAWA funding has allowed this office to keep 4 assistant prosecutors dedicated to addressing domestic violence cases.

Type of Program (2024-2025)

Methodology/Type of Program

1. Provide a brief synopsis of the Agency and the type(s) of victim services the agency provides. Outline the services to be funded **by this specific project**. Include who will provide these services, how services are accessed, and who will benefit from the services. Flow charts and chronological outlines are great, but must be supported by additional narrative description.

2. Explain how services are delivered in compliance with **either** the Missouri Coalition Against Domestic and Sexual Violence (MOCADSV) Standards **or** the DPS OVC Program Standards and Guidelines. **Please do not simply state the agency is in compliance!**

NOTE: Agencies that **primarily serve domestic and/or sexual violence victims** will be required to comply with the MOCADSV Standards. (These agencies **will not** be required to comply with the DPS OVC Standards and Guidelines).

All other agencies (**those NOT primarily serving victims of domestic violence and/or sexual violence**) will be required to comply with the MoCVSU Program Standards and Guidelines. (These agencies **will not** be required to adhere to the MCADSV Standards).

MOCADSV Standards and DPS OVC Program Standards and Guidelines can be downloaded as separate documents from the DPS website, or by using the links above.

Coordination of Services (2019)

Coordination of Services

Briefly outline how your agency will coordinate the activities of this project with other service providers, law enforcement agencies, prosecuting attorney's offices, courts and other community agencies.

Explain how the services offered by this project will complement other existing activities and services in your community.

PLEASE DO NOT SIMPLY LIST THE AGENCY(S) YOU COORDINATE WITH!

Provide a description of the specific collaborative activities the agency engages in.

The coordination efforts should be supported by, and tie back to, letters of collaboration and/or MOU's required as attachments to this application.

This is a required component of receiving VAWA funds.

Consultation with Victim Services

Prosecution, Law Enforcement and Court based applicants Only:

Consultation with Victim Services Narrative

Prosecution, Law Enforcement and Court based applicants are required to consult with state or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

Please explain in detail the process undertaken to meet this requirement.

Number of Victims to Be Served

Number of Victims to Be Served

Indicate the anticipated number of victims to be served by this VAWA funded project.

Do not include the total number of victims served by your agency, but the number that will be served specifically by this particular project.

For victims of domestic and/or sexual violence break out the number of women to be served, men to be served, and children to be served separately.

These numbers should match what is listed on the VAWA Data Report.

Give statistics from previous years to support your estimate.

Goals and Objectives

Type of Service

Objective

Objectives Percentage (%)

Evaluation Procedure (2024-2025)

Evaluation Procedure

Please describe the process and tools used to determine the effectiveness of the project and address all three steps below.

THE EVALUATION MUST TIE BACK TO THE GOALS AND PREVIOUSLY SELECTED OBJECTIVES

STEP 1: List the previously selected objectives from the Goals & Objectives section and the expected outcome of each.

STEP 2: Below each objective describe how data will be collected and the process the agency will use to analyze the data to determine the effectiveness of the project. **TIP:** Examples may include: pre- and post-testing, surveys, client-satisfaction evaluations, etc. Attach all survey and/or evaluation tools that will be used collect evaluation data in the **Required Attachments**

STEP 3: Explain how this information will be used to improve services to victims.

Report of Success

Measurable Objectives

VAWA Outcomes

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Grant Funded Time	Total Cost	Local Match %	Local Match Share	Federal/State Share
Brian Richenberger (2024)	DV Investigator	Retained	PT	\$1,303.68	26.0	100.0	\$33,895.68	0	\$0.00	\$33,895.68
Brian Richenberger (2025)	DV Investigator	Retained	PT	\$1,408.32	26.0	100.0	\$36,616.32	0	\$0.00	\$36,616.32
Heather Ford (2024)	DV prosecutor	Retained	FT	\$2,689.60	26.0	100.0	\$69,929.60	0	\$0.00	\$69,929.60
Heather Ford (2025)	DV prosecutor	Retained	FT	\$2,909.60	26.0	100.0	\$75,649.60	0	\$0.00	\$75,649.60
Mandolin Roberson (2024)	DV prosecutor	Retained	FT	\$2,852.00	26.0	66.25	\$49,125.70	33.75	\$16,579.92	\$32,545.78
Mandolin Roberson (2025)	DV prosecutor	Retained	FT	\$3,080.80	26.0	66.25	\$53,066.78	33.75	\$17,910.04	\$35,156.74

Olufunmi ke Owoso (2024)	DV prosecut or	Retained	FT	\$3,291.2 0	26.0	56.2	\$48,091. 01	100.0	\$48,091. 01	\$0.00
Olufunmi ke Owoso (2025)	DV prosecut or	Retained	FT	\$3,555.2 0	26.0	56.2	\$51,948. 58	100.0	\$51,948. 58	\$0.00
Part- Time Prosecut or (2024)	part-time DV prosecut or	Created	PT	\$1,584.4 8	26.0	100.0	\$41,196. 48	0	\$0.00	\$41,196. 48
Part- Time Prosecut or (2025)	part-time DV prosecut or	Created	FT	\$1,711.2 4	26.0	100.0	\$44,492. 24	0	\$0.00	\$44,492. 24
Risa Perkins (2024)	DV prosecut or	Retained	FT	\$3,305.6 0	26.0	75.0	\$64,459. 20	25.0	\$16,114. 80	\$48,344. 40
Risa Perkins (2025)	DV prosecut or	Retained	FT	\$3,570.4 0	26.0	75.0	\$69,622. 80	25.0	\$17,405. 70	\$52,217. 10
							\$638,093		\$168,050	\$470,043
							.99		.05	.94

Personnel Justification

Personnel Justification

If personnel is included in the budget, provide justification for each position.

If the position is new (created), provide a description of the job responsibilities the individual will be expected to perform. If the position exists (retained), provide a description of the job responsibilities and the experience and/or any certification the individual possesses.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If a salary increase is included, address the type/reason for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The Boone County Prosecuting Attorney's Office is requesting ongoing funding for three Domestic Violence Assistant Prosecuting Attorneys - Heather Ford, Risa Perkins, and Mandolin Roberson, as well as continued funding for a part-time investigator, Brian Richenberger, who will work exclusively with the domestic violence unit of the office. Our office is also requesting new funding for a part-time Assistant Prosecuting Attorney.

Continued funding at 100% for Heather Ford, an Assistant Prosecuting Attorney. Ms. Ford currently earns \$69,929.60 in 2023, which will increase by 8% in 2024 and 2025, resulting in estimated salaries of \$75,649.60 and \$81,702.40, respectively. Heather obtained her Juris Doctorate from the University of Kansas – School of Law in 2017. She served as a family law staff attorney for Mid-Missouri Legal Services from 2017 to 2022, representing low-income victims of domestic violence in various family law cases, including Orders of Protection, divorce, paternity, custody, child support, and custody modification cases. Heather has been an Assistant Prosecuting Attorney with the Boone County Prosecutor's Office for a year, focusing entirely on domestic violence and the victims of such crimes. Her responsibilities will remain 100% dedicated to domestic violence.

