

313-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI  
County of Boone

} ea.

July Session of the July Adjourned

2022

In the County Commission of said county, on the 14th day of July 20 22

the following, among other proceedings, were had, viz:

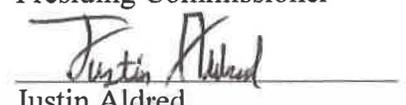
Now on this day, the County Commission of the County of Boone does hereby approve Community Services agreement with The Missouri Foundation for Health to accept funding totaling \$58,107.00 for the Community Services Department to train community members, leaders, and stakeholders in the Results-Based Accountability framework. The goal is for the community to collectively use an evidence-based framework to guide decisions and ultimately improve community conditions. Funding from The Missouri Foundation for Health will support staff time, consultation for Results-Based Accountability, and training expenses (materials, venue costs, speakers, food, etc.).

The grant period is for 36 month beginning August 1, 2022 and ends July 31, 2025.

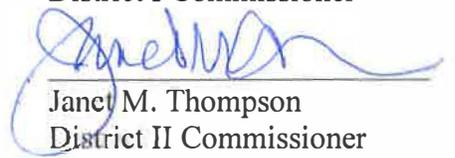
Done this 14<sup>th</sup> day of July 2022.



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janel M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

## GRANT AWARD AGREEMENT 21-0500-OF-22

THIS GRANT AWARD AGREEMENT ("Agreement") is entered into between The Missouri Foundation for Health ("Foundation") and County of Boone d/b/a Boone County Community Services Department ("Grantee"). Foundation and Grantee agree as follows:

1. Grant Amount and Purpose. Foundation is funding the project as described in Attachment A ("Project") in the amount of \$58,107 (the "Grant"). Grantee will only use the Grant for purposes of the Project. Grantee must get prior approval from Foundation to change the scope of the Project.
2. Grant Period. The grant is for a period of 36 months beginning August 1, 2022 and ending July 31, 2025 (the "Grant Period"). Grantee can submit a written request for approval of a no-cost extension to Foundation prior to the Grant Period end date.
3. Use of Grant Funds. Grant funds must be spent within the Grant Period and in accordance with Attachment B ("Project Budget"). Grantee must get prior approval from Foundation to change the Project Budget. Any funds remaining after the Grant Period or that were not used for the Project as approved in the Project Budget will be promptly returned to Foundation.
4. Payments and Reporting. Grantee will submit reports to Foundation through the online portal on the dates specified below and may be asked to participate in periodic site visits, meetings, or phone calls. If Grantee completes an evaluation of the Project, Grantee agrees to share the evaluation with the Foundation.

The initial payment is paid upon full execution of this Agreement, or near the Grant start date, whichever is later. Remaining payments are released on approval of reports. All Grant funds must be spent by the Grant Period end date.

<u>Report Due Date</u>	<u>Report Period</u>	<u>Payment Amount</u>
First Disbursement	Not Applicable	\$22,777
8/15/2023	08/01/2022 - 07/31/2023	\$21,081
8/15/2024	08/01/2023 - 07/31/2024	\$11,344
8/31/2025	08/01/2022 - 07/31/2025	\$ 2,905

Grantee is encouraged to provide financial supporting documentation with each report for the current reporting period. If only submitted with the final report, documentation must be provided for the entire grant period (August 1, 2022-July 31, 2025).

<u>Budget Line Items</u>	<u>Required Documentation</u>
Salary	Payroll Register
Other Direct	Paid Invoice (items over \$250) and General Ledger Detail
Indirect	None
All other line items	Paid Invoice and General Ledger Detail

5. Records. Grantee must keep records of receipts and expenditures of the Grant funds and make the records available to Foundation upon request. These records, as well as copies of

reports submitted to Foundation will be retained by Grantee for at least one year following completion of the Project Period.

6. Project Results License. Foundation will have an irrevocable and nonexclusive license to make, use, reproduce, distribute, or display all or any portion of the project results in any format, currently known or developed later.
7. Change in Status. Grantee will maintain its tax-exempt status throughout the duration of the Grant Period and remain in good standing with the State of Missouri. Grantee will notify Foundation immediately of any change or proposed change in (i) Grantee's legal or tax status, and (ii) Grantee's key staff responsible for administering the Grant.
8. Publicity. Foundation may include information about the Project, including the name of the Grantee, a description of the Project, and the amount of the Grant on Foundation's website and in reports, tax returns, and other public disclosures. Any use of the Foundation's name or logos by the Grantee or its agents must be consistent with the guidelines available on Foundation's website. Publicity for projects comes in various formats. Therefore, it is not necessary that all publicity associated with the Project clearly identify Foundation as the supporting changemaker. There are exceptions to this (e.g. media interviews and news reports), where the Foundation would prefer to be included for context. If Grantee is issuing a press release on the work, Grantee will send to the Foundation Strategic Communications staff to ensure that mention and placement of the Foundation's name and content is accurate and appropriate. Foundation will have a minimum of 15 days to review and comment before Grantee issues the press release.
9. Termination of Grant. The Foundation, in its sole discretion, can terminate this Agreement and withhold payment of Grant funds under certain circumstances, including but not limited to: (a) Foundation is not satisfied with the progress of the Project; (b) Foundation determines Grantee cannot satisfactorily complete the Project; (c) Grantee's tax-exempt or legal status changes; or (d) Grantee fails to meet the terms and conditions set forth in this Agreement. If the Grant is terminated prior to the end of the Grant Period, Grantee will: (a) provide a full accounting of Grant expenses for the Project through the date of termination, and (b) repay unexpended funds or funds that were not used for the Project as approved in the Project budget within 30 days of the date of termination.
10. Additional Restricted Uses. Grantee agrees that Grant funds will be used exclusively for its exempt purposes and will not be used to (i) cause any private inurement, self-dealing, or excess benefit transactions, (ii) carry on propaganda, lobbying or otherwise attempt to influence legislation, or (iii) participate in any political campaign on behalf of any candidate for office or for political campaign contributions.
11. Nondiscrimination. Grantee affirms that Grantee will not discriminate on the basis of race, color, sex, religion, national origin, age, disability, sexual orientation, gender identity or veteran status either in its employment practices or in its policies and procedures concerning access to services.
12. Equipment Purchased with Grant Funds. Title to all equipment purchased with Grant funds ("Grant Funded Property") will be Grantee's property. However, Grantee grants

Foundation a security interest in the Grant Funded Property until the final report has been approved by Foundation. Foundation may file a UCC-1 financing statement with the appropriate state office for such security interest. Grant Funded Property not used for carrying out the Project as described in the Proposal will be returned to Foundation or Grantee will repay Foundation for the cost.

13. Relationship of Parties. This Grant does not create an employment, agency, or partnership relationship between the parties.
14. Indemnification. Foundation is a funding source only and does not participate in or direct any of the activities or services of Grantee. To the extent permitted under Missouri Law. Grantee will indemnify, defend, and hold harmless Foundation and its affiliates, directors, officers, employees, volunteers and agents from and against any and all demands, claims, actions, suits, losses, damages, arbitration and legal proceedings, judgments, settlements, or costs or expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the acts or omissions, actual or alleged, of Grantee or Grantee's employees, subgrantees, subcontractors, agents, and affiliates arising out of or related to any breach of this Agreement, and/or negligence or willful misconduct by Grantee.
15. Authority. Each individual executing this Agreement has authority to execute this Agreement on behalf of the organization.
16. Entire Agreement; Assignment. This Agreement and all attachments contain the entire understanding between the parties and supersedes all prior written or oral agreements. Grantee may not assign, or otherwise transfer, Grantee's rights or delegate any of its obligations under this Agreement without prior written approval of Foundation.
17. Applicable Law; Venue; Prevailing Party. This Agreement will be governed according to the laws of the State of Missouri. Any lawsuit, action or preceeding resulting from, or related to this Agreement will be brought in a court of competent jurisdiction and prior venue in the State of Missouri.
18. Preservation of Rights and Remedies. The parties agree to fully comply with the terms and conditions of this Agreement. In the event of a default by Grantee, the Foundation may decide, in its sole discretion, to pursue all or only certain rights and remedies, waive a default, or allow Grantee a cure period to resolve the default; but the Foundation's prior conduct will not be binding upon its rights and remedies with respect to any ongoing default or future default, which the Foundation reserves the right to handle differently. Additionally, the Foundation's rights and remedies stated in this Agreement are not intended to be exclusive of any other right or remedy under applicable law.
19. Counterparts and Electronic Signatures. This Agreement and any amendment may be signed in counterparts, by facsimile, PDF, or other electronic means, each of which will be deemed an original and all of which when taken together will constitute one agreement. Facsimile and electronic signatures will be binding for all purposes.
20. Effective Date. This Agreement will become effective when signed by both parties.

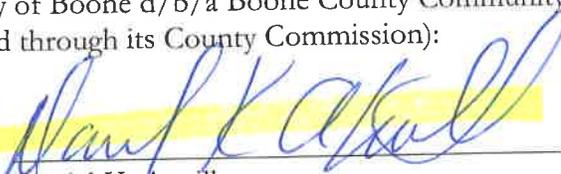
By their signatures below, the parties agree to enter into this Agreement.

The Missouri Foundation for Health

By:   
\_\_\_\_\_  
Dwayne Proctor, Ph.D.  
President and Chief Executive Officer

7/1/2022  
Date

County of Boone d/b/a Boone County Community Services Department  
(By and through its County Commission):

By:   
\_\_\_\_\_  
Daniel K. Atwill  
Presiding Commissioner

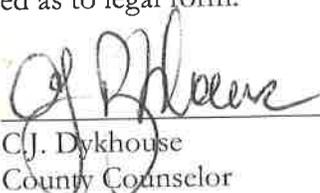
7/14/22  
Date

ATTEST:

By:   
\_\_\_\_\_  
Brianna L. Lennon  
County Clerk

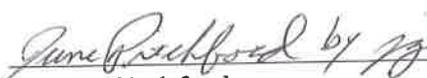
7/14/22  
Date

Approved as to legal form:

By:   
\_\_\_\_\_  
CJ. Dykhouse  
County Counselor

7/5/22  
Date

Auditor Acknowledgement for Budgeting Purposes:

By:   
\_\_\_\_\_  
June E. Pitchford  
Auditor

07/05/22  
Date

Attachments:

- A. Project Narrative
- B. Project Budget

Attachment A.  
Project Narrative

Project Narrative follows this page.

**APPLICATION ACKNOWLEDGEMENT AND NON-DISCRIMINATION AFFIRMATION**

Missouri Foundation for Health (Foundation) requires this form be completed and attached to the application.

Applicants are required to affirm that the organization(s) does not/will not discriminate on the basis of race, color, sex, religion, national origin, age, disability, sexual orientation, gender identity or veteran status either in its employment practices or in its policies and procedures concerning access to services.

