

309-2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

12~~th~~m. 20


In the County Commission of said county, on the 12th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1245, 13th Judicial Circuit Court, for year one of a four-year award of funds that were rolled over from 2021.


Done this 12th day of July 2022.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT **RECEIVED**

1/1/22
EFFECTIVE DATE

JUN 16 2022

BOONE COUNTY
AUDITOR

FOR AUDITORS USE

(Use whole \$ amounts)

Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1245	3411	GENERAL FUND-TC GRANT	FED GRANT REIMBURSEMENT		1,22,270
1245	10100	GENERAL FUND-TC GRANT	SALARIES & WAGES		10,400
1245	10200	GENERAL FUND-TC GRANT	FICA		796
1245	37200	GENERAL FUND-TC GRANT	Registration		5,100
1245	37220	GENERAL FUND-TC GRANT	Travel: Training Related		13,122
1245	71100	GENERAL FUND-TC GRANT	Outsourced SERVICES		74,552
1245	86300	GENERAL FUND-TC GRANT	TESTING		18,300
					244,540

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

YEAR 1 OF 4 YEAR AWARD; FUNDS FOR 2022 MINUS THE FUNDS THAT WERE ROLLED OVER FROM 2021.

Cindy Sanchez
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: Multi-Track DWI COURT GRANT

Agenda

Paul K. [Signature]
Auditor's Office
PRESIDING COMMISSIONER

Justin [Signature]
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

✓ **Award Letter**

December 16, 2021

Dear Clayton VanNurden,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by BOONE, COUNTY OF for an award under the funding opportunity entitled 2021 BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program . The approved award amount is \$538,324.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

Congratulations, and we look forward to working with you.

Amy Solomon
Principal Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the

Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity.

Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c) (5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Categorical Exclusion

NEPA Letter

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

(1) New construction

(2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species

(3) A renovation that will change the basic prior use of a facility or significantly change its size

(4) Research and technology whose anticipated and future application could be expected to have an effect on the environment

(5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

Questions about this determination may be directed to your grant manager or Environmental Coordinator for the Bureau of Justice Assistance.

NEPA Coordinator

First Name

Middle Name

Last Name

Orbin

—

Terry

✓ Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

🏠 Recipient Information

Recipient Name

BOONE, COUNTY OF

DUNS Number

073755977

UEI

T3NHKKJW27K8

Street 1

801 E WALNUT RM 205

Street 2

—

City

State/U.S. Territory

Zip/Postal Code

65201

Country

United States

County/Parish

Province

 **Award Details**

Federal Award Date

12/16/21

Award Type

Initial

Award Number

15PBJA-21-GG-04209-DGCT

Supplement Number

00

Federal Award Amount

\$538,324.00

Funding Instrument Type

Grant

Assistance Listing Number Assistance Listings Program Title

16.585

Statutory Authority

34 USC 10611, et seq.; Pub. L. No. 116-260, 134 Stat 1182, 1259



I have read and understand the information presented in this section of the Federal Award Instrument.

∨ **Project Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2021 BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program

Awarding Agency

OJP

Program Office

BJA

Application Number

GRANT13331735

Grant Manager Name Phone Number

202-598-6565

Tammy Lovill

E-mail Address

Tammy.L.Lovill@usdoj.gov

Project Title

Multi-Track DWI Court Pilot

Performance Period Start Date

10/01/2021

Performance Period End Date

09/30/2025

Budget Period Start Date

10/01/2021

Budget Period End Date

09/30/2025

Project Description

PROGRAM ABSTRACT

The Boone County Treatment Court of Missouri is applying for the 2021 Adult Drug Court Discretionary Grant Program. Category 3 (Enhancement) to expand to a Multi-track DWI Court that accepts repeat (misdemeanor) DWI cases. The total amount requested for the four year grant period is \$489,398. This program enhancement would: 1) allow for Boone County

to serve as a pilot project in Missouri for a Multi-Track DWI Court where participants are treated and monitored based on risk and need level, 2) allow the DWI Court to accept DWI second offenses which are currently ineligible for the program and 3) Engage in a process, outcome and cost evaluation to support ongoing program improvement in implementing research-based best practices following NADCP's Standards and to ensure that the program is having its intended impact of improving the safety of Missouri's roads (decreasing DWI recidivism).. The population of Boone County, Missouri is 180,463, according to 2019 U.S. Census Report.

The Boone County DWI Court was established in 2010. Honorable Casey Clevenger has presided over this Court since 2015. The DWI Court is a post-adjudication program added as a special condition of probation to persistent DWI (3rd offense or subsequent) offenders. Participants who reach the requisite treatment phase in DWI Court and who have adjusted their habits and conduct to no longer pose a threat to public safety are eligible for a limited driving privilege. These offenders would otherwise be facing lifetime or 10-year denials on their driving privileges. The Court has statutory discretion to approve the limited driving privilege for DWI Court participants. Those awarded the limited driving privilege are monitored through random drug testing and ignition interlock devices. The risk to public safety is reduced by the Court closely monitoring these participants.

The DWI Court accepts third and subsequent, felony level DWI offenders into the program, with a cap of up to 40 participants. The program takes a minimum of fourteen months to complete utilizing the 5 track model as presented by the National Center for DWI Courts. The target population is nonviolent offenders with three or more DWI convictions. The program only accepts felony offenses. Boone County DWI Court has achieved at least an 82% graduation rate over the past 5 years. The program charges a \$499 fee for the clinical assessment plus a monthly fee of \$150. The Court does have an indigency policy in place where participants may petition the Court for fees to be reduced or waived based on the Federal poverty guidelines. The Court does not currently have any risk assessment tool in place and risk and need level are not determined or measured. DWI Court participants are clinically assessed upon admission, but all DWI Court participants are assigned the same group schedule. If the participant is not able to achieve sobriety with the assigned group schedule, a higher level of care is considered, and the participant is offered residential, inpatient treatment. Participants must complete a minimum of 75 hours of clinical treatment, as set forth by Missouri Serious and Repeat DWI Offender (SRDP) guidelines. This number of hours is not individualized based on need. However, the Boone County DWI Court has obtained the support from Missouri SATOP Director Mark Rembecki to deviate from that 75 hour minimum based on an individualized treatment plan and implementation of an evidence-based tool, such as the DUI Risk and Need Triage (RANT®) Once engaged in a treatment plan, participants are screened for Medication Assisted Treatment (MAT), based on need. Adherence to the treatment schedule is monitored by the Court and a priority for all team members.

The DWI Court consists of the judicial officer, a prosecuting attorney, defense attorney, law enforcement, probation officer, treatment providers and administrator. The Court partners with numerous county-based organizations as well as leveraging community and agency partner resources to allow participants access to more resources at no additional cost. This includes Spectrum Healthcare, Powerhouse Community Development Programs, Reality House Programs, IN2Action, Jobpoint and Connections to Success.

The Boone County DWI Court is seeking to enhance its program in two primary ways. First by expanding to a multi-track model and implementing the DUI RANT, providing each offender with an individualized treatment and monitoring plan based on risk and need. This includes increased monitoring for high risk offenders and bridging treatment gaps for high need offenders. Second by expanding the DWI Court to accept second offense, misdemeanor DWI offenses by hiring a case manager to monitor compliance for increased public safety. Accepting repeat DWI offenders would also expand the program capacity from 40 to 80 participants.