Continued funding at 75% (with a 25% local match) for Risa Perkins is an Assistant Prosecuting Attorney. Ms. Perkins who currently earns \$79,580.80. Her salary is expected to increase by 8% in 2024, bringing it to an estimated \$85,945.60, and then by another 8% in 2025, bringing it to an estimated \$92,830.40. Risa received her Juris Doctorate from the University of Oregon - School of Law in 2012 and has been working as an Assistant Prosecuting Attorney since January 2014. For the past year, she has been serving as a Boone County Assistant Prosecuting Attorney. Before that, from 2014 to 2022, Risa worked at the Callaway County Prosecuting Attorney's Office representing the State in domestic violence cases. Her work involved protecting the rights of victims by providing them with information about the court process and seeking their input throughout the case. Risa devotes 75% of her time to working with domestic violence cases. Her responsibilities will remain 75% dedicated to domestic and sexual violence.

Continued funding at 66.25% (with a 33.75% local match) for Mandolin Roberson is an Assistant Prosecuting Attorney. Ms. Roberson who currently earns a salary of \$72,009.60. Her salary is expected to increase by 8% in 2024, bringing her estimated salary to \$77,770.37. Another 8% increase is expected in 2025, when her estimated salary will be \$83,991.99. Mandolin, also known as "Mandi," received her Juris Doctorate from the University of Missouri – School of Law in 2016. Before joining our office in January 2023 to handle domestic violence and sexual assault cases, she worked as an Associate General Counsel for the Missouri Department of Labor from 2015 to 2018 and as an Assistant Prosecuting Attorney at the Callaway County Prosecutor's Office from 2018 to 2023. Mandi dedicates 75% of her time to domestic violence and sexual assault cases. Her responsibilities will remain 75% dedicated to domestic and sexual violence.

Olufunmike 'Fumi' Owoso is an Assistant Prosecuting Attorney whose current salary in 2023 is \$79,227.20. Her salary is expected to increase by 8% in 2024, making her estimated salary \$85,945.60, and by another 8% in 2025, increasing her estimated salary to \$92,830.40. 100% of her salary will be a match. The matching funds for Fumi's salary benefits will come from our general budget fund and she will serve as the local match. Fumi earned her Juris Doctorate from the University of Oklahoma - School of Law in 2009. She worked as a pro bono attorney for the Oregon Crime Victims Law Center from 2011 to 2012. From 2012 to 2013, she served as a Deputy

District Attorney in the Juvenile Division for the Marion County District Attorney's Office in Oregon. She then worked as a Deputy Prosecutor and Interim Chief Prosecutor at the Office of the Hopi Tribal Prosecutor from 2014 to 2017. In 2017, Fumi moved to the Circuit Attorney's Office for the City of St. Louis, where she worked as an Assistant Circuit Attorney in Misdemeanor Domestic Violence and then as an Assistant Circuit Attorney in the Special Victims Unit. Fumi was hired in July 2020 to handle domestic violence and sexual assault crimes. Ms. Owoso's salary and benefits will be used as the 100% local match and will be funded from the county general funds. Her responsibilities will remain 56.2%, or more, dedicated to domestic and sexual violence.

Continued at 100% funding for Brian Richenberger is an investigator whose current salary for the year 2023 is \$31,374.72. His salary is estimated to increase by 8% in 2024, bringing it to \$33,895.68, and again in 2025, making it \$36,616.32. Brian holds a Bachelor of Science Degree from Sam Houston State University and a Master of Science Degree in Criminal Justice from Columbia College. He is a graduate of the Senior Management Institute for Police and the FBI National Academy. Brian worked at the Columbia Police Department from 1997 until his retirement in 2023, where he held the rank of Assistant Police Chief - Operations Bureau. Brian dedicates 100% of his annual 1248 working hours to assisting with domestic violence cases. NEW funding at 100% for a part-time Assistant Prosecutor whose salary for the year 2024 will be \$41,196.48. The minimum requirements for this position shall be a Juris Doctorate (J.D.), a valid license from the Missouri Bar Association to practice Law in the State of Missouri, and two years prosecuting experience. This new position will be 100% dedicated to the prosecution of domestic and sexual violence.

Personnel Benefits

Category	Item	Salary/Pre mium	Percentag e/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/St ate Share
CERF	CERF costs for Heather Ford (2025)	\$75,649.60	0.02	100.0	\$1,512.99	0	\$0.00	\$1,512.99
CERF	CERF costs for Heather Ford (2024)	\$69,929.60	0.02	100.0	\$1,398.59	0	\$0.00	\$1,398.59

Dental Insurance	Dental insurance costs for Heather Ford (2024)	\$17.50	24.0	100.0	\$420.00	0	\$0.00	\$420.00
Dental Insurance	Dental insurance costs for Heather Ford (2025)	\$17.50	24.0	100.0	\$420.00	0	\$0.00	\$420.00
FICA/Medicare	FICA costs for Heather Ford (2024)	\$69,929.60	0.0765	100.0	\$5,349.61	0	\$0.00	\$5,349.61
FICA/Medicare	FICA costs for Heather Ford (2025)	\$75,649.60	0.0765	100.0	\$5,787.19	0	\$0.00	\$5,787.19
FICA/Medicare	FICA costs for Brian Richenberger (2024)	\$33,895.68	0.0765	100.0	\$2,593.02	0	\$0.00	\$2,593.02
FICA/Medicare	FICA costs for Part-time prosecutor (2024)	\$41,196.48	0.0765	100.0	\$3,151.53	0	\$0.00	\$3,151.53
FICA/Medicare	FICA costs for Brian Richenberger (2025)	\$36,616.32	0.0765	100.0	\$2,801.15	0	\$0.00	\$2,801.15
FICA/Medicare	FICA costs for Part-time prosecutor (2025)	\$44,492.24	0.0765	100.0	\$3,403.66	0	\$0.00	\$3,403.66
Life Insurance	Life Insurance costs for Heather Ford (2024)	\$3.00	26.0	100.0	\$78.00	0	\$0.00	\$78.00