Complete and sign this form to affirm the organization(s) does not/will not discriminate as stated above and to indicate your acknowledgment of the application being submitted to the Foundation.

Applicant Organization: Boone County - Community Services Dept

Fiscal Agent Organization:  
(if different from applicant organization)

Project Title: Bringing Results Based Accountability to Boone County

Applicant Organization:  
Name and title of applicant organization's Authorized Signatory for award agreement (if approved):

Joanne Nelson Director jnelson@boonecountymo.org  
(Print Name) (Title) (email address)

Name, title, and email address of the individual authorized to receive email notification when disbursements are made (if project is approved):

Joanne Nelson Director jnelson@boonecountymo.org  
(Print Name) (Title) (email address)

Acknowledged by applicant organization's President/CEO or Executive Director:

Daniel K. Howell Presiding Commissioner  
(Print Name) (Title)

[Signature] 2 22 2022  
(Signature) (Date)

Fiscal Agent Organization (if different from applicant organization):

Name and title of fiscal agent organization's Authorized Signatory for award agreement (if approved):

\_\_\_\_\_  
(Print Name) (Title) (email address)

Name, title, and email address of the individual authorized to receive email notification when disbursements are made (if project is approved):

\_\_\_\_\_  
(Print Name) (Title) (email address)

Acknowledged by fiscal agent organization's President/CEO or Executive Director:

\_\_\_\_\_  
(Print Name) (Title)

\_\_\_\_\_  
(Signature) (Date)

## **Bringing Results-Based Accountability to Boone County**

### **Why?**

The proposed project would allow the Boone County Community Services Department (BCCSD) staff to train five different cohorts that could include nonprofit leaders, local leaders, local funders, elected officials/department leaders within the County, and community members in the Results-Based Accountability (RBA) framework, an evidence-based framework, commonly used for collective impact. The purpose of this project is to expand the capacity of these individuals by utilizing RBA to address disparities in social determinants of health for individuals, families and Boone County community.

The RBA framework is innovative and brings a new way of looking at problems and possible solutions for collective impact. Traditionally, planning efforts in Boone County have solicited feedback from communities through interviews, town halls, or other venues to earn buy-in or to add stories that will build consensus for an already developed plan. The RBA framework allows individuals, families and community members to work alongside nonprofits, community stakeholders, and community leaders to utilize an equity-centered approach to build buy-in for collective impact. The framework allows users to move to action quickly. The process is simple and easy to understand. It allows groups to surface and challenge assumptions that can be barriers to innovation; builds collaboration and consensus; and uses data and transparency to ensure accountability.<sup>1</sup>

The BCCSD has worked closely with other local funders, known as the Boone Impact Group (BIG), to develop structures to collectively measure the impact of local funding resources to organizations. BIG members consist of the Columbia/Boone County Department of Public Health and Human Services (City of Columbia), Heart of Missouri United Way (HMUW), Veterans United Foundation, and the Community Foundation of Central Missouri. The groundwork has been laid to more strategically invest in programs but could see greater impact by utilizing an evidence-based framework, such as RBA. The BCCSD has consistently seen the need of increasing capacity for nonprofit and community leaders to engage in measuring and improving the lives of individuals, families, and our community. However, cost constraints have hindered the ability of the BCCSD, local funders, nonprofits, and community leaders to engage in this level of training and collective impact.

There are many committed community groups, nonprofits, and leaders within Boone County that are working to create substantial change within the county. We believe there could be added value in using a

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<sup>1</sup> The Results-Based Accountability Guide  
([http://www.dhs.state.il.us/onenetlibrary/27896/documents/by\\_division/dchp/rfp/rbaguide.pdf](http://www.dhs.state.il.us/onenetlibrary/27896/documents/by_division/dchp/rfp/rbaguide.pdf))

more cohesive strategy, sharing common language, and utilizing a more result-focused planning method. Community projects utilizing RBA has inspired the BCCSD to become certified in RBA but sees the need for other community leaders to be trained as well. This project would allow the community to use the same framework and language to see collective impact on community issues tied to social determinants of health.

Within the County, various successful initiatives have utilized the RBA framework. The BCCSD received planning grants from the Pritzker Family Foundation (PFF) to improve birth outcomes and the Urban Institute (UI) to improve upward mobility from poverty. Brighter Beginnings began through funding from PFF to focus on improving birth outcomes of Black mothers and their children by prioritizing this population in a centralized intake and referral system. The UI initiative will culminate in a Mobility Action Plan which lays out potential solutions to improve upward mobility from poverty within Boone County. These planning efforts have shown stakeholders how impactful the RBA framework could be in identifying equity issues and how partners could create measurable changes to improve them. The BCCSD hopes the first RBA training cohort will be those participating in the UI initiative. Currently, RBA concepts are being used by facilitators to guide meetings and shape the Mobility Action Plan, however participants are not trained in the RBA framework due to constraints in the timeline and planning of the UI initiative. Support from the Urban Institute to develop a Mobility Action Plan is scheduled to conclude June 30, 2022. The proposed project would begin July 1, 2022 and offers a natural transition for participants in the UI initiative.

The Boone County Community Services Department (BCCSD) already implements several strategies that are in alignment with RBA recommendations. For example, the BCCSD and BIG partners have developed structures to collectively measure the impact of local funding resources to organizations by developing a taxonomy of services, common outcomes, and a data dashboard focused on our community. The local funders that share these resources are listed as partners and are committed to being trained in RBA and continue our collective work. Implementing the RBA framework collectively with local funders and community groups will more intentionally utilize the existing strategies listed above.

The primary issue that will be addressed are disparities observed in Boone County indicators related to social determinants of health. The Boone Indicators Dashboard (BID) hosts reliable and current data for Boone County. An equity analysis provided on BID identifies disparities in several important indicators of health and well-being in the City of Columbia and Boone County. These indicators can be utilized to encourage further examination of inequity and systemic and institutionalized racism in our community. The RBA cohort participants can use this tool to identify what issues they want to address by collectively using the RBA framework internally but also leading community efforts.

## **Who or What will change?**

The RBA framework allows different sectors to observe and implement population-level and programmatic-level results. Population-level results include a specific population, geography, and an indicator of wellbeing the group participants want to see. For example, a population-level result might be “All children in Boone County are born healthy.” This is a statement that is clearly written in plain language so individuals from different sectors could understand and support efforts. Programmatic-level results mirror the structure of population-level result but instead focus more specifically on participants within a program or organization. Groups then work together to identify population-level conditions they want to see improve by using the “Turn the Curve” model, a component of RBA.

The “Turn the Curve” model is the method in which RBA operates, which looks at existing community-level data, trends, and forecast what could happen if nothing changes. Groups works together to identify how to change the data trend and forecast in the direction they want to see or, turn the curve. They work to understand what is contributing to the trend, identify who has a role to play in turning the curve, discuss ideas that could work to turn the curve, and then develop an action plan to turn the curve. RBA starts with the ends and then finds the means to accomplish it. All action plans are developed based upon the ends community groups would like to see.

The Turn the Curve model within RBA can also be implemented through programmatic performance-level strategies. Organizations can use the same model to develop performance measures and determine how to make changes to programming to see better results for the individuals they serve. RBA training participants will have enhanced knowledge and skill set to intentionally create change at a population-level and programmatic performance-level.

As mentioned earlier, the proposed project would allow BCCSD staff to train five different cohorts that could include nonprofit leaders, local leaders, local funders, elected officials/department leaders within the County, and community members in the RBA framework. Following the training(s), BCCSD staff will provide ongoing technical assistance as they begin to implement the RBA framework within their organizations and the community. BCCSD staff will coordinate three learning labs over the course of the project period. The learning labs will be open to those that complete their RBA training and provide a space to share lessons learned and success stories. The project will intentionally prioritize changing systems to ensure structures, policies, and procedures that are more equitable and address inequities in health status and outcomes for individuals, families, and our community. This is why the project target group includes elected officials/department leaders within the county and community leaders. Engaging

those who oversee policies and those impacted by said policies is critical to move forward with systemic change.

Recruitment for the trainings will include nonprofit leaders, local leaders, local funders, elected officials/department leaders within the County, and community members. This target group will see change within their respective organizations/institutions but also contribute toward improving community-level outcomes. The BCCSD has an existing network to reach individuals from each of these sectors. The BCCSD already has relationships through funding over 40 local organizations, partnering closely with other local funders, being a governmental entity, and being involved in community initiatives. The UI Initiative has also recently expanded the BCCSD's network to include more community members and grassroots efforts. The BCCSD's existing relationships will allow diversity among the target group. The BCCSD has expanded its focus on promoting equity within the department, funded agencies, and individuals impacted by those organizations. This increased focus on equity through the social determinants of health points to the need to continue collective impact work.

### **To what end?**

The next step for the BCCSD and BIG is streamlining a shared vision of improving equity. Inequity is deeply rooted in systems and requires a collective force to begin making substantial change. Speaking a common language across key sectors of the community allows for enhanced collaboration focused on equitable improvement within the community. Identifying common issues and using a common framework to solve them will lead to greater impact across funders, organizations, and community members. Elected officials could create cost-savings for tax payors and change policies which contribute to inequities. Within the nonprofit sector, organizations could grow their capacity to make measurable improvements in their programming and community work. Smaller grassroots organizations could grow their capacity to be more competitive and strategic for funding opportunities and to advocate for systems changes. Finally, individual community leaders could organize to hold elected officials, programs, and entities accountable for inequitable practices and building their power within the community.

Training five cohorts across various sectors will help with sustainable change as the model is implemented and other community members see the benefit of using RBA. The BCCSD is often heavily involved in addressing community issues and will continue using the RBA framework when convening groups. The BCCSD also envisions using the RBA framework to continuously improve department procedures and processes. As mentioned previously, the BCCSD already uses several RBA best practices which will only be enhanced as staff are certified and trained in the RBA framework.

### **How?**

RBA is an action-oriented and evidence-based methodology for producing measurable improvements for individuals and communities. The model is used in the United States and internationally and can successfully be used by governmental entities, school districts, non-profits, etc. The ability for various sectors to use the same model will be a tremendous benefit to our community and speaks to the sustainability of the project. The BCCSD is already implementing RBA through planning grants from the PFF and the UI initiative. Success has already been seen through these projects in convening groups of community members and implementing the ideas that come from these meetings.

The BCCSD envisions that cohorts will focus on improving conditions of wellbeing tied to social determinants of health, especially where inequities exist. The RBA framework can be utilized within organizations to improve the quality of services and outcomes for clients. Individuals identified as the target group already have connections to improving social determinants of health either at an individual-client level to community-level. Collectively, the cohorts can increase their ability to shift the conditions, environment, and fields that perpetuate inequities in our community.

