

400-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

August Session of the July Adjourned

Term 2020

County of Boone

} ea.

In the County Commission of said county, on the 23rd day of August 20 22  
the following, among other proceedings, were had, viz:

## BEFORE THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI

In Re: Nuisance Abatement ) August Session  
1400 E Georgetown Loop ) August Adjourned  
Columbia, MO 65203 ) Term 2022  
) Commission Order No. 400-2022

### FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 23rd day of August 2022, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

#### Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: a growth of weeds in excess of twelve inches high on the premises.
4. The location of the public nuisance is as follows 1400 E Georgetown Loop, Columbia, MO, a/k/a parcel# 16-416-20-01-134.00 01, Georgetown Plat 8 lot 3, Section 20, Township 48, Range 13 as shown by deed book 3323 page 0198, Boone County
5. The specific violation of the Code is: growth of weeds in excess of twelve inches high in violation of section 6.7 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 26th day of May 2022, to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

Term. 20

County of Boone

} ea.

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.

8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

## Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Done this 23rd day of August 2022.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

Darryl Edwards

1400 E Georgetown Loop Columbia, MO 65203

Department of Public Health Nuisance Violation- timeline of major events

5/23/2022: Citizen complaint received

5/25/2022: Initial inspection conducted by Kris Vellema, notice of violation sent to owner by certified mail. Return receipt requested, letter unclaimed and returned to sender.

7/13/2022: Owner notice of violation posted in *The Missourian*

8/03/2022: Reinspection conducted by Rachel Crowl, photographs taken ~12:50 PM

8/9/2022: Hearing notice sent to owner



1400 E Georgetown Loop  
Photos taken 8/3/2022 ~12:50PM





1400 E Georgetown Loop  
Photos taken 8/3/2022 ~12:50PM



# Kenny Mohr Assessor

**Parcel** 16-416-20-01-134.00 01      **Property Location** 1400 E GEORGETOWN LOOP

<b>City</b>	<b>Road</b> COMMON ROAD DISTRICT (CO)	<b>School</b> COLUMBIA (C1)
<b>Library</b> COL BC LIBRARY (L4)	<b>Fire</b> BOONE COUNTY (F1)	

<b>Owner</b> EDWARDS DARRYL	<b>Subdivision Plat Book/Page</b> 0012 0054	
<b>Address</b> 1400 E GEORGETOWN LOOP	<b>Section/Township/Range</b> 20 48 13	
<b>Care Of</b>	<b>Legal Description</b> GEORGETOWN - PLAT 8 LOT 3	
<b>City, State, Zip</b> COLUMBIA, MO 65203 - 0448	<b>Lot Size</b> 110.13 × 88.10	
	<b>Irregular Shape</b> Y	
	<b>Deeded Acreage</b> .00	
	<b>Calculated Acreage</b> .00	
	<b>Deed Book/Page</b> 3323 0198 2967 0020 0679 0617	

## Effective Date of Value 1/1/2022

### CURRENT APPRAISED

Type	Land	Bldgs	Total
RI	20,700	151,600	172,300
<b>Totals</b>	<b>20,700</b>	<b>151,600</b>	<b>172,300</b>

### CURRENT ASSESSED

Type	Land	Bldgs	Total
RI	3,933	28,804	32,737
<b>Totals</b>	<b>3,933</b>	<b>28,804</b>	<b>32,737</b>

## PROPERTY DESCRIPTION

<b>Year Built</b> 1979	
<b>Basement</b> FULL (4)	<b>Attic</b> NONE (1)
<b>Bedrooms</b> 3	<b>Main Area</b> 1,865
<b>Full Bath</b> 1	<b>Finished Basement Area</b> 840
<b>Half Bath</b> 1	
<b>Total Rooms</b> 8	<b>Total Square Feet</b> 2,705

## Boone County Assessor

Boone County Government Center  
801 E. Walnut St., Rm 143  
Columbia, MO 65201-7733

[assessor@boonecountymo.org](mailto:assessor@boonecountymo.org)

**Office** (573) 886-4270  
**Fax** (573) 886-4254

**Mapping** (573) 886-4262  
**Personal Property** (573) 886-4250  
**Real Estate** (573) 886-4265

# Boone County, Missouri



Unofficial Document

Recorded in Boone County, Missouri

Date and Time: 05/23/2008 at 01:10:52 PM

Instrument #: 2008041660 Book: 3323 Page: 198

Grantor LINSNBARDT, JAMES R TRUSTEE

Grantee EDWARDS, DARRYL

Instrument Type TRST  
Recording Fee \$30.00 S  
No of Pages 3

  
Bettie Johnson, Recorder of Deeds



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**Title of Document:** Trustee's Deed