Life Insurance	Life Insurance costs for Heather Ford (2025)	\$3.00	26.0	100.0	\$78.00	0	\$0.00	\$78.00
Long-Term Disability	LT Disability for Heather Ford (2024)	\$69,929.60	0.0036	100.0	\$251.75	0	\$0.00	\$251.75
Long-Term Disability	LT Disability for Heather Ford (2025)	\$75,649.60	0.0036	100.0	\$272.34	0	\$0.00	\$272.34
Long-Term Disability	LT Disability for Brian Richenberger (2024)	\$33,895.68	0.0036	100.0	\$122.02	0	\$0.00	\$122.02
Long-Term Disability	LT Disability for Brian Richenberger (2025)	\$36,616.32	0.0036	100.0	\$131.82	0	\$0.00	\$131.82
Long-Term Disability	LT Disability for Part-time prosecutor (2024)	\$41,196.48	0.0036	100.0	\$148.31	0	\$0.00	\$148.31
Long-Term Disability	LT Disability for Part-time prosecutor (2025)	\$44,492.24	0.0036	100.0	\$160.17	0	\$0.00	\$160.17
Medical Insurance	Health Ins. - PPO for Heather Ford (2024)	\$309.00	24.0	100.0	\$7,416.00	0	\$0.00	\$7,416.00

Medical Insurance	Health Ins. - PPO for Heather Ford (2025)	\$309.00	24.0	100.0	\$7,416.00	0	\$0.00	\$7,416.00
Workers Comp	Work Comp for Heather Ford (2024)	\$69,929.60	0.0019	100.0	\$132.87	0	\$0.00	\$132.87
Workers Comp	Work Comp for Heather Ford (2025)	\$75,649.60	0.0019	100.0	\$143.73	0	\$0.00	\$143.73
Workers Comp	Work Comp for Brian Rickenberger (2024)	\$33,895.68	0.0019	100.0	\$64.40	0	\$0.00	\$64.40
Workers Comp	Work Comp for Brian Rickenberger (2025)	\$36,616.32	0.0019	100.0	\$69.57	0	\$0.00	\$69.57
Workers Comp	Work Comp for Part-time prosecutor (2025)	\$44,492.24	0.0019	100.0	\$84.54	0	\$0.00	\$84.54
Workers Comp	Work Comp for Part-time prosecutor (2024)	\$41,196.48	0.0019	100.0	\$78.27	0	\$0.00	\$78.27
					\$43,485.53		\$0.00	\$43,485.53

Personnel Benefits Justification

Benefits Justification

If personnel benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The Boone County Prosecuting Attorney's Office is submitting a formal request for the continued provision of funding to support the benefits package of Heather Ford, an Assistant Prosecuting Attorney specializing in domestic violence cases. This package includes coverage for FICA/Medicare, medical and dental insurance, life insurance, long-term disability, 401A contributions, workers' compensation, and the County Employees Retirement Fund (CERF) pension plan.

We are requesting continued funding for Brian Richenberger, the part-time Domestic Violence Investigator, including FICA/Medicare and Workers Compensation.

New to this grant cycle, we are making a request for a part-time Assistant Prosecuting Attorney and funding for the FICA/Medicare and Workers Compensation.

As per federal regulations, employers are required to cover the costs of FICA and Medicare, which are also factored into this application. The FICA contribution is calculated at 0.0765% of an employee's salary. We are seeking reimbursement for these benefits as outlined in the Personnel Benefits Budget Form for Domestic Violence Assistant Prosecuting Attorney Heather Ford, New part-time Assistant Prosecutor, and Investigator Brian Richenberger for both the 2024 and 2025 periods.

Heather Ford, Domestic Violence Assistant Prosecuting Attorney, is enrolled in the CERF (County Employees Retirement Fund) pension plan, for which Boone County covers 2% of the required 6% contribution. We are seeking reimbursement for this 2% contribution for Heather Ford for the 2024 and 2025 12-month periods.

Employers are required to pay a Workers Compensation cost of 0.0019% of the salary of our Domestic Violence Assistant Prosecuting attorney, Heather Ford, Investigator Brian Richenberger and the new part-time Assistant Prosecuting Attorney. We are requesting reimbursement for this percentage for the 12-month periods of 2024 and 2025 as outlined in the Personnel Benefits Budget Form.

Boone County provides a variety of insurance options, including medical, dental, life, long-term disability, and health-related insurance, to support employee retention and well-being.

Based on the PPO medical insurance choice, we estimate that the cost for both 2024 and 2025 will be \$7,416.00. We are seeking reimbursement for the medical insurance expenses of our Domestic Violence Assistant Prosecuting Attorney, Heather Ford, for the 12-month period of 2024 and again for the 12-month period of 2025.

The dental insurance cost for the year 2024 will be \$420.00. If there is a 5% increase in the cost of living, the insurance cost would be \$441 in 2025. We are requesting reimbursement for Heather Ford, our Domestic Violence Assistant Prosecuting Attorney, for her dental insurance expenses for the period of 2024-2025.

Life Insurance for 2024 will be 72.00 per year. Life insurance is currently \$6.00 per month and we anticipate that will remain the same. We are requesting reimbursement for life insurance for our Domestic Violence Assistant Prosecuting Attorney, Heather Ford, for the 12-month period of 2024 and again for the 12-month period of 2025.

The cost of long-term disability insurance is 0.0036% of the total annual salary. For the year 2024, the total cost will be \$272.34. We are requesting reimbursement of this cost for Heather

Ford, our Domestic Violence Assistant Prosecuting Attorney, for the 12-month period of 2024 and again for the 12-month period of 2025.

Boone County provides a 401A matching plan that offers a matching amount of \$25.00 per pay period. Heather Ford, the Domestic Violence Assistant Prosecuting Attorney, has 26 pay periods for both 2024 and 2025. We would like to request a reimbursement for Heather Ford's share contribution for the 26 pay periods of 2024 and 2025.

Assistant Prosecuting Olufunmike "Fumi" Owoso's benefits will continued to be used as the match and paid from county funds.

PRN/Overtime

Name	Title	PRN/Overtime Pay	Hours on Project	Total Cost	Local Match %	Local Match Share	Federal/State Share
				\$0.00		\$0.00	\$0.00

PRN/Overtime Justification

PRN/Overtime Justification

If PRN/Overtime is included in the budget, provide justification for the expense. Describe why PRN/Overtime funding is necessary and how it will aid in the success of the project.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an PRN/Overtime pay rate increase is included, address the individuals eligibility for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

PRN/Overtime Benefits

Category	Item	PRN/Overtime Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

PRN/Overtime Benefits Justification

PRN/Overtime Benefits Justification

If PRN/Overtime benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Volunteer Match (\$18.00/hour)

Description of Service	Number of Volunteers	Total Hours	Local Match Share
Court Advocacy	5.0	250.0	\$4,500.00
			\$4,500.00

Volunteer Match Justification

Volunteer Match Justification

If volunteer match is included in your application explain the number of volunteers that will be used, the activities that they will be conducting and when they will be conducting these activities (day, evening, weekends).

Although the Boone County Prosecuting Attorney's Office has an excellent Victim Response Team, it has been proven that support from former victims of violence can be a valuable resource for current victims. Building trust between individuals who have experienced the same or similar victimization not only helps the current victim but also helps the former victim in their own healing process by providing support to others.