### **How will we know?**

Results-Based Accountability builds in performance and programmatic accountability into its framework as an essential element of the model. This allows individuals, organizations, and communities using the framework to proactively identify ways to measure success and growth. As organizations and communities utilize the RBA framework, the plans they create build in timeframes for assessing data and ultimately showing performance. The beauty of RBA is that the framework is adaptable to solve problems related to micro, mezzo, and macrosystems and builds in performance metrics from the beginning. To assess performance for this project, the BCCSD will use a multifaceted evaluation to understand the project's success. This evaluation will account for changes we might expect to see at the micro, mezzo, and macrosystems levels.

Starting at the microsystems or individual level, BCCSD staff will administer assessment or surveys across various timepoints including prior to completing training, immediately following training, 60 days following training, and then 120 days following training. This will allow BCCSD staff to assess ongoing changes for participants who received training. Assessments for individuals may include the following topics: baseline understanding of RBA and their goals for completing the training, training satisfaction and feedback, and ways they are using the RBA framework in their personal or professional lives. Ongoing assessments would also be used to understand if individuals trained are involved in or leading any collective impact projects aimed at improving social determinants of health. Trends over time and

data from surveys would be collected, analyzed, and reported regularly for BCCSD. This information would be reported to Missouri Foundation for Health and would be used to drive continuous quality improvement efforts for the project.

Nonprofit organizations and/or local governmental entities are included in mezzo systems.

Representatives from these systems would complete similar surveys as individuals, however additional information about implementation of the RBA framework would be gathered. Specifically, plans created as a result of implementing the RBA framework within organizations would be collected to understand the ways the framework is being applied. Reviewing plans and their ongoing performance will allow project staff to see how inequities within organizations are being addressed and approached to increase equity and access to the organization's programs. Qualitative and quantitative data collected will be organized, analyzed, and reported to show trends in changes organizations are focusing on and their success with implementation. Additionally, BCCSD holds contracts with more than forty organizations which are required to report on the demographics of consumers served, outcomes and program performance, and the amounts and types of services offered. This data could be utilized to see changes in performance or increased representation/access from organizations utilizing RBA. As data from participating organizations is collected, trends and themes will be gathered and shared.

Finally, across macrosystems, changes in structural inequities will be seen by using BID. With this organized framework of important indicators tied to the social determinants of health, project staff can assess community-level changes. While large shifts in data around the social determinants of health may take years to see, changes in any area will be captured through data on BID. Updated equity analyses are completed which will interpret data available to see if inequities have decreased. Additionally, BCCSD staff anticipate collective impact projects may begin out of this project. As larger community initiatives begin or shift to utilizing the RBA framework, data will be collected on performance. This data may include quantitative and/or qualitative data which will be gathered from representatives of collective impact projects through assessments or interviews.

Data collected through assessments, interviews, and the BID site will be used to guide learning for project leaders and participants. Feedback from individuals or representatives from organizations about their experiences in training will be used to make improvements or tweaks in how training content is delivered. Information about performance from RBA plans will be used to guide consultation with organizations and to see themes in what organizations are working toward improving. Data collected from all levels of the community will likely be used and shared at learning labs with project participants. This allows peers within the cohorts to learn from each other and identify larger potential collective impact projects.

The BCCSD will keep detailed records of these cohort efforts, track indicators, and performance measure data reported by organizations utilizing RBA to determine the project's success. Data will be reviewed throughout the project period to determine areas of improvement or success to allow the BCCSD to adjust the structure and delivery. Feedback from cohort participants will also be collected. The BCCSD's Program Manager will become RBA certified and oversee the project with assistance from other department staff, as needed. The BCCSD's Data and Performance Analyst will be certified in RBA, help facilitate trainings, and will lead efforts around evaluation which are described above.

Data analysis and reporting from each RBA workgroup will show if action steps are changing trends. RBA increases transparency through the shared accountability in achieving the desired result and empowers all members of workgroups to discuss what is working and what is not working.

### **With whom?**

Participants with the UI initiative will be targeted for the first cohort. The UI project has engaged a variety of representatives from across sectors including community members receiving services from local nonprofits, and elected officials. Specifically, the following nonprofits are involved the initiative: Central Missouri Community Action, Job Point, Woodhaven, Love Columbia, Columbia Housing Authority, Minority Men's Network, and Cradle to Career Alliance. Other partners involved include the Columbia Chamber of Commerce, Regional Economic Development Inc (REDI), Columbia College, Heart of Missouri United Way, Veterans United Foundation, Columbia/Boone County Department of Public Health and Human Services, and the Boone County Clerk. These participants are being exposed to the RBA framework and would be strong candidates to be formally trained in RBA as the planning for the Mobility Action Plan is completed and workgroup members begin ongoing work to implement the strategies identified.

Additional training cohort participants will be sought from various organizations from Boone County. Some elected officials and county leaders could include the County Clerk, County Commissioners, City of Columbia City Council members, and Resource Management director. Currently funded and prospective applicant nonprofit organizations, grassroot non-profits and networking organizations, and local activists would round out our targeted participants for this work. It's important to note that funding from the BCCSD and the BIG partners is not tied to involvement of this project. The goal is to equip community leaders across sectors with evidence-based skills to further their desired community and programmatic outcomes. The BCCSD will strive for diversity across the various sectors that are being trained and other community members they lead through their RBA focus groups. The BIG partners in the table below have agreed to be involved with the project as strategic partners.

Partner Organization Name	Role and Benefit to the Project
City of Columbia	The City of Columbia is original member of BIG and shares funding resources with the BCCSD. These resources will be beneficial to implementing RBA and the Turn the Curve model for training cohorts. The City of Columbia is involved with other community initiatives focused on improving social determinants of health. The City of Columbia can help with outreach efforts to recruit cohort participants to ensure diversity among organizations and community members.
Heart of Missouri United Way (HMUW)	The HMUW is original member of BIG and shares funding resources with the BCCSD. These resources will be beneficial to implementing RBA and the Turn the Curve model for training cohorts. The HMUW is involved with other community initiatives focused on improving social determinants of health. The HMUW can help with outreach efforts to recruit cohort participants to ensure diversity among organizations and community members.

### **Applicant History and Qualifications**

The Boone County Community Services Department (BCCSD) oversees the disbursement of funding from local sources in the county including the Children’s Services Fund, a Community Health/Medical Fund, and the Domestic Violence Fund. This local funding is contracted out to over 40 organizations providing mental and physical health services and prevention programming. BCCSD staff that are assigned to this project include Kristin Cummins, MSW, Program Manager, and Megan Bania, LCSW, Data and Performance Analyst. Both project staff members obtained their master’s in social work from the University of Missouri – Columbia and have led and participated in a variety of community organizing efforts. These include community-wide conferences, Brighter Beginnings, UI initiative, and active partners in achieving BIG projects. Ms. Cummins and Ms. Bania are currently being trained in RBA with the goal of being certified by June 30, 2022.

### **Funding Sources**

The BCCSD purchased the certification course for Ms. Cummins and Ms. Bania prior to the implementation of this project. No other in-kind services or other sources of funding is applicable for this project.

## Bringing Results-Based Accountability to Boone County

### Project Plan

Year (Months)	Activity	Key People
2022 (July – September)	<ul style="list-style-type: none"> <li>• Develop marketing materials</li> <li>• Develop training materials</li> <li>• Recruit Cohort 1 participants</li> <li>• Clear Impact Consultation</li> </ul>	<ul style="list-style-type: none"> <li>• Boone County Community Services Department (BCCSD) Staff</li> </ul>
2022 (September – December)	<ul style="list-style-type: none"> <li>• Deliver RBA Training to Cohort 1                             <ul style="list-style-type: none"> <li>○ Prep for trainings</li> <li>○ Clear Impact Consultation</li> </ul> </li> <li>• Recruit for Cohort 2</li> <li>• Survey RBA participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Upward Mobility Initiative participants and other Cohort 1 recruits</li> <li>• Clear Impact</li> </ul>
2023 (January – May)	<ul style="list-style-type: none"> <li>• Deliver RBA Training to Cohort 2                             <ul style="list-style-type: none"> <li>○ Prep for trainings</li> <li>○ Clear Impact Consultation</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 2 participants</li> <li>• Clear Impact</li> </ul>
2023 (May – June)	<ul style="list-style-type: none"> <li>• Learning Lab 1                             <ul style="list-style-type: none"> <li>○ Plan event (event space, food, speaker, develop materials, etc.)</li> <li>○ Host event for Cohort 1 and 2</li> </ul> </li> <li>• Survey RBA participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 1 and 2 participants</li> </ul>
2023 (July – August)	<ul style="list-style-type: none"> <li>• Recruit Cohort 3 participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> </ul>
2023 (September – December)	<ul style="list-style-type: none"> <li>• Deliver RBA Training to Cohort 3                             <ul style="list-style-type: none"> <li>○ Prep for trainings</li> <li>○ Clear Impact Consultation</li> </ul> </li> <li>• Recruit for Cohort 4</li> <li>• Survey RBA participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 3 participants</li> <li>• Clear Impact</li> </ul>
2024 (January – May)	<ul style="list-style-type: none"> <li>• Deliver RBA Training to Cohort 4                             <ul style="list-style-type: none"> <li>○ Prep for trainings</li> </ul> </li> <li>• Clear Impact Consultation</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 4 participants</li> <li>• Clear Impact</li> </ul>
2024 (May – June)	<ul style="list-style-type: none"> <li>• Learning Lab 2                             <ul style="list-style-type: none"> <li>○ Plan event (event space, food, speaker, develop materials, etc.)</li> <li>○ Host event for Cohort 1, 2, 3 and 4</li> </ul> </li> <li>• Survey RBA participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 1, 2, 3, and 4 participants</li> </ul>
2024 (July – August)	<ul style="list-style-type: none"> <li>• Recruit Cohort 5 participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> </ul>
2024 (September – December)	<ul style="list-style-type: none"> <li>• Deliver RBA Training to Cohort 5                             <ul style="list-style-type: none"> <li>○ Prep for trainings</li> <li>○ Clear Impact Consultation</li> </ul> </li> <li>• Survey RBA participants</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• Cohort 5 participants</li> <li>• Clear Impact</li> </ul>
2025 (January – March)	<ul style="list-style-type: none"> <li>• Learning Lab 3</li> </ul>	<ul style="list-style-type: none"> <li>• BCCSD Staff</li> <li>• All Cohort participants</li> </ul>

	<ul style="list-style-type: none"> <li>○ Plan event (event space, food, speaker, develop materials, etc.)</li> <li>● Host event for all Cohorts</li> <li>● Survey RBA participants</li> </ul>	
2025 (April – June)	<ul style="list-style-type: none"> <li>● Wrap-up project</li> </ul>	<ul style="list-style-type: none"> <li>● BCCSD Staff</li> </ul>

Memorandum of Agreement

Between

Boone County Community Services Department

("hereinafter referred to as Applicant")

And

Heart of Missouri United Way

("hereinafter" referred to as Collaborative Partner")

The Applicant and Collaborative Partner both agree to:

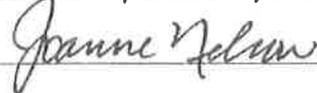
1. Continue sharing the Boone Indicators Dashboard website as a tool to identify community-level indicators and outcomes.
2. Streamline a shared vision of improving equity and social determinants of health.
3. Identify common issues and utilize a common framework to create impact across funders, organizations, and the community.
4. Whenever possible, utilize Results-Based Accountability practices in community planning efforts.
5. Allow and support cohort participants to guide community planning activities utilizing the Results-Based Accountability framework.

