

181 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 23

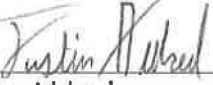
In the County Commission of said county, on the 18th day of April 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 891, Assistant County Counselor II, and does hereby authorize an appropriation of up to \$80,000 for the salary of said position.


Done this 18<sup>th</sup> day of April 2023.

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

## REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

*Description of form: To request approval to hire between 86% - 120% of the salary range mid-point*

**Procedure:**

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the flexible hiring limit and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will list the Commission Order number approving this request on the electronic Personnel Action Form.

Name of prospective employee Glah n. Jbson Department County Counselor

Position Title Assistant County Counselor II Position No. 891

Proposed Starting Salary (complete one only) Annual: 80,000 % of Mid-Point 99  
 OR Hourly: \_\_\_\_\_ % of Mid-Point \_\_\_\_\_

No. of employees in this job classification within your Department? 1

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level)

The market data from the City of Columbia and MU support a salary range between \$85K to \$105K for similar attorney positions.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:  
Not applicable as there is only one Assistant County Counselor II.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?

There is only one Assistant County Counselor II. This is a key position that covers the varied areas of the law necessary to represent Boone County's officials and directors pursuant to RSMo Sec. 56.640.

**Additional comments:**

This salary request is for a salary amount that is still under the salaries in similar positions with other local public employers.

Administrative Authority's Signature: [Signature] Date: 4/14/23

Auditor's Certification:  Funds are available within the existing departmental salary and wage appropriation (#10100).  
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: Kyle Keman by HA Date: 4-14-23

**Human Resource Director's Recommendations:**

Approve. There are no internal equity concerns and request is below market data for similar positions.

Human Resource Director's Signature: [Signature] Date: 04/17/23

County Commission  Approve  Deny

Comment(s):

Presiding Commissioner's Signature: [Signature] Date: 4/18/2023

District I Commissioner's Signature: [Signature] Date: 4/18/2023

District II Commissioner's Signature: [Signature] Date: 4/18/2023

182 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 23


In the County Commission of said county, on the 18th day of April 20 23

the following, among other proceedings, were had, viz:

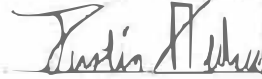
Now on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 930, Office Specialist II Part-Time Pool, and does hereby authorize an appropriation of \$28.00 an hour for the pay rate of said position.


Done this 18<sup>th</sup> day of April 2023.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

## REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

**Description of form:** To request approval to hire between 86% - 120% of the salary range mid-point

**Procedure:**

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Julie Crouch Department 1132

Position Title Office Specialist II Part-Time Pool Position No. 930

Proposed Starting Salary (complete one only) Annual: \_\_\_\_\_ % of Mid-Point \_\_\_\_\_  
 OR Hourly: \$28.00 % of Mid-Point \_\_\_\_\_

No. of employees in this job classification within your Department? 3

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level)

Julie is a previous employee who served as payroll coordinator for over 12 years.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:

This employee has over 12 years in the department as a prior payroll coordinator.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?

None since the job duties will be different than current employees in the position. Work will be temporary.

Additional comments:

Administrative Authority's Signature: *B.S.D.* Date: 4/17/2023

Auditor's Certification: \_\_\_\_\_ Funds are available within the existing departmental salary and wage appropriation (#10100).  
 \_\_\_\_\_ Funds are not available within the existing departmental salary and wage appropriation (#10100);  
 budget revision required to provide funding is attached.

Auditor's Signature: *Kyle Ruman* Date: 4/17/23

**Human Resource Director's Recommendations:**

Approve. No anticipated problems with internal equity due to work duties compared to current staff in position.

Human Resource Director's Signature: *Angela Wehmeyer* Date: 4/17/23

County Commission  Approve  Deny  
 Comment(s):

Presiding Commissioner's Signature: *Kelk* Date: 4/18/2023

District I Commissioner's Signature: *Fredrick* Date: 4/18/2023

District II Commissioner's Signature: *J. Medina* Date: 4/18/2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 23


In the County Commission of said county, on the 18th day of April 20 23


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Dept 6105 for the purchase of County issued cell phone service.


Done this 18<sup>th</sup> day of April 2023.

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission



## Fund Statement - Facilities and Grounds Maintenance Fund 610 (Internal Service Fund)

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	1,536,746	1,851,705	1,851,705	1,752,911
Fines and Forfeitures	-	-	100	-
Interest	(8,326)	9,750	9,750	9,750
Hospital Lease	-	-	-	-
Other	3493	-	11,612	-
<b>Total Revenues</b>	<b>1,531,913</b>	<b>1,861,455</b>	<b>1,873,167</b>	<b>1,762,661</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	34,913	34,913	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	4,850	13,818	11,800
<b>Total Other Financing Sources</b>	<b>-</b>	<b>39,763</b>	<b>48,731</b>	<b>11,800</b>
<b>Fund Balance Used for Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>320,653</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 1,531,913</b>	<b>1,901,218</b>	<b>1,921,898</b>	<b>2,095,114</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 1,018,779	1,185,077	1,109,026	1,398,874
Materials & Supplies	87,535	114,901	102,457	111,021
Dues Travel & Training	228	415	415	400
Utilities	14,177	15,927	16,595	16,340
Vehicle Expense	12,315	23,500	25,774	22,060
Equip & Bldg Maintenance	225,861	324,390	230,946	306,305
Contractual Services	67,804	103,109	87,128	118,572
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	11,000	-	11,000
Other	45,723	53,151	50,698	58,792
Fixed Asset Additions	14,326	53,650	41,860	51,750
<b>Total Expenditures</b>	<b>1,486,748</b>	<b>1,885,120</b>	<b>1,664,899</b>	<b>2,095,114</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 1,486,748</b>	<b>1,885,120</b>	<b>1,664,899</b>	<b>2,095,114</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>\$ 931,314</b>	<b>887,555</b>	<b>887,555</b>	<b>1,112,057</b>
Less encumbrances, beginning of year	(40,092)	(32,497)	(32,497)	-
Add encumbrances, end of year	32,497	-	-	-
Proprietary adjustment to full accrual	(81,329)	-	-	-
Fund Balance Increase (Decrease) resulting from operations	45,165	16,098	256,999	(320,653)
<b>FUND BALANCE (GAAP), end of year</b>	<b>887,555</b>	<b>871,156</b>	<b>1,112,057</b>	<b>791,404</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 887,555</b>	<b>871,156</b>	<b>1,112,057</b>	<b>791,404</b>
<b>Net Fund Balance as a percent of expenditures</b>	<b>59.70%</b>	<b>46.21%</b>	<b>66.79%</b>	<b>37.77%</b>

184-2023

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STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 23

In the County Commission of said county, on the 18th day of April 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Voss Landscape & Tree Service, LLC for Nuisance Abatement Services.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Done this 18<sup>th</sup> day of April 2023.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** April 7, 2023  
**RE:** Cooperative Contract: C000612 (City of Columbia cooperative contract 24/2021) – Nuisance Abatement Services with Voss Landscape & Tree Service, LLC

The Boone County Commission office requests the County utilize the City of Columbia cooperative contract 24/2021 for Nuisance Abatement Services from Voss Landscape & Tree Service, LLC. of Columbia, Missouri. County contract number is C000612. The contract will be utilized by Columbia/Boone County Department of Public Health and Human Services for nuisance abatement mowing and clean-up of properties in Boone County, Missouri.

This is a Term and Supply contract. Invoices will be paid from departments 1410 – Public Health Services, account 84750 – Personnel/Project Reimbursement.