Boone County DWI Court will ensure compliance with the 10 key Components in the implementation of this grant. All seven design features are addressed in this project: screening and assessment (pages 3, 7, 8, 10), target population (pages 7, 8, 10, 11), procedural and distributive justice (page 13), judicial interaction (pages 5, 13, 14, 17), monitoring (pages 4, 9, 10, 16, 19), treatment (pages 7, 12, 13, 15) and relapse prevention and after care (pages 15, 21, 22). The 13th Judicial Circuit will collect and report recidivism rates in the Court's statewide case management system. Boone County is not a designated Empowerment Zone or Renewal Community by the US Department of Housing and Urban Development. Boone County is part of a Missouri pilot project that receives BJA funding for equity and inclusion, but that funding goes to our Adult Drug and Co-Occurring Court programs. Boone County



I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Financial Information

This award is offered subject to the conditions or limitations set forth in the Award

Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.



I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.



Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2021 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2021 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2021 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any ~~subrecipient ("subgrantee") at any tier~~) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the

provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification



Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) - (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.



Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.



Safe policing and law enforcement subrecipients

~~If this award is a discretionary award, the recipient agrees that it will not make any subawards~~ to State, local, college, or university law enforcement agencies unless such agencies have been certified by an approved independent credentialing body or have started the certification process. To become certified, law enforcement agencies must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.



Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.



Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

8

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

9

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

10

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, ~~an abuse of authority relating to a federal grant, a substantial and specific~~ danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

11

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

12

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

14

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

15

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

16

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

17

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

18

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2021)

~~The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>, and are incorporated by reference here.~~

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

20

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient)

officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

21

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

22

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a ~~reference to that statutory provision as reclassified to Title 34. This rule of construction~~ specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

23

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding

Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

24

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

25

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

26

~~Restrictions on "lobbying"~~

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of

any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

27

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

28

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

29

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ

awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

30

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

31

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

32

The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or ~~government's expense, shall contain the following statements:~~ "This project was supported by Grant No. <AWARD_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

33

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

34

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

35

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

36

Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through JustGrants (justgrants.usdoj.gov), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.

37

The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other term or condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

38

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

39

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

40

Regarding medication-assisted treatment (MAT), the award recipient understands and agrees to the following: 1) all clients in a BJA-funded drug court have a right to access MAT under the care and prescription of a physician to the extent MAT is clinically indicated; 2) BJA-funded drug courts must not deny any eligible client enrollment to the drug court program because of their use of FDA-approved medications for the treatment of substance abuse; 3) MAT must be permitted to be continued for as long as the prescriber determines that the FDA-approved medication is clinically beneficial; 4) while under no circumstances can a BJA-funded drug court program deny access to MAT under the care and prescription of a physician when it is clinically indicated, a judge retains judicial discretion to mitigate/reduce the risk of abuse, misuse, or diversion of these medications; and 5) federal funds shall not be used to support activities that violate the Controlled Substances Act, 21 U.S.C. 801-904.

41

All BJA-funded adult drug courts must be operated based on the 10 key components for drug courts, which are found in BJA's and National Association of Drug Court Professionals (NADCP) publication: *Defining Drug Courts: The Key Components* at <https://www.ncjrs.gov/pdffiles1/bja/205621.pdf>. During the grant period of performance, if BJA concludes that a funded drug court is not conforming to the 10 key components, it retains the right to place the award recipient on a corrective action plan to bring the drug court into

conformance. Continued failure to maintain conformance to the key components may result in a hold placed on award funds or suspension/termination of the grant award agreement.

42

The recipient understands and agrees that no award or matching funds may be used to provide services for violent offenders as defined in 42 U.S.C. 3797u-2, a **violent offender** means a person who (1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.

43

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

44

Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued an Award Condition Modification (ACM) informing the recipient of the approval.

45

Conditional Clearance

The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and an Award Condition Modification (ACM) has been issued to remove this award condition.

46

Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued an Award Condition Modification (ACM) releasing this award condition.



I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official
Principal Deputy
Assistant Attorney
General

Name of Approving Official
Amy Solomon

Signed Date And Time
12/9/21 8:58 AM

Authorized Representative

Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
Treatment Court Administrator

Name of Authorized Entity Official
Clayton VanNurden

Signed Date And Time
3/2/2022 2:03 PM

Budget Detail Summary View

Budget Category

Personnel

Budget Year

Year 1

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
1	To be determined	Case Manager	\$20,800.00	Y	1.00	100.00%	\$20,800.00
2	Casey Clevenger	Treatment Court Commissioner	\$137,745.00	Y	1.00	10.00%	\$13,774.50
3	Clayton VanNurden	Treatment Court Administrator	\$56,680.00	Y	1.00	25.00%	\$14,170.00
4	Mac Tritschler	Grants Manager/Administrative Assistant	\$36,025.60	Y	1.00	10.00%	\$3,602.56
5	Derek Hux	Deputy Court Administrator	\$73,507.20	Y	1.00	5.00%	\$3,675.36

Personnel Total Cost

\$56,022.42

Additional Narrative

Key Personnel, 13th Circuit, Boone County, DWI Court

Commissioner Casey Clevenger – this is the Treatment Court Commissioner who oversees all 13th Circuit treatment courts, including DWI Court. She was appointed to this role by the Court in 2015.

Clayton VanNurden – this is the Treatment Court Administrator. He oversees Boone County DWI Court, Mental Health Court, Co-occurring Court, and 13th Circuit Veterans Court. He has been with the court as an administrator since 2012.

Mac Tritschler – this is the Administrative Assistant/ Grant Manager for the Boone County treatment courts. She has been with the court since 2020. She will be the primary contact for this grant and be responsible for the budgetary functions.

Mary Epping – this is the Court Administrator for the 13th Circuit. She works for the judges and has oversight over court staff. She has been with the court since 2010.

Case Manager position all federal funds - \$20,800

In kind match funds:

Casey Clevenger \$13,774.50

Clayton VanNurden \$14,170

Mac Tritschler \$3,602.56

Derek Hux \$3,675.36

▼ Year 2

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
1	To be determined	Case Manager	\$20,800.00	Y	1.00	100.00%	\$20,800.00
2	Casey Clevenger	Treatment Court Commissioner	\$137,745.00	Y	1.00	10.00%	\$13,774.50
3	Clayton VanNurden	Treatment Court Administrator	\$56,680.00	Y	1.00	25.00%	\$14,170.00
4	Mac Tritschler	Grants Manager/Administrative Assistant	\$36,025.60	Y	1.00	10.00%	\$3,602.56

5 Derek Hux

Deputy Court Administrator

\$73,507.25

Y

1.00

5.00%

\$3,675.36

Personnel Total Cost
\$56,022.42

Additional Narrative

Key Personnel, 13th Circuit, Boone County, DWI Court

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Mary Epping – this is the Court Administrator for the 13th Circuit. She works for the judges and has oversight over court staff. She has been with the court since 2010.

Case Manager position all federal funds - \$20,800

In kind match funds:

Casey Clevenger \$13,774.50

Clayton VanNurden \$14,170

Mac Tritschler \$3,602.56

Derek Hux \$3,675.36

Year 3

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
1	To be determined	Case Manager	\$20,800.00	Y	1.00	100.00%	\$20,800.00
2	Casey Clevenger	Treatment Court Commissioner	\$137,745.00	Y	1.00	10.00%	\$13,774.50
3	Clayton VanNurden	Treatment Court Administrator	\$56,680.00	Y	1.00	25.00%	\$14,170.00
4	Mac Tritschler	Grants Manager/Administrative Assistant	\$36,025.60	Y	1.00	10.00%	\$3,602.56
5	Derek Hux	Deputy Court Administrator	\$73,507.25	Y	1.00	5.00%	\$3,675.36

Personnel Total Cost
\$56,022.42

Additional Narrative

Key Personnel, 13th Circuit, Boone County, DWI Court

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Mary Epping – this is the Court Administrator for the 13th Circuit. She works for the judges and has oversight over court staff. She has been with the court since 2010.