During the grant period of 2024-2025, it is a priority to establish and implement a Volunteer Support Group Program that consists of volunteers who are former victims of violent crimes, domestic and/or sexual violence. This program will provide volunteers that are available to accompany domestic violence victims to court hearings for emotional support and provide daycare if needed.

Travel/Training

Item	Category	Unit Cost	Duration	Number	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Travel/Training Justification

Travel/Training Justification

If travel/training is included in the budget, provide justification for each expense and why such is necessary to the success of the proposed project.

For training, identify the name of training or conference, the location, and date(s) of the training. If either the name, location, or date(s) is unknown, clearly identify such.

Describe the anticipated benefit and/or a synopsis of the training and who will be attending such event.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Item	Category	Unit Cost	Duration	# of People, Veh, Rooms	Total Cost	Local Match	Local Match Share	Federal /State Share
2024 NDAA Summer Summit – The Prosecutors Blueprint to Safeguard Victims and Elevate Their Voices through Enhanced Prosecution, Protection and Prevention Strategies Registration	Registration	\$595.00	3	3	\$2,380.00	0%	\$0	\$1,785.00
2024 NDAA Summer Summit - Flights	Flights	\$451.00		3	\$1,353.00	0%	0%	\$1,353.00
2024 NDAA Summer Summit – Lodging	Lodging	\$225.00	3	3	\$2,025.00	0%	\$0	\$2,025.00

2024 NDAA Summer Summit - Meals	Meals	\$34.00	3	4	\$306.00	0%	\$0	\$306.00
2024 NDAA Summer Summit-	Rental Car	\$52.00	3	1	\$206.00			\$206.00
2024 Conferenc e on Crimes Against Women – Registratio n	Registratio n	\$675.00	3	3	\$2,025.00	0%	0%	\$2,025.00
2024 Conferenc e on Crimes Against Women – Flights	Flights	\$589.00		3	\$1,767.00	0%	0%	\$1,767.00
2024 Conferenc e on Crimes Against Women – Lodging	Lodging	\$227.00	5	3	\$3,405.00	0%	0%	\$3,405.00
2024 Conferenc e on Crimes Against Women - Meals	Meals	\$34.00	5	3	\$510.00	0%	0%	\$510.00

The Boone County Prosecuting Attorney's Office is requesting funding for two of our four Domestic and Sexual Violence Assistant Prosecuting Attorneys and one (1) Domestic Violence Victim Assistant for the 2024 NDAA Summer Summit is scheduled to take place in Boise, Idaho from July 15th to July 16th, 2024. The summit will focus on "The Prosecutors Blueprint to Safeguard Victims and Elevate Their Voices through Enhanced Prosecution, Protection and Prevention Strategies". This exclusive conference is

designed to provide Domestic & Sexual Violence Assistant Prosecuting Attorneys and Domestic Violence Victim Assistants with actionable strategies to ensure victims are at the heart of every legal process by shaping a justice system that safeguards victims, amplifies their voices, and prevents future victimization. The conference will also offer our attendees valuable insights into how other states are dealing with domestic and sexual violence offenses and supporting victims. Attendees will have the opportunity to network with like-minded professionals and exchange information for future collaborations. The conference expenses will cover registration, flights, accommodations, shuttles, taxis, and meals for the mentioned attendees. The Boone County Prosecutor's Office has never attended this conference, it will be a new event and therefore it has never been paid for in the past.

Additionally, the Boone County Prosecuting Attorney's Office is requesting fund for two of our four Domestic and Sexual Violence Assistant Prosecuting Attorneys for the 2024 Conference on Crimes Against Women schedule for May 20th to May 23rd, 2024, in Dallas, Texas. This conference offers more than 200 workshops, case studies and hands-on computer labs. The conference creates an interactive learning experience for professionals to help them best serve the women in need of their support. The conference will also offer our attendees valuable insights into how other states are dealing with domestic and sexual violence offenses and supporting victims. Attendees will have the opportunity to network with like-minded professionals and exchange information for future collaborations. The conference expenses will cover registration, flights, accommodations, shuttles, taxis, and meals for the mentioned attendees. The Boone County Prosecutor's Office has never attended this conference, it will be a new event and therefore it has never been paid for in the past.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
						\$0.00		\$0.00	\$0.00

Equipment Justification

Equipment Justification

If equipment is included in the budget, provide justification for each item.

Address why the item is needed, whether it is a replacement or an addition, who will use it, and how it will be used.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Supplies/Operations Justification

Supplies/Operations Justification

If supplies/operations are included in the budget, provide justification for each expense.

Address why the item is necessary for the proposed project, who will use it, and how it will be used.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Contractual Justification

Contractual Justification

If contractual or consultant services are included in the budget, provide justification for each expense.

Address why each item is necessary for the proposed project and who will benefit from the services.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Indirect Costs

Item	Project Indirect Costs Type	Indirect Rate	Total Indirect Costs	Local Match %	Local Match Share	Federal/State Share:
			\$0.00		\$0.00	\$0.00

Indirect Cost Justification

Total Budget

Total Federal/State Share:	\$513,529.47
Federal/State Share Percentage:	74.85%
Total Local Match Share:	\$172,550.05
Local Match Share Percentage:	25.15%
Total Project Cost:	\$686,079.52

403 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director during the month of August 2023 as the County's Purchasing Agent (as designated in Commission Order 114-2022).

Done this 12th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: September 12, 2023
RE: Contracts and Amendments Signed by Purchasing Director in August 2023

Attached is the list of contracts and amendments that were awarded in August 2023 and signed by the Purchasing Director.

The *Notice of Awards* that explains the justification for award is posted on our web page under the Purchasing Department. The *Bid Tabulation* listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

att: List of Contracts/Amendments

Contracts and Amendments Signed by Purchasing Director - August 2023

CONTRACTS

<u>Bid # / Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Award Amount</u>
30-30JUN23 (C000662)	Pre-Printed Envelopes for the Collector	Conveo Worldwide Limited	\$14,362.15

AMENDMENTS

<u>Amendment/Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amendment Amount</u>	<u>Description</u>
Amendment #1 C000289 (50- 04SEP19)	Fire Alarm & Suppression System Inspection, Testing, and Repairs	Korsmeyer Fire Protection, LLC	Term & Supply	Adds the ECC Support Building and 609 E. Walnut
Amendment #1 C000665 (43- 14DEC20)	Shop Fluids	Champion Brands	Term & Supply	Changes name to PLZ Corporation

4/10/23-2023

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STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2010 for a mail inserter.