**cc:** Contract File  
Michele Hall, Commission

**PURCHASE AGREEMENT FOR  
NUISANCE ABATEMENT SERVICES – TERM & SUPPLY**

**THIS AGREEMENT, County Contract #C000612**, dated the 18th day of April 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Voss Landscape & Tree Service, LLC**, herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Nuisance Abatement Services**, in compliance with all bid specifications and any addendum issued for the **City of Columbia** Request for Proposal **24/2021 – Nuisance Abatement Services**, the City contract, as well as the Boone County Standard Terms and Conditions and attached Insurance Requirements. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with proposal response may be permanently maintained in the County Purchasing Office bid file for this Request for Proposal if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, and the **City of Columbia Request for Proposal 24/2021 – Nuisance Abatement Services** shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Nuisance Abatement Services as identified and responded to in Contractor's proposal response. Services shall be provided as required in the proposal specifications and in conformity with the contract documents for the prices set forth in the City of Columbia contract, as needed and as ordered by the County.

	Line-Item Description	Unit of Measure	Through 05/09/23
1	Laborer	Per hour	\$55.00
2	Foreman	Per hour	\$82.50
3	Mower (60" Commercial)	Per hour	\$16.50
4	Weedeater	Per hour	\$11.00
5	Brush hog (Walk behind unit)	Per hour	\$82.50
6	Chainsaw	Per hour	\$27.50
7	Hedge trimmer	Per hour	\$11.00
8	Tractor (sk1550 mini ski)	Per hour	\$82.50
9	Pump (for draining swimming pools or other standing water areas)		\$11.00
10	Dumpster (drop/pick up fee)	Fee	\$220.00
10.1	Dumpster (per day)	Fee	\$2.75
11	Waste Dumped at Landfill	Per ton	\$71.50
12	Maximum Percentage increase for contract renewal year one (over previous contract year)	10% increase	

13	Maximum Percentage increase for renewal year 2 (over previous contract year)	5% increase	
14	Maximum Percentage increase for renewal year 3 (over previous contract year)	10% increase	
15	Maximum Percentage increase for renewal year 4 (over previous contract year)	5% increase	
16	Mini Skid Steer Loader with Grapple	Per hour	\$82.50
17	Diesel Wood Chipper	Per hour	\$82.50
18	Stump Grinder	Per hour	\$82.50
19	Chip Truck		\$0.00

3. **Contract Duration** - This agreement shall commence on **March 10, 2023 and extend through May 9, 2023** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the county for **three (3) additional one-year periods** subject to the pricing clauses in the **City of Columbia's contract**, and thereafter on a month-to-month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

4. **Estimate of Services** – The County Representative, typically the Columbia/Boone County Department of Public Health and Human Services (DPHHS) shall contact the Contractor to request an estimate for cleanup of debris, to include but not be limited to mow or brush hog weeds and overgrown vegetation, removal of fallen trees, rubbish, trash, standing water and sewage, and other items. While there are many unknowns with the abatement of nuisance properties, the Contractor shall provide the most accurate estimate possible to the requesting department.

Estimates must be returned to the requesting code enforcement officer within five (5) business days. Code Enforcement Officer shall contact Contractor with a release to mow or other notification to move forward with going to the property and starting the abatement.

For abatements that require debris or trash removal, the Contractor must include in their estimate, the cost to haul those items away for disposal and/or the cost of a trash container rental. The Contractor may use the waste hauler of their choice. The location of the trash container at the abatement site shall be approved by staff. If placement is required on private property, it must be scheduled for delivery and removal in conjunction with the search warrant. All debris and trash, including a container when needed, must be removed from the site during the abatement procedure.

**Following the initial estimate and after identification of the “unknowns,” should Contractor determine the estimate shall actually exceed \$2,500.00, Contractor must provide the new revised firm quote to the requesting department. Contractor shall not begin any work until the Code Enforcement Officer has approved the new quote and contacted Contractor with a Notice to Proceed.**

After the abatement has been completed and approved by the requesting department's personnel, the Contractor shall submit a final invoice to the department. Invoices shall be submitted within 14 calendar days of work being completed due to preparing tax bills to be sent to the property owner.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Commission office and billings may only include the prices listed in the Contractor's proposal response and subsequent renewals. No additional fees for delivery, surcharges, or extra services or taxes shall be included as additional charges in excess of the

charges in the Contractor's proposal response. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

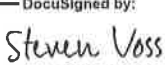
7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

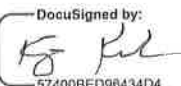
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission, delivery of products or services are delayed or products or services delivered are not in conformity with specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

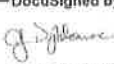
VOSS LANDSCAPE & TREE SERVICE, LLC

DocuSigned by:  
  
 By 36F21D7DB8D949C...  
 Owner  
 Title \_\_\_\_\_

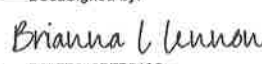
BOONE COUNTY, MISSOURI

By: Boone County Commission  
 DocuSigned by:  
  
 \_\_\_\_\_  
 Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:  
  
 \_\_\_\_\_  
 CJ Dykhouse, County Counselor

ATTEST:

DocuSigned by:  
  
 \_\_\_\_\_  
 Brianna L. Lennon, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:  
*Kyle Roman by J*  
*No Encumbrance Required*  
8C24BDB4EE7A483...

4/7/2023

1410 / 84750 - Term/Supply  
No Encumbrance Required

---

Signature

Date

Appropriation Account

185 -2023

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STATE OF MISSOURI }  
County of Boone } ca.

April Session of the April Adjourned

Term. 20 23

In the County Commission of said county, on the 18th day of April 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an Agreement with McKnight Tire Co. for Bridgestone brand Tires, Tubes, Services.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Done this 18<sup>th</sup> day of April 2023.

ATTEST:

Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

Kip Kendrick  
Kip Kendrick  
Presiding Commissioner

Justin Aldred  
Justin Aldred  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** March 24, 2023  
**RE:** Cooperative Contract: C000622 (State of MO cooperative contract CC191557001) – Tires, Tubes, and Services for Bridgestone Tires with McKnight Tire Co.

Boone County Road & Bridge and Sheriff's Office request permission to utilize the State of Missouri cooperative contract CC191557001 (based on NASPO contract 19102) to purchase Tires, Tubes, and Services (Bridgestone brand) from McKnight Tire Co. of Columbia, Missouri. County contract number is C000622.

This is a Term and Supply contract. Invoices will be paid from departments 1251 – GF Sheriff Operations, 1255 – GF Detention Operations, 2042 – RB Fleet & Equipment Maintenance Operations, account 59105 – Tires.

**cc:** Contract File  
Greg Edington, Robert Sapp/Road & Bridge; Gary German, David Alexander/Sheriff; Contract File

**PURCHASE AGREEMENT  
TIRES, TUBES, AND SERVICES - BRIDGESTONE**

**THIS AGREEMENT, C000622**, dated the 18th day of April 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **McKnight Tire Co.** herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for a Term and Supply contract for **McKnight Tire Co. to act as a reseller for Bridgestone Americas Tire Operations, LLC**, Tires, Tubes, and Associated Services in compliance with any addendum issued for the State of Missouri Office of Administration participating addendum Contract **CC191557001**, NASPO Valuepoint Master Agreement #19102, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Office of Administration Contract **CC19557001** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

**2. Contract Period** - The contract period shall be **April 1, 2023 through March 31, 2024**. Contract may be renewed if extended by agreement and consent between the Vendor and NASPO Valuepoint.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and services as required in the Master Agreement and in conformity with the contract documents for the prices set forth in the Master Agreement.