Case Manager position all federal funds - \$20,800

In kind match funds:

Casey Clevenger \$13,774.50

Clayton VanNurden \$14,170

Mac Tritschler \$3,602.56

Derek Hux \$3,675.36

Year 4

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
1 To be determined	Case Manager	\$20,800.00	Y	1.00	100.00%	\$20,800.00
2 Casey Clevenger	Treatment Court Commissioner	\$137,745.00	Y	1.00	10.00%	\$13,774.50
3 Clayton VanNurden	Treatment Court Administrator	\$56,680.00	Y	1.00	25.00%	\$14,170.00
4 Mac Tritschler	Grants Manager/Administrative Assistant	\$36,025.60	Y	1.00	10.00%	\$3,602.56
5 Derek Hux	Deputy Court Administrator	\$73,507.25	Y	1.00	5.00%	\$3,675.36

Personnel Total Cost

\$56,022.42

Additional Narrative

Key Personnel, 13th Circuit, Boone County, DWI Court

Commissioner Casey Clevenger – this is the Treatment Court Commissioner who oversees all 13th Circuit treatment courts, including DWI Court. She was appointed to this role by the Court in 2015.

Clayton VanNurden – this is the Treatment Court Administrator. He oversees Boone County DWI Court, Mental Health Court, Co-occurring Court, and 13th Circuit Veterans Court. He has been with the court as an administrator since 2012.

Mac Tritschler – this is the Administrative Assistant/ Grant Manager for the Boone County treatment courts. She has been with the court since 2020. She will be the primary contact for this grant and be responsible for the budgetary functions.

Mary Epping – this is the Court Administrator for the 13th Circuit. She works for the judges and has oversight over court staff. She has been with the court since 2010.

Case Manager position all federal funds - \$20,800

In kind match funds:

Casey Clevenger \$13,774.50

Clayton VanNurden \$14,170

Mac Tritschler \$3602.56

Derek Hux \$3675.36

▼ Fringe Benefits

Budget Year

▼ Year 1

Name	Base	Rate (%)	Total Cost
1 Case Manager	\$20,800.00	7.65%	\$1,591.20

Fringe Benefits Total Cost
\$1,591.20

Additional Narrative
Federal funds

FICA - \$1591.20

▼ Year 2

Name	Base	Rate (%)	Total Cost
1 Case Manager	\$20,800.00	7.65%	\$1,591.20

Fringe Benefits Total Cost
\$1,591.20

Additional Narrative

▼ Year 3

	Name	Base	Rate (%)	Total Cost
1	Case Manager	\$20,800.00	7.65%	\$1,591.20

Fringe Benefits Total Cost
\$1,591.20

Additional Narrative

▼ Year 4

	Name	Base	Rate (%)	Total Cost
1	Case Manager	\$20,800.00	7.65%	\$1,591.20

Fringe Benefits Total Cost
\$1,591.20

Additional Narrative

Federal funds

FICA - \$1591.20

▼ Travel

Budget Year

▼ Year 1

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost
1	MATCP - Meals	Branson, MO	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
2	MATCP - Lodging	Branson, MO	Lodging	Night	\$144.00	3.00	8.00	1.00	\$3,456.00
3	MATCP - Transportation	Branson, MO	Mileage	Mile	\$0.56	204.00	8.00	2.00	\$1,827.84
4	MATCP - Registration Fee	Branson, MO	Other	N/A	\$275.00	1.00	8.00	1.00	\$2,200.00
5	NADCP - Transportation to and from hotel	Nashville, TN	Transportation	Round-Trip	\$50.00	1.00	3.00	2.00	\$300.00
6	NADCP - Transportation to and from airport	Missouri	Transportation	Round-Trip	\$97.00	1.00	8.00	1.00	\$776.00
7	NADCP - Meals	Nashville, TN	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
8	NADCP - Lodging	Nashville, TN	Lodging	Night	\$203.00	4.00	8.00	1.00	\$6,496.00
9	NADCP - Airfare	Nashville, TN	Transportation	Round-Trip	\$500.00	1.00	8.00	1.00	\$4,000.00
10	NADCP - Registration	Nashville, TN	Other	N/A	\$745.00	1.00	8.00	1.00	\$5,960.00

Travel Total Cost
\$28,975.84

Additional Narrative

Travel costs

The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues ~~\$275~~, 3 nights lodging at \$144 per night, meals at \$55 per day and ~~216~~ miles at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees ~~\$945~~, 4 nights lodging at ~~\$205~~ per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of ~~\$55~~ per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

We are requesting funds to send five team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well five team members to the annual National Association of Drug Court Professional Conference (NADCP). BJA funds would cover the cost of the case manager, treatment provider, and probation officer or peer support specialist to attend the MATCP conference as well as the NADCP conference. BJA funds would also cover the cost of two additional team members to attend both the MATCP conference and the NADCP conference. Attending these annual conferences provides the continuing education and training to keep our team members apprised of new methods to conduct Treatment Court, build cross discipline relationships and networking opportunities, and is an invaluable training tool to continue offering the best services to our participants.

Total federal funds to send 5 people to MATCP = \$5,914.90
Total federal funds to send 5 people to NADCP = \$12,307.50

= 9,111.20¹¹/₂

Total match funds to send 3 people to NADCP and MATCP = \$10,753.44

Travel Total Cost

\$28,975.84

Additional Narrative

Travel costs

The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues \$275, 3 nights lodging at \$144 per night, meals at \$55 per day and 216 miles at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees \$745, 4 nights lodging at \$203 per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of \$55 per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

We are requesting funds to send five team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well five team members to the annual National Association of Drug Court Professional Conference (NADCP). BJA funds would cover the cost of the case manager, treatment provider, and probation officer or peer support specialist to attend the MATCP conference as well as the NADCP conference. BJA funds would also cover the cost of two additional team members to attend both the MATCP conference and the NADCP conference. Attending these annual conferences provides the continuing education and training to keep our team members apprised of new methods to conduct Treatment Court, build cross discipline relationships and networking opportunities, and is an invaluable training tool to continue offering the best services to our participants.