**Date of Document:** May 22, 2008

**Grantor:** James R. Linsenbardt and Deborah J. Linsenbardt, Trustees of the Linsenbardt Family Trust Dated May 25, 2006  
[Address: 405 Woodlands Dr. Columbia, MO 65203 ]

**Grantees:** Darryl Edwards, a single person  
[Address: 1400 Georgetown Loop, Columbia, MO  
65203 ]

**Legal Description:** Real estate described in legal description set forth on page 1 to follow.

Nora Dietzel, Recorder of Deeds

# Boone County, Missouri

BOONE COUNTY MO MAY 23 2008

## Unofficial Document

THIS TRUSTEE'S DEED, made and entered into this 22<sup>nd</sup> day of May, 2008, by and between **James R. Linsenbardt and Deborah J. Linsenbardt**, Trustees of the Linsenbardt Family Trust Dated June 19, 2006, ("Grantors") and **Darryl Edwards**, a single person, ("Grantee").

WITNESSETH:

WHEREAS, James R. Linsenbardt and Deborah J. Linsenbardt are the presently acting Trustees of the Linsenbardt Family Trust Dated June 19, 2006, ("Trust Agreement"); and

WHEREAS, the Trust Agreement has not been revoked and is presently in full force and effect; and

WHEREAS, the Trust Agreement granted to the undersigned, as co-trustees, full power and authority to convey the following described real estate.

NOW, THEREFORE, Grantors, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration paid by the Grantees, the receipt of which is hereby acknowledged, do by these presents, GRANT, BARGAIN, SELL, CONVEY and CONFIRM, unto the Grantees, and their respective successors and assigns, the following described real estate, lying, being and situated in Boone County, Missouri, to-wit:

Lot Three (3) of GEORGETOWN SUBDIVISION, PLAT NO. 8, as shown by plat recorded in Plat Book 12, Page 54, Records of Boone County, Missouri and located in part of the Northeast Quarter (NE 1/4) and part of the Northwest Quarter (NW 1/4) of Section 20, Township 48 North, Range 13 West.

Subject to easements, conditions, limitations, restrictions, covenants and reservations of record and all prior recorded deeds of trust.

TO HAVE AND TO HOLD THE SAME, together with all rights, immunities, privileges and appurtenances to the same belonging, unto the Grantee and unto its successors and assigns, forever. Grantors, as trustees, hereby covenant that they and their successors and assigns shall and will WARRANT and DEFEND the title to the above-described real estate unto the Grantee, and unto its successors and assigns, forever, against the lawful claims of all persons whomsoever, excepting, however, general real estate taxes for the calendar year 2008 and thereafter.

Nora Dietzel, Recorder of Deeds



# Boone County, Missouri

BOONE COUNTY MO MAY 23 2008

**Unofficial Document**

IN WITNESS WHEREOF, Grantors have hereunto set their hands the day and year first above written.

James R. Linsenbardt, Trustee  
James R. Linsenbardt, Trustee of the Linsenbardt Family Trust Dated June 19, 2006

and

Deborah J. Linsenbardt, Trustee  
Deborah J. Linsenbardt, Trustee of the Linsenbardt Family Trust Dated June 19, 2006

STATE OF MISSOURI     )  
  ) SS.  
COUNTY OF BOONE     )

On this 22nd day of May, 2008, before me personally appeared James R. Linsenbardt and Deborah J. Linsenbardt, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed in their capacities as trustees under the above-described trust.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal at my office in the State and County aforesaid, the day and year first above written.



Natalie Barfield, Notary Public  
Boone County, State of Missouri  
My commission expires: 10-23-11

401 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the July Adjourned

Term ~~20~~ 20

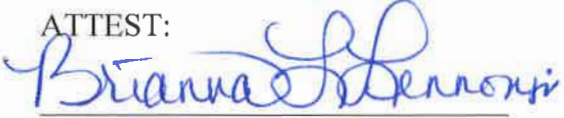
In the County Commission of said county, on the 23rd day of August 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Award Co-Operative Contract C022374007 – Statewide Motor Vehicles Qualified Vendors List with Reed Auto, Finance Enterprise Contract Number C000465.

Done this 23rd day of August 2022.