**Percentage Discount Off List Pricing:**

	<b>CC191557001 Bridgestone Americas</b>
Pursuit and Performance Tires	57%
Automobile/Passenger Vehicles	41%
Light Duty Trucks (Radial)	37%
Medium Commercial/Heavy Duty Trucks/Buses	46%
Off Road (Radial)	37%
Off Road (Bias)	37%
Agricultural/Farm	23%
Industrial	23%



Type of Service		Pursuit, Performance, Passenger	Light Duty Trucks	Medium Commercial/ Heavy Duty/Bus	
				Single	Dual
1	Tire Installation w/purchase in store includes dismount of used tires and tubes (per tire)	\$5.00	\$5.00	\$25.00	\$28.00
2	Change tire, dismount and mount	\$5.00	\$5.00	\$25.00	\$28.00
3	Flat Repair, remove, repair and mount	\$15.00	\$15.00	\$25.00	\$28.00
4	Flat repair, off vehicle	\$12.00	\$12.00	\$30.00	\$33.00
5	Rotate mounted tires (per tire)	\$3.50	\$3.50	\$5.00	\$5.00
6	New valve stem rubber or metal (per tire)	\$3.00	\$3.00	\$9.00	\$9.00
7	Wheel balance-computer spin balance (Per Tire)	\$9.50	\$9.50	\$18.00	\$18.00
8	Wheel balance/Valve stem combo (per tire)	\$12.50	\$12.50	\$27.00	\$27.00
<b>9 Alignment services</b>					
	9a. Standard two-wheel alignment	\$55.00	\$55.00		
	9b. Four-wheel alignment	\$70.00	\$70.00		
	9c. Bushing/cam alignment	Current Mfg's list price for parts; Labor based on Mitchell Manual.	Current Mfg's list price for parts; Labor based on Mitchell Manual.		
10.	Studding (Per Tire) – To be performed on new tires only.	15.00	15.00		
11	Used tire recycle/disposal fee (per tire)	3.00	3.00		
12	Tire pressure monitoring kit (per Tire)	10.00	10.00		
	Missouri Tire Fee (per tire)	.50	.50	.50	.50

**4. Billing and Payment** - All billing shall be invoiced to the **Boone County ordering department which includes the Road & Bridge Department and the Sheriff's Office**, and billings may only include the prices listed in the Master Agreement. No additional fees for delivery or extra services not included or taxes shall be included as additional charges in excess of the charges in the Master Agreement to the specifications. The County agrees to pay all monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered if any, in the Master Agreement if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing

dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**5. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**6. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**7. Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MCKNIGHT TIRE CO.**

**BOONE COUNTY, MISSOURI**

By: Boone County Commission

DocuSigned by:  
  
 C148A485F3944E2...  
 By \_\_\_\_\_

DocuSigned by:  
  
 574008ED96434D4...  
 \_\_\_\_\_  
 Kip Kendrick, Presiding Commissioner

Retail Sales  
 Title \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
  
 7D71DEAEB9D74DD...  
 \_\_\_\_\_  
 CJ Dykhouse, County Counselor

DocuSigned by:  
  
 D267E242BFB948C...  
 \_\_\_\_\_  
 Brianna L. Lennon, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:  
  
 8C24BD84EE7A483...

4/6/2023

1251, 1255, 2042; 59105: Term and Supply

Signature

Date

Appropriation Account

186 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

18th

day of

April

20 23


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Mohawk Lifts LLC for Tire Changers, Balancers, Vehicle Lifts, and Equipment.


The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Done this 18<sup>th</sup> day of April 2023.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Amy Gerskin  
Buyer



613 E. Ash Street, Room 111  
Columbia, MO 65201  
Phone: (573) 886-4393  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Amy Gerskin  
DATE: April 5, 2023  
RE: Cooperative Contract: Sourcewell Contract #013020 – MRL – Tire  
Changers and Balancers, Vehicle Lifts, and Equipment with Mohawk Lifts  
LLC

Road & Bridge requests permission to utilize the Sourcewell cooperative contract *013020* – *MRL – Tire Changers and Balancers, Vehicle Lifts, and Equipment* with Mohawk Lifts LLC.

The cost of the purchase of the Tire Changer and Balancer is \$21,320.05 and will be paid from department 4110 – RB Road Expansion and Improvement, account 71231 – New Building Fund Owner-Supplied Equipment. The budgeted amount in this fund is \$300,000.00.

cc: Robert Sapp, RB  
Contract File

04/03/23

RQST  
DATE

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

16513

VNDR #

Mohawk Lifts LLC

VENDOR NAME

013020 - MRL

BID #

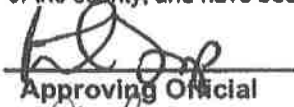
Ship to Dept #:

Bill to Dept #:

Dept	Account	Item Description	Qty	Unit Price	Amount
4110	71231	Tire Changers and Balancers	1	\$21,320.05	\$21,320.05
		- See Contract for Details			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
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					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

GRAND TOTAL: 21,320.05

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
Approving Official

  
Prepared By



\_\_\_\_\_  
Auditor Approval

**PURCHASE AGREEMENT FOR  
TIRE CHANGERS AND BALANCERS, VEHICLE LIFTS, AND EQUIPMENT**

**THIS AGREEMENT**, County Contract **C000625**, dated the <sup>18th</sup> day of April 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" **Mohawk Lifts LLC** herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a contract for the furnishing of **Tire Changers and Balancers, Vehicle Lifts, and Equipment** in compliance with all bid specifications and any addenda issued for the Sourcwell cooperative purchasing program, contract **013020-MRL, quote #Boone.TCX51H.032823** dated **03/28/2023 (Attachment One)** as well as Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents that are incorporated herein by reference. Service or product data, specification, and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of a conflict between any of the foregoing documents, this Purchase Agreement and Sourcwell contract number **013020-MRL** shall prevail and control over the contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Hunter Equipment Tire Changer and Balancer as specified and equipped in **quote #Boone.TCX51H.032823** that includes trade allowance for multiple parts:

<b>PART #</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>LIST PRICE</b>	<b>CONTRACT PRICE</b>	<b>TOTAL</b>
TCX51H	Wide Body, Professional Swing Arm Tire Changer, Table-Top Design, 2-Speed 220V Motor, Bead Press Arm, 10-26" clamping range, Includes 2 Polymer M/D Heads, Accessories. Red only.	1	\$10,957.94	\$8,557.42	\$8,557.42
RP11-8-11100402	AR46 Expander/Reducer - Adds 4" external clamping OR reduces external clamping by 5". (6" to 26" for TCX500, TCX505, TCX515, TCX535, TCX550, TCX50, TCX51, TCX53, TCX58, TCX59) (7" to 28" for TCX575)	1	\$313.39	\$244.74	\$244.74
RP11-5-107785	Winged Steel Head. Fits all TCX changers with standard heads, any vintage. Standard RP11-8-11100369 plastic	1	\$275.40	\$215.07	\$215.07

	protections and mounting hardware included.				
SWE00	SmartWeight~ Elite Balancer-Includes touch screen interface, SmartWeight, eCal auto-calibration TPMS Specs. Cones/Collets and flange plates are sold separately.	1	\$12,107.87	\$9,455.44	\$9,455.44
20-3101-1	Balancer wheel lift. Can be added after the initial purchase. The balancer must have a new style foot pedal to support the new lift. DSP balancers must have revision J DAQ board or newer. Not compatible with FM balancer.	1	\$2,481.56	\$1,937.93	\$1,937.93
20-2765-1	BullsEye collet kit and front mounted storage for Touch balancers - Includes BullsEye collets, offset spacer 20-2711-1, 6" cup 175-392-1, storage 56-70-2, and bracket 14-1470-005. Note: incl. w/RFE, compatible with SWT and SWE, NOT compatible with SWP	1	\$1,019.00	\$909.45	\$909.45
				<b>Subtotal:</b>	\$21,320.05
				<b>TOTAL:</b>	\$21,320.05

3. **Delivery** – Delivery shall be within 150 days of receipt of the Purchase Order. If delivery is not or cannot be made within this period, the contractor must receive written authorization from the Boone County Road and Bridge Department for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be F.O.B. Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
4. **Billing and Payment** - All billing shall be invoiced to Boone County Road & Bridge Department at 5551 S. Tom Bass Road, Columbia, MO, 65201. Billings may only include the prices listed in the Contractor’s proposal response. No additional fees for delivery or extra services or taxes shall be included as additional charges over the charges in the Contractor’s proposal response to the specifications. The County agrees to pay all correct invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event, the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other proposal or proposal specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office as approved by the Boone County Commission using the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MOHAWK LIFTS LLC**

**BOONE COUNTY, MISSOURI**

by: Boone County Commission

DocuSigned by:  
  
 D08B79E8A24FF4EB...

