

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Ter 20 20


In the County Commission of said county, on the 4th day of August 22 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office to make application for the FY2022 Edward Byrne Memorial Justice Assistance Grant.

Done this 4th day of August 2022.

ATTEST:

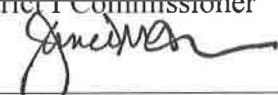

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



BOONE COUNTY SHERIFF'S OFFICE

2121 County Drive Columbia, Missouri 65202-9051
DWAYNE CAREY, Sheriff Phone (573)875-1111 Fax (573)874-8953

DATE: August 3, 2022
TO: Boone County Commission
FROM: Captain Brian Leer
RE: 2022 Edward Byrne Memorial Justice Assistance Grant Application

The Boone County Sheriff's Office is seeking Commission approval to submit an application for the 2022 Edward Byrne Memorial Justice Assistance Grant.

We recently received the local solicitation for the 2022 Edward Byrne Memorial Justice Assistance Grant and learned there are funds available in the amount of \$36,295.00 for Boone County and the City of Columbia. We are currently routing an agreement through both governing bodies as certified disparate jurisdictions to divide the grant funds. Pursuant to this agreement, the County of Boone will receive \$14,518.00 (40%) of the total \$36,295.00 local award and the City of Columbia will receive the balance of \$21,777.00 (60%).

If the Boone County Commission approves the application, the Boone County Sheriff's Office will submit a joint application on behalf of the County of Boone and the City of Columbia, Missouri. The application will be to request \$36,295.00 that would be used to fund portable radios for the Boone County Sheriff's Office and the Columbia Police Department.

The application deadline for this grant is August 8, 2022.

2022 MISSOURI LOCAL JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2022 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://bjs.ojp.gov/library/publications/justice-assistance-grant-jag-program-2021> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
MO	BOONE COUNTY	County	*	
MO	COLUMBIA CITY	Municipal	\$36,295	\$36,295
MO	BUCHANAN COUNTY	County	*	
MO	ST JOSEPH CITY	Municipal	\$35,339	\$35,339
MO	CAPE GIRARDEAU COUNTY	County	*	
MO	CAPE GIRARDEAU CITY	Municipal	\$20,316	\$20,316
MO	GREENE COUNTY	County	*	
MO	SPRINGFIELD CITY	Municipal	\$192,496	\$192,496
MO	JACKSON COUNTY	County	*	
MO	GRANDVIEW CITY	Municipal	\$14,559	
MO	INDEPENDENCE CITY	Municipal	\$52,351	
MO	KANSAS CITY	Municipal	\$597,028	
MO	RAYTOWN CITY	Municipal	\$14,198	\$678,136
MO	JASPER COUNTY	County	*	
MO	JOPLIN CITY	Municipal	\$24,214	\$24,214
MO	PETTIS COUNTY	County	*	
MO	SEDALIA CITY	Municipal	\$14,275	\$14,275
MO	BUTLER COUNTY	County	\$10,093	
MO	JEFFERSON COUNTY	County	\$32,397	
MO	LINCOLN COUNTY	County	\$11,849	
MO	SCOTT COUNTY	County	\$10,481	
MO	ST CHARLES COUNTY	County	\$11,642	
MO	ST CHARLES CITY	Municipal	\$11,048	
MO	ST PETERS CITY	Municipal	\$10,506	
MO	ST LOUIS COUNTY	County	\$147,528	
MO	BELLEFONTAINE NEIGHBORS CITY	Municipal	\$10,997	
MO	FLORISSANT CITY	Municipal	\$11,591	
MO	JENNINGS CITY	Municipal	\$16,624	
MO	VINITA PARK CITY	Municipal	\$11,952	
MO	ST LOUIS CITY	Municipal	\$447,642	
			\$1,745,421	

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: _____
8. APPLICANT INFORMATION:	
* a. Legal Name: County of Boone	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 43-6000350	* c. UEI: GKUHNLX9MJJ3
d. Address:	
* Street1: 801 East Walnut	_____
Street2:	_____
* City: Columbia	_____
County/Parish: Boone	_____
* State: MO: Missouri	_____
Province:	_____
* Country: USA: UNITED STATES	_____
* Zip / Postal Code: 65201-9064	_____
e. Organizational Unit:	
Department Name: Sheriff	Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Mr.	* First Name: Brian
Middle Name:	_____
* Last Name: Leer	_____
Suffix:	_____
Title: Captain	_____
Organizational Affiliation: Boone County Sheriff's Office	
* Telephone Number: 573-876-2164	Fax Number: 573-874-8953
* Email: bleer@boonecountymo.org	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

O-BJA-2022-171368

* Title:

BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2022-00155-PROD

Title:

Category 2 - Applicants with eligible allocation amounts of \$25,000 or more

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Boone County and City of Columbia, Missouri FY2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Project.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="36,295.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="36,295.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 216, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Project Abstract: FY 2022 Byrne JAG Grant Application Number: (O-BJA-2022-171368)

Applicant name: County of Boone, Missouri.

Title of the project: Boone County & City of Columbia FY 2022 Byrne JAG Budget Assistance Project.

Goal of the project/objective/problem to be addressed: To purchase law enforcement equipment and supplies not attainable within our current operating budgets.