Done this 12th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

5/25/23
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2010	71100	Assessment	Outsourced Services	48,035	
2010	92300	Assessment	Replacement Mach & Equip		48,035
				<u>48,035</u>	<u>48,035</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Revise budget to allow for the purchase of an inserter.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES or NO
If not, please explain (use an attachment if necessary):

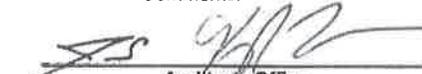


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda



Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

Year	<u>2023</u>	Original Appropriation	<u>250,000.00</u>
Dept	<u>2010 ASSESSMENT</u>	Revisions	<u> </u>
Acct	<u>71100 OUTSOURCED SERVICES</u>	Original + Revisions	<u>250,000.00</u>
Fund	<u>201 ASSESSMENT FUND</u>	Expenditures	<u>19,000.00-</u>
		Encumbrances	<u>57,000.00</u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>38,000.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>212,000.00</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>212,000.00</u>

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u> </u>	October	<u> </u>
May	<u>19,000.00-</u>	November	<u> </u>
June	<u> </u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

CERTIFIED COPY OF ORDER

405-2023

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee for requests for Budget Year 2023 contained within the attached "Recommendations from the Job Classification Committee" memo dated September 5, 2023.

Done this 12th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Human Resources & Risk Management

Angela Wehmeyer
Director, Human Resources
& Risk Management
awehmeyer@boonecountymo.org



613 E. Ash Street
Columbia, MO 65201
Phone: (573) 886-4405
Fax: (573) 886-4444

September 5, 2023

Recommendations from the Job Classification Committee

The Job Classification Committee met in person on Wednesday, August 30, 2023 to review and discuss mid-year requests for new job classifications, pay range adjustments, and reclassifications from the following offices and departments: the 13th Judicial Circuit Court-Juvenile Justice Center, the Auditor's Office, Facilities Maintenance, IT, Purchasing, and Resource Management.

The Committee asked that some requests be re-submitted to the Committee meetings for Budget Year 2024 as they were part of larger requests for changes to department organizational charts. The Committee also discussed that it continues to support the comprehensive review and update of the current pay structure with a consultant that will start later in 2023 and continue into 2024.

The Committee makes the following recommendations for changes to be implemented in 2023:

- 1. Create new classifications for Coordinator of Training & Programs on a range 35 and ERP Financial Systems Administrator on a range 51, both with a FLSA exempt status of Exempt.**
- 2. Reclassify and rename the Chief Building Inspector (Class Code 107100) to Chief Building Official, adjusting the pay range from a range 39 to a range 44, and adjusting the FLSA exempt status from Non-Exempt to Exempt.**
- 3. Adjust the FLSA exempt status of GIS Analyst I/II to Exempt.**

The job descriptions for the new classifications are attached hereto.

Angela Wehmeyer
Director of Human Resources
& Risk Management

- Adolescent development and related factors
- Gender-specific considerations and trafficking indicators
- Family dynamics and intervention strategies
- Role and responsibilities in juvenile justice
- Cultural competency and implicit bias
- Juvenile Court history, Court etiquette and professionalism
- Appropriate communications and interactions for staff
- Security and transport training
- CPR, First Aid, and AED training
- Medication Administration training
- PREA Training
- Admissions & Releases
- Room, Locker, and Person checks

Assists in program development for the Juvenile Justice Center.

Review and track data collected at JJC required for audits and reports.

Performs all other duties as assigned by the superintendent and/or court administrator.

Required Knowledge, Skills and Abilities

(This job description does not include specific physical requirements necessary to perform the job, such as carrying, standing, and lifting. Such requirements vary from position to position and may be determined by the appointing authority.)

Must possess exceptional organizational skills.

Must possess exceptional verbal and written communication skills.

Must possess a working knowledge of office computer applications, preferably the software used at the Juvenile Justice Center.

Must possess the ability to establish and maintain effective working relationships with subordinates, associates, clients, parents or guardians, legal representatives, medical and mental health professionals, and the general public.

Knowledge of juvenile courts and procedures.

Knowledge of statutes and laws regarding juvenile cases.

Knowledge of the Standards of Operation of a Secure Juvenile Detention Facility.

Ability to track assessment information regarding the detainment of alleged juvenile offenders.

Ability to handle potentially hostile situations with a juvenile and family.

Ability to resolve conflicts and to physically restrain juveniles as needed in accordance with the Standards for Operation of a Secure Juvenile Detention Facility.

Required Minimum Education and Experience

The following statement represents the minimum education and experience that will be used to determine qualifications of applicants, provided equivalent substitution will be permitted in case of deficiencies of either experience or education. Education above the minimum stated may be substituted on a year for year basis for the required general experience; experience above the minimum stated may be substituted on a year for year basis for the required education.

Must be at least 21 years of age.

Graduation from a four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work, or related field. (Relevant experience may be substituted on a year for year basis for the required education; graduate level education may substitute for up to two years of the required work experience)

Training Experience is preferred.



BOONE COUNTY JOB DESCRIPTION

JOB TITLE: ERP Financial Systems Administrator	NEW: <input checked="" type="checkbox"/>	REVISED: _____ <small>(Please check one)</small>
REPORTS TO: County Auditor	FLSA: Exempt	DATE: _____
DEPARTMENT: County Auditor	JOB CODE: _____	

SUMMARY:

With minimal supervision, this position will support and help develop quality solutions for the County's financial operations. This position will participate in preparing and maintaining financial and other data reports related to the County's finance process. This position will provide ongoing supporting documentation and training to finance system users and key stakeholders.

ESSENTIAL FUNCTIONS:

*Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this class.*

Establish supportive relationships with key stakeholders in the business process and provide data, reports, and assistance to the finance system users.

The position will be knowledgeable about all aspects of the finance system software and related data.

Design, recommend, and maintain financial controls, as required by policy regulations, to improve data quality through automated workflow processes of key stakeholders' business practices and policies while managing scope and end-user requirements.

Coordinate with cross-functional project teams to analyze, justify, initiate, plan, and execute the County's finance systems' continuous improvement.

Work with IT and key stakeholders on the design, testing, deployment, and maintenance of data processing solutions to enhance the finance modules and related systems before use in a

production environment.

Analyze new releases and upgrades to the ERP system's finance modules, including the planning and designing of test scenarios to perform comprehensive integration testing efforts.

Troubleshoot and analyze financial and related system issues reported by end users.

Attend training, seminars, and meetings as necessary to maintain and enhance job knowledge and skills.

Develop user manuals, training literature, and technical information related to the County's ERP system and supporting technologies.

Conduct and assist in end-user training for finance system users and key stakeholders.

Develop and maintain operational documentation of the ERP system and processes by collaborating with users in different offices to reflect system updates and changes.

Completes special projects as assigned.

KNOWLEDGE AND SKILL:

1. Basic understanding of generally accepted accounting principles and internal controls.
2. Ability to understand and implement laws, regulations, policies, and County Commission ordinances.
3. Demonstrated attention to detail and commitment to accurate results.
4. Excellent written and oral communications skills.
5. Ability to effectively organize and prioritize work as well as to plan and manage multiple complex deadline-driven projects simultaneously.
6. Advanced ability to identify opportunities for process improvement.
7. Considerable knowledge of enterprise resource planning systems.
8. Considerable skill in the use of personal computers, including spreadsheet software and other Microsoft Office products.
9. Considerable skill in analysis, problem solving, and mathematics.
10. Skill in developing and maintaining cooperative working relationships with County personnel, as well as work relationships with personnel in other agencies.
11. Ability to manage time and work under pressure with stringent deadlines.