By \_\_\_\_\_

DocuSigned by:  
  
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\_\_\_\_\_  
 Kip Kendrick, Presiding Commissioner

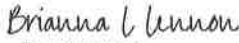
Asst. Controller  
Title \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
  
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\_\_\_\_\_  
 CJ Dykhous, County Counselor

DocuSigned by:  
  
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\_\_\_\_\_  
 Brianna L. Lennon, County Clerk

**AUDITOR CERTIFICATION:**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note:



Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:  
*Kyle Pieman*  
by HP  
EB91DB24AAAC49D...

4/7/2023

4110/71231: \$21,320.05

---

Signature  
Account

Date

Appropriation

## STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. The contractor shall comply with all applicable federal, state, and local laws, and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at the request of the bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in the bid process, as the law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of the quantity specified and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until the same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department before bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of the Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with the bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, the Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
20. **For all titled vehicles and equipment, the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
21. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

*Updated 10/01/21*

187 -2023

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

April Session of the April Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the

18th

day of

April

20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the attached list of Surplus Disposal.

Done this 18<sup>th</sup> day of April 2023.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_  
Kip Kendrick  
Presiding Commissioner  
\_\_\_\_\_  
Justin Aldred  
District I Commissioner  
\_\_\_\_\_  
Janet M. Thompson  
District II Commissioner

**Boone County Purchasing**  
**David Eagle**  
 Purchasing Assistant



613 E. Ash St.  
 Columbia, MO 65201  
 Phone: (573) 886-4394

**MEMORANDUM**

**TO:** Boone County Commission  
**FROM:** David Eagle  
**RE:** Computer and Peripheral Surplus Disposal  
**DATE:** April 11, 2023

The Purchasing Departments requests permission to dispose of the following list of surplus PC'S, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	NO TAG	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
2.	22456	PC WORKSTATION	DELL OPTIPLEX 7040	SHERIFF	UNKNOWN	

36.	15345	19" LCD MONITOR	AL 1912	JURY SERVICES & COURT COSTS	UNKNOWN	
37.	16584	19" LCD MONITOR	L1950	CIRCUIT COURT	UNKNOWN	
38.	18091	PC WORKSTATION	LA1951g	CIRCUIT COURT	UNKNOWN	
39.	NO TAG	23": LCD MONITOR	HP ELITEDISPLAY E233	JURY SERVICES & COURT COSTS	UNKNOWN	
40.	NO TAG	19" LCD MONITOR	L1906	CIRCUIT COURT	UNKNOWN	
41.	NO TAG	20" LCD MONITOR	LA2006x	CIRCUIT COURT	UNKNOWN	
42.	NO TAG	19" LCD MONITOR	L1906	CIRCUIT COURT	UNKNOWN	
43.	21516	16" NOTEBOOK COMPUTER	LPROBOOK 650 G2	PROPOSITION L	UNKNOWN	
44.	19601	16" NOTEBOOK COMPUTER	LPROBOOK 650 G2	JUVENILE OFFICE	UNKNOWN	
45.	NO TAG	16" NOTEBOOK COMPUTER	LPROBOOK 650 G2	JUVENILE OFFICE	UNKNOWN	
46.	NO TAG	16" NOTEBOOK COMPUTER	LPROBOOK 650 G2	JUVENILE OFFICE	UNKNOWN	
47.	NO TAG	19" LED TELEVISION	E19	JURY SERVICES AND COURT COSTS	UNKNOWN	
48.	NO TAG	WIRELESS HOTSPOT	AIRCARD 815S	CIRCUIT COURT	UNKNOWN	
49.	NO TAG	LOCAL MFP DEVICE	MFC-J870DW	CIRCUIT COURT	UNKNOWN	
50.	NO TAGS	21 DOCKING STATIONS		MUNICIPAL COURT	UNKNOWN	
51.	NO TAG	13 MICE		MUNICIPAL COURT	UNKNOWN	
52.	NO TAGS	24 KEYBOARDS		MUNICIPAL COURT	UNKNOWN	

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.OUTLOOK\6T2KGM2G\COMPUTER DISPOSAL 04-11-2023.DOC

53.	NO TAGS	FIVE DESK PHONES		MUNICIPAL COURT	UNKNOWN	
54.	NO TAGS	FOUR MICROPHONES AND STANDS		MUNICIPAL COURT	UNKNOWN	
55.	NO TAGS	THREE OVERHEAD CAMERAS	VADDIO	MUNICIPAL COURT	UNKNOWN	
56.	NO TAGS	TWO SPEAKERS	MEMOREX	MUNICIPAL COURT	UNKNOWN	
57.	NO TAGS	THREE MONITORS	SAMSUNG S22C650	MUNICIPAL COURT	UNKNOWN	
58.	NO TAGS	THREE HDMI INTERFACES	VADDIO	MUNICIPAL COURT	UNKNOWN	
59.	NO TAGS	TWO PIECES HDMI 230 Tx	EXTRON DIP	MUNICIPAL COURT	UNKNOWN	
60.	NO TAG	HDMI 230 Rx	EXTRON DIP	MUNICIPAL COURT	UNKNOWN	
61.	NO TAGS	TWO AUDIO WIRELESS RECEIVERS	SHURE SLX4	MUNICIPAL COURT	UNKNOWN	
62.	NO TAG	APS-UPS BATTERY		MUNICIPAL COURT	UNKNOWN	
63.	NO TAG	CAMERA	POLYCOM NTSC	MUNICIPAL COURT	UNKNOWN	
64.	NO TAG	CAMERA	POLYCOM NTSC	MUNICIPAL COURT	UNKNOWN	
65.	NO TAG	BROADCAST CAMERA CONTROL	SONY	MUNICIPAL COURT	UNKNOWN	
66.	NO TAG	20" LCD MONITOR	E201	JURY SERVICES AND COURT COSTS	UNKNOWN	
67.	19061	DOCUMENT CAMERA	VZ-8	COURTHOUSE EXPANSION	UNKNOWN	
68.	18698	TOUCH PANEL	CRESTRON ELECTRONICS	MUNICIPAL COURT		
<i>Courtesy purchased 11-21-2013 No identified useful life</i>						

69.	6488	CONFER-CORDER	SONY BM-246	MUNICIPAL COURT		
			<i>County Budget 5-15-1990</i>		<i>useful life 1994</i>	<i>(4 years)</i>
70.	12722	MULTI-CHANNEL INFRARED TRANSMITTER	WIR TX10	MUNICIPAL COURT		
			<i>County purchased 12/29/2000</i>		<i>useful life</i>	

cc: Heather Acton, Jacob Flowers, Auditor Surplus File

*48 years  
(2004)*



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 08 2023

BOONE COUNTY  
AUDITOR

Date: 02/07/2023

Fixed Asset Tag Number:

Description of Asset: 1 DELL LAPTOP MODEL LATITUDE E6410

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 5DX7GQ1

Condition of Asset: HARDWARE AND MEMORY REMOVED

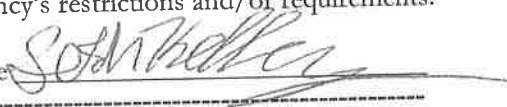
Reason for Disposition: REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: ASAP IN GC RM 123

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 SHERIFF OFFICE

Signature: 

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

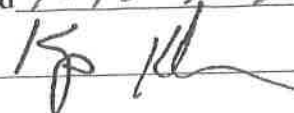
Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/03/2023