Targeted area/population: The targeted area for our programs is the County of Boone, Missouri. These programs will cover an estimated resident population of 185,840 (July 1, 2021 Census estimate), per the United States Census.

Description of the strategies to be used/outcomes: We will use contracts already in place and/or use established purchasing policies to obtain the equipment in this grant proposal. The manpower for the programs outlined in this grant application are dedicated to technology. This will allow the projects to be completed in a timely fashion.

Each entity will work independently on the programs as none of them have been designed to be joint projects. The Applicants have agreed to split the local allocation in a 60/40 manner as a disparate jurisdiction. Both entities have worked together in the past on similar projects to properly disburse and track the grant funds. The Boone County Sheriff's Office has been chosen as the fiscal agent for this application due to experience in applying and reporting on Justice Assistance Grants.

The major outcome of this application will be to provide both of our agencies with much needed equipment that is not attainable with our current operating budgets.

Project identifiers: Equipment - General

Boone County Sheriff's Department and the Columbia Police Department

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Review Narrative:

The City of Columbia and the County of Boone have been certified as disparate jurisdictions and are filing this application jointly. Both entities have come to the agreement that the County of Boone, specifically the Boone County Sheriff's Office, will be the Authorized Representative for this application and any subsequent reporting of expended funds. Both entities have agreed on how the FY2022 Byrne JAG funds will be divided and what equipment and programs will be supported by this grant through the respective departments.

The City of Columbia and the County of Boone have drafted an Intergovernmental Agreement which as of the date of this application submission is still in process for signatures. The agreement must pass through two Columbia City Council meetings and two Boone County Commission meetings. Once the agreement is finalized by both entities, we can provide a copy of the fully executed document. A copy of the draft agreement has been supplied with this application.

The aforementioned agreement establishes that the City of Columbia and the County of Boone agree to divide the award using a 60/40 split calculation. The City of Columbia agrees that the County of Boone will receive \$14,518.00 of the allotted \$36,295.00 under this joint application; with the balance of \$21,777.00 going to the City of Columbia. The agreement was drafted under the same guidelines as previous years and therefore we see no reason it will not be approved.

Notice of a Boone County Commission meeting agenda, which included a first and second reading on the application for this grant, was made public on August 3, 2022. Public notices of all Boone County Commission meetings are made by web site posting, local newspaper notice, and email distribution. The application was presented to the Boone County Commission on August 4, 2022 with a public invitation for comment. The application was approved by the Boone County Commission on August 4, 2022; a copy of the signed Commission Order has been submitted with this application.

Being subject to review under Executive Order 12372, information for this application was submitted to the State of Missouri for review and we received a response letter on July 26, 2022 stating "None of the agencies involved in the review had comments or recommendations to offer at this time. This concludes the Clearinghouse's review." (a copy of the letter is included with this application).

Boone County Sheriff's Office and the Columbia Police Department

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Program Narrative:

This is a joint application on behalf of the County of Boone and the City of Columbia, Missouri. This application is submitted for the FY 2022 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation.

Since this is a joint application, the funding will support a variety of needs in Boone County, Missouri. This funding will be split two ways between the Boone County Sheriff's Office and the City of Columbia Police Department.

The County of Boone and the City of Columbia are routing an agreement through both governing bodies as certified disparate jurisdictions to divide the grant funds in a 40/60-split manner. The County of Boone, specifically the Sheriff's Office, has agreed to apply for the grant on behalf of both entities. Pursuant to this agreement, the County of Boone will receive \$14,518.00 (40%) of the total \$36,295.00 local award. The City of Columbia will receive the balance of \$21,777.00 (60%).

PROGRAM DESCRIPTIONS:

Columbia Police Department Digital Portable Radio Communications Program:

The City of Columbia Missouri is a growing community. The city has a population of over 126,000 people and encompasses more than 67 square miles. It is the home to several institutions of higher learning including, the University of Missouri, Columbia College and Stephens College. These institutions bring thousands of students to our community adding to our population.

The Columbia Police Department has the primary responsibility of policing the community. Over 187 commissioned staff are faced with many different day to day policing challenges within the City of Columbia. Their duties require constant, reliable communications in various and sometimes hazardous environments. Radio communications often include safety information for responding public safety personnel in emergency situations. Durable, high-quality radio equipment is essential to maintain this form of communication.

The Columbia Police Department has numerous portable radios currently being utilized that are well past the recommended life span. Part of our technology plan calls for the replacement of these radios. The amount of the radio purchase is beyond the funding of the current city budget.

The Columbia Police Department has partnered with other public safety agencies within Boone County, including Boone County Joint Communications, on strategic planning to identify

the capabilities and/or features needed for public safety radios moving forward. These include P25 compliancy, dual band with ability to operate on VHF, 700 MHz or 800 MHz frequencies, and compliancy with the Missouri Statewide Communication Interoperability Plan per the Missouri Department of Public Safety-Missouri Interoperability Center. This strategic planning will ensure interoperability among public safety entities working within Boone County.