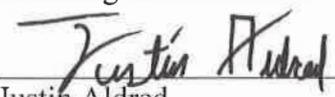
ATTEST:



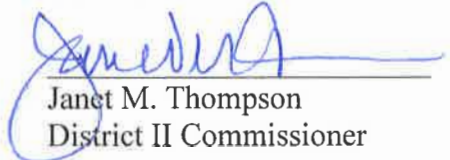
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: August 04, 2022  
RE: Cooperative Contract CC222374007 – Statewide contract for Motor Vehicles –  
Qualified Vendors List (QVL) with Reed Motors STJ LLC - Term & Supply  
(Finance Enterprise Contract C000465)

Purchasing requests permission to use cooperative contract CC222374007 as a Qualified Vendors List (QVL) for the purchase of Motor Vehicles. The contract is intended for new vehicle purchases made by Boone County offices. Because of on-going market and supply challenges impacting the vehicle market, firm pricing under a term contract is not possible at this time. The State of Missouri Office of Administration set up its current fleet contract as a Qualified Vendors list.

Reed Motors STJ LLC of St. Joseph, Missouri is one of the contractors on the QVL. The specific new vehicle purchase will have to be “spot-bid” between the Qualified Vendors under contract by the Purchasing Office at the time the Boone County office has determined its vehicle needs. The contract supplying the winning quote at the time of the “spot-bid” will be amended to incorporate the specific vehicle purchase and quote, at which time specific details about the vehicle purchase and related payment/budget coding will be presented to the Commission and incorporated into the public record.

The contract period runs August 01, 2022 through July 05, 2023.

This is a Countywide Term & Supply contract.

/lp

c: Contract File



**PURCHASE AGREEMENT**  
**STATEWIDE MOTOR VEHICLES QUALIFIED VENDORS LIST (QVL)**

**THIS AGREEMENT** dated the 23rd day of August 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Reed Motors STJ LLC**, herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration Contract **CC222374007** and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Office of Administration Contract **CC222374007** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response. The Finance Enterprise contract number for this Purchase Agreement is **C000465**.

2. **Purchase** - The terms of the State of Missouri's contract require the contractor to respond to the County's request for purchase by completing a Price Quote Form (PQF) as referenced in paragraph 2.7 and its sub-paragraphs. At the time the PQF has been accepted by the County, a contract amendment will be prepared by the County Purchasing Department to formally incorporate the quote into the contract.

3. **Purchase Order** - The County will issue a Purchase Order for any order placed from this contract.

4. **Contract Period** - The contract period shall run August 01, 2022 through July 05, 2023.

5. **Delivery** - Vendor agrees to deliver the vehicle under terms as set forth in contract **CC222374007**.

a. If the vehicle is ordered by the Boone County Sheriff's Office, delivery shall be to the Boone County Jail located at 2121 County Drive, Columbia, MO, 65202.

b. If the vehicle is ordered by any other the Boone County office, delivery shall be to the Boone County and Bridge Road Department located at 5551 S. Tom Bass Road, Columbia, MO, 65201.

6. **Warranty** - All standard manufacturer warranties shall be provided to the County respective to the model vehicle ordered and provided.

7. **Title** - Specific instructions about titling the vehicle will be provided by the County at the time the Purchase Order is sent to the contractor.

8. **Billing and Payment** - All billing shall be invoiced to the ordering Boone County office. The County will provide specific instructions at the time of order. Billings may only include the prices listed

in the accepted quote. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

9. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

10. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

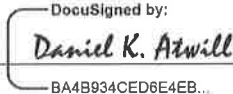
**REED MOTORS STJ LLC**

by  \_\_\_\_\_  
DocuSigned by:  
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title Fleet Manager \_\_\_\_\_

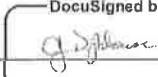
**BOONE COUNTY, MISSOURI**

by: Boone County Commission

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DocuSigned by:  
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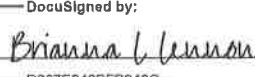
Presiding Commissioner

**APPROVED AS TO FORM:**

 \_\_\_\_\_  
DocuSigned by:  
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County Counselor

**ATTEST:**


 \_\_\_\_\_  
DocuSigned by:  
D287E242BFB948C...

County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide – Term & Supply

DocuSigned by:  
  
4147B4E3F1CB47D...