FIXED ASSET TAG NUMBER: 00022456

DESCRIPTION: DELL OPTIPLEX 7040  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

**COPY RECEIVED**

FEB 07 2023

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/10/01

G/L ACCOUNT FOR PROCEEDS 2905-3836

ORIGINAL ACQUISITION AMOUNT 900.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_


INDIVIDUAL \_\_\_\_\_

TRADE       AUCTION       SEALED BIDS

OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/27/2023

FIXED ASSET TAG NUMBER: 00015932

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR

SIGNATURE: 

**COPY**

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**FEB 07 2023**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/22

G/L ACCOUNT FOR PROCEEDS 2010-3836

ORIGINAL ACQUISITION AMOUNT 220.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE       AUCTION       SEALED BIDS

OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/26/2023

FIXED ASSET TAG NUMBER: 00019043

DESCRIPTION: HP PRODESK 400  
PC WORKSTATION

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REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

FEB 07 2023

OTHER INFORMATION: \_\_\_\_\_

BOONE COUNTY  
AUDITOR

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: FACILITIES & GROUNDS SIGNATURE: *John Kelly*

### AUDITOR

ORIGINAL ACQUISITION DATE 2014/05/07

G/L ACCOUNT FOR PROCEEDS 6100-3836

ORIGINAL ACQUISITION AMOUNT 601.45

*df.*

ORIGINAL FUNDING SOURCE 2784

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE *KP*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/03/2023 FIXED ASSET TAG NUMBER: 00022457

DESCRIPTION: DELL OPTIPLEX 7040  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *John Kelley*

**COPY**

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**FEB 07 2023**

**BOONE COUNTY  
AUDITOR**

**AUDITOR**

ORIGINAL ACQUISITION DATE 2019/10/01

G/L ACCOUNT FOR PROCEEDS 2905-3836  
*48*

ORIGINAL ACQUISITION AMOUNT 900.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE *[Signature]*

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FEB 07 2023

BOONE COUNTY AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/27/2023

FIXED ASSET TAG NUMBER: 00019548

DESCRIPTION: HP PRODESK 600 MINI  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: *Scott Kelly*

**COPY**

### AUDITOR

ORIGINAL ACQUISITION DATE 2015/03/26

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 786.24

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/27/2023

FIXED ASSET TAG NUMBER: 00019549

DESCRIPTION: HP PRODESK 600 MINI  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY COMMISSION

SIGNATURE: *John Kelly*

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**FEB 07 2023**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2015/03/26

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 747.73

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

#### APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE *[Signature]*

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/31/2023

Fixed Asset Tag Number: 14690 (only one auditor asset tag found)

Description of Asset: 16 ethernet phone cables, 2 Nortel Phone Consoles 1 phone meridian phone console, 3 rubber replacement kits for numbers and actions on phone, 1 projector remote, 1 laptop charger

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

**RECEIVED**

Other Information (Serial number, etc.):

**FEB 07 2023**

Condition of Asset: purchase date

**CC COPY**

**BOONE COUNTY  
AUDITOR**

Reason for Disposition: replacement/no longer needed

Location of Asset and Desired Date for Removal to Storage: asap - in gc rm 123

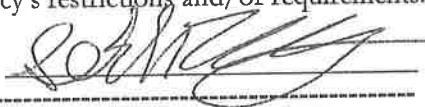
Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1170 INFORMATION TECH

Signature



**To be Completed by: AUDITOR**

Original Acquisition Date 3/23/2004

G/L Account for Proceeds 2903-3836

DP

Original Acquisition Amount \$351.25

Original Funding Source 2787

Account Group 1604

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/08/2023

FIXED ASSET TAG NUMBER: 00019385

DESCRIPTION: HP SB 800  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: *Seth Kelley*

**GC COPY**

**RECEIVED**

**FEB 09 2023**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2014/10/03

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 862.47

DP

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

#### APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/08/2023

FIXED ASSET TAG NUMBER: 00019382

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DESCRIPTION: HP SB 800  
PC WORKSTATION

FEB 09 2023

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

BOONE COUNTY  
AUDITOR

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

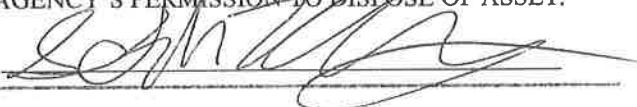
**C** COPY

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: \_\_\_\_\_



### AUDITOR

ORIGINAL ACQUISITION DATE 2014/10/03

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 862.47

DP.

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/09/2023

FIXED ASSET TAG NUMBER: 00017667

DESCRIPTION: HP PROBOOK 4720S  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

**COPY RECEIVED**

**FEB 15 2023**

**BOONE COUNTY AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2011/06/14

G/L ACCOUNT FOR PROCEEDS 190-3834

ORIGINAL ACQUISITION AMOUNT 841.18

ORIGINAL FUNDING SOURCE 2750

ACCOUNT GROUP 1603

*df*

### COUNTY COMMISSION / COUNTY CLERK

#### APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/14/2023

FIXED ASSET TAG NUMBER: 00016348

DESCRIPTION: HP COMPAQ 8710P  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REOMVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

**COPY**  
**RECEIVED**  
**FEB 15 2023**  
BOONE COUNTY  
ADMINISTRATOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/12/07

G/L ACCOUNT FOR PROCEEDS 1190-5836

ORIGINAL ACQUISITION AMOUNT 1,444.97

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_


INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.28.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/22/2023

FIXED ASSET TAG NUMBER: 00018335

DESCRIPTION: HP COMPAQ 6300  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ROAD & BRIDGE SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2013/04/25

G/L ACCOUNT FOR PROCEEDS 2040-3856 

ORIGINAL ACQUISITION AMOUNT 589.74

ORIGINAL FUNDING SOURCE 2741

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

**COPY**

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/22/2023

FIXED ASSET TAG NUMBER: 00016152

DESCRIPTION: HP L1740  
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**COPY**

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASE DATE

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ROAD & BRIDGE SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/04/12

G/L ACCOUNT FOR PROCEEDS 2040-3836 *J*

ORIGINAL ACQUISITION AMOUNT 188.00

ORIGINAL FUNDING SOURCE 2741

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

*Complete, sign, and return to Auditor's Office*

Date: 02/16/2023

Fixed Asset Tag Number:

Description of Asset: 1 Microsoft Mouse, 2 HP keyboards, 1 Microsoft keyboard, 3 laptop chargers, misc computer hardware, Surface Desk Mount, 1 Surface case, 1 KINGWIN HD memory removed, Sealed Lead-acid battery 12V4.5AH.

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: PURCHASE DATE

Reason for Disposition: NO LONGER NEEDED

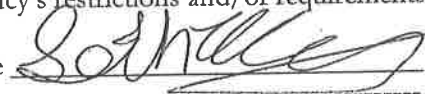
Location of Asset and Desired Date for Removal to Storage: ASAP - IN GC RM 123

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1170 INFORMATION TECH

Signature



**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved [Signature] 4.18.2023

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**FEB 28 2023**  
BOONE COUNTY AUDITOR **GC COPY**

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/27/2023

FIXED ASSET TAG NUMBER: 00023210

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET

DEPARTMENT: SHERIFF

SIGNATURE: 

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**FEB 28 2023**  
BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/02/04

G/L ACCOUNT FOR PROCEEDS 2901-5836

ORIGINAL ACQUISITION AMOUNT 3,100.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE       AUCTION       SEALED BIDS

OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/27/2023

FIXED ASSET TAG NUMBER: 00023212

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

 **COPY RECEIVED**

REASON FOR DISPOSITION: REPLACEMENT

**FEB 28 2023**

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

**BOONE COUNTY  
AUDITOR**

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/02/04

G/L ACCOUNT FOR PROCEEDS 2901-3836

ORIGINAL ACQUISITION AMOUNT 3,100.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/27/2023