Standard Features and Benefits of the EF Johnson Viking VP8000 Dual Band Portable

Radio include, but are not limited to:

- It has a lightweight, compact design
- It has excellent durability
- It can be submerged up to 1 meter for 30 minutes
- It is dust proof
- It meets all applicable military specifications
- It has a special housing that protects against shock, vibration and other environmental hazards
- It offers several forms of encryption
- It offers different system interoperability platforms increasing inter-agency communications during emergency situations
- It has an electronic filter that separates voice from background noise
- It will continue to send an emergency signal even if the power is turned off.
- It is easily adaptable and expandable with program ability
- P25 compliant

The EF Johnson Viking VP8000 Dual Band Portable Radio will not only meet the new FCC requirements that went into effect 2013, but it will bring the Columbia Police Department up to date in communications technology. This new technology will greatly enhance our effectiveness in emergency situations that call for a multi-agency response. The ability to communicate in this way is important when situations develop that call for resources beyond what the City of Columbia can provide. This is possible because the radios will function with other radio systems that outside agencies such as the Boone County Sheriff's Office, Missouri State Highway Patrol, the University of Missouri-Columbia currently operate on and have the ability to operate on the 700/800MHz range. This radio is compliant with the Missouri Statewide Communication Interoperability Plan per the Missouri Department of Public Safety-Missouri Interoperability Center.

The Columbia Police Department's role in providing law enforcement service to the community hinges on efficient communications. Our department has determined the EF Johnson Viking VP8000 Dual Band Portable Radio is the most effective and efficient solution at maintaining and improving this service.

If funding is approved, the Columbia Police Department plans to purchase (7) EF Johnson Viking VP8000 Dual Band Portable Radios (based on current price estimates) through a competitive bid process created from previous radio purchases. This process helps ensure the funding is used efficiently and the cost of the services is appropriate.

Boone County Sheriff's Office Portable Radio Communications Program:

The Boone County Sheriff's Office has 74 portable radios currently being utilized that are well past their recommended life span and are slated for replacement. The Boone County

Sheriff's Office has numerous portable radios currently being utilized that are well past the recommended life span and/or not in compliance with current standards (e.g., P25 compliant, 700/800 MHz, etc.). Part of our technology plan calls for the replacement of our aging radios. The cost of the radio purchases is well beyond the funding of our current budget.

The Boone County Sheriff's Office's role in providing law enforcement service to the community hinges on efficient communications. We have determined the Motorola APX 8000 Model 2.5 Digital Portable Radio is the most effective and efficient solution at maintaining and improving this service.

The Boone County Sheriff's Office has partnered with other public safety agencies within Boone County, including Boone County Joint Communications, on strategic planning to identify the capabilities and/or features needed for public safety radios moving forward. These include P25 compliancy, dual band with ability to operate on VHF, 700 MHz or 800 MHz frequencies, and compliancy with the Missouri Statewide Communication Interoperability Plan per the Missouri Department of Public Safety-Missouri Interoperability Center. This strategic planning will ensure interoperability among public safety entities working within Boone County.

Standard Features and Benefits of the Motorola APX 8000 Digital Portable Radio include, but are not limited to:

- P25 Compliant & MOSWIN compatible
- 700/800MHz, VHF, and UHF dual-band

- Top and front display for easier viewing on duty belts
- Excellent durability
 - It can be submerged up to 1 meter for 30 minutes
 - It is dust proof
 - It meets all applicable military specifications
 - It has a special housing that protects against shock, vibration, and other environmental hazards
- It offers several forms of encryption
- It offers different system interoperability platforms increasing inter-agency communications during emergency situations
- It has an electronic filter that separates voice from background noise
- It will continue to send an emergency signal even if the power is turned off.
- It is easily adaptable and expandable with program ability
- It has numerous accessories for specific job requirements such as:
 - Wired headset
 - Bluetooth headset
 - Shoulder microphone/speaker

The Motorola APX 8000 Model 2.5 Digital Portable Radio will not only meet the new FCC requirements that went into effect in 2013, but it will continue to bring the Boone County Sheriff's Office up to date in communications technology. This new technology will greatly enhance our effectiveness in emergency situations that call for a multi-agency response. The ability to communicate in this way is important when situations develop that call for resources

beyond what the County of Boone can provide. This is possible because the radios will function with other radio systems on which outside agencies such as the Columbia Police Department, Missouri State Highway Patrol, and the University of Missouri Police Department currently operate and have the ability to operate on the 700/800MHZ range. This radio is compliant with the Missouri Statewide Communication Interoperability Plan per the Missouri Department of Public Safety-Missouri Interoperability Center.

If funding is approved under this grant application, the Boone County Sheriff's Office plans to purchase three (3) Motorola APX 8000 Model 2.5 Digital Portable Radios through an existing County approved contract or other competitively bid process. This will ensure the funding is used efficiently and the cost of the product is appropriate.

PERFORMANCE MEASURES:

Both applicants within this request will report quarterly the following as they relate to acquisition of communications equipment specific to this grant:

- Budgetary Process
- Procurement Process
- Expenditures
- Implementation

CLOSING:

As per the Memorandum of Understanding, the Boone County Sheriff's Office will be responsible for the application, drawdown, and dissemination of funds to the City of Columbia. The Sheriff's Office will also be responsible for fulfilling all reporting requirements of this grant program. The Sheriff's Office was chosen for this due to their experience handling JAG funds.

Public hearings will be held when the grant is presented to the Boone County Commission for application approval and acceptance, allowing the local community to be engaged in the planning and approval process. Upon notification of award, we plan to proceed with acceptance of the grant and establishment of a budget as approved by the Boone County Commission.