8/4/2022

Signature

Date

Appropriation Account



402 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the July Adjourned

Term 20


In the County Commission of said county, on the 23rd day of August 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Award Co-Operative Contract 40/2022 for Concrete Repair & Replacement Services with ME-CO Construction, LLC. This is a Countywide Term & Supply Contract.

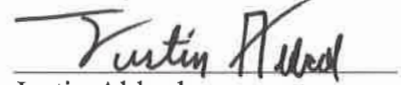
Done this 23rd day of August 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner



Justin Aldred

District I Commissioner



Janet M. Thompson

District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: August 16, 2022  
RE: Cooperative Contract 40/2022 – Concrete Repair and Replacement Services – Term and Supply

Purchasing requests permission to use contract 40/2022 for Concrete Repair and Replacement Services with ME-CO Construction, LLC of Boonville, Missouri. The contract has been established by the City of Columbia as a cooperative contract. The contract provides concrete repair and replacements services that various Boone County offices may need.

The contract period runs August 15, 2022 through May 23, 2023. There are four (4) one-year renewal options available beyond this initial term.

This is a Countywide Term and Supply contract. The Finance Enterprise contract number assigned to this contract is C000470.

/lp

c: Contract File

**PURCHASE AGREEMENT FOR  
CONCRETE REPAIR AND REPLACEMENT SERVICES – TERM & SUPPLY**

**THIS AGREEMENT** dated the 23rd day of August 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **ME-CO Construction, LLC** herein “Contractor.”

**IN CONSIDERATION** of the parties’ performance of the respective obligations contained herein, the parties agree as follows:

- 1. Contract Documents** - This agreement shall consist of this Purchase Agreement for a contract for the furnishing of **Concrete Repair and Replacement Services - Term & Supply** in compliance with all bid specifications and any addenda issued for the City of Columbia contract **40/2022**, as well as **Boone County’s Insurance Terms** and **Boone County’s Standard Terms and Conditions**. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia contract number **40/2022** shall prevail and control over the contractor’s bid response. The Finance Enterprise contract number is **C000470**.
- 2. Purchase** - The County agrees to purchase from the contractor and the contractor agrees to provide the County with Concrete Repair and Replacement Services at the unit pricing indicated in the contract; specific project pricing and totals will be determined at the time the project is defined by the County; all project unit pricing shall conform to contract pricing (see **Attachment One**). Attachment One is a duplication of pricing in the pricing section of contract 40/2022 which is already incorporated into the subject contract.
- 3. Contract Duration** - This agreement shall commence on **August 15, 2022 and extend through May 23, 2023**. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.
- 4. Billing and Payment** - All billing shall be invoiced to the ordering Boone County office, and billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the contractor’s quote. The County agrees to pay all invoices within thirty days of receipt. The contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
- 5. Prevailing Wage** - Current **Missouri Prevailing Wage Order Number 29 dated March 10, 2022** shall apply to any specific concrete repair or replacement project ordered off the contract pursuant to the following terms:

  - 5.1 If the project bid accepted by the County for a “major repair” or “construction” of a public work project is \$75,000 or less, then the Prevailing Wage Law will **NOT** apply to the contract.
  - 5.2 If the project bid accepted by the County for a “major repair” or “construction” of a public work project is greater than \$75,000, then the Prevailing Wage Law **WILL** apply to the entire project.
  - 5.3 **Special Rule for Change Orders:** If the County accepts a project bid for less than \$75,000 for a “major repair” or “construction” of a public work and that contract is later subject to a change order that raises the total contract price over \$75,000, then the vendor is responsible for identifying that



portion of the work causing charges that are in excess of \$75,000 and the Prevailing Wage Law WILL apply to only that portion of the project that is in excess of \$75,000.

6. **Payment and Performance Bonds** – In the event the project total is \$50,000.00 or more, the contractor shall be required to present Performance and Payment bonds on County-provided bonding forms in the amount identified for the specific project. The Specific Project Title is to be added to the BOND forms presented in **Attachment Two** of the contract which is incorporated into the contract by reference.

7. **Delivery** – Delivery shall be specified by the County office at the time of order, specific to the County project, and in compliance with contract terms. Delivery shall be coordinated with the Boone County ordering office; the contractor shall promptly communicate any delay and coordinate with ordering office about delivery time and date.