FIXED ASSET TAG NUMBER: 00023213

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**COPY**

OTHER INFORMATION: \_\_\_\_\_

**RECEIVED**

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

**FEB 28 2023**

REASON FOR DISPOSITION: REPLACEMENT

**BOONE COUNTY  
AUDITOR**

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/02/04

G/L ACCOUNT FOR PROCEEDS 2901-3836 J

ORIGINAL ACQUISITION AMOUNT 3,100.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/27/2023 FIXED ASSET TAG NUMBER: 00022025

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

**COPY RECEIVED**

**FEB 28 2023**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2017/05/08

G/L ACCOUNT FOR PROCEEDS 2901-3836  
*J*

ORIGINAL ACQUISITION AMOUNT 3,570.11

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

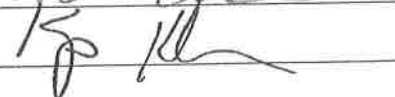
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/27/2023

FIXED ASSET TAG NUMBER: 00023209

DESCRIPTION: PANASONIC TOUGHBOOK CF31  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDWARE AND MEMORY REMOVED

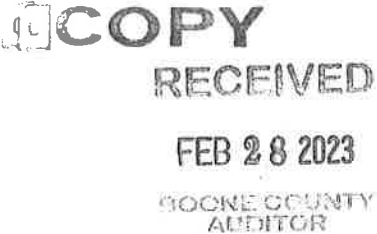
REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap in gc rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

  
COPY  
RECEIVED  
FEB 28 2023  
BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/02/04

G/L ACCOUNT FOR PROCEEDS 2901-3836  
*J*

ORIGINAL ACQUISITION AMOUNT 3,100.00

ORIGINAL FUNDING SOURCE 2787

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/01/2023 FIXED ASSET TAG NUMBER: 00019538

DESCRIPTION: HP E2311  
MONITOR LCD 23 INCH

**COPY**

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

**RECEIVED**

CONDITION OF ASSET: PURCHASE DATE

**MAR 03 2023**

REASON FOR DISPOSITION: REPLACEMENT

BOONE COUNTY  
AUDITOR

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP IN GC RM 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: Seth Kelly

### AUDITOR

ORIGINAL ACQUISITION DATE 2015/04/30

G/L ACCOUNT FOR PROCEEDS 1190-3836 *J*

ORIGINAL ACQUISITION AMOUNT 193.21

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE [Signature]

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 03/07/2023

Fixed Asset Tag Number:

Description of Asset: 1 printer drawer, 1 UNITECH SCANNER, 5 HP TONER CARTRIDGES, 3 COMPUTER MONITOR STANDS

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: PURCHASE DATE

Reason for Disposition: REPLACEMENT/ NO LONGER NEEDED

Location of Asset and Desired Date for Removal to Storage:

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 SHERIFF

Signature

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds

1190-3836-f

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group 40

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature \_\_\_\_\_

RECEIVED  
MAR 16 2023  
BOONE COUNTY  
AUDITOR

**CC COPY**

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/30/2023 FIXED ASSET TAG NUMBER: 00019457

DESCRIPTION: SAMSUNG GALAXY TAB S 10.5 16G  
TABLET ANDROID

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: IT WILL DESTROY TABLET

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 230

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: 

**COPY  
RECEIVED**

**FEB 07 2023**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2015/01/23

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 619.28

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/30/2023

FIXED ASSET TAG NUMBER: 00019578

DESCRIPTION: MICROSOFT SURFACE  
TABLET WINDOWS

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: IT WILL DESTROY TABLET

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap - in gc rm 123

**COPY**

**RECEIVED**

**FEB 07 2023**

**BOONE COUNTY  
AUDITOR**

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2015/04/09

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 2,187.34

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

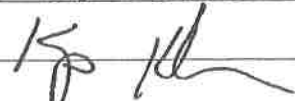
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 187-2023

DATE APPROVED 4.18.2023

SIGNATURE 



Capital

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 13387  
Description of Asset: Document Projector / Communicator21  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: S2010974  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
**APR 04 2023**  
**BOONE COUNTY**  
**AUDITOR**

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Samitt

To be Completed by: AUDITOR

Original Acquisition Date 6/27/02 G/L Acct for Proceeds 1190-3835 J  
Original Acquisition Amount 5,644.50  
Original Funding Source 2731  
Account Group 1604

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]

13th Judicial Circuit Court  
Technology Services  
Surplus Summary Listing

Department Use Only						Auditors Use Only					
Inventory Tag #	Category	Make/Model	Description	Serial Number	Picked Up	Original Purchase Date	Original Cost	Original Funding Source	Transfer Confirmed	Asset Group	Receipt Into
18094	Monitor	LA1951g	19" LCD Monitor	3CQ2171BJB	Y   N						
18097	Monitor	LA1951g	19" LCD Monitor	3CQ2171BH0	Y   N						
18098	Monitor	LA1951g	19" LCD Monitor	3CQ21910WT	Y   N						
18110	Monitor	LA1951g	19" LCD Monitor	3CQ221050F	Y   N						
18053	Monitor	LA1951g	19" LCD Monitor	3CQ2160KVK	Y   N						
18094	Monitor	LA1951g	19" LCD Monitor	3CQ2171BJB	Y   N						
17432	Monitor	LA1951g	19" LCD Monitor	CNC006P2BB	Y   N						
15562	Monitor	L1950g	19" LCD Monitor	CNK816048H	Y   N						
17431	Monitor	LA1951g	19" LCD Monitor	CNC006P223	Y   N						
13096	Monitor	LA1951g	19" LCD Monitor	3CQ2171BHF	Y   N						
18092	Monitor	LA1951g	19" LCD Monitor	3CQ21910WS	Y   N						
17947	Monitor	LA1951c	19" LCD Monitor	3CQ142C6C3	Y   N						
15345	Monitor	AL1912	19" LCD Monitor	538006B6PK07	Y   N						
15564	Monitor	L1950	19" LCD Monitor	CNC822QB14	Y   N						
18091	Monitor	LA1951g	19" LCD Monitor	3CQ21910WN	Y   N						
M087	Monitor	HP EliteDispaly E233	23" LCD Monitor	CNC921110Y	Y   N						
M058	Monitor	E201	20" LCD Monitor	6CM3220955	Y   N						
N/A	Monitor	L1906	19" LCD Monitor	CNN71424SV	Y   N						
N/A	Monitor	LA2006x	20" LCD Monitor	CNC220RCB5	Y   N						
N/A	Monitor	L1950	19" LCD Monitor	CNC747RJT0	Y   N						
23223	Notebook	EliteBook 830 G5	14" Notebook Computer	5CG9036GY9	Y   N						
21516	Notebook	ProBook 650 G2	16" Notebook Computer	5CG7081Q76	Y   N						
19601	Notebook	ProBook 650 G1	16" Notebook Computer	5CG5122358	Y   N						
3982	Notebook	ProBook 650 G2	16" Notebook Computer	5CG6520HDT	Y   N						
4001	Notebook	ProBook 650 G1	16" Notebook Computer	5CG501174P	Y   N						
19081	Document Camera	VZ-8	Document Camera	1048804	Y   N						
13387	Document Projector	Communicator21	Document Projector	S2010974	Y   N						
N/A	Television	E19	19" LED Television	E19BV-SRR8PDTV53FD	Y   N						
N/A	Wireless Hotspot	AirCard 815S	Wireless Hotspot	4K0279NL00A40	Y   N						
18690	VideoConference	C60	Video Conferencing CODEC	FTT173101L	Y   N						
18691	Audio/Visual Equipment	CNTRL-CRES-PROC	Advanced Control Processor	N/A	Y   N						
18692	Audio/Visual Equipment	AUD-BIA-NTC	Digital Signal Processor	2184705	Y   N						
18693	Audio/Visual Equipment	AUD-BIA-NTC	Digital Amplifier	N/A	Y   N						
P001	MultiFunction Device	MFC-J870DW	Local MFP Device	U63538E3F205105	Y   N						
UNTAGGED											
N/A	Slim Docking Stations		21 Pieces Docking Stations	N/A	Y   N						
N/A	Mice		13 Pieces Mice	N/A	Y   N						
N/A	Keyboards		24 Pieces Keyboards	N/A	Y   N						
N/A	Desk Phones		5 Pieces	N/A	Y   N						
N/A	Microphones and Microphone Stands		4 Pieces	N/A	Y   N						
N/A	Touch Panel	Crestron Electronics Inc	1 Piece	N/A	Y   N						
N/A	Speakers	Memorex Speakers	2 Pieces	N/A	Y   N						
N/A	HDMI Interfaces	Vaddio	3 Pieces	N/A	Y   N						
N/A	Extron DTP HDMI 230 Tx	Extron	2 Pieces	N/A	Y   N						
N/A	Extron DTP HDMI 230 Rx	Extron	1 Piece	N/A	Y   N						
N/A	Confer-Corder	Sony BM-246	1 Piece	N/A	Y   N						
N/A	Audio Wireless Receivers	Shure	2 Pieces	N/A	Y   N						
N/A	Multichannel Infrared Transmitter	WIR TX10	1 Piece	N/A	Y   N						
N/A	UPS Battery	APS	1 Piece	N/A	Y   N						
N/A	NTSC Camera	Polycorn	1 Piece	N/A	Y   N						
N/A	NTSC Camera	Polycorn	1 Piece	N/A	Y   N						
N/A	Broadcast Camera Control	Sony BM-246	1 Piece	N/A	Y   N						
N/A	Overhead Cameras	Vaddio	3 Pieces	N/A	Y   N						
N/A	Monitors	Samsung S22C650	3 Monitors	N/A	Y   N						