A subrecipient monitoring agreement will be established prior to commencement of fund expenditure. The tracking and reporting of all monies received and disbursed relating to this grant will be accomplished through the use of separate funds and/or accounts established for such purposes. All monies received from this grant will be recorded, tracked and reported in such a manner as to identify and account for them separately from other County resources.

The assistance of these grant funds will allow us to purchase much needed equipment that would otherwise not be attainable with our current budget shortfall. On behalf of both applicants encompassed in this application, we would like to thank the Edward Byrne Memorial Justice Assistance Grant program, and the reviewers, for this opportunity.

Boone County Sheriff's Office and the Columbia Police Department

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Budget Detail Worksheet and Budget Narrative:

This is a joint application on behalf of the County of Boone and the City of Columbia, Missouri. This application is submitted for the FY 2022 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation.

Since this is a joint application, the funding will support a variety of needs in Boone County, Missouri. This funding will be split two ways between the Boone County Sheriff's Office and the City of Columbia Police Department.

The County of Boone and the City of Columbia have an agreement pending due process that defines us as disparate jurisdictions to divide the grant funds in a 40/60-split manner. The County of Boone, specifically the Sheriff's Office, has agreed to apply for the grant on behalf of both entities. Pursuant to this agreement, the County of Boone will receive \$14,518.00 (40%) of the total \$36,295.00 local award. The City of Columbia will receive the balance of \$21,777.00 (60%).

Boone County and the City of Columbia are aware the allocation is \$36,295.00. We are aware a match is not required. The City of Columbia included \$783.65 to expand justice funds to purchase the radios listed in the budget. The County of Boone included \$5,150.24 to expand justice funds to purchase the radios listed in the budget.

The funds will be allocated for the following items under the category of equipment due to our local capitalization policy for classification of equipment. Costs for the equipment listed below were obtained from our current contract holder using existing competitively bid cooperative contract pricing.

Budget Detail:

<u>Category</u>	<u>Amount</u>
A. Personnel	\$0.00
B. Personnel Benefits	\$0.00
C. Travel	\$0.00
D. Equipment	

Boone County Sheriff's Office Portable Radio Communications Program:

Motorola APX-8000 Model 2.5 – 3 @ \$6,556.08 each \$19,668.24

Columbia Police Department Digital Portable Radio Communications Program :

EF Johnson Viking VP8000 Dual Bank – 7 @ \$3,222.95 each \$22,560.65

E. Supplies \$0.00
F. Construction \$0.00
G. Consultants/Contracts \$0.00
H. Other Costs \$0.00
I. Indirect Costs \$0.00

Budget Summary:

A. Personnel \$0.00
B. Personnel Benefits \$0.00
C. Travel \$0.00
D. Equipment \$42,228.89
E. Supplies \$0.00
F. Construction \$0.00
G. Consultants/Contracts \$0.00
H. Other Costs \$0.00
I. Indirect Costs \$0.00

Local match \$5,933.89
Federal Request \$36,295.00
Total budget for all programs including local match \$42,228.89

If awarded these grant funds, items already on bid or below the bid threshold will be ordered as soon as funds are received, and local budgets are established. Items that are not currently on bid will be sent through "Request for Proposal" or "Request for Bid" process in accordance with both the City of Columbia and the County of Boone Purchasing Policies. If the vendor is determined to be a sole source provider, local procurement policies for sole source purchases will be followed. Both entities will procure the equipment items listed above in the most cost-effective manner possible.

The County of Boone and the City of Columbia, Missouri

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Disclosure of Pending Applications:

The City of Columbia and the County of Boone have no pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same projects being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

The County of Boone and the City of Columbia, Missouri

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Disclosure of Pending Applications Table:

Federal or State Funding Agency	Solicitation Name/Project Name	Name/Phone/E-mail for Point of Contact at Funding Agency
Not Applicable	Not Applicable	Not Applicable

The County of Boone and the City of Columbia, Missouri

FY 2022 Edward Byrne Memorial Justice Assistance Grant: (O-BJA-2022-171368)

Disclosure of High Risk Status:

The City of Columbia and the County of Boone are not currently designated high risk by any federal grant making agency.



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **County of Boone**
 Street1: **801 E Walnut**
 Street2:
 City: **Columbia**
 State: **Missouri**
 Zip Code: **65201**

2. Authorized Representative's Name and Title:

Prefix: First Name: **Daniel** Middle Name: **K**
 Last Name: **Atwill** Suffix:
 Title: **Presiding Commissioner**

3. Phone: **(573) 886-4306** 4. Fax:

5. Email: **datwill@boonecountymo.org**

6. Year Established: **1820** 7. Employer Identification Number (EIN): **436000439** 8. Unique Entity Identifier (UEI) Number: **GRUHNLX9MJJ3**

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm: **Rubin Brown, LLP**

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

Unqualified Opinion Qualified Opinion Disclaimer, Going Concern or Adverse Opinions N/A: No audits as described above

Enter the number of findings (if none, enter "0"): **0**

Enter the dollar amount of questioned costs (if none, enter "\$0"):

Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:

Manual Automated Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes No Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee? Yes No Not Sure