PHYSICAL DEMANDS:

The majority of work is performed in a professional office setting and is generally sedentary. Must possess vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone.

Position requires CONTINUOUS sitting, upward and downward flexion of neck; fine finger dexterity and light to moderate finger pressure to manipulate keyboard, equipment controls,

and other office equipment; pinch grasp to manipulate writing utensils. FREQUENT side-to-side turning of neck, walking, standing, bending and stooping, pushing/pulling, twisting at waist, moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 25 lbs. from below waist to above shoulders and transporting distances up to 50 yards. OCCASIONAL squatting, kneeling, reaching above and at shoulder height, moderate grasping to manipulate objects; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

MINIMUM QUALIFICATIONS:

Bachelor's degree in computer information services, finance, or related field and a minimum of three to five years experience with enterprise resource planning software by providing system administration, project management, technical support, training, or consulting, or the equivalent combination of education and experience.

PREFERRED QUALIFICATIONS:

Experience working with public finance rules and regulations. Experience working with integrated ERP systems.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.



BOONE COUNTY JOB DESCRIPTION

JOB TITLE: <u>Chief Building Official</u>	NEW: <u>X</u>	REVISED: <u> </u>
	(Please check one)	
REPORTS TO: <u>Director, Resource Management</u>	FLSA: <u>Exempt</u>	DATE: <u>05/2023</u>
DEPARTMENT: <u>Resource Management</u>	JOB CODE: <u>206</u>	

SUMMARY:

Responsible for professional, administrative, and supervisory work regarding the day-to-day operation of the building inspection, plan check, and building permit issuance program in the County’s unincorporated area and contracted municipalities. Oversees building inspection staff. Assumes all responsibilities of the Building Official in their absence and as assigned. Serves as division liaison to the Building Code Commission. Functions in tandem with the Senior Planner as acting Department Director as required.

ESSENTIAL FUNCTIONS:

*Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this class.*

Coordinates and is responsible for the training, professional development, and performance management of all assigned staff. Assists in hiring and evaluation of staff and recommends disciplinary action as needed. Manages the plan check and building inspection activities of assigned department staff. Provides management support for the permit processing, building plan review, and building inspection functions of the department. Works with the Building Official to develop systems, procedures, forms, and policies to facilitate operations.

Provides leadership and direction to division staff; monitors and ensures maintenance of staff certifications. Develops, implements, and monitors performance measures and standards for quality assurance purposes. Monitors, maintains, and supervises staff safety plans.

Reviews technical bulletins and publications for code revisions. Advises department of code requirements and assists in preparing and reviewing various codes and code amendments including staff reports and committee presentations. Assists the Building Official in developing department policies and procedures and maintains the division reference library. Prepares periodic reports of construction and inspection activities; maintains vehicle records

and schedules maintenance of vehicles; advises and serves as liaison to Building Code Commission and Building Code Board of Appeals; serves as liaison with Fire Marshalls.

Develops and coordinates training programs for staff, industry groups, and citizens. Acts as a technical resource for staff, industry groups, and citizens. Coordinates with other divisions, departments, and outside agencies to resolve issues and enhance customer service. Confers with engineers, architects, and manufacturers as necessary. Assists builders and the general public with completion of building permit applications.

Conducts inspections to ensure building systems and components meet provisions of building and safety codes, approved plans, specifications, and standards, grading, zoning, and public health codes. Assists building inspectors in plan review, code interpretation and resolution of technical and administrative problems. May perform the daily functions of a building inspector as necessary due to staff shortages or absences.

May provide construction management services for County building projects.

KNOWLEDGE AND SKILL:

1. Expert knowledge of equipment, facilities, materials, methods, and procedures used in commercial and residential construction.
2. Expert knowledge of the full range of codes and ordinances pertaining to building, plumbing, mobile homes, electrical and mechanical installation activities (International Code Council codes).
3. Advanced knowledge of OSHA regulations and of safety procedures.
4. Advanced skill in the utilization of appropriate interpersonal and conflict resolution skills to resolve complaints and violations in a professional manner and to effectively gain cooperation and compliance.
5. Expert skill in planning scheduling and reviewing inspections, assign, evaluate and supervise the work of technical and administrative staff.
6. Expert skill in communicating with managers and employees to diagnose problems, coordinate work, and respond to department's needs.
7. Expert skill in reading and interpreting building plans and related documents.
8. Advanced skill in applying basic mathematical concepts to compute rate, ratio, and percent and to draw and interpret graphs.
9. Obtain ICC Certified Building Official within 18-months of employment and must continually maintain certification.

PHYSICAL DEMANDS:

The majority of work is performed in a general office setting and outside. Position-holder must possess vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone. Must have clarity of vision at 20 feet or more, 20 inches or less, three-dimensional vision, precise hand-eye coordination, and ability to identify and distinguish colors. May be required to work in hazardous traffic conditions or high/dangerous places.

Position requires CONTINUOUS sitting, upward and downward flexion of neck; fine finger dexterity and light to moderate finger pressure to manipulate keyboard, equipment controls, and other office equipment; pinch grasp to manipulate writing utensils. FREQUENT grasping to manipulate objects; side-to-side turning of neck; walking, standing, bending, stooping, kneeling, and reaching; heavy lifting of up to 75 lbs. when moving objects or equipment and transporting distances up to 50 yards; pushing/pulling, twisting at waist, and moderate wrist torque to twist equipment knobs and dials; driving. OCCASIONAL reaching above and at shoulder height.

WORK ENVIRONMENT:

This job operates in a variety of settings that include: a professional office, construction sites, and outside locations. This position routinely uses office equipment such as computers, calculators, multi-line telephones, photocopiers, large format printers and scanners, filing cabinets, and fax machines. May be exposed to wet/humid conditions, inclement outdoor weather, vibration, extreme temperatures, airborne particles/fumes, moving mechanical parts, very loud noise levels, or potentially hazardous materials. May be required to drive a County-owned vehicle to off-site locations and drive in inclement weather. This position is routinely in contact with the public and members of other entities. May be required to work additional hours outside of a normal business day.

MINIMUM QUALIFICATIONS:

Bachelor's degree in Building, Architecture, Construction Management or Engineering; three years of supervisory experience in technical review, permit coordination, code enforcement, or inspection; or equivalent combination of education and experience. Certified Building Official preferred upon hire; or must obtain within 18-months of employment. Must have a valid driver's license with an insurable driving record and be able to drive a county vehicle.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

406 -2023

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STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2901 for a Class 9 vehicle purchase.