Department Signature:

Agency Signature:



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

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**APR 04 2023**

**BOONE COUNTY  
AUDITOR**

Date: 02/28/2023 Fixed Asset Tag Number: 18098  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ21910WT  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Samuel

To be Completed by: AUDITOR

Original Acquisition Date 8/3/12 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 150.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]





**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 18094  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ2171BJB  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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**APR 04 2023**  
BOONE COUNTY  
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Hamel

To be Completed by: AUDITOR

Original Acquisition Date 8/3/12 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 150.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4/18/2023  
Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 17432  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: CNC006P2BB  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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**APR 04 2023**  
BOONE COUNTY  
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 2904-Proposition L SIGNATURE: Cindy Hanna

To be Completed by: AUDITOR

Original Acquisition Date 3/31/10 G/L Acct for Proceeds 2904-3836 J  
Original Acquisition Amount 160.00  
Original Funding Source 2787  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]





**BOONE COUNTY**  
Request for Disposal/Transfer of County Property  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 18096  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ2171BHF  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

**RECEIVED**  
**APR 04 2023**  
BOONE COUNTY  
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Hammett

To be Completed by: AUDITOR

Original Acquisition Date 8/3/12 G/L Acct for Proceeds 1190-3836 J-  
Original Acquisition Amount 150.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 18092  
 Description of Asset: 19" LCD Monitor / LA1951g  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 3CQ21910WS  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
**APR 04 2023**  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Candy J. Smith

To be Completed by: AUDITOR

Original Acquisition Date 8/3/12 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 150.00  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signatures]

BOONE COUNTY  
Request for Disposal/Transfer of County Property  
Complete, sign, and return to Auditor's Office

Date: 02/28/2023 Fixed Asset Tag Number: 17947  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ142C6C3  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED  
APR 04 2023  
BOONE COUNTY  
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Hanel

To be Completed by: AUDITOR

Original Acquisition Date 3/21/12 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 174,00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 15345  
 Description of Asset: 19" LCD Monitor / AL1912  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 538006B6PK07  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
**APR 04 2023**  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: *Cindy Samit*

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 F

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

*Already Retired*

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approve: 4.18.2023

Signature \_\_\_\_\_

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 16584  
 Description of Asset: 19" LCD Monitor / L1950  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNC822QB14  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

**RECEIVED**  
**APR 04 2023**  
**BOONE COUNTY**  
**AUDITOR**

DEPARTMENT: 1210 SIGNATURE: Cindy Samu

To be Completed by: AUDITOR  
 Original Acquisition Date 7/31/08 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 233.72  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK  
 Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 18091  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ21910WN  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY  
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Semel

To be Completed by: AUDITOR

Original Acquisition Date 8/3/12 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 150.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approve: 4.18.2023

Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: M087  
 Description of Asset: 23" LCD Monitor / HP EliteDispaly E233  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNC921110Y  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

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 BOONE COUNTY  
 AUDITOR

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: *Cindy Samuel*

To be Completed by: AUDITOR

Original Acquisition Date     N/A     G/L Acct for Proceeds     1190-3836 J      
 Original Acquisition Amount     J      
 Original Funding Source     J      
 Account Group     J    

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number     187-2023      
 Date Approve:     4.18.2023      
 Signature     *[Signature]*



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: <PENDING>  
 Description of Asset: 19" LCD Monitor / L1906  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNN71424SV  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

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**BOONE COUNTY**  
**AUDITOR**

DEPARTMENT: \_\_\_\_\_ SIGNATURE: Cindy Samet

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: <none>  
 Description of Asset: 20" LCD Monitor / LA2006x  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNC220RCB5  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY  
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 9999-\*Donated SIGNATURE: Cindy Daniel

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 \_\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 \_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids  
 \_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: <none>  
Description of Asset: 19" LCD Monitor / L1950  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: CNC747RJT0  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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**BOONE COUNTY**  
**AUDITOR**

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: \_\_\_\_\_ SIGNATURE: Cindy Bennett

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount \_\_\_\_\_  
Original Funding Source \_\_\_\_\_  
Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids  
\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 21516  
 Description of Asset: 16" Notebook Computer / ProBook 650 G2  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 5CG7081Q76  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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**APR 04 2023**  
 BOONE COUNTY  
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 2904-Proposition L SIGNATURE: Cindy Samett

To be Completed by: AUDITOR

Original Acquisition Date 3/27/17 G/L Acct for Proceeds 2904-3836 J  
 Original Acquisition Amount 718.64  
 Original Funding Source 2787  
 Account Group 1603

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: 19601  
 Description of Asset: 16" Notebook Computer / ProBook 650 G1  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 5CG5122358  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO  
 DEPARTMENT: 1241-Juvenile Office SIGNATURE: *Cindy J. Smith*

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 BOONE COUNTY  
 AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date 4/9/15 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 792.48  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature *[Signature]*



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: ~~4004~~  
 Description of Asset: 16" Notebook Computer / ProBook 650 G1  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 5CG501174P  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY  
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 01.534-CWY Juvenile Office SIGNATURE: Cindy Semito

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836-J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 \_\_\_\_ Trade \_\_\_\_ Auction \_\_\_\_ Sealed Bids  
 \_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023 Fixed Asset Tag Number: <none>  
 Description of Asset: 19" LED Television / E19  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: E19BV-SRR8PDTV53FD  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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**APR 04 2023**  
 BOONE COUNTY  
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Cindy Samt

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 \_\_\_ Trade \_\_\_ Auction \_\_\_ Sealed Bids  
 \_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
 Date Approve: 4.18.2023  
 Signature [Signature]