18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)? Yes No Not Sure

19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200? Yes No Not Sure

PROPERTY STANDARDS AND PROCUREMENT STANDARDS

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information? Yes No Not Sure

21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest? Yes No Not Sure

22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition? Yes No Not Sure

22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price? Yes No Not Sure

23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award? Yes No Not Sure

TRAVEL POLICY

24. Does the applicant entity:
(a) maintain a standard travel policy? Yes No
(b) adhere to the Federal Travel Regulation (FTR)? Yes No

SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)? Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

- Yes No Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

Phone:

Email:

(d) Reason for "high risk" status, as set out by the federal agency:

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: **Brian Leer**

Date: **2022-08-03**

Title: Executive Director Chief Financial Officer Chairman

Other: **Captain**

Phone: **(573)876-2164**

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention

Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements"); and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self- Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

SignerID
bleer@boonecountymo.org

Signing Date / Time
8/2/22 7:15 PM

354-2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20²²

In the County Commission of said county, on the 4th day of August 22 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 908, Security Technician, IT Facilities Security, and does hereby authorize an appropriation of \$23.50 an hour, for the compensation for said position.

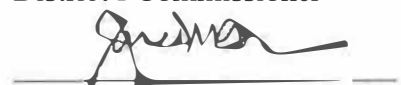
Done this 4th day of August 2022.



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

ATTEST:



Brianna L. Lennon
Clerk of the County Commission

REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

Description of form: To request approval to hire between 86% - 120% of the salary range mid-point

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Christopher Childers Department IT Facilities Security

Position Title Security Technician Position No. 908

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point _____
OR Hourly: 23.50 % of Mid-Point 90.5

No. of employees in this job classification within your Department? 1

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level)

Christopher has 15 years of technology communications experience. He has 2 degrees in Information Technology - BS in Information Systems, Home land Security and a AAS in Electronics/ Telecommunications.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:
NA

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
It will not have an effect in this area.

Additional comments:

Administrative Authority's Signature: Aron Gish Digitally signed by Aron Gish
Date: 2022.07.28 15:11:23 -05'00' Date: 07/28/2022

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: Bradley McNear Digitally signed by Bradley McNear
Date: 2022.07.29 08:56:48 -05'00' Date: 07/29/2022

Human Resource Director's Recommendations:

Approve. Candidate is qualified; request amount is inline with proposed 2023 phasing ranges

Human Resource Director's Signature: [Signature] Date: 8/1/22

County Commission Approve Deny

Comment(s):

Presiding Commissioner's Signature: [Signature] Date: 8/4/2022

District I Commissioner's Signature: [Signature] Date: 8/4/2022

District II Commissioner's Signature: [Signature] Date: 8/4/2022

CERTIFIED COPY OF ORDER

355-2022

Term. 20

STATE OF MISSOURI }
County of Boone } ca.

In the County Commission of said county, on the August Session of the July Adjourned day of 20 22

the following, among other proceedings, were had, viz:

4th August 22

Now on this day, the County Commission of the County of Boone does hereby set a minimum hourly rate of pay for full-time, benefited county positions at \$14.42 per hour.

Done this 4th day of August 2022.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term 20

In the County Commission of said county, on the 4th day of August 22 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 772, Account Specialist III, Auditor, and does hereby authorize an appropriation of \$17.35 an hour, for the compensation for said position.

Done this 4th day of August 2022.

ATTEST:

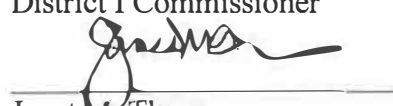

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

Description of form: To request approval to hire between 86% - 120% of the salary range mid-point

Procedure:

- 1 The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
- 2 The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
- 3 The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
- 4 The County Commission will review all requests for a starting salary above the flexible hiring limit and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
- 5 The Administrative Authority will list the Commission Order number approving this request on the electronic Personnel Action Form.

Name of prospective employee Amanda Muntya Department Auditor (1110)

Position Title Account Specialist III Position No. 772

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point _____
 OR Hourly: \$17.35 % of Mid-Point 90%

No. of employees in this job classification within your Department? 1

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level)

Employee has a Bachelor's degree, 5 years experience in the private sector, and has completed some work toward an MBA.

I consulted with HR to arrive at the requested rate.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:
N/A

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
None

Additional comments:
The salary is less than the amount paid to the previous employee in the position.

Administrative Authority's Signature: [Signature] Date: 7/29/22

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: [Signature] Date: _____

Human Resource Director's Recommendations:

Approve. Candidate has a rate of pay close to this amount currently and I anticipate the 2023 pay range for this position to have a mid-point close to this amount.

Human Resource Director's Signature: [Signature] Date: 7/29/22

County Commission Approve Deny

Comment(s): _____
 Presiding Commissioner's Signature: [Signature] Date: 8/4/2022
 District I Commissioner's Signature: [Signature] Date: 8/4/2022
 District II Commissioner's Signature: _____ Date: 8/4/2022

357-2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term 2020

In the County Commission of said county, on the 4th day of August 22 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the month of July 2022.

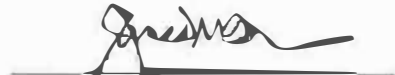
Done this 4th day of August 2022.