The Collaborative Partner agrees to:

1. Support the leadership of the Applicant on the process and planning activities of the "Bringing Results-Based Accountability to Boone County" project.
2. Identify prospective cohort participants to be trained in Results-Based Accountability to enhance diversity of participants.
3. Identify prospective cohort participants within their own organization to be trained in Results Based Accountability.

Acceptance to this Memorandum of Agreement is only relevant if the Applicant receives funding from Missouri Foundation for Health to support the "Bringing Results-Based Accountability to Boone County" project. This agreement does not construe a financial arrangement of any kind. This agreement is valid until June 30, 2023 with the option of yearly affirmations and updates to this agreement.

**Boone County Community Services Department**



Applicant Authorized Signature

*Joanne Nelson / Director*

Printed Name and Title

*2-16-22*

Date

**Heart of Missouri United Way**



Collaborative Partner Authorized Signature

*President/CEO*

Printed Name and Title

*02-16-2022*

Date

Memorandum of Agreement

Between

Boone County Community Services Department

("hereinafter referred to as Applicant")

And

Columbia/Boone County Department of Public Health and Human Services

("hereinafter" referred to as Collaborative Partner")

The Applicant and Collaborative Partner both agree to:

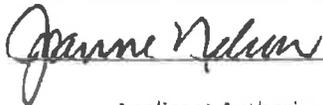
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**Boone County Community Services Department**



Applicant Authorized Signature

*Joanne Nelson / Director*

Printed Name and Title

*2/16/22*

Date

**Columbia/Boone County Department of Public Health and Human Services**



Collaborative Partner Authorized Signature

*Steve Hallis, Human Services Mgr.*

Printed Name and Title

*2/16/22*

Date

Attachment B.  
Project Budget

Project Budget follows this page.

**Organization:** Boone County Community Services Department

**Project Title:** Bringing Results-Based Accountability to Boone County

**Reference #:** 21-0500-OF

<u>Expense</u>	<b>TOTAL PROJECT BUDGET</b>				<b>REQUESTED FROM MFH</b>			
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total</u>
Salary	10,893	9,288	5,977	26,158	10,893	9,288	5,977	26,158
Benefits & Payroll Taxes	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Compensation	10,893	9,288	5,977	26,158	10,893	9,288	5,977	26,158
Contracts/Other Comp	5,500	5,500	3,000	14,000	5,500	5,500	3,000	14,000
Equipment	0	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0	0
Other Direct	<u>4,750</u>	<u>4,900</u>	<u>4,375</u>	<u>14,025</u>	<u>4,750</u>	<u>4,900</u>	<u>4,375</u>	<u>14,025</u>
Sub-total	21,143	19,688	13,352	54,183	21,143	19,688	13,352	54,183
Indirect	<u>1,634</u>	<u>1,393</u>	<u>897</u>	<u>3,924</u>	<u>1,634</u>	<u>1,393</u>	<u>897</u>	<u>3,924</u>
Total Budget	22,777	21,081	14,249	58,107	22,777	21,081	14,249	58,107
**Net Project Cost**	<u><u>-22,777</u></u>	<u><u>-21,081</u></u>	<u><u>-14,249</u></u>	<u><u>-58,107</u></u>	<u><u>-22,777</u></u>	<u><u>-21,081</u></u>	<u><u>-14,249</u></u>	<u><u>-58,107</u></u>

**Boone County Community Services Department  
Budget Narrative and Spreadsheet  
21-0500-OF**

**EXPENSE**

**Salary:**

<b>Position</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
Program Manager	\$ 31.17	238/203/129	\$ 7,418	\$ 6,328	\$ 4,021	\$ 17,767
Data and Performance Analyst	\$ 25.74	135/115/076	\$ 3,475	\$ 2,960	\$ 1,956	\$ 8,391
<b>Total Requested from MFH</b>			<b>\$ 10,893</b>	<b>\$ 9,288</b>	<b>\$ 5,977</b>	<b>\$ 26,158</b>

*Budget Explanation:* The total amount entered for each year is based on the number of hours dedicated staff will spend on the project instead of taking the average yearly FTE.

**Program Manager (Kristin Cummins):** The Program Manager will be the primary lead for the proposed project. Time will be spent training the five cohorts in Results-Based Accountability (RBA), developing training materials, prepping for trainings, recruiting members for each cohort, and planning three learning labs. The Program Manager will be more heavily involved with developing materials, recruitment and planning trainings and learning labs.

**Data and Performance Analyst (Megan Bania):** The Data and Performance Analyst will co-lead trainings and learning labs. Additional time will be spent assisting the Program Manager in training material development, recruiting members for each cohort, and planning learning labs.

**Contracted Services/Other Compensation:**

<b>Contracted Services/Other Compensation</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
RBA Consultant	\$ 5,000	\$ 5,000	\$ 2,500	\$ 12,500
Learning Lab Speaker	\$ 500	\$ 500	\$ 500	\$ 1,500
<b>Total Requested from MFH</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 3,000</b>	<b>\$ 14,000</b>

*Budget Explanation:*

**RBA Consultant:** Clear Impact will provide consultation to the Program Manager and Data and Performance Analyst as they train cohorts in RBA. Clear Impact owns the rights to and provides certification in RBA. The consultation rate is \$250/hour for a total of 50 hours across three years. The proposal is attached.

**Learning Lab Speaker:** The project team anticipates having a speaker at each of the three learning labs that are trained or have experience implementing RBA. Speakers have not been identified at this time.

**Other Direct:**

<b>Other Direct</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
RBA Comparison Books - Trying Hard is Not Good Enough	\$ 600	\$ 600	\$ 300	\$ 1,500
RBA Comparison Books - Turning Curves	\$ 450	\$ 450	\$ 225	\$ 1,125
Learning Labs - Event Space	\$ 2,000	\$ 2,000	\$ 2,000	\$ 6,000
Trainings and Learnings Labs - Food	\$ 950	\$ 1,100	\$ 1,100	\$ 3,150
Learning Labs - Materials	\$ 750	\$ 750	\$ 750	\$ 2,250
<b>Total Requested from MFH</b>	<b>\$ 4,750</b>	<b>\$ 4,900</b>	<b>\$ 4,375</b>	<b>\$ 14,025</b>

Budget Explanation:

**RBA Companion Books – Trying Hard is Not Good Enough** – Companion books will be purchased for each cohort participant. *Trying Hard is Not Good Enough* is the companion book for the RBA training. The project plans to train a total of 75 participants and each book costs approximately \$20.

**RBA Companion Books – Turning Curves** – *Turning Curves* is the companion book to *Trying Hard is Not Good Enough* and RBA training. The project plans to train a total of 75 participants and each book costs approximately \$15.

**Learning Labs – Event Space** – Three learning labs will be planned to bring RBA cohorts across the project period together to discuss community-level outcomes and efforts to implement the RBA framework. One learning lab will be held each year. Event space costs are based on the average cost to rent a space that is accommodating, professional, and allow social distancing.

**Trainings and Learning Labs – Food** – A meal and snacks will be provided at RBA trainings and learning labs. Five cohorts will be trained in RBA throughout the project. Three learning labs will be planned to bring RBA cohorts across the project period together to discuss community-level outcomes and efforts to implement the RBA framework. One learning lab will be held each year. Food costs are anticipated to increase in Year 2 and 3 as more participants are trained from previous cohorts.

**Learning Labs – Materials** - Three learning labs will be planned to bring RBA cohorts across the project period together to discuss community-level outcomes and efforts to implement the RBA framework. One learning lab will be held each year. Materials for the learning labs may include data posters, programs, printing costs, incentives (i.e. giveaways, speaker gifts), etc.

Indirect Expense:

<b>Indirect Expense (Salary and B&amp;P Taxes)</b>	<b>Total</b>	<b>Indirect Rate</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
MFH Compensation Year 1	\$10,893	0.15	\$ 1,634			\$ 1,634
MFH Compensation Year 2	\$ 9,288	0.15		\$ 1,393		\$ 1,393
MFH Compensation Year 3	\$ 5,977	0.15			\$ 897	\$ 897
<b>Total Requested from MFH</b>			<b>\$ 1,634</b>	<b>\$ 1,393</b>	<b>\$ 897</b>	<b>\$ 3,924</b>

314-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

July Session of the July Adjourned

2022

County of Boone

} ea.

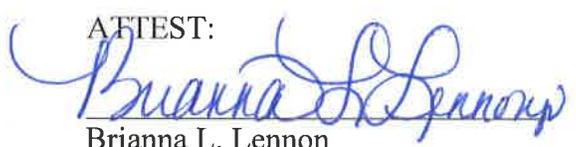
In the County Commission of said county, on the 14th day of July 20 22

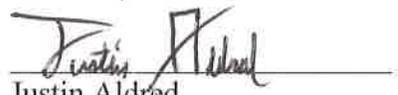
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone hereby approve the request to use Cooperative Contract R190303 with Office Supplies, Related Products & Services with Office Essentials of St. Louis, Missouri.

The Contract period runs July 01, 2022 through June 30, 2024. There are five (5) one-year renewal options available subsequent to this initial period. This is a Countywide Term and Supply contract.

Done this 14<sup>th</sup> day of July 2022.

ATTEST:  
  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner  
  
Justin Aldred  
District I Commissioner  
  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## COMMISSION MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: June 30, 2022  
RE: Cooperative Contract R190303 – Office Supplies, Related Products & Services with Office Essentials, Term & Supply (Finance Enterprise Contract # C000439)

Purchasing requests permission to use contract R190303 with Office Supplies, Related Products & Services with Office Essentials of St. Louis, Missouri. The contract has been established as a cooperative contract through Omnia Partners. As the title suggests, the contract provides a variety of office supplies, related products and services.