**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 3/24/2023

Fixed Asset Tag Number: N/A

Description of Asset: 21 PIECES - DOCKING STATIONS

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy J. Samet

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-38365

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 3/24/2023

Fixed Asset Tag Number: N/A

Description of Asset: 13 PIECES - MICE

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Barnett

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 5 PIECES - DESK PHONES

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samett

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 4 PIECES -MICROPHONES AND MICROPHONE STANDS - HEARING ROOM 1

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samitt

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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**APR 04 2023**  
BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 3 PIECES - VADDIO OVERHEAD CAMERAS - 2 SOUTH

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Howard

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 2 PIECES - MEMOREX SPEAKERS - 2 SOUTH

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samitt

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount \_\_\_\_\_

Original Funding Source f

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 3 SAMSUNG MONITORS - S22C650 - 2 SOUTH COURTROOM

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPAACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samet

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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APR 04 2023

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 3/24/2023

Fixed Asset Tag Number: N/A

Description of Asset: 24 PIECES - KEYBOARDS

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samit

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 3 PIECES - VADDIO HDMI INTERFACES - 2 SOUTH

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature

*Cindy Barnett*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source J

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature *KP*

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APR 04 2023

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 2 PIECES - EXTRON DTP HDMI 230 Tx - 2 SOUTH

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Sandoz

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1170-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: EXTRON DTP HDMI 230 Rx - 2 SOUTH

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPAACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature

*Cindy Sauer*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature *[Signature]*

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BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: 2 PIECES SHURE SLX4 AUDIO WIRELESS RECEIVERS

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature

*Cindy Gama*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source ↓

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature *KP*

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BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: APS - UPS BATTERY

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Barnes

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Scaled Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: POLYCOM NTSC CAMERA

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Hancock

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature Kp [Signature]

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BOONE COUNTY  
AUDITOR



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: POLYCOM NTSC CAMERA

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature

*Cindy Sams*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source ↓

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature *[Signature]*

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BOONE COUNTY  
AUDITOR

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 02/28/2023

Fixed Asset Tag Number: N/A

Description of Asset: SONY BROADCAST CAMERA CONTROL

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy James

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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BOONE COUNTY  
AUDITOR



Capital

BOONE COUNTY  
Request for Disposal/Transfer of County Property  
Complete, sign, and return to Auditor's Office

Date: 02/28/2023 Fixed Asset Tag Number: 19061  
Description of Asset: Document Camera / VZ-8  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 1048804  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT

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BOONE COUNTY  
AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 4061-Courthouse Expansion SIGNATURE: Candy Samitt

To be Completed by: AUDITOR

Original Acquisition Date 12/31/13 G/L Acct for Proceeds 1190-3835 5  
Original Acquisition Amount 5,188.31  
Original Funding Source 2782  
Account Group 1604

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 187-2023  
Date Approve: 4.18.2023  
Signature [Signature]

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: ~~N/A~~ 18698

Description of Asset: CRESTRON ELECTRONICS INC - TOUCH PANEL

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Samet

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

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APR 04 2023

BOONE COUNTY  
AUDITOR

4/10/23

Trns N Tag 18698 Tagged Y Tag Replaced N To \_\_\_\_\_ From \_\_\_\_\_ Last Posted  
Description 7" TOUCHSCREEN CONTROL + MOUNT Adjustments in Process 11 2013  
Acquired 11/21/2013 Acq Amt 879.12 Useful Life Months \_\_\_\_\_  
Acct Grp 1603 COMPUTER EQUIPMENT & SOFTWARE \_\_\_\_\_ .00  
Category 5 MONITORS \_\_\_\_\_ Res Val % 0  
Location 1210 GF COURT OPERATIONS \_\_\_\_\_ Tag in Book N  
Purch Dept 4061 COURTHOUSE EXPANSION \_\_\_\_\_ Book ID \_\_\_\_\_  
Inventory Date 6/13/2018 Inv Status Found - Added to Work File  
Site Loc Boone County Courthouse  
Site Detl Courtroom 2S  
Make CRESTRON Model CNTRLCRESTP7 CNTRLCRESTTK  
Serial \_\_\_\_\_ Note \_\_\_\_\_  
Invoice 53093 Check 178333  
Vendor 14881 VISUAL SYSTEMS GROUP (VSGI)  
Bid# 17-23APR13  
User \_\_\_\_\_

Calculated Fields Book Value  
Dep St Dt \_\_\_\_\_  
Adj Total \_\_\_\_\_ Acum Dep Ytd \_\_\_\_\_ .00

Total Cost 879.12

F2=Key Scr F3=Exit

F11=Grant

F23=Bid F22=Hist F24=More

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: ~~N/A~~ 6488

Description of Asset: SONY BM-246 CONFER-CORDER - HEARING ROOM 1

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Gama

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature Kp

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APR 04 2023

BOONE COUNTY  
AUDITOR

4/10/23

Trns N Tag 6488 Tagged Y Tag Replaced N To \_\_\_\_\_ From \_\_\_\_\_ Last Posted \_\_\_\_\_  
Description SOUND RECORDING EQUIPMENT Adjustments in Process 12 2002  
Acquired 5/15/1990 Acq Amt 1,075.00 Useful Life Months 48  
Acct Grp 1604 MACHINERY & EQUIPMENT \_\_\_\_\_ .00  
Category 10 AUDIO-VISUAL EQUIPMENT Res Val % 0  
Location 1210 GF COURT OPERATIONS Tag in Book N \_\_\_\_\_  
Purch Dept \_\_\_\_\_ Book ID \_\_\_\_\_  
Inventory Date 6/13/2018 Inv Status Found - No Change  
Site Loc Boone County Courthouse  
Site Detl Courtroom 3E- Hearing RM 1  
Make SONY Model BM-246  
Serial 0500343 Note \_\_\_\_\_  
Invoice 17871 Check 22839  
Vendor 278 DATA COMM INC  
Bid# \_\_\_\_\_  
User \_\_\_\_\_

Calculated Fields Book Value

Dep St Dt

Adj Total \_\_\_\_\_ Acm Dep Ytd \_\_\_\_\_ .00

Total Cost 1,075.00

F2=Key Scr F3=Exit

F11=Grant

F23=Bid F22=Hist F24=More



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/28/2023

Fixed Asset Tag Number: ~~N/A~~ 12722

Description of Asset: WIR TX10 MULTI-CHANNEL INFRARED TRANSMITTER

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): N/A

Condition of Asset: OUTDATED

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Reason for Disposition: ROUTINE REPLACEMENT

APR 04 2023

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

BOONE COUNTY  
AUDITOR

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Bann

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source ↓

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 187-2023

Date Approved 4.18.2023

Signature [Signature]

ns N Tag 12722 Tagged Y Tag Replaced N To \_\_\_\_\_ From \_\_\_\_\_ Last Posted  
 scription ASSISTIVE LISTENING SYSTEM Adjustments in Process 12 2002  
 Acquired 12/29/2000 Acq Amt 965.00 Useful Life Months 48  
 Acct Grp 1604 MACHINERY & EQUIPMENT .00  
 Category 10 AUDIO-VISUAL EQUIPMENT Res Val % 0  
 Location 1210 GF COURT OPERATIONS Tag in Book N  
 rch Dept 1230 GF JURY COSTS Book ID \_\_\_\_\_  
 nventory Date \_\_\_\_\_ Inv Status \_\_\_\_\_  
 Site Loc Boone County Courthouse  
 ite Detl FL 2 - Judges Office  
 Make \_\_\_\_\_ Model \_\_\_\_\_  
 Serial \_\_\_\_\_ Note HEARING ROOM II  
 Invoice 9026988 Check 80974  
 Vendor 942 TECH ELECTRONICS INC  
 Bid# \_\_\_\_\_  
 User \_\_\_\_\_

lculated Fields Book Value  
 p St Dt \_\_\_\_\_  
 j Total \_\_\_\_\_ Acm Dep Ytd .00

NOTES \* Total Cost 965.00  
 =Key Scr F3=Exit F11=Grant F23=Bid F22=Hist F24=More