Daniel K. Atwill
Presiding Commissioner

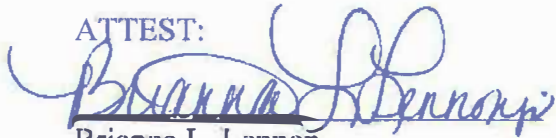


Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

ATTEST:



Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: August 3, 2022
RE: Contract Awards: Contracts and Amendments Signed by Purchasing Director in July 2022

Attached is the list of contracts and amendments that were awarded in July 2022 and signed by the Purchasing Director.

The *Notice of Awards* that explains the justification for award is posted on our web page at www.showmeboone.com / Purchasing / Notice of Awards. The *Bid Tabulation* listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

att: List of Contracts/Amendments

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term 20

County of Boone

In the County Commission of said county, on the

4th

day of

August

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment Number #1 to Sole Source Agreement 151-123120SS - HVAC Control Systems Services includes the following:

- Adds the County's Finance Enterprise contract agreement number C000099.
- Renews the repair portion of the contract for the period August 1, 2022 through July 31, 2023 with rates as outlined in the amendment.
- Adds Preventative Maintenance Services for the Boone County Jail Schneider Electric DDC Control System for an annual amount of \$4,920 which will be billed in 2023.

This is a Term & Supply contract with C & C Sales, Inc., d/b/a C & C Group. Invoices will be paid from department 6100 – FM Building Maintenance, account 60050 – Equipment Service Contract. \$4,700 was budgeted for 2022.

Done this 4th day of August 2022.

ATTEST:



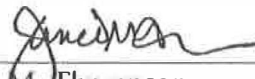
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: August 4, 2022
RE: Amendment #1 to Sole Source Agreement 151-123120SS - HVAC
Control Systems Services

Amendment Number One includes the following:

- Adds the County's Finance Enterprise contract agreement number C000099.
- Renews the repair portion of the contract for the period August 1, 2022 through July 31, 2023 with rates as outlined in the amendment.
- Adds Preventative Maintenance Services for the Boone County Jail Schneider Electric DDC Control System for an annual amount of \$4,920 which will be billed in 2023.

Contract is with C & C Sales, Inc., d/b/a C & C Group. This is a Term & Supply contract and invoices will be paid from department 6100 – FM Building Maintenance, account 60050 – Equipment Service Contract. \$4,700 was budgeted for 2022.

cc: Contract File
Jody Moore, Doug Coley, Facilities Maintenance

358-2022 08.04.2022
 Commission Order #: _____ Date: _____

**CONTRACT AMENDMENT NUMBER ONE
 HVAC Control Systems Services**

The Agreement **151-123120SS** dated July 30, 2020 made by and between Boone County, Missouri and **C & C Sales, Inc., d/b/a C & C Group** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Add the County's contract agreement number **C000099**.
2. Add Preventative Maintenance Services for the Boone County Jail Schneider Electric DDC Control System for an annual amount of \$4,920.00.
3. Renew the Repair Service contract with the attached scope of work for the period **August 1, 2022 through July 31, 2023**. Contract may be renewed annually. Contractor **MUST** provide notice of proposed adjustments to the price at least sixty days prior to agreement renewal date.
4. Annual Repair Service Pricing: Should repair services be needed, the services will be provided as follows:

Repair Services	
Description of Service	Firm, Fixed Price or Discount Initial Contract Period
Labor Rate, Straight Time , Mondays through Fridays, between 7:00 A.M and 4:00 P.M. – holidays excepted	\$132.00/Each/Hour
Labor Rate, Overtime and all other times with exception of federal holidays	\$198.00/Each/Hour
Labor Rate, Work performed on federal holidays	\$264.00/Each/Hour
Discount rate from current list price for Intelligent Automation parts and devices	40% (multiplier = .62)
Discount rate from current list pricing for electric/pneumatic controls	60% (multiplier = .42)
A cost plus for outside parts and devices	No more than +15%

Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

C & C SALES, INC.
d/b/a C & C GROUP

BOONE COUNTY, MISSOURI
By: Boone County Commission

DocuSigned by:
By Brian Schimpers
5196649EA9D6439

DocuSigned by:
Daniel K. Atwill
BA4B694GED6E4EB
Presiding Commissioner

VP, GM Central MO
Title _____

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:
CJ Dykhuse
7D71DEAE89D74DD
CJ Dykhuse, County Counselor

DocuSigned by:
Brianna L. Lennon
D287E242BFB048C
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:
Jane E. Pritchard by J
No Encumbrance Required
9C24BD84EE7A483

7/25/2022

Term & Supply 6100 – 60050, 60050

Signature

Date

Appropriation Account

359-2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term 2020

In the County Commission of said county, on the 4th day of August 2020

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to three conditional use permits for VH Properties at 5885 W. Van Horn Tavern Road, Columbia.

- 1. Indoor Shooting Range
- 2. Snack Shop Incidental to the Shooting Range
- 3. Retail Sales Incidental to the Shooting Range.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Orders of Approval.

Done this 4th day of August 2022.

ATTEST:


 Brianna L. Lennon
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet L. Thompson
District II Commissioner

CONDITIONAL USE PERMIT BOONE COUNTY, MISSOURI

PROPERTY OWNER: VH Properties, LLC

ADDRESS: 5885 W. Van Horn Tavern Road

LEGAL DESCRIPTION: Lot 3A, VH Acres, Plat No. 2 as recorded in Book 5626, Page 0014, Records of Boone County, MO.