The contract period runs July 01, 2022 through June 30, 2024. There are five (5) one-year renewal options available subsequent to this initial period.

This is a Countywide Term and Supply contract.

/lp

c: Contract File

**PURCHASE AGREEMENT FOR  
OFFICE SUPPLIES, RELATED PRODUCTS & SERVICES – TERM & SUPPLY**

**THIS AGREEMENT** dated the 14<sup>th</sup> day of July 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Office Essentials, Inc.** herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

- 1. Contract Documents** - This agreement shall consist of this Purchase Agreement for a contract for the furnishing of **Office Supplies, Related Products & Services** in compliance with all bid specifications and any addenda issued for the Omnia Partners cooperative purchasing program contract **R190303**, the e-mail from **Shawn Menke** on behalf of the Contractor dated **June 14, 2022**, the e-mails from **Shawn Menke** on behalf of the Contractor dated **May 19, 2022**, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the Omnia Partners contract number **R190303** shall prevail and control over the contractor's bid response. The Finance Enterprise contract number is C000439.
- 2. Purchase** - The County agrees to purchase from the contractor and the contractor agrees to provide the County with Office Supplies and Related Products & Services as available and priced in accordance with discounts available on contract **R190303**:

Department #	Class Detail	Department/Class Description	Discount
1	All	Furniture	20%
3	316, 326	Binding Machines, Laminating Supplies	20%
3	All Other	Binders, Report Covers, Indexes, Dividers, Sheet Protectors	25%
4	422, 683	Dated Books/Refills, Calendars	20%
4	All Other	Business Notetaking, Contact Management Forms	30%
5	All	Paper	25%
6	All	Mailroom/Shipping	30%
7	All	School Supplies	25%
9	All	PC Accessories	15%
11	All	Writing	30%
14	All	Ink Jet Cartridges	15%
16	All	Printers	0%
17	All	Telephones	0%
19	All	Mobility	0%
21	261	Blank Media	15%
21	All Other	Memory, Drives	0%
24	All	Office Accessories	25%
25	All	Seating	20%
30	All	Filing	30%
34	All	Custom Business Essentials	0%
42	232	Electronic Labeling	15%
42	All Other	Labels	20%
43	810, 812	Appliances, Beverages	10%
43	All Other	Breakroom	20%

44	440, 516, 750	Currency, Security, Chests, paper Trimmers, Cash Registers, Time Clocks	20%
44	All Others	Office Essentials	25%
46	All	Audio and Video	0%
47	All	Clean/Personal Care	25%
48	All	Monitors & Projectors	0%
51	All	General Office Paper	30%
52	All	Specialty Paper	25%
54	All	Stationery & Cards	25%
58	All	Presentation	20%
60	All	Marketing/Visual Services	0%

3. **Contract Duration** - This agreement shall commence on **July 01, 2022 and extend through June 30, 2024**. Five (5) additional one-year renewal options are available to the County beyond this initial contract period.
4. **Billing and Payment** - All billing shall be invoiced to the ordering Boone County Department/Office and billings may only include discounted contract pricing determined by **R190303**. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the contractor's quote. The County agrees to pay all invoices within thirty days of receipt. The contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Warranty** - The manufacturer's standard warranty shall apply and commence upon the County's acceptance of the seating.
6. **Delivery** - Delivery shall be to the Boone County Department/Office as indicated at the time of order in the time frame represented by Office Essentials at the time of order. The Contractor shall promptly communicate any delay and coordinate with the ordering Department/Office about delivery.
7. **Minimum Order** - A Minimum Order amount of \$50.00 shall apply for free delivery.
8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
9. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
10. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
- County may terminate this agreement due to material breach of any term or condition of this agreement, or
  - County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
  - If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**OFFICE ESSENTIALS INC.**

**BOONE COUNTY, MISSOURI**

By SHAWN MENKE  
F337584346A2470...  
Title Director of Sales

By: Boone County Commission

DocuSigned by:  
Daniel K. Atwill  
Residing Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
[Signature]  
County Counselor

DocuSigned by:  
Brianna L. Unson  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide – Term & Supply

DocuSigned by:  
[Signature]  
Signature 7/7/2022 Date Appropriation Accounts

315-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

July Session of the July Adjourned

2022

County of Boone } ea.

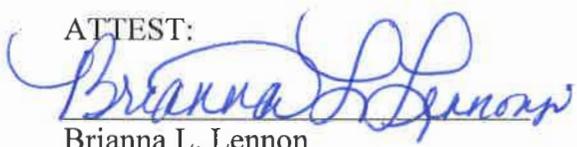
In the County Commission of said county, on the 14th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone hereby approve the Purchasing Department request to dispose of the attached list of surplus equipment through MRC Recycling Center.

Done this 14<sup>th</sup> day of July 2022.

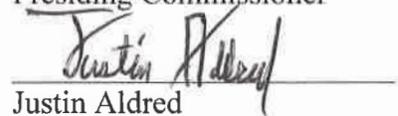
ATTEST:



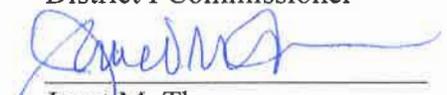
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



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District I Commissioner



Janet M. Thompson  
District II Commissioner



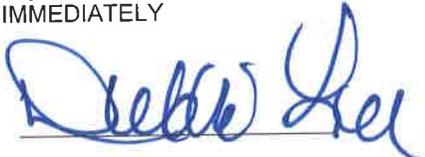
**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022                      Fixed Asset Tag Number: 17865  
Description of Asset:                      TWAIN Scanner / Fi-6130  
Requested Means of Disposal:              Recycle/Trash  
Other Information:                      SERIAL NUMBER: 382171  
Condition of Asset:  
Reason for Disposition:                      ROUTINE REPLACEMENT

**RECEIVED**  
**JUN 14 2022**  
**BOONE COUNTY**  
**AUDITOR**

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk      SIGNATURE: 

To be Completed by: AUDITOR

Original Acquisition Date          < 1000            G/L Acct for Proceeds          1190-3836 J        
Original Acquisition Amount      \_\_\_\_\_  
Original Funding Source      \_\_\_\_\_  
Account Group      \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_\_ Transfer      Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

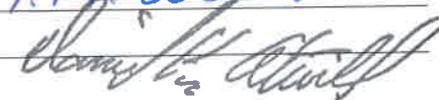
Individual: \_\_\_\_\_

\_\_\_\_\_ Trade      \_\_\_\_\_ Auction      \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other      Explain \_\_\_\_\_

Commission Order Number     315-2022     

Date Approve:     7.14.2022     

Signature 

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

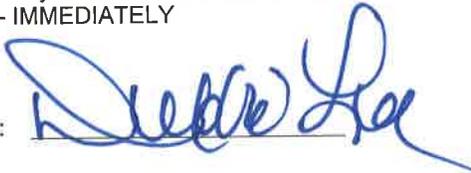
Date: 05/31/2022 Fixed Asset Tag Number: 18170  
 Description of Asset: TWAIN Scanner / FI-6130z  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 477959  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
**JUN 14 2022**  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date < 1000 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

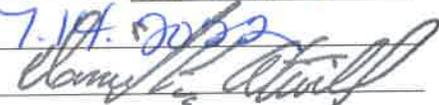
Commission Order Number

315-2022

Date Approve:

7.19.2022

Signature



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: 18171  
 Description of Asset: TWIN Scanner / FI-6130z  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 477992  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
 JUN 14 2022  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date <1000 G/L Acct for Proceeds 1190-3836 JF

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315 2022

Date Approve: 7.14.2022

Signature [Handwritten Signature]





**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

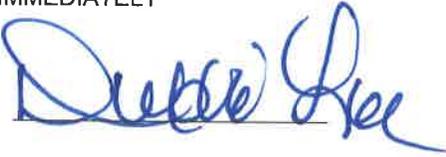
Date: 05/31/2022 Fixed Asset Tag Number: ~~18999~~ 18232  
 Description of Asset: TWIN Scanner / FI-7160  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: A36D013996  
 Condition of Asset:  
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS

**RECEIVED**  
**JUN 14 2022**  
**BOONE COUNTY**  
**AUDITOR**

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:

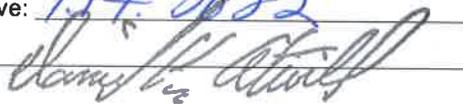


To be Completed by: AUDITOR

Original Acquisition Date <1000 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7.14.2022  
 Signature 

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

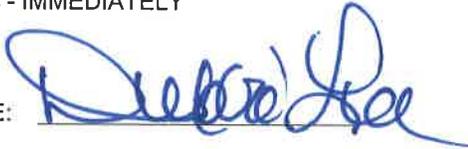
Date: 05/31/2022 Fixed Asset Tag Number: 21476  
 Description of Asset: Desktop PC / Z240S  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 2UA7071RV5  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
 JUN 14 2022  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date < 1000 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 \_\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 \_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids  
 \_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7/14/2022  
 Signature [Handwritten Signature]











# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015124

DESCRIPTION: HP L2335  
MONITOR LCD 23 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 9/27/2005

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- IN GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: GIS - COUNTY SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2005/10/20

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,371.73

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

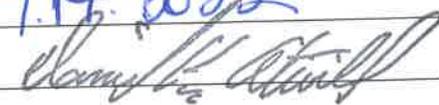
INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022 FIXED ASSET TAG NUMBER: 00015078

DESCRIPTION: LEXMARK T430DN  
PRINTER LASER MONOCHROME

**RECEIVED**

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**JUN 27 2022**

OTHER INFORMATION: \_\_\_\_\_

**BOONE COUNTY  
AUDITOR**

CONDITION OF ASSET: PURCHASED 6/25/2005

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: [Signature]

### AUDITOR

ORIGINAL ACQUISITION DATE 2005/06/28

G/L ACCOUNT FOR PROCEEDS 1190-3436 3

ORIGINAL ACQUISITION AMOUNT 957.77

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00017001

DESCRIPTION: HP L1910  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**RECEIVED**

OTHER INFORMATION: \_\_\_\_\_

**JUN 27 2022**

CONDITION OF ASSET: PURCHASED 10/1/2009

**BOONE COUNTY  
AUDITOR**

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2009/11/04

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 134.78

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/14/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015939

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

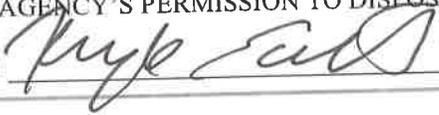
OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 2/16/2007

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

**RECEIVED**  
**JUN 27 2022**  
**BOONE COUNTY**  
**AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/09

G/L ACCOUNT FOR PROCEEDS 2010-38365

ORIGINAL ACQUISITION AMOUNT 220.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/16/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022 FIXED ASSET TAG NUMBER: 00015940