Total federal funds to send 5 people to MATCP = \$5,914.90

Total federal funds to send 5 people to NADCP = \$12,307.50

Total match funds to send 3 people to NADCP and MATCP = \$10,753.44

Year 2

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost
1	MATCP - Meals ✓	Branson, MO	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
2	MATCP - Lodging ✓	Branson, MO	Lodging	Night	\$144.00	3.00	8.00	1.00	\$3,456.00
3	MATCP - Transportation ✓	Branson, MO	Mileage	Mile	\$0.56	204.00	8.00	2.00	\$1,827.84
4	MATCP - Registration Fee ✓	Branson, MO	Other	N/A	\$275.00	1.00	8.00	1.00	\$2,200.00
5	NADCP - Transportation to and from hotel ✓	Houston, TX	Transportation	Round-Trip	\$50.00	1.00	3.00	2.00	\$300.00
6	NADCP - Transportation to and from airport ✓	Missouri	Transportation	Round-Trip	\$97.00	1.00	8.00	1.00	\$776.00
7	NADCP - Meals ✓	Houston, TX	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
8	NADCP - Lodging ✓	Houston, TX	Lodging	Night	\$203.00	4.00	8.00	1.00	\$6,496.00
9	NADCP - Airfare ✓	Houston, TX	Transportation	Round-Trip	\$500.00	1.00	8.00	1.00	\$4,000.00
10	NADCP - Registration	Houston, TX	Other	N/A	\$745.00	1.00	8.00	1.00	\$5,960.00

Travel Total Cost
\$28,975.84

Additional Narrative

Travel costs
The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues \$275, 3 nights lodging at \$144 per night, meals at \$55 per day and 216 miles

at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees \$745, 4 nights lodging at \$203 per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of \$55 per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

We are requesting funds to send five team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well five team members to the annual National Association of Drug Court Professional Conference (NADCP). BJA funds would cover the cost of the case manager, treatment provider, and probation officer or peer support specialist to attend the MATCP conference as well as the NADCP conference. BJA funds would also cover the cost of two additional team members to attend both the MATCP conference and the NADCP conference. Attending these annual conferences provides the continuing education and training to keep our team members apprised of new methods to conduct Treatment Court, build cross discipline relationships and networking opportunities, and is an invaluable training tool to continue offering the best services to our participants.

Total federal funds to send 5 people to MATCP = \$5,914.90

Total federal funds to send 5 people to NADCP = \$12,307.50

Total match funds to send 3 people to NADCP and MATCP = \$10,753.44

▼ Year 3

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost
1	MATCP - Meals	Branson, MO	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
2	MATCP - Lodging	Branson, MO	Lodging	Night	\$144.00	3.00	8.00	1.00	\$3,456.00

3	MATCP - Transportation	Branson, MO	Mileage	Mile	\$0.56	204.00	8.00	2.00	\$1,827.84
4	MATCP - Registration Fee	Branson, MO	Other	N/A	\$275.00	1.00	8.00	1.00	\$2,200.00
5	NADCP - Transportation to and from hotel	Anaheim, CA	Transportation	Round-Trip	\$50.00	1.00	3.00	2.00	\$300.00
6	NADCP - Transportation to and from airport	Missouri	Transportation	Round-Trip	\$97.00	1.00	8.00	1.00	\$776.00
7	NADCP - Meals	Anaheim, CA	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
8	NADCP - Lodging	Anaheim, CA	Lodging	Night	\$203.00	4.00	8.00	1.00	\$6,496.00
9	NADCP - Airfare	Anaheim, CA	Transportation	Round-Trip	\$500.00	1.00	8.00	1.00	\$4,000.00
10	NADCP - Registration	Anaheim, CA	Other	N/A	\$745.00	1.00	8.00	1.00	\$5,960.00

Travel Total Cost
\$28,975.84

Additional Narrative

Travel costs

The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues \$275, 3 nights lodging at \$144 per night, meals at \$55 per day and 216 miles at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees \$745, 4 nights lodging at \$203 per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of \$55 per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

3	MATCP - Transportation	Branson, MO	Mileage	Mile	\$0.56	204.00	8.00	2.00	\$1,827.84
4	MATCP - Registration Fee	Branson, MO	Other	N/A	\$275.00	1.00	8.00	1.00	\$2,200.00
5	NADCP - Transportation to and from hotel	Anaheim, CA	Transportation	Round-Trip	\$50.00	1.00	3.00	2.00	\$300.00
6	NADCP - Transportation to and from airport	Missouri	Transportation	Round-Trip	\$97.00	1.00	8.00	1.00	\$776.00
7	NADCP - Meals	Anaheim, CA	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
8	NADCP - Lodging	Anaheim, CA	Lodging	Night	\$203.00	4.00	8.00	1.00	\$6,496.00
9	NADCP - Airfare	Anaheim, CA	Transportation	Round-Trip	\$500.00	1.00	8.00	1.00	\$4,000.00
10	NADCP - Registration	Anaheim, CA	Other	N/A	\$745.00	1.00	8.00	1.00	\$5,960.00

Travel Total Cost

\$28,975.84

Additional Narrative

Travel costs

The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues \$275, 3 nights lodging at \$144 per night, meals at \$55 per day and 216 miles at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees \$745, 4 nights lodging at \$203 per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of \$55 per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

We are requesting funds to send five team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well five team members to the annual National Association of Drug Court Professional Conference (NADCP). BJA funds would cover the cost of the case manager, treatment provider, and probation officer or peer support specialist to attend the MATCP conference as well as the NADCP conference. BJA funds would also cover the cost of two additional team members to attend both the MATCP conference and the NADCP conference. Attending these annual conferences provides the continuing education and training to keep our team members apprised of new methods to conduct Treatment Court, build cross discipline relationships and networking opportunities, and is an invaluable training tool to continue offering the best services to our participants.

Total federal funds to send 5 people to MATCP = \$5,914.90

Total federal funds to send 5 people to NADCP = \$12,307.50

Total match funds to send 3 people to NADCP and MATCP = \$10,753.44

▼ Year 4

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost
1	MATCP - Meals	Branson, MO	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00
2	MATCP - Lodging	Branson, MO	Lodging	Night	\$144.00	3.00	8.00	1.00	\$3,456.00
3	MATCP - Transportation	Branson, MO	Mileage	Mile	\$0.56	204.00	8.00	2.00	\$1,827.84
4	MATCP - Registration Fee	Branson, MO	Other	N/A	\$275.00	1.00	8.00	1.00	\$2,200.00
5	NADCP - Transportation to and from hotel	To be determined	Transportation	Round-Trip	\$50.00	1.00	3.00	2.00	\$300.00
6	NADCP - Transportation to and from airport	Missouri	Transportation	Round-Trip	\$97.00	1.00	8.00	1.00	\$776.00
7	NADCP - Meals	To be determined	Meals	Day	\$55.00	4.50	8.00	1.00	\$1,980.00

8	NADCP - Lodging	To be determined	Lodging	Night	\$203.00	4.00	8.00	1.00	\$6,496.00
9	NADCP - Airfare	To be determined	Transportation	Round-Trip	\$500.00	1.00	8.00	1.00	\$4,000.00
10	NADCP - Registration	To be determined	Other	N/A	\$745.00	1.00	8.00	1.00	\$5,960.00

Travel Total Cost

\$28,975.84

Additional Narrative

Travel costs

The 13th Judicial Circuit Treatment Court, sends 15 team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). MATCP is held annually in Branson, MO (2022 dates and beyond, to be determined). MATCP costs include, registration and dues \$275, 3 nights lodging at \$144 per night, meals at \$55 per day and 216 miles at \$.56 per mile. NADCP will be held in Nashville, TN in 2022, Houston, TX in 2023, and Anaheim, CA 2024 (2025 to be determined). NADCP costs include, registration fees \$745, 4 nights lodging at \$203 per night, airfare of \$500 per person roundtrip, meals (3 days, 2 travel days) at average of \$55 per day, miscellaneous travel expenses to and from airport (in Missouri) \$97 per person, miscellaneous travel expenses to and from airport/conference center \$50 per trip.

We are requesting funds to send six team members to the annual Missouri Association of Treatment Court Professionals Conference (MATCP) as well six team members to the annual National Association of Drug Court Professional Conference (NADCP). BJA funds would cover the cost of the case manager, treatment provider, and probation officer or peer support specialist to attend the MATCP conference as well as the NADCP conference. BJA funds would also cover the cost of three additional team members to attend both the MATCP conference and the NADCP conference. Attending these annual conferences provides the continuing education and training to keep our team members apprised of new methods to conduct Treatment Court, build cross discipline relationships and networking opportunities, and is an invaluable training tool to continue offering the best services to our participants.