8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

9. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

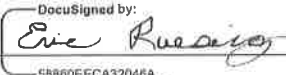
10. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

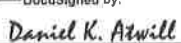
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**ME-CO CONSTRUCTION LLC**

**BOONE COUNTY, MISSOURI**

By   
DocuSigned by: Eric Ruszay  
5B860EECA32046A...  
 Title Owner

By: Boone County Commission  
DocuSigned by: Daniel K. Atwill  
  
BA4B934CED6E4EB...

Presiding Commissioner

APPROVED AS TO FORM:

  
DocuSigned by: County Counselor  
7D71DEAE89D74DD...

County Counselor


ATTEST:  
DocuSigned by: Brianna Lennon  
  
D267E242BFB948C...

County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide – Term & Supply

DocuSigned by:  
  
4147B4E3F1C847D... 8/10/2022

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Signature

Date

Appropriation Accounts

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the July Adjourned

Term 20


In the County Commission of said county, on the 23rd day of August 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby adopt the attached Capital Projects Review Policy. The Commission will evaluate proposed capital projects in accordance with said policy.

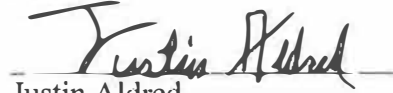
Done this 23rd day of August 2022.

ATTEST:

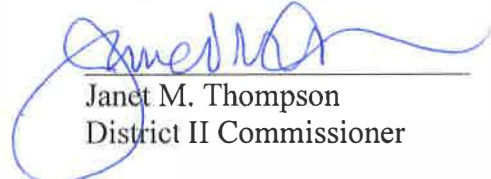
  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner



Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



## Boone County Capital Projects Review Policy

When considering concept reviews of proposed capital project that encompass remodels or renovations of existing county buildings, or construction of new county buildings, when it is anticipated that costs will exceed the then-current bidding threshold, the County Commission of the County of Boone shall consider all relevant factors, including but not limited to, the following:

- 1. Proposed usage of the space and the demonstrated need for such usage.**
  - a. Does the proposed usage relate to a core county function or statutory duty? [Define or identify the county function or duty.]
  - b. Does the proposed usage address health and safety issues for county employees?
- 2. Contribution of the proposed project to improve the delivery of county services to taxpayers.**
  - a. How would the proposed project improve the delivery of county services?
  - b. Is a design professional necessary to assist in determining space needs or other aspects of the proposed project?
  - c. How long will the proposed project be adequate to serve the identified needs?
  - d. Can existing county facilities or properties be used to meet the identified needs?
    - i. Is a design professional necessary to assess existing facilities or properties?
- 3. Possible synergies and impacts from the proposed project across county offices and/or departments.**
  - a. Have all potential internal stakeholders been identified and invited to comment? Who has been invited to comment on the proposed project? See Appendix for minimum considerations to be addressed.
  - b. Have all elected officials been notified of the proposed project?
  - c. How does project compare to other identified project needs?
- 4. Proposed funding of project.**
  - a. What is the preliminary cost estimate for the proposed contract? What design professional services are necessary to obtain a credible preliminary cost estimate?
  - b. Will a new funding source be needed to fund the proposed remodel, renovation, or construction?
    - i. Can special revenue funds be appropriated for the project in-whole or in-part?
    - ii. Can fund balance be appropriated for one-time construction funds in any available fund? If so, specify the amount and the fund.
    - iii. For construction: RSMo Sec. 67.700 provides authority to propose to the voters a capital improvements sales tax for a designated number of years. This funding source requires an election and voter approval. (Example – 2006 ballot proposal for a 4-year capital improvements sales tax for courthouse, government center, and annex remodel projects).
  - c. What are the anticipated ongoing operating and maintenance costs and how will they be funded?
- 5. Proposed schedule or timing of the project.**
  - a. Will construction disrupt core county functions from any office or department? If so, how can those disruptions be minimized?

If approved at the concept review stage, the Commission will work with impacted offices and departments to hire an appropriate design professional to further develop the preliminary plans for further evaluation of the project and consideration of appropriations that would lead to the eventual bidding of the project through Purchasing. Purchasing will check general contractor references as part of the bidding process. The Commission will arrange for general information updates to be shared with officials and directors about upcoming projects.

## CAPITAL PROJECTS POLICY – APPENDIX

When notifying internal stakeholders the following shall be addressed as a minimum part of the project proposal development:

1. IT Department / Technology:
  - a. Technology needs assessment
  - b. Computer and phone cabling
  - c. Wireless network
  - d. Security Cameras
  - e. Door access control
2. Facilities:
  - a. Maintenance plans / issues
  - b. Custodial service needs