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

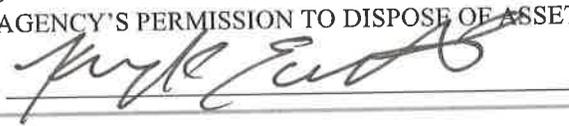
OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 2/16/2007

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP-In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

**RECEIVED**  
**JUN 27 2022**  
BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/09 G/L ACCOUNT FOR PROCEEDS 2010-3836 J  
ORIGINAL ACQUISITION AMOUNT 220.00  
ORIGINAL FUNDING SOURCE 2743  
ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:  
\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022  
DATE APPROVED 7/4. 2022  
SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015937

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**RECEIVED**

OTHER INFORMATION: \_\_\_\_\_

**JUN 27 2022**

CONDITION OF ASSET: PURCHASED 2/16/2007

**BOONE COUNTY  
AUDITOR**

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: \_\_\_\_\_

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/09

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 220.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

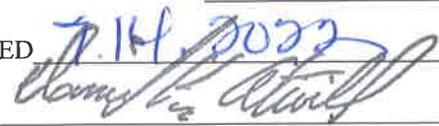
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00016748

DESCRIPTION: HP L1950  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 2/27/2009

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2009/03/25

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 189.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

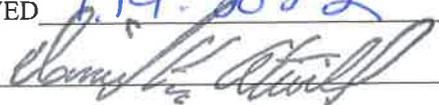
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

RECEIVED

JUN 27 2022

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015337

DESCRIPTION: HP L2035  
MONITOR LCD 20 INCH

**RECEIVED**

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**JUN 27 2022**

OTHER INFORMATION: \_\_\_\_\_

**BOONE COUNTY  
AUDITOR**

CONDITION OF ASSET: PURCHASED 2/7/2006

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2006/02/28

G/L ACCOUNT FOR PROCEEDS 2800-3836 *ly*

ORIGINAL ACQUISITION AMOUNT 683.00

ORIGINAL FUNDING SOURCE 2780

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

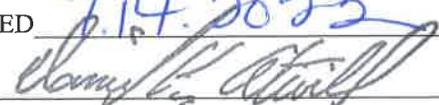
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015935

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

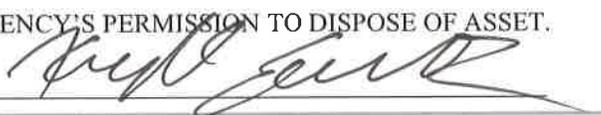
OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 2/16/2007

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/09

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 220.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

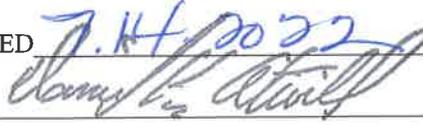
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00018595

DESCRIPTION: HP LE1911  
MONITOR LCD 19 INCH

**RECEIVED**

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

**JUN 27 2022**

OTHER INFORMATION: \_\_\_\_\_

**BOONE COUNTY  
AUDITOR**

CONDITION OF ASSET: PURCHASED 9/12/2013

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP-In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

### AUDITOR

ORIGINAL ACQUISITION DATE 2012/10/03

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 124.23

ORIGINAL FUNDING SOURCE 2010

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

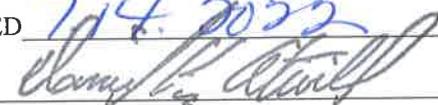
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/4/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015801

DESCRIPTION: HP LP2465  
MONITOR LCD 24 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 1/17/2007

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/02/09

G/L ACCOUNT FOR PROCEEDS 290-3836 J

ORIGINAL ACQUISITION AMOUNT 650.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

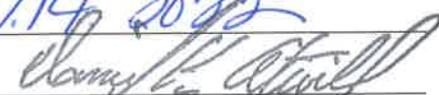
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015432

DESCRIPTION: HP L1955  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 4/14/2006

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR

SIGNATURE: \_\_\_\_\_

**RECEIVED**  
**JUN 27 2022**  
BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2006/05/05

G/L ACCOUNT FOR PROCEEDS 2010-3836

ORIGINAL ACQUISITION AMOUNT 410.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.22

SIGNATURE \_\_\_\_\_

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/17/2022

FIXED ASSET TAG NUMBER: 00015936

DESCRIPTION: HP L1940T  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 2/16/2007

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR

SIGNATURE: \_\_\_\_\_



**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2007/03/09

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 220.00

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE \_\_\_\_\_

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2022

FIXED ASSET TAG NUMBER: 00014180

DESCRIPTION: VIEWSONIC VE700  
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

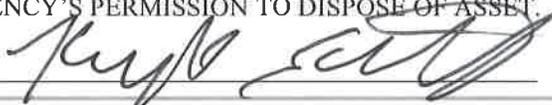
OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: PURCHASED 9/5/03

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: FACILITIES & GROUNDS SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2003/09/18

G/L ACCOUNT FOR PROCEEDS 2010-3836 J

ORIGINAL ACQUISITION AMOUNT 429.74

ORIGINAL FUNDING SOURCE 2788

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

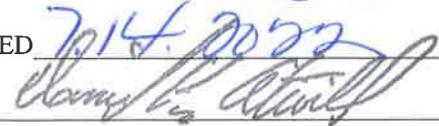
INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/14/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2022

FIXED ASSET TAG NUMBER: 00018323

DESCRIPTION: HP COMPAQ 6300  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

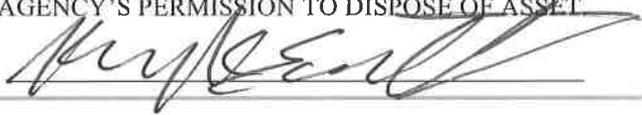
OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- in GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2013/04/25

G/L ACCOUNT FOR PROCEEDS 2040-38365

ORIGINAL ACQUISITION AMOUNT 589.74

ORIGINAL FUNDING SOURCE 2741

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

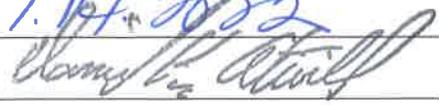
INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7.14.2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2022

FIXED ASSET TAG NUMBER: 00023576

DESCRIPTION: HP ELITEDESK 800 G4  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP-In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PLANNING & ZONING SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

BOONE COUNTY  
AUDITOR

### AUDITOR

ORIGINAL ACQUISITION DATE 2019/06/17

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 820.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

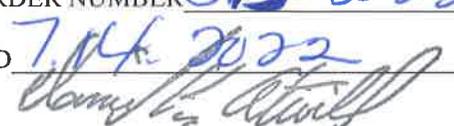
INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/14/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2022

FIXED ASSET TAG NUMBER: 00020000

DESCRIPTION: HP PRODESK 600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/05/19

G/L ACCOUNT FOR PROCEEDS 1190-3836-5

ORIGINAL ACQUISITION AMOUNT 769.54

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE  AUCTION  SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/14/2022

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2022

FIXED ASSET TAG NUMBER: 00020415

DESCRIPTION: HP PRODESK 600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

OTHER INFORMATION: \_\_\_\_\_

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COMMUNITY CHILDREN'S SIGNATURE: 

**RECEIVED**

**JUN 27 2022**

**BOONE COUNTY  
AUDITOR**

### AUDITOR

ORIGINAL ACQUISITION DATE 2016/09/16

G/L ACCOUNT FOR PROCEEDS 2160-3836

ORIGINAL ACQUISITION AMOUNT 740.06

ORIGINAL FUNDING SOURCE 2789, 2731

ACCOUNT GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

     TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

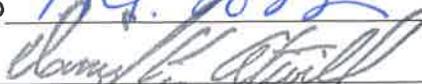
INDIVIDUAL \_\_\_\_\_

     TRADE           AUCTION           SEALED BIDS

     OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 315-2022

DATE APPROVED 7/14/2022

SIGNATURE 

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: <none>  
 Description of Asset: 19" LCD Monitor / L1950g  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNK84626XR  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

**RECEIVED**  
**JUN 10 2022**  
 BOONE COUNTY  
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: \_\_\_\_\_ SIGNATURE: Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3856 J  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 \_\_\_\_ Trade \_\_\_\_ Auction \_\_\_\_ Sealed Bids  
 \_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315 5072  
 Date Approve: 7.14.2022  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: 16586  
Description of Asset: 19" LCD Monitor / L1950  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: CNC822QB0R  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*Cindy Hansen*

To be Completed by: AUDITOR

Original Acquisition Date

7/31/08

G/L Acct for Proceeds

1190-3836 J

Original Acquisition Amount

233.72

Original Funding Source

2731

Account Group

1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_ Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_ Trade

\_\_\_\_ Auction

\_\_\_\_ Sealed Bids

\_\_\_\_ Other

Explain \_\_\_\_\_

Commission Order Number

315-2022

Date Approve:

7/14/2022

Signature

*Dennis L. Atwell*

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 18046

Description of Asset: 19" LCD Monitor / LA1951g

Requested Means of Disposal: Recycle/Trash

Other Information: SERIAL NUMBER: 3CQ2160KV4

Condition of Asset:

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Cindy Samitt

To be Completed by: AUDITOR

Original Acquisition Date 7/27/12 G/L Acct for Proceeds 1190-3836 J

Original Acquisition Amount 150.00

Original Funding Source 2731

Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approve: 7.14.2022

Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
 AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 18047  
 Description of Asset: 19" LCD Monitor / LA1951g  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 3CQ2160KV7  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Cindy Janets

To be Completed by: AUDITOR

Original Acquisition Date 7/27/12 G/L Acct for Proceeds 1190-3836 JS  
 Original Acquisition Amount 150.00  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7/4/2022  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 18050  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ2160KVC  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office

SIGNATURE:

*Cindy Sanner*

To be Completed by: AUDITOR

Original Acquisition Date

7/27/12

G/L Acct for Proceeds

1190-3836-F

Original Acquisition Amount

150.00

Original Funding Source

2731

Account Group

1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer

Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

Trade

Auction

Sealed Bids

Other

Explain \_\_\_\_\_

Commission Order Number

315-2022

Date Approve:

7/14/2022

Signature

*[Signature]*







**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: 18079  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 3CQ22011Z4  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
Was Asset Purchased with Grant Funding? NO

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Cindy Samits

To be Completed by: AUDITOR  
Original Acquisition Date 8/15/12 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 150.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK  
Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
Date Approve: 7.14.2022  
Signature [Signature]

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 06/03/2022

Fixed Asset Tag Number: NA

JUN 10 2022

Description of Asset: 19" LCD Monitor

BOONE COUNTY  
AUDITOR

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): CNC822QB0T

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

*Cindy Sants*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3856-J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature *[Signature]*