Total federal funds to send 6 people to MATCP = \$7,097.88

Total federal funds to send 6 people to NADCP = \$14,709

Total match funds to send 2 people to NADCP and MATCP = \$6,291

- > Equipment
- > Supplies
- > Construction
- > SubAwards
- > Procurement Contracts

Budget Year

- > Year 1

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
1	Research	No	United States	Missouri	Columbia	\$25,000.00
2	Urinalysis testing	No	United States	Missouri	Columbia	\$18,300.00
3	Assessment Tool	No	United States	Missouri	Columbia	\$10,000.00
4	Increased monitoring	No	United States	Missouri	Columbia	\$17,125.00
5	Medication	No	United States	Missouri	Columbia	\$2,880.00
6	Recovery Support Services	No	United States	Missouri	Columbia	\$18,000.00

7	Group education	MRT - Moral Reconation Training	No	United States Missouri	Columbia	\$1,546.79
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Procurement Cost
\$92,851.79

Consultant Travel Required
Yes

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost
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No items

Consultant Travel Total Cost
0.00

Procurement Total Cost
\$92,851.79

Additional Narrative

The circuit enters into contracts by utilizing contracts awarded by the State of Missouri's procurement policy, or Boone County's procurement policy.

Recovery Support Services:

We are requesting funding for 5 participants to receive recovery services which includes peer support, group support, and life skills. It is expected that each participant will receive one hour a

week of recovery services. Having access to additional providers who offer additional resources such as the HEAT/HER program, a fatherhood curriculum, among others, greatly increases the services that can be provided and allows for greater therapeutic gains. The expected annual cost is \$18,000 annually.

$5 \text{ participants} \times \$300 \times 12 \text{ months} = \$18,000 \text{ per year}$

Medication (MAT):

We are requesting funds to assist 2 participants yearly with paying for their MAT medications. The estimated annual cost expected for each participant is \$1,440.

$\$120 \times 12 \text{ months} \times 2 \text{ participants} = \2880 per year

Increased monitoring:

We are requesting funds to equip 25 participants a year with a SCRAM monitor while in Phase I of the Multi-track DWI Court, which is 60 days in length.

$\$25 \text{ (one time set up fee)} \times 25 \text{ participants} = \625 per year

$\$11 \text{ per day} \times 60 \text{ days} \times 25 \text{ participants} = \$16,500$

Total of \$17,125

Assessment tool

We are requesting funds to purchase a license for the DUI-RANT assessment tool, which would allow participants to receive more individualized treatment plans based on risk and need. The estimated annual cost is \$10,000.

Urinalysis testing

We are requesting funds to monitor participant compliance with urinalysis testing. Our current budget does not allow for the expansion of testing our DWI 2nd participants. The BJA funds would allow us to test 25 participants per year, four times monthly. With the increased utilization of SCRAM, the reduced urinalysis testing for this population is believed to be warranted. The estimated annual cost is \$18,300.

$25 \text{ people} \times 4 \text{ tests per month} \times \$15.25 \text{ per test} = \$1525 \text{ per month} \times 12 \text{ months} = \$18,300$

Research

We are requesting funds to collaborate with NPC research to Implement a process, outcome and cost evaluation of the Boone County DWI Court Multi-track program. The BCDC will collaborate with NPC Research to perform a process evaluation to determine the court's adherence to the key components and NADCP's best practice standards as well as to ensure the multi-track program was implemented as intended. NPC will also perform an outcome evaluation to learn whether the new multi-track program is more effective in reducing DWI recidivism compared to the DWI court before the implementation of tracks, as well as to compare other outcomes of interest such as reducing in crashes or criminal justice recidivism in general based on available data. In addition, NPC will perform a cost analysis to determine the costs of implementing the multi-track program and any associated benefits due to improved outcomes. The total estimated cost for the research projects is \$100,000.

Group education (MRT)

We are requesting funds to allow for 7 participants per year to participate group education (MRT). MRT is a workbook based curriculum, which is broken up into 12 mile markers. Each class is one hour and is held weekly. The average successful completion for participants is 15 months.

\$13.32 per hour (week) x 15 weeks x 7 participants = approximately \$1,546.79 per year

▼ Year 2

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
1 Research	Research	No	United States	Missouri	Columbia	\$25,000.00
2 Urinalysis testing	Urinalysis testing	No	United States	Missouri	Columbia	\$18,300.00
3 Assessment Tool	DUI-RANT	No	United States	Missouri	Columbia	\$10,000.00
4 Increased monitoring	SCRAM - alcohol monitoring	No	United States	Missouri	Columbia	\$17,125.00

4	Increased monitoring	SCRAM - alcohol monitoring	No	United States	Missouri	Columbia	\$17,125.00
5	Medication	MAT - Medication Assisted Treatment medications	No	United States	Missouri	Columbia	\$2,880.00
6	Recovery Support Services	Peer support, group support, life skills	No	United States	Missouri	Columbia	\$18,000.00
7	Group Education	MRT - Moral Reconation Therapy	No	United States	Missouri	Columbia	\$1,546.79

Procurement Cost
\$92,851.79

Consultant Travel Required

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost
No items						

Consultant Travel Total Cost

0.00

Procurement Total Cost:

\$92,851.79

Additional Narrative

The circuit enters into contracts by utilizing contracts awarded by the State of Missouri's procurement policy, or Boone County's procurement policy.

Recovery Support Services:

We are requesting funding for 5 participants to receive recovery services which includes peer support, group support, and life skills. It is expected that each participant will receive one hour a week of recovery services. Having access to additional providers who offer additional resources such as the HEAT/HER program, a fatherhood curriculum, among others, greatly increases the services that can be provided and allows for greater therapeutic gains. The expected annual cost is \$18,000 annually.

$5 \text{ participants} \times \$300 \times 12 \text{ months} = \$18,000 \text{ per year}$

Medication (MAT):

We are requesting funds to assist 2 participants yearly with paying for their MAT medications. The estimated annual cost expected for each participant is \$1,440.

$\$120 \times 12 \text{ months} \times 2 \text{ participants} = \2880 per year

Increased monitoring:

We are requesting funds to equip 25 participants a year with a SCRAM monitor while in Phase I of the Multi-track DWI Court, which is 60 days in length.

$\$25 \text{ (one time set up fee)} \times 25 \text{ participants} = \625 per year

$\$11 \text{ per day} \times 60 \text{ days} \times 25 \text{ participants} = \$16,500$

Total of \$17,125

Assessment tool

We are requesting funds to purchase a license for the DUI-RANT assessment tool, which would allow participants to receive more individualized treatment plans based on risk and need. The estimated annual cost is \$10,000.

Urinalysis testing

We are requesting funds to monitor participant compliance with urinalysis testing. Our current budget does not allow for the expansion of testing our DWI 2nd participants. The BJA funds would allow us to test 25 participants per year, four times monthly. With the increased utilization of SCRAM, the reduced urinalysis testing for this population is believed to be warranted. The estimated annual cost is \$18,300.