Done this 12th day of September 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

2019 INCAR BUDGET WORKSHEET - 06/07/2024

MAKE	MODEL	DESCRIPTION	2024		2024 Total
			2019 Actual	Projected	Quantity
		Marked Enforcement SUV - Equipment less than \$1,000 (Breakdown: 1 ENF Tahoe, 2 ENF K9 SUV, 4 ENF SUV)			0
Pro-Gard	WB47NPUNT20	Pair window bars 2020 Utility (OEM Panels only)	\$ 213.90	\$ 231.01	0
Pro-Gard	54705UUNT20	Rear seat and cargo barrier 2020 Utility	\$ 1,177.14	\$ 1,271.31	0
Pro-Gard	TK47UUNT20A	Transfer kit, includes hardware and 1/4" air bag compatible filler panels	\$ 225.63	\$ 243.68	0
Pro-Gard	NP47UUNT20	Recess panel	\$ 93.84	\$ 101.35	0
Pro-Gard	SP47BS20	Pair - Lower extension panels (for use with recess panel)	\$ 93.84	\$ 101.35	0
Pro-Gard	SHIPPING	Will vary based on truck freight, but assume \$100 per vehicle build	\$ 175.00	\$ 189.00	0
Havis	C-V5-1508-INUT	Console vehicle specific; Ford Interceptor Utility 2020 specific - 23" low-profile console	\$ 354.28	\$ 382.62	0
Havis	CG-X	ChargeGuard	\$ 73.83	\$ 79.74	0
Havis	C-AP-0625	Console accessory pocket (6.0" long, 2.5" deep)	\$ 59.34	\$ 64.09	0
Havis	C-AP-0325	Console accessory pocket (3.0" long, 2.5" deep)	\$ 47.61	\$ 51.42	0
Havis	CUP2-1001	Console accessory; self-adjusting double cup holder	\$ 46.23	\$ 49.93	0
Havis	C-MCB	Console accessory; mic clip bracket for radio microphone	\$ 13.11	\$ 14.16	0
Havis	C-MCB	Console accessory; mic clip bracket for PA microphone	\$ 13.11	\$ 14.16	0
Havis	PROKIT-2	Adapter kit for ProGard partition to Havis box	\$ 22.77	\$ 24.59	0
Havis	C-HDM-1006	Heavy-duty floor mount for computer pedestal stand	\$ 138.69	\$ 149.79	0
Havis	C-OHB-106	Overhead equipment mounting bracket	\$ 48.30	\$ 52.16	0
Havis	C-SBX-101	Universal storage box for utility vehicles	\$ 641.70	\$ 693.04	0
Havis	C-SBX-101-KIT-5	2020 Ford PIU mount for Havis universal storage box	\$ 324.99	\$ 350.99	0
Havis	SHIPPING	Will vary based on truck freight, but assume \$50 per vehicle build	\$ 100.00	\$ 108.00	0
Whelen	SA315P	Whelen SA315 series siren speaker (driver side)	\$ 215.71	\$ 232.97	0
Whelen	SA315P	Whelen SA315 series siren speaker (passenger side)	\$ 215.71	\$ 232.97	0
Whelen	SAK66D	Whelen SA315P siren speaker bracket for 2020 Ford Interceptor Utility - DRIVER	\$ 15.00	\$ 16.20	0
Whelen	SAK66P	Whelen SA315P siren speaker bracket for 2020 Ford Interceptor Utility - PASSENGER	\$ 15.00	\$ 16.20	0
Whelen	W-01-0419263-00	Whelen part number for Howlar bracket (2020 Ford PIU)	\$ 102.07	\$ 110.24	0
Whelen	MCRNTB	MICRON stud mount (blue) - front grill of 2020 Ford Interceptor Utility ENF build	\$ 89.68	\$ 96.85	0
Whelen	MCRNTR	MICRON stud mount (red) - front grill of 2020 Ford Interceptor Utility ENF build	\$ 89.68	\$ 96.85	0
Whelen	NP3BB	Pioneer Nano NP Series, includes ball mount (driver side)	\$ 124.95	\$ 134.95	0
Whelen	NP3BB	Pioneer Nano NP Series, includes ball mount (passenger side)	\$ 124.95	\$ 134.95	0
Whelen	STPKT105	Whelen MKE2105; lightbar strap kit for the 2020 Ford PIU	\$ 61.95	\$ 66.91	0
Whelen	TLIB	ION T-Series linear LED light (blue) - rear bumper of 2020 Ford Utility ENF build	\$ 96.17	\$ 103.86	0
Whelen	TLIR	ION T-Series linear LED light (red) - rear bumper of 2020 Ford Utility ENF build	\$ 96.17	\$ 103.86	0
Whelen	VRTX609R	VERTEX - red (headlight housing)	\$ 80.24	\$ 86.66	0
Whelen	VRTX609L	VERTEX - red (tail lamp housing)	\$ 80.24	\$ 86.66	0
Whelen	VRTX609B	VERTEX - blue (headlight housing)	\$ 80.24	\$ 86.66	0
Whelen	VRTX609L	VERTEX - blue (tail lamp housing)	\$ 80.24	\$ 86.66	0
Whelen	VRTXADAPT	Vertex twist-in adapter for use with Ford Factory Prep Option	\$ 8.26	\$ 8.92	0
Whelen	VRTXADAPT	Vertex twist-in adapter for use with Ford Factory Prep Option	\$ 8.26	\$ 8.92	0
Whelen	VRTXADAPT	Vertex twist-in adapter for use with Ford Factory Prep Option	\$ 8.26	\$ 8.92	0
Whelen	VRTXADAPT	Vertex twist-in adapter for use with Ford Factory Prep Option	\$ 8.26	\$ 8.92	0
Whelen	35RCCDCR	Compartment light, 3" round, split red/white	\$ 57.82	\$ 62.45	0
Laird	QWRCB	NMO rain cap (black chrome)	\$ 6.00	\$ 6.48	0
Magnetic Mic	Magnetic Mic	Magnetic Mic (for radio microphone)	\$ 30.00	\$ 32.40	0
Magnetic Mic	Magnetic Mic	Magnetic Mic (for PA microphone)	\$ 30.00	\$ 32.40	0
Panorama	RB-TSH-BOONECP-001	Panorama LMR radio/Cellular/Wi-Fi/GPS antenna	\$ 371.92	\$ 401.67	0
Panorama	RB-SH-BOONEGETAC	Panorama Getac antenna setup	\$ 200.00	\$ 216.00	0
Panorama	SHIPPING	Panorama shipping charges, will vary, but around \$10 per antenna	\$ 20.00	\$ 21.60	0
Setina	GK10342USSCAXL	Dual T-Hall Mount, 2 Universal XL with #2 key override (SHIPPING EXTRA)	\$ 406.41	\$ 438.92	0
Setina	SHIPPING	Shipping charge is about \$30 per unit	\$ 35.00	\$ 37.80	0
911 Custom	911BRACKET	Custom overhead printer bracket for Selko printer and ProGard partition	\$ 40.00	\$ 43.20	0
Streamlight		75454 Streamlight Stinger DS LED HL AC/DC model 75454 for ENF fleet	\$ 150.91	\$ 162.98	0
TBD	TBD	Ethernet Cable for Creffpoint cellular router - 20 feet	\$ 15.00	\$ 16.20	0
TBD	TBD	Ethernet Cable for Getac Veretos DVR - 20 feet	\$ 15.00	\$ 16.20	0
Stalker	200-0622-00	V55 Installation Kit (wiring kit to run from counting unit to V55 connector)	\$ 126.00	\$ 136.08	0
Stalker	200-0886-00	Glass Antenna Mount (suction cup for front antenna)	\$ 88.00	\$ 95.04	0
Stalker	200-1378-00	2020-present Ford PIU rear antenna mount	\$ 118.00	\$ 127.44	0
Stalker	155-2055-04	Antenna Cable, 4FT	\$ 94.00	\$ 101.52	0
Stalker	155-2055-20	Antenna Cable, 20FT	\$ 141.00	\$ 152.28	0
Waytek	Various	Various 12V supplies from Waytek (wire, wire connectors, bulk hardware, heat shrink, etc...)	\$ 20.00	\$ 21.60	0
Blue Sea Systems	5032 ST	Blue Sea Systems 5032 ST Blade Split Bus Fuse Block, ATO ATC Split Bus Fuse Block 12 Circuits 30A / 100A MAX (Waytek 78163)	\$ 52.71	\$ 56.93	0
Blue Sea Systems	5032 ST	Blue Sea Systems 5032 ST Blade Split Bus Fuse Block, ATO ATC Split Bus Fuse Block 12 Circuits 30A / 100A MAX (Waytek 78163)	\$ 52.71	\$ 56.93	0
TE Connectivity	V23234A1001x036	TE Connectivity high current mini relay, SPDT, 40A, 12V (Waytek 75411)	\$ 4.19	\$ 4.53	0
TE Connectivity	V23234A1001x036	TE Connectivity high current mini relay, SPDT, 40A, 12V (Waytek 75411)	\$ 4.19	\$ 4.53	0
TE Connectivity	V23234A1001x036	TE Connectivity high current mini relay, SPDT, 40A, 12V (Waytek 75411)	\$ 4.19	\$ 4.53	0
Mechanical Products	175-S1-100-2	Mechanical Products Surface Mount Circuit Breaker, 100A (Waytek 48895)	\$ 26.46	\$ 28.58	0
Mechanical Products	175-S1-100-2	Mechanical Products Surface Mount Circuit Breaker, 100A (Waytek 48895)	\$ 26.46	\$ 28.58	0
Various	Various	Supplies for weapon locking cables (cable, loop sleeves, Plastic Dip, locks, padlocks)	\$ 25.00	\$ 27.00	0
			\$ 7,625.32	\$ 8,235.35	
Pro-Gard	P-54705UUNT20	Vehicle Equipment (more than \$1,000) ENF - Pro-Gard rear cargo barrier, plastic seat and floor pan with seat mounting kit	\$ 1,177.14	\$ 1,271.31	