Celestial

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: <none>  
Description of Asset: 22" LCD Monitor / L2206tm  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: CNC31109NQ  
Condition of Asset:  
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: \_\_\_\_\_ SIGNATURE: Cindy James

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

\_\_\_\_\_ Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_

Location within Department: \_\_\_\_\_

Individual: \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approve: 7.14.22

Signature [Signature]

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/03/2022

Fixed Asset Tag Number: NA

Description of Asset: HP Z23i Monitor

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 3CQ40413PG

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samis

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature [Signature]

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JUN 10 2022

BOONE COUNTY  
AUDITOR







**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 19650  
 Description of Asset: Desktop PC / Z230 SFF  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 2UA515217W  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Cindy Janot

To be Completed by: AUDITOR

Original Acquisition Date 4/30/15 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 581.36  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7.14.2022  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 19651  
 Description of Asset: Desktop PC / Z230 SFF  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 2UA515217V  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Cindy Sauer

To be Completed by: AUDITOR

Original Acquisition Date 4/30/15 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 581.36  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7/14/2022  
 Signature [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 20462  
Description of Asset: Desktop PC / Z240S  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 2UA6361L42  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Gerritt

To be Completed by: AUDITOR

Original Acquisition Date 10/13/16 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 581.36  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
Date Approve: 6/14/2022  
Signature [Signature]













**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 21450  
Description of Asset: Desktop PC / Z240S  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 2UA7051QD6  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Hamt

To be Completed by: AUDITOR

Original Acquisition Date 2/27/17 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 618.80  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315 - 2022  
Date Approve: 7/4/2022  
Signature: [Signature]

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: 21452  
 Description of Asset: Desktop PC / Z240S  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: 2UA7051QCX  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT  
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
 Was Asset Purchased with Grant Funding? NO

**RECEIVED**  
**JUN 10 2022**  
 BOONE COUNTY  
 AUDITOR

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Samitt

To be Completed by: AUDITOR

Original Acquisition Date 2/27/17 G/L Acct for Proceeds 1190-3836 J  
 Original Acquisition Amount 618.80  
 Original Funding Source 2731  
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7/14/2022  
 Signature [Signature]



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
AUDITOR**

Date: 05/31/2022 Fixed Asset Tag Number: 21454  
Description of Asset: Desktop PC / Z240S  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 2UA7051QCZ  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY  
Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Sanits

To be Completed by: AUDITOR

Original Acquisition Date 2/27/17 G/L Acct for Proceeds 1190-3836 J  
Original Acquisition Amount 618.80  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;  
 Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
Date Approve: 7/14/2022  
Signature [Signature]



# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/01/2022

Fixed Asset Tag Number: 17875

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JUN 10 2022  
BOONE COUNTY  
AUDITOR

Description of Asset: 24" LCD TV

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 155R1899

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature

*Cindy Santos*

**To be Completed by: AUDITOR**

Original Acquisition Date 3/2/12

G/L Account for Proceeds 2901-5836J

Original Acquisition Amount 144.01

Original Funding Source 2787

Account Group 1604

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7/14/2022

Signature *[Signature]*

Capital

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

Date: 06/01/2022

Fixed Asset Tag Number: 18063

Description of Asset: Video Conference CODEC/HDX 6000 HD

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 88120511741FCN

Condition of Asset: OUTDATED

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Municipal Court

Signature Cindy Jamit

**To be Completed by: AUDITOR**

Original Acquisition Date 4/26/12

G/L Account for Proceeds 2905-3855 J

Original Acquisition Amount 9,735.00

Original Funding Source 2787

Account Group 1604

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature [Signature]





# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/02/2022

Fixed Asset Tag Number: NA

RECEIVED

JUN 10 2022

BOONE COUNTY  
AUDITOR

Description of Asset: 2 APC - UPS

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Sanitt

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature [Signature]

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/02/2022

Fixed Asset Tag Number: NA

Description of Asset: 3 APC - UPS Batteries

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

*Cindy Sando*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature *Danny L. Stull*

RECEIVED

JUN 10 2022

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/02/2022

Fixed Asset Tag Number: NA

Description of Asset: 23 Desk Phones

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): Meridian Desk Phones

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Janett

**To be Completed by: AUDITOR**

Original Acquisition Date NA

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source J

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature [Signature]

**RECEIVED**  
JUN 10 2022  
BOONE COUNTY  
AUDITOR

## Dave Eagle

---

**From:** Dave Eagle  
**Sent:** Friday, June 17, 2022 3:41 PM  
**To:** Heather Acton; Jacob Flowers  
**Subject:** SURPLUS CORRECTIONS

I received a disposal form for a scanner from the courthouse.

It was listed as asset tag 18939. It should have been 18232.

I changed it on the disposal form and will add it to the Commission order with the correct asset tag.. Please correct your books.

There was also a bunch of old phones that weren't supposed to have asset tags.

Some of them had the following asset tags.

9531

8572

8428

7967

8422

8424

9125

7959

8486

When I do my next Commission Order I will include these phones and their asset tags.

Dave

Dave Eagle  
Purchasing Assistant  
Boone County Purchasing  
613 E. Ash St. Room 113  
Columbia, MO 65201  
Phone : (573) 886-4394  
Fax: (573) 886-4390

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 06/02/2022

Fixed Asset Tag Number: NA

Description of Asset: 15 Pcs Mice

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO  
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Sanett

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature [Signature]

**RECEIVED**  
**JUN 10 2022**  
**BOONE COUNTY**  
**AUDITOR**

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06/02/2022

Fixed Asset Tag Number: NA

Description of Asset: 14 Pcs Keyboards

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

*Cindy James*

**To be Completed by: AUDITOR**

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount \_\_\_\_\_

Original Funding Source \_\_\_\_\_

Account Group \_\_\_\_\_

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 315-2022

Date Approved 7.14.2022

Signature *[Signature]*

**RECEIVED**

**JUN 10 2022**

**BOONE COUNTY  
AUDITOR**



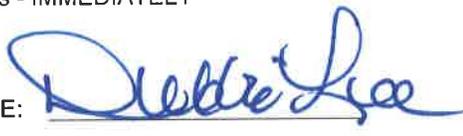
**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 05/31/2022 Fixed Asset Tag Number: 17097  
Description of Asset: 19" LCD Monitor / LA1951g  
Requested Means of Disposal: Recycle/Trash  
Other Information: SERIAL NUMBER: 2MH950020R  
Condition of Asset:  
Reason for Disposition: ROUTINE REPLACEMENT  
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

**RECEIVED**  
**JUN 14 2022**

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



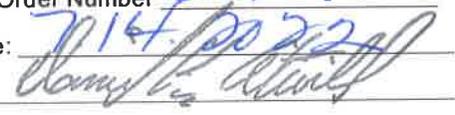
To be Completed by: AUDITOR

Original Acquisition Date 3/2/10 G/L Acct for Proceeds 1190-3836  
Original Acquisition Amount 160.00  
Original Funding Source 2731  
Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
Location within Department: \_\_\_\_\_  
Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
Date Approve: 7/14/2022  
Signature 



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

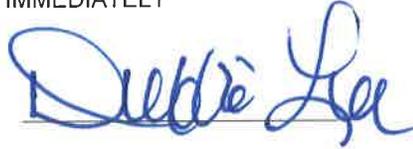
Date: 05/31/2022 Fixed Asset Tag Number: <none>  
 Description of Asset: 19" LCD Monitor / L1950g  
 Requested Means of Disposal: Recycle/Trash  
 Other Information: SERIAL NUMBER: CNC919QVZ3  
 Condition of Asset:  
 Reason for Disposition: ROUTINE REPLACEMENT

**RECEIVED**  
**JUN 14 2022**  
 BOONE COUNTY  
 AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 F  
 Original Acquisition Amount \_\_\_\_\_  
 Original Funding Source \_\_\_\_\_  
 Account Group \_\_\_\_\_

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: \_\_\_\_\_ Number \_\_\_\_\_  
 Location within Department: \_\_\_\_\_  
 Individual: \_\_\_\_\_  
 Trade  Auction  Sealed Bids  
 Other Explain \_\_\_\_\_

Commission Order Number 315-2022  
 Date Approve: 7-14-2022  
 Signature 

316 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

July Session of the July Adjourned

2022

County of Boone

} ea.

In the County Commission of said county, on the 14th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone hereby approve the Sole Source request for the purchase of a subscription for User Licenses for Tier-4 Bridge 4PS PRO software from Mobility 4 Public Safety for the Boone County Office of Emergency Management.

Done this 14<sup>th</sup> day of July 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: July 07, 2022  
RE: Single Feasible Source Contract 161-123122SS for User Licenses for Tier-4  
Bridge 4PS PRO for the Boone County Office of Emergency Management

Attached for signature and approval is Sole Source Request Form 161-123122SS for the 277 user licenses for Tier-4 Bridge 4PS PRO from Mobility 4 Public Safety of Kirkwood, Texas. The Purchasing Department requests approval of Single Feasible Source contract 161-123122SS that is being established on behalf of the Boone County Office of Emergency Management. The sole source form is attached for Commission approval.

Tier-4 Bridge 4PS PRO is a secure nationwide public safety collaboration platform

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

The contract period will run from August 01, 2022 through July 31, 2023. There are five (5) one-year renewal options available after this initial period.

Payments will be paid from the 2702 – Emergency Management Operations/70100 – Software Subscriptions: \$14,958.00

/lp

cc: Della Luster, OEM  
Contract File

# Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing



613 E. Ash, Rm 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

## SOLE SOURCE/NO SUBSTITUTE FACT SHEET

<b>Originating Office</b>	Office of Emergency Management
<b>Person Requesting</b>	Della Luster
<b>Date Requested</b>	07/05/2022
<b>Contact Phone Number</b>	573-554-7907

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: Liz Palazzolo  
Signature Date 7/6/22

SOLE SOURCE NUMBER: 161-123122SS  
(Assigned by Purchasing)

COMMISSION APPROVAL: [Signature] 7/14/2022  
Signature Date

Expiration Date: Initial one year license starting 2022 through 2023 with five (5) Renewals

One Time Purchase (check)

<b>Vendor Name</b>	<u>Mobility 4 Public Safety (M4PS)</u>
<b>Vendor Address</b>	<u>181 Kingwood Drive, Ste. 230</u>
<b>Vendor Phone and Fax</b>	<u>225-615-4570</u>
<b>Product Description</b>	<u>Software License – Public Safety Product: Tier 4-Bridge4PS Pro</u>
<b>Estimated Cost</b>	<u>\$14,958.00</u>
<b>Department/Account #s) / Amt. Budgeted</b>	<u>2702/70100</u>

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
  - Only Known Source-Similar equipment or material not available from another vendor
  - Equipment or materials must be compatible with existing Equipment
  - Immediate purchase necessary to correct situation threatening life/property
  - Lease Purchase - Exercise purchase option on lease
  - Medical device or supply specified by physician

- Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)
  - Other - List (attach additional sheets if necessary)
- 

2. Briefly describe the commodity/material you are requesting and its function.

*Basic Bridge4PS is free to all public safety practitioners, however the Tier 4 Bridge4PS Pro license is an enhancement needed to optimize the County's use of the software. The ProLicense allows for custom data retention, full channel exports with attachments, archive groups/channels, channel avatars, discussion groups, pin messages, read receipts, teams, greater accessibility, security, cloud hosting, multi-factor authentication, single sign-on, and default retention for a longer period of time (2 years versus 6-months).*

3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.