25 people x 4 tests per month x \$15.25 per test = \$1525 per month x 12 months = \$18,300

Research

We are requesting funds to collaborate with NPC research to Implement a process, outcome and cost evaluation of the Boone County DWI Court Multi-track program. The BCDC will collaborate with NPC Research to perform a process evaluation to determine the court's adherence to the key components and NADCP's best practice standards as well as to ensure the multi-track program was implemented as intended. NPC will also perform an outcome evaluation to learn whether the new multi-track program is more effective in reducing DWI recidivism compared to the DWI court before the implementation of tracks, as well as to compare other outcomes of interest such as reducing in crashes or criminal justice recidivism in general based on available data. In addition, NPC will perform a cost analysis to determine the costs of implementing the multi-track program and any associated benefits due to improved outcomes. The total estimated cost for the research projects is \$100,000.

Group education (MRT)

We are requesting funds to allow for 10 participants per year to participate group education (MRT). MRT is a workbook based curriculum, which is broken up into 12 mile markers. Each class is one hour and is held weekly. The average successful completion for participants is 15 months.

\$13.32 per hour (week) x 15 weeks x 10 participants = \$1,998 per year

Year 3

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
1	Research	No	United States	Missouri	Columbia	\$25,000.00
2	Urinalysis testing	No	United States	Missouri	Columbia	\$18,300.00
3	Assessment Tool	No	United States	Missouri	Columbia	\$10,000.00
4	Increased monitoring	No	United States	Missouri	Columbia	\$17,125.00
5	Medication	No	United States	Missouri	Columbia	\$2,880.00
6	Recovery Support Services	No	United States	Missouri	Columbia	\$18,000.00
7	Group Education	No	United States	Missouri	Columbia	\$1,546.79

Procurement Cost:

\$92,851.79

Consultant Travel Required

Procurement Total Cost

\$92,851.79

Additional Narrative

The circuit enters into contracts by utilizing contracts awarded by the State of Missouri's procurement policy, or Boone County's procurement policy.

Recovery Support Services:

We are requesting funding for 5 participants to receive recovery services which includes peer support, group support, and life skills. It is expected that each participant will receive one hour a week of recovery services. Having access to additional providers who offer additional resources such as the HEAT/HER program, a fatherhood curriculum, among others, greatly increases the services that can be provided and allows for greater therapeutic gains. The expected annual cost is \$18,000 annually.

5 participants x \$300 x 12 months = \$18,000 per year

Medication (MAT):

We are requesting funds to assist 2 participants yearly with paying for their MAT medications. The estimated annual cost expected for each participant is \$1,440.

\$120 x 12 months x 2 participants = \$2880 per year

Increased monitoring:

We are requesting funds to equip 25 participants a year with a SCRAM monitor while in Phase I of the Multi-track DWI Court, which is 60 days in length.

\$25 (one time set up fee) x 25 participants = \$625 per year

\$11 per day x 60 days x 25 participants = \$16,500

Total of \$17,125

Assessment tool

We are requesting funds to purchase a license for the DUI-RANT assessment tool, which would allow participants to receive more individualized treatment plans based on risk and need. The estimated annual cost is \$10,000.

Urinalysis testing

We are requesting funds to monitor participant compliance with urinalysis testing. Our current budget does not allow for the expansion of testing our DWI 2nd participants. The BJA funds would allow us to test 25 participants per year, four times monthly. With the increased utilization of SCRAM, the reduced urinalysis testing for this population is believed to be warranted. The estimated annual cost is \$18,300.

$25 \text{ people} \times 4 \text{ tests per month} \times \$15.25 \text{ per test} = \$1525 \text{ per month} \times 12 \text{ months} = \$18,300$

Research

We are requesting funds to collaborate with NPC research to Implement a process, outcome and cost evaluation of the Boone County DWI Court Multi-track program. The BCDC will collaborate with NPC Research to perform a process evaluation to determine the court's adherence to the key components and NADCP's best practice standards as well as to ensure the multi-track program was implemented as intended. NPC will also perform an outcome evaluation to learn whether the new multi-track program is more effective in reducing DWI recidivism compared to the DWI court before the implementation of tracks, as well as to compare other outcomes of interest such as reducing in crashes or criminal justice recidivism in general based on available data. In addition, NPC will perform a cost analysis to determine the costs of implementing the multi-track program and any associated benefits due to improved outcomes. The total estimated cost for the research projects is \$100,000.

Group education (MRT)

We are requesting funds to allow for 7 participants per year to participate group education (MRT). MRT is a workbook based curriculum, which is broken up into 12 mile markers. Each class is one hour and is held weekly. The average successful completion for participants is 15 months.

$\$13.32 \text{ per hour (week)} \times 15 \text{ weeks} \times 7 \text{ participants} = \text{approximately } \$1,546.79 \text{ per year}$

Year 4

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
1	Research	No	United States	Missouri	Columbia	\$25,000.00
2	Urinalysis testing	No	United States	Missouri	Columbia	\$18,300.00
3	Assessment Tool	No	United States	Missouri	Columbia	\$10,000.00
4	Increased monitoring	No	United States	Missouri	Columbia	\$17,125.00
5	Medication	No	United States	Missouri	Columbia	\$2,880.00
6	Recovery Support Services	No	United States	Missouri	Columbia	\$18,000.00
7	Group Education	No	United States	Missouri	Columbia	\$1,546.79

Procurement Cost
\$92,851.79

Consultant Travel Required

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost
-------------------	----------	-----------------	------	----------------------	------------	------------

Consultant Travel Total Cost

0.00

Procurement Total Cost

\$92,851.79

Additional Narrative

The circuit enters into contracts by utilizing contracts awarded by the State of Missouri's procurement policy, or Boone County's procurement policy.

Recovery Support Services:

We are requesting funding for 5 participants to receive recovery services which includes peer support, group support, and life skills. It is expected that each participant will receive one hour a week of recovery services. Having access to additional providers who offer additional resources such as the HEAT/HER program, a fatherhood curriculum, among others, greatly increases the services that can be provided and allows for greater therapeutic gains. The expected annual cost is \$18,000 annually.

$5 \text{ participants} \times \$300 \times 12 \text{ months} = \$18,000 \text{ per year}$

Medication (MAT):

We are requesting funds to assist 2 participants yearly with paying for their MAT medications. The estimated annual cost expected for each participant is \$1,440.

$\$120 \times 12 \text{ months} \times 2 \text{ participants} = \2880 per year

Increased monitoring:

We are requesting funds to equip 25 participants a year with a SCRAM monitor while in Phase I of the Multi-track DWI Court, which is 60 days in length.

$\$25 \text{ (one time set up fee)} \times 25 \text{ participants} = \625 per year

$\$11 \text{ per day} \times 60 \text{ days} \times 25 \text{ participants} = \$16,500$

Total of \$17,125

Assessment tool

We are requesting funds to purchase a license for the DUI-RANT assessment tool, which would allow participants to receive more individualized treatment plans based on risk and need. The estimated annual cost is \$10,000.

Urinalysis testing

We are requesting funds to monitor participant compliance with urinalysis testing. Our current budget does not allow for the expansion of testing our DWI 2nd participants. The BJA funds would allow us to test 25 participants per year, four times monthly. With the increased utilization of SCRAM, the reduced urinalysis testing for this population is believed to be warranted. The estimated annual cost is \$18,300.

25 people x 4 tests per month x \$15.25 per test = \$1525 per month x 12 months = \$18,300

Research

We are requesting funds to collaborate with NPC research to implement a process, outcome and cost evaluation of the Boone County DWI Court Multi-track program. The BCDC will collaborate with NPC Research to perform a process evaluation to determine the court's adherence to the key components and NADCP's best practice standards as well as to ensure the multi-track program was implemented as intended. NPC will also perform an outcome evaluation to learn whether the new multi-track program is more effective in reducing DWI recidivism compared to the DWI court before the implementation of tracks, as well as to compare other outcomes of interest such as reducing in crashes or criminal justice recidivism in general based on available data. In addition, NPC will perform a cost analysis to determine the costs of implementing the multi-track program and any associated benefits due to improved outcomes. The total estimated cost for the research projects is \$100,000.