Fund Statement - Law Enforcement Services Fund 290 (Major Fund)

	2022 Actual	2023 Budget	2023 Estimated	2024 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	4,475,918	4,794,000	5,480,990	5,590,850
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	300	-	-
Fines and Forfeitures	-	-	-	-
Interest	(227,511)	32,100	-	32,100
Hospital Lease	-	-	-	-
Other	19,455	-	-	-
Total Revenues	4,267,862	4,826,400	5,480,990	5,622,950
Other Financing Sources				
Transfer In from other funds	115,006	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	69,864	-	-	-
Total Other Financing Sources	184,870	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 4,452,732	4,826,400	5,480,990	5,622,950
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 2,387,900	3,311,666	3,311,666	2,196,120
Materials & Supplies	120,597	210,507	204,475	132,136
Dues Travel & Training	23,472	49,767	968	34,242
Utilities	49,859	48,641	48,641	38,911
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	20,709	38,369	-	37,819
Contractual Services	442,230	281,697	636,495	198,837
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	25,000	-	25,000
Other	46,856	51,702	-	2,450
Fixed Asset Additions	424,374	615,400	615,400	-
Total Expenditures	3,515,997	4,632,749	4,817,645	2,665,515
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 3,515,997	4,632,749	4,817,645	2,665,515
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 4,112,831	5,084,993	5,084,993	5,691,135
Less encumbrances, beginning of year	(21,776)	(57,203)	(57,203)	-
Add encumbrances, end of year	57,203	-	-	-
Fund Balance Increase (Decrease) resulting from operations	936,735	193,651	663,345	2,957,435
FUND BALANCE (GAAP), end of year	5,084,993	5,221,441	5,691,135	8,648,570
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(1,295,889)	(1,238,686)	(1,238,686)	(1,238,686)
NET FUND BALANCE, end of year	\$ 3,789,104	3,982,755	4,452,449	7,409,884
Net Fund Balance as a percent of expenditures	107.77%	85.97%	92.42%	277.99%

407 -2023

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STATE OF MISSOURI

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September Session of the July Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the 12th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint the following:

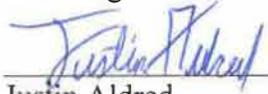
Christy Schnarre	Planning & Zoning Commission	Appointment	Four-Year Term	September 12, 2023 through September 12, 2027
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Done this 12th day of September 2023

ATTEST:


 Brianna L. Lennon
 Clerk of the County Commission


 Kip Kendrick
 Presiding Commissioner


 Justin Aldred
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

Kip Kendrick, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 - FAX 573-886-4311
E-mail: commission@boonecountymmo.org

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Planning & Zoning Commission

Name: Christy Schnarre

Home Address: 20655 N Farwest School Rd

City: centralia **Zip Code:** 65240

Business Address: _____

City: _____ **Zip Code:** _____

At which address would you prefer to be contacted?

E-mail: christyschnarre@gmail.com

Phone (Home): _____ **Phone (Work):** _____ **Phone (Cell):** (573)881-1794

Fax: _____

Qualifications:

Bachelor degree elementary education-Columbia College Masters degree elementary education-William Woods Owner/Operator Schnarre
Farms-book keeping, row crop and cattle operation.

Past Community Service:

Farm Service Agency Boone County board member Boone County Fair Livestock Committee-secretary Centralia Fair-Vice President
Centralia FFA Alumni Centralia 4H project leader

References:

Joe Abbott-FCS Financial Columbia, MO Andy Mott-Centralia MFA

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

**Return Application
To:**

**Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311**

An Affirmative Action/Equal Opportunity Institution