*Mobility 4 Public Safety built and operates Bridge 4 Public Safety (Bridge 4PS), am dos the sole provider and distributor of Bridge 4PS Pro User License Subscriptions*

4. What research has been done to verify this vendor as the only known source?

*(1) Obtained Sole Source Letter attached – from Niki Papazoglakis dated 1-28-22  
(2) Advertised in both the Columbia Missourian and the Columbia Daily Tribune – no other vendor came forth saying they had a similar product*

5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?

- Yes (please attach a list of known sources)
- No

6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.

*No*

7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?

*It is anticipated that the County OEM will need this license on an on-going basis, and that as upgrades become available, the County will potentially need them.*

8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).

*NA*

9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.

*No*

10. What are the consequences of not securing this specific commodity/material?

*Limits the communication capability and communication records archiving of the OEM which would be to the detriment of public safety in the County.*

Commission Order: \_\_\_\_\_

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).

*Sole source letter is attached*

12. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?

*The license spans one-year however it is anticipated that the need will be on-going year-to-year.*



1801 Kingwood Drive | # 230 | Houston, TX 77019 | [www.mobility4ps.com](http://www.mobility4ps.com) | [www.bridge4ps.com](http://www.bridge4ps.com)

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January 28, 2022

Liz Palazzolo, Senior Buyer  
Boone County  
613 E. Ash St  
Columbia, MO 65201

RE: Bridge4PS Sole Source Declaration

Ms. Palazzolo,

Mobility 4 Public Safety (M4PS) built and operates Bridge 4 Public Safety (Bridge4PS), a secure nationwide public safety collaboration platform. M4PS is the sole provider and distributor of Bridge4PS Pro User License subscriptions. Bridge4PS is not available through resellers or third-party distributors.

Terms and conditions can be found in our End User License Agreement (EULA) <https://www.bridge4ps.com/end-user-license-agreement-agreement/> and Privacy Policy <https://www.bridge4ps.com/privacy-policy/>.

Please let me know if you have any questions or need additional information.

Sincerely,

Niki Papazoglakis  
CEO  
[niki@mobility4ps.com](mailto:niki@mobility4ps.com)  
225-615-4570

317-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

July Session of the July Adjourned

2022

County of Boone

In the County Commission of said county, on the 14th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the reallocation of the Programmer Analyst position 886 in Department 1173 which will be reclassified to a Systems Administrator position in Department 1174.

Done this 14<sup>th</sup> day of July 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Jane M. Thompson*

Jane M. Thompson  
District II Commissioner



**BOONE COUNTY**  
**Department of Information Technology**

BOONE COUNTY GOVERNMENT CENTER  
801 E. Walnut, Room 221  
Columbia, MO 65201-4890  
573-886-4315

**Aron Gish, CGCIO**

**Director**

**DATE:** July 7th, 2022

**TO:** Dan Atwill, Presiding Commissioner  
Justin Aldred, District I Commissioner  
Janet Thompson, District II Commissioner

**FROM:** Aron Gish

**SUBJECT:** Request to reallocate a position within the department structure

This request is to reallocate funding for a vacant Programmer position to a Systems Administrator position. The programmer position (886-1173) is a stacked position and can be hired as a Senior Programmer or the lower range of Programmer. If approved, the Programmer position would be moved on the IT Department structure and moved to a Systems Administrator. This position is also a stacked position and can be hired as an Associate Systems Administrator or the higher ranged position of Systems Administrator. I have attached an org chart that visually represents the position move and the budget impact estimate from the Auditor's office.

The total budget impact for an entire year would be an increase of \$1,742.00. This compares both positions filled at the higher range of the stacked positions.

I appreciate your consideration regarding this matter.

Attached:  
IT Organization Chart  
Position Budget Impact Estimate

CC:  
June Pitchford  
Bradley McNear  
Jenna Redel



# Boone County IT Department

Proposed Reallocation

Open Positions - 8

FTE=34

**Aron**  
7/2003  
Director of  
Information  
Technology

**Boone  
County  
Commission**

Information Technology  
Advisory Committee  
(ITAC)

**Julia**  
03/2001  
Deputy  
Director

**ADMIN  
SUPPORT &  
MAIL SERVICES**

**PROGRAMMING  
/ SOFTWARE  
DEVELOPMENT**

**911 / OEM  
TECHNOLOGY**

**TECHNICAL  
SUPPORT /  
OPERATIONS**

**GIS**

**Victoria**  
11/2018  
Office  
Administrator

**VACANT**  
XX/XXXX  
App Dev &  
Support Manager

**Beth**  
03/2015  
Systems &  
Support Manager

**Phillip**  
05/2014  
Systems &  
Support Manager

**Nathan**  
08/2018  
GIS Manager

**Kari**  
05/2021  
Project  
Manager

**Kyle**  
09/2019  
Services  
Coordinator  
II

**Brandon**  
12/2014  
Senior  
Programmer  
Analyst

**James**  
10/2007  
Senior  
Programmer/  
Analyst

**Susan**  
03/2018  
Helpdesk  
Technician  
II

**Mark**  
05/2016  
Systems  
Administrator

**VACANT**  
XX/XXXX  
Systems  
Administrator

**VACANT**  
XX/XXXX  
Systems  
Administrator

**Matt**  
01/2016  
GIS Analyst  
II

**Ciara**  
02/2022  
Administrative  
Coordinator

**Lakshmi**  
04/2013  
Senior  
Programmer/  
Analyst

**Kristina**  
06/2021  
Programmer/  
Analyst

**Joshua**  
11/2021  
Systems Support  
Analyst / GIS  
I

**Gene**  
03/2017  
Systems  
Support Analyst  
II

**Kevin**  
07/2021  
Helpdesk  
Technician  
II

**Taylor**  
08/2022  
Associate  
Systems  
Administrator

**Adam**  
06/2021  
Programmer  
Analyst

**Shania**  
05/2022  
Administrative  
Technician

**AJ**  
06/2021  
Programmer/  
Analyst

**VACANT**  
XX/XXXX  
Senior  
Programmer  
Analyst

**Steve**  
07/2017  
Systems  
Administrator

**Richard**  
12/2021  
Helpdesk  
Technician

**VACANT**  
XX/XXXX  
Cybersecurity  
Administrator

**Range 51  
FHR \$64.8K**

**VACANT**  
XX/XXXX  
Mail Clerk

**VACANT**  
XX/XXXX  
Web Developer /  
Designer /  
Analyst

**Range 50  
FHR \$63.2K**

Located @  
Sheriff's  
Department,  
**Reports to IT**

**Dale**  
02/2020  
Systems  
Support Analyst  
II

**VACANT**  
XX/XXXX  
Systems  
Administrator

**VACANT**  
XX/XXXX  
Security  
Technician

**Budget Impact Estimate**

Prepared by: Bradley McNear, Auditor's Office 7/5/2022

Systems Administrator, Range 51 @ \$31.17/hr (FHR)					
Account		Budget Hours	Rate	Total Cost	BUDGET
10100	Salary & Wages	2080	31.17	64,833.60	64,834
10200	FICA		0.0765	4,959.77	4,960
10300	Health Ins		6480	6,480.00	6,480
10325	Disability Ins		0.0036	233.40	234
10350	Life Ins		864	864.00	864
10375	Dental Ins		5040	420.00	420
10400	Workers Comp		0.0017	110.22	111
10500	401A Match		25	650.00	650
10510	CERF-Employer PD Contribution		0.02	1,296.67	1,297
<b>Total</b>				79,847.66	79,850

Associate Systems Administrator, Range 47 @ \$28.25/hr (FHR)					
Account		Budget Hours	Rate	Total Cost	BUDGET
10100	Salary & Wages	2080	28.25	58,760.00	58,760
10200	FICA		0.0765	4,495.14	4,496
10300	Health Ins		6480	6,480.00	6,480
10325	Disability Ins		0.0036	211.54	212
10350	Life Ins		864	864.00	864
10375	Dental Ins		5040	420.00	420
10400	Workers Comp		0.0017	99.89	100
10500	401A Match		25	650.00	650
10510	CERF-Employer PD Contribution		0.02	1,175.20	1,176
<b>Total</b>				73,155.77	73,158

Senior Programmer Analyst, Range 50 @ \$30.41/hr (FHR)					
Account		Budget Hours	Rate	Total Cost	BUDGET
10100	Salary & Wages	2080	30.41	63,252.80	63,253
10200	FICA		0.0765	4,838.84	4,839
10300	Health Ins		6480	6,480.00	6,480
10325	Disability Ins		0.0036	227.71	228
10350	Life Ins		864	864.00	864
10375	Dental Ins		5040	420.00	420
10400	Workers Comp		0.0017	107.53	108
10500	401A Match		25	650.00	650
10510	CERF-Employer PD Contribution		0.02	1,265.06	1,266
<b>Total</b>				78,105.94	78,108

Programmer Analyst, Range 43 @ \$25.59/hr (FHR)					
Account		Budget Hours	Rate	Total Cost	BUDGET
10100	Salary & Wages	2080	25.59	53,227.20	53,228
10200	FICA		0.0765	4,071.88	4,072
10300	Health Ins		6480	6,480.00	6,480
10325	Disability Ins		0.0036	191.62	192
10350	Life Ins		864	864.00	864
10375	Dental Ins		5040	420.00	420
10400	Workers Comp		0.0017	90.49	91
10500	401A Match		25	650.00	650
10510	CERF-Employer PD Contribution		0.02	1,064.54	1,065
<b>Total</b>				67,059.73	67,062

Analysis		Range 50	to	Range 51	Difference (increase)
10100	Salary & Wages	63,253		64,834	1,581
10200	FICA	4,839		4,960	121
10300	Health Ins	6,480		6,480	-
10325	Disability Ins	228		234	6
10350	Life Ins	864		864	-
10375	Dental Ins	420		420	-
10400	Workers Comp	108		111	3
10500	401A Match	650		650	-
10510	CERF-Employer PD Contribution	1,266		1,297	31
<b>Total</b>		78,108		79,850	1,742