Group education (MRT)

We are requesting funds to allow for 7 participants per year to participate group education (MRT). MRT is a workbook based curriculum, which is broken up into 12 mile markers. Each class is one hour and is held weekly. The average successful completion for participants is 15 months.

\$13.32 per hour (week) x 15 weeks x 7 participants = approximately \$1,546.79 per year

\$ Project Budget Summary**Final Budget Clearance**

	Year 1	Year 2	Year 3	Year 4	Total
Personnel	\$56,022.42	\$56,022.42	\$56,022.42	\$56,022.42	\$224,089.68
Fringe Benefits	\$1,591.20	\$1,591.20	\$1,591.20	\$1,591.20	\$6,364.80
Travel	\$28,975.84	\$28,975.84	\$28,975.84	\$28,975.84	\$115,903.36
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SubAwards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Procurement Contracts	\$92,851.79	\$92,851.79	\$92,851.79	\$92,851.79	\$371,407.16
Other Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$179,441.25	\$179,441.25	\$179,441.25	\$179,441.25	\$717,765.00

Indirect Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Costs	\$179,441.25	\$179,441.25	\$179,441.25	\$179,441.25	\$717,766.00

**Total Project
Cost
Breakdown**

	Total	Percentage
Federal Funds	\$538,324.00	75.00%
Match Amount	\$179,441.00	25.00%
Program Income Amount	\$0.00	0.00%

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

20~~21~~m. 20

County of Boone

In the County Commission of said county, on the 12th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the month of June 2022.

Done this 12th day of July 2022.

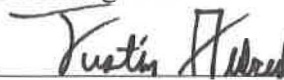
ATTEST:



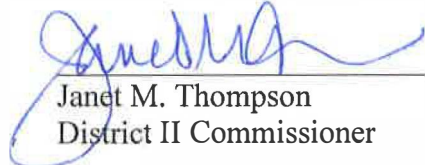
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Contracts and Amendments Signed by Purchasing Director - June 2022

CONTRACTS			
<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Award Amount</u>
24-06MAY22	Radio Tower Erection Service (RKB Site)	Allstate Tower, Inc.	\$80,324.00
25-05MAY22	Radio Tower Erection Service (PEN Site)	Allstate Tower, Inc.	\$49,980.00
01-22MAR22	Purge Jobs Records Shredding & Disposal Services	Two Vendor Award: The Shred Truck and Information Management Securities, LLC (dba IMS)	Term & Supply
08-04APR22	Elevator Maintenance Services	Schindler Elevator Corporation	Term & Supply
18-14APR22	2022 Chip Seal Pavement Preservation	Missouri Petroleum Products Company LLC	\$1,185,093.14
AMENDMENTS			
<u>Amendment/Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amendment Amount</u>
Amendment #3 to 06- 13JUL20	Site Maintenance Greater Bonne Femme Watershed Project	Salter Lawn Service	Term & Supply
CONTRACTS (NON-BID)			
C000434	Guardian Tracking Software & Annual Maintenance	Vector Solutions	\$5,986.00

311 -2022

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STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20


In the County Commission of said county, on the 12th day of July 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Co-operative Contract 64/2022 for Uniform and Promotional Clothing Items that was awarded June 23, 2022 by Commission Order 266-2022.


Done this 12th day of July 2022.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash Street, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390
lpalazzolo@boonecountymo.org

COMMISSION MEMORANDUM

TO: Boone County Commission

FROM: Liz Palazzolo

RE: Amendment #1, Co-Operative Contract 64/2022 – Uniform and Promotional Clothing Items with Diggit, LLC – Countywide – Term & Supply (Finance Enterprise contract C000437)

DATE: 06/30/22

Co-operative Contract 64/2022 for Uniform and Promotional Clothing Items that was awarded June 23, 2022 by Commission Order 266-2022. Amendment #1 to the contract clarifies the pricing mechanism in the contract. All items are priced at a 20% mark-up to retail pricing, with the exception line items 23 through 28 for promotional artwork and embroidery. This pricing is the only pricing that is considered firm, and it is added to the clothing item pricing. This amendment also adds the Finance Enterprise contract number.

All other terms of the original agreement remain unchanged.

This is a Countywide Term & Supply.

/lp

**CONTRACT AMENDMENT NUMBER ONE
UNIFORM AND PROMOTIONAL CLOTHING ITEMS –
TERM & SUPPLY**

The Agreement **64/2022** dated June 23, 2022 made by and between Boone County, Missouri and **Diggit, LLC**, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. **REPLACE** paragraph #2 of the Purchase Agreement as follows:
 - 2. **Purchase** - The County agrees to purchase from the contractor and the contractor agrees to provide the County with Uniform and Promotional Clothing Items at the firm stated percentage mark-up of 20% of wholesale pricing with the exception that items 23-28 are firm-priced:

<u>Line</u>	<u>Item#</u> <u>Description</u>	<u>Firm Price</u>
	23 Digitize with City artwork per item:	\$0.00
	24 Screen Print per color/screen per item:	\$0.75
	25 Embroider logo onto garment – up to 20,000 stitches per item:	\$5.00
	26 Embroider logo onto garment – up to 40,000 stitches per item:	\$15.00
	27 Embroider logo onto garment – up to 60,000 stitches per item:	\$24.00
	28 One-line of embroidery onto garment (ex: name) per item:	\$3.50

- 2. The Finance Enterprise contract number is C000437.
- 3. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

DIGGIT, LLC

By 
DB190A8B927547B...

Title Owner

BOONE COUNTY, MISSOURI

By: Boone County Commission


Presiding Commissioner

APPROVED AS TO FORM:


County Counselor

ATTEST:

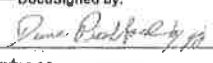

County Clerk

AUDITOR CERTIFICATION:

Date: _____

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide: Term & Supply

DocuSigned by:  Signature <small>4E3F1C847D...</small>	7/1/2022 Date	Appropriation Account
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BOONE COUNTY PURCHASING CONTRACT SUMMARY

Current Issue Date: 06/28/22

CONTRACT TITLE:	Uniform and Promotional Clothing Items – Term & Supply	
CURRENT CONTRACT PERIOD:	June 01, 2022 through May 31, 2023	
RENEWAL INFORMATION:	Original Contract Period:	06/01/22-05/31/23
	Renewal Options Available:	4
	Potential Final Expiration:	05/31/27
BUYER INFORMATION:	Liz Palazzolo 573-886-4392 lpalazzolo@boonecountymo.org	

**ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC USE ONLY.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.**

This is a summary of key user features of the subject contract. To view the contract in its entirety, go to IBMi under Bid Number "64/2022," and in Finance Enterprise (Contract #C000437).