TAX PARCEL: 16-103-07-03-005.01

ZONING: Planned Recreation, REC-P

DATE APPROVED: June 28, 2022

CONDITIONAL USE: Indoor Shooting Range

CONDITIONS OF APPROVAL:

1. The facility is limited to using ammunition that at maximum is equivalent to 22 caliber long rifle cartridges or less in power, any desire for more powerful ammunition will require coming back through the process for a new approval.

VOID DATE: Void if not used for 12-month period.

EXPIRATION DATE: N/A

ORDER OF APPROVAL

The Boone County Commission through its presiding officer hereby approves issuance of the above conditional use permit as prescribed above, subject to the conditions of approval specified above. Subject to the conditions for issuance and use of this permit, the Commission finds in issuance of this permit that all requirements for issuance are satisfied and that the Commission further makes its findings of fact and conclusions of law in accordance with the provisions, shown below, validating issuance of this permit. This permit shall not be valid unless countersigned by the Director of the Boone County Department of Resource Management and shall expire unless the use authorized hereunder is exercised within one year after the approval date shown above or is discontinued for a continuous period of 12-months. This permit shall also be revocable for violation of any term or condition contained in this permit upon the complaint of the director and a showing of good cause upon order of the Boone County Commission in accordance with the regulations applicable hereto.

ATTEST:


County Clerk

BOONE COUNTY, MISSOURI
BOONE COUNTY COMMISSION

by 
Presiding Commissioner

APPROVED:


Director, Boone County Resource Management Department

Dated: 7/28/22

FINDINGS OF FACT AND CONCLUSIONS OF LAW

Subject to the conditions of approval, the Boone County Commission finds and concludes in issuance of this permit that:

1. As conditioned, the establishment, maintenance, operation and use of the conditional use permit issued hereunder will not be detrimental to or endanger the public health, safety, comfort or general welfare, and
2. The conditional use permit issued hereunder will not be injurious to the use and enjoyment of other property in the immediate vicinity of the property which is the subject matter of this permit with respect to the purposes already permitted by these regulations, and
3. The conditional use permit and authorized uses thereunder will not substantially diminish or impair property values of existing properties in the neighborhood surrounding the property which is the subject matter of this permit, and
4. All necessary public facilities for use of the land subject to this permit are or will be available if the conditions for issuance are satisfied, and
5. The conditional use permit issued hereunder and the authorized uses under such permit will not impede the normal or orderly development or improvement of surrounding property for the uses permitted within the zoning district, and
6. The grant of this conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public roads and that adequate access points to the subject property from public streets are available, and
7. The uses authorized by this conditional use permit are otherwise in conformity with the regulations pertaining to the zoning districts in which the uses are located and that there is a public necessity for the issuance of the conditional use permit hereunder.

The Commission, by authorizing issuance of the conditional use permit hereunder, further concludes as a matter of law that issuance of the permit is proper under the zoning regulations of Boone County in effect at the time of issuance and the general statutes and laws of this state.

Additional Findings:

The County Commission further finds as fact in support of issuance of this conditional use permit the following to be true:

This facility can be operated such that it will have no impact on the neighborhood, existing utilities, property values or road access.

ISR

**CONDITIONAL USE PERMIT
BOONE COUNTY, MISSOURI**

PROPERTY OWNER: VH Properties, LLC

ADDRESS: 5885 W. Van Horn Tavern Road

LEGAL DESCRIPTION: Lot 3A, VH Acres, Plat No. 2 as recorded in Book 5626, Page 0014, Records of Boone County, MO.

TAX PARCEL: 16-103-07-03-005.01

ZONING: Planned Recreation, REC-P

DATE APPROVED: June 28, 2022

CONDITIONAL USE: Snack Bar Incidental to an Indoor Shooting Range

CONDITIONS OF APPROVAL:

1. The facility is limited to a snack bar/catering and any proposal to add a higher level of food service will require coming back through the process for a new approval.

VOID DATE: Void if not used for 12-month period.

EXPIRATION DATE: N/A

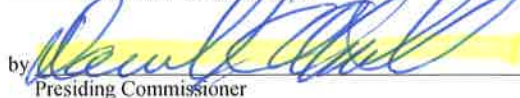
ORDER OF APPROVAL

The Boone County Commission through its presiding officer hereby approves issuance of the above conditional use permit as prescribed above, subject to the conditions of approval specified above. Subject to the conditions for issuance and use of this permit, the Commission finds in issuance of this permit that all requirements for issuance are satisfied and that the Commission further makes its findings of fact and conclusions of law in accordance with the provisions, shown below, validating issuance of this permit. This permit shall not be valid unless countersigned by the Director of the Boone County Department of Resource Management and shall expire unless the use authorized hereunder is exercised within one year after the approval date shown above or is discontinued for a continuous period of 12-months. This permit shall also be revocable for violation of any term or condition contained in this permit upon the complaint of the director and a showing of good cause upon order of the Boone County Commission in accordance with the regulations applicable hereto.