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	DEPARTMENTS AND DEPARTMENT CONTRACT ADMINISTRATORS	CONTRACTOR INFORMATION
Bid #64/2022 FE Contract# TBD	Countywide	Diggit, LLC 1000 W. Broadway Columbia, MO 65203 Contact: Kelly Sly Phone: 573-442-0205 sly@diggitgraphics.com County Vendor Numbers (IBMi/FE):16176/VN001333

HISTORY OF SUMMARY UPDATES

The following summarizes actions related to this Contract Summary since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date of Update	Summary of Changes to this County Contract Notification	Summary of Changes to the County Contract
06/01/22 through 05/31/23	06/28/22	Update to Contract Summary	Sharing information from e-mail from Kelly Sly of Diggitt providing websites for pricing for some products purchasable as "Miscellaneous" items. Also provides contact at Diggitt for pricing. See item #2 on next page for details.
06/01/22 through 05/31/23	06/02/22	Initial Award of Contract	Initial Award of Contract – Rebid of 4/2006

GENERAL INFORMATION

1. **Purpose:** This contract has been established by the Boone County Purchasing Department for the purchase of uniform and promotional clothing items. Any Boone County office may use the contract for the purchase of clothing and promotional items available under the contract.
2. **Pricing:** All pricing is at a 20% mark-up over current list pricing with the exception of line items 23-28 which are detailed in the following page.

To obtain current pricing please, email DeAuna at payments@diggitgraphics.com.

<https://www.ssactivewear.com>

<https://www.alphabroder.com/home>

<https://www.sanmar.com>

<https://www.reflectiveapparel.com>

3. **Products:** Products purchased through the contract shall be supplied as offered and accepted without substitutions of material or style. Logos/artwork are to be supplied by the County office to the contractor for uniform and promotional clothing items. Non-standard size items are covered in the percent mark-up, i.e., no special pricing shall apply.
4. **Delivery:** Routine delivery response for standard and non-standard sized items shall be to the County office ordering said items, within fourteen (14) working days after receipt of the County's order. For delivery of customized items (e.g., silk-screened items), the contractor shall communicate all delivery details to the County office. Delivery shall be made during normal business work hours and days. All deliveries must be labeled with the employee's name and accompanied by a copy of the actual invoice. All such details must be communicated by the County office to the contractor at the time of order. Note: All artwork supplied to the contractor shall be returned to the County upon termination of the contract.
5. **Survey:** Attached is a Contract Performance Report survey form for County offices to use in providing feedback to the buyer. Please send electronically as an attachment to lpalazzolo@boonecountymo.org. Any comments regarding this contract will be helpful to ensure that corrections to the contract can be made when necessary or revisions to future contracts are incorporated appropriately.

Uniform and Promotional Clothing Items

64/2022 – Diggitt, LLC

Uniform and Promotional Clothing Items		
Line Item	Description Brand/Model	Price – Percentage of Wholesale Price Applied
23	Digitize logo with County artwork per item	\$0.00/Each (No additional charge)
24	Screen print per color/screen per item	\$0.75/Each
25	Embroider logo onto garment – up to 20,000 stitches per item	\$5.00/Each
26	Embroider logo onto garment – up to 40,000 stitches per item	\$15.00/Each
27	Embroider logo onto garment – up to 60,000 stitches per item	\$24.00/Each
28	One-line of embroidery onto garment (e.g., name) per item	\$3.50/Each
Other Miscellaneous Uniform and Promotional Clothing Items in Catalog – Priced as a Mark-up over current catalog Wholesale Price		20% Mark-up

**Boone County Purchasing Department
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ **Title:** _____ **Agency:** _____

Date: _____ **Phone:** _____ **Email:** _____

Address: _____

Please e-mail form to the buyer as an attachment at

lpalazzolo@boonecountymo.org

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

2022. 20

In the County Commission of said county, on the 12th day of July 20 22


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Cooperative Contract: 00318 (FE Contract # C000440) – Public Safety Communications Products, Services, and Solutions with Aviat U.S., Inc. This Cooperative Contract is used to purchase Microwave Radios for Joint Communications.


The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.


Done this 12th day of July 2022.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: July 12, 2022
RE: Cooperative Contract: 00318 (FE Contract # C000440) – *Public Safety Communications Products, Services, and Solutions* with Aviat U.S., Inc.
Cooperative contract used to purchase Microwave Radios for Joint Communications

Dave Dunford, Radio Consultant for Boone County, recommends we utilize the NASPO Value Point cooperative contract 00318 to purchase Microwave Radios from Aviat U.S., Inc.

This is a Term and Supply contract for the period July 1, 2022 through December 31, 2026 with one, 24-month renewal period.

The initial order is for additional microwave linking equipment. This purchase represents “Phase II” of the microwave linking system upgrade. The new system equipment operates on licensed (protected) microwave channels, includes hot standby transmitters and receivers, and higher power transmitters. With this purchase, the main County ring, the north south ‘spine’ and our longest ‘tail’ circuit will all be operating on the Aviat system equipment.

Total cost is \$288,854.00 and will be paid from department 2706 – BOCO Joint Comm Radio Improvements, account 91300 – Machinery & Equipmemnt. \$320,000 was budgeted.

cc: Contract File
Chad Martin, Patricia Schreiner, Dave Dunford / Joint Communications

Commission Order # 312-2022 Date: 07.12.2022

**PURCHASE AGREEMENT
FOR
PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES, AND SOLUTIONS
(Microwave Radios)
Term & Supply**

THIS AGREEMENT, C000440, dated the 12th day of July 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Aviat U.S., Inc.** herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Public Safety Communications Products, Services, and Solutions (Microwave Radios)** in compliance with all bid specifications and any addendum issued for the NASPO ValuePoint Cooperative Contract **00318 (County contract C000440)** and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the NASPO ValuePoint Cooperative Contract **00318** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Contract Period** - The contract period shall be **July 1, 2022 through December 31, 2026**, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by twenty-four months.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County **Public Safety Communications Products, Services, and Solutions (Microwave Radios)**. All products under this contract shall be in conformity with the bid specifications and contract documents for the prices set forth in the Contractor's bid response, **as needed and as ordered by County**.

The initial order detailed in quote NA220609-7673 shall consist of radio equipment totaling \$288,854.00.

4. **Delivery – FOB Destination:** All deliveries shall be made FOB Destination with freight prepaid and charged back. The seller pays the freight and charges back the buyer by adding the freight charges to the invoices. A copy of the actual freight bill should be attached to the invoices as evidence of correct freight billing.

Vendor agrees to coordinate delivery with Boone County Joint Communications or other County ordering department. Delivery address will be provided on the Purchase Order.

5. **Warranty** – Contractor agrees to and is providing a minimum warranty of no less than one (1) year for any goods/services purchased from this contract. The minimum warranty begins when the goods/services are accepted by the County or as agreed by County in its ordering documentation. Additional warranty information included in cooperative contract.

6. **Billing and Payment** - All billing shall be sent to the ordering department on the Purchase Order. Billings may only include the prices as listed and/or calculated in the Vendor's quote response. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges in the Vendor's quote response to the specifications.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

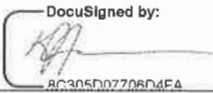
8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

AVIAT U.S., INC.

BOONE COUNTY, MISSOURI

by  _____
DocuSigned by: AC305D0770604F6

by: Boone County Commission

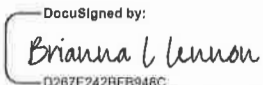
title VP Global Finance & IT _____

 _____
DocuSigned by: BA4B934CED6E4EB
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:


ATTEST:

 _____
DocuSigned by: 7D71DEAE89D74DD
C.J. Dykhouse, County Counselor

 _____
DocuSigned by: D267E242BFB946C...
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 _____ DocuSigned by: June E Pitchford by JF BC24BD84EE7A483	7/1/2022	2706-91300 - \$288,854.00
Signature	Date	Appropriation Account