ATTEST:


County Clerk

BOONE COUNTY, MISSOURI
BOONE COUNTY COMMISSION

by 
Presiding Commissioner

APPROVED:


Director, Boone County Resource Management Department

Dated:

7/28/22

FINDINGS OF FACT AND CONCLUSIONS OF LAW

Subject to the conditions of approval, the Boone County Commission finds and concludes in issuance of this permit that:

1. As conditioned, the establishment, maintenance, operation and use of the conditional use permit issued hereunder will not be detrimental to or endanger the public health, safety, comfort or general welfare, and
2. As conditioned, the conditional use permit issued hereunder will not be injurious to the use and enjoyment of other property in the immediate vicinity of the property which is the subject matter of this permit with respect to the purposes already permitted by these regulations, and
3. The conditional use permit and authorized uses thereunder will not substantially diminish or impair property values of existing properties in the neighborhood surrounding the property which is the subject matter of this permit, and
4. As conditioned, all necessary public facilities for use of the land subject to this permit are or will be available if the conditions for issuance are satisfied, and
5. The conditional use permit issued hereunder and the authorized uses under such permit will not impede the normal or orderly development or improvement of surrounding property for the uses permitted within the zoning district, and
6. As conditioned, the grant of this conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public roads and that adequate access points to the subject property from public streets are available, and
7. The uses authorized by this conditional use permit are otherwise in conformity with the regulations pertaining to the zoning districts in which the uses are located and that there is a public necessity for the issuance of the conditional use permit hereunder.

The Commission, by authorizing issuance of the conditional use permit hereunder, further concludes as a matter of law that issuance of the permit is proper under the zoning regulations of Boone County in effect at the time of issuance and the general statutes and laws of this state.

Additional Findings:

The County Commission further finds as fact in support of issuance of this conditional use permit the following to be true:

This facility can be operated such that it will have no impact on the neighborhood, existing utilities, property values or road access.

**CONDITIONAL USE PERMIT
BOONE COUNTY, MISSOURI**

PROPERTY OWNER: VH Properties, LLC

ADDRESS: 5885 W. Van Horn Tavern Road

LEGAL DESCRIPTION: Lot 3A, VH Acres, Plat No. 2 as recorded in Book 5626, Page 0014, Records of Boone County, MO.

TAX PARCEL: 16-103-07-03-005.01

ZONING: Planned Recreation, REC-P

DATE APPROVED: June 28, 2022

CONDITIONAL USE: Retail Sales Incidental to an Indoor Shooting Range

CONDITIONS OF APPROVAL:

The facility is limited to 3000 square feet of retail space with another 1500 square feet of stockroom any proposal to add a higher level of retail use will require coming back through the process for a new approval.

VOID DATE: Void if not used for 12-month period.

EXPIRATION DATE: N/A

ORDER OF APPROVAL

The Boone County Commission through its presiding officer hereby approves issuance of the above conditional use permit as prescribed above, subject to the conditions of approval specified above. Subject to the conditions for issuance and use of this permit, the Commission finds in issuance of this permit that all requirements for issuance are satisfied and that the Commission further makes its findings of fact and conclusions of law in accordance with the provisions, shown below, validating issuance of this permit. This permit shall not be valid unless countersigned by the Director of the Boone County Department of Resource Management and shall expire unless the use authorized hereunder is exercised within one year after the approval date shown above or is discontinued for a continuous period of 12-months. This permit shall also be revocable for violation of any term or condition contained in this permit upon the complaint of the director and a showing of good cause upon order of the Boone County Commission in accordance with the regulations applicable hereto.

ATTEST:


County Clerk

BOONE COUNTY, MISSOURI
BOONE COUNTY COMMISSION

by 
Presiding Commissioner

APPROVED:


Director, Boone County Resource Management Department

Dated: 7/28/22

FINDINGS OF FACT AND CONCLUSIONS OF LAW

Subject to the conditions of approval, the Boone County Commission finds and concludes in issuance of this permit that:

1. As conditioned, the establishment, maintenance, operation and use of the conditional use permit issued hereunder will not be detrimental to or endanger the public health, safety, comfort or general welfare, and
2. As conditioned, the conditional use permit issued hereunder will not be injurious to the use and enjoyment of other property in the immediate vicinity of the property which is the subject matter of this permit with respect to the purposes already permitted by these regulations, and
3. The conditional use permit and authorized uses thereunder will not substantially diminish or impair property values of existing properties in the neighborhood surrounding the property which is the subject matter of this permit, and
4. As conditioned, all necessary public facilities for use of the land subject to this permit are or will be available if the conditions for issuance are satisfied, and
5. The conditional use permit issued hereunder and the authorized uses under such permit will not impede the normal or orderly development or improvement of surrounding property for the uses permitted within the zoning district, and
6. As conditioned, the grant of this conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public roads and that adequate access points to the subject property from public streets are available, and
7. The uses authorized by this conditional use permit are otherwise in conformity with the regulations pertaining to the zoning districts in which the uses are located and that there is a public necessity for the issuance of the conditional use permit hereunder.

The Commission, by authorizing issuance of the conditional use permit hereunder, further concludes as a matter of law that issuance of the permit is proper under the zoning regulations of Boone County in effect at the time of issuance and the general statutes and laws of this state.

Additional Findings:

The County Commission further finds as fact in support of issuance of this conditional use permit the following to be true:

This facility can be operated such that it will have no impact on the neighborhood, existing utilities, property values or road access.