

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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April Session of the April Adjourned

Term 20

County of Boone

In the County Commission of said county, on the 19th day of April 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Dept 2983.

Done this 19<sup>th</sup> day of April 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



## June Pitchford

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**From:** Janet Thompson  
**Sent:** Friday, April 01, 2022 10:41 AM  
**To:** CJ Dykhouse; Dan Atwill; Justin Aldred  
**Cc:** June Pitchford  
**Subject:** RE: ARPA - Boone County Nature School Contract - PRIVILEGED

Please do so. THANKS to you both!!!!

**From:** CJ Dykhouse <CDykhouse@boonecountymo.org>  
**Sent:** Friday, April 1, 2022 9:09 AM  
**To:** Dan Atwill <DATwill@boonecountymo.org>; Justin Aldred <JAldred@boonecountymo.org>; Janet Thompson <JThompson@boonecountymo.org>  
**Cc:** June Pitchford <JPitchford@boonecountymo.org>  
**Subject:** ARPA - Boone County Nature School Contract - PRIVILEGED

Good morning, Commissioners.

This note is to request authority to send the attached draft contract to Peter Stiepleman so he can route through CPS for approval to fund \$250K toward to the Boone County Nature School. **Do I have the authority to do so?**

June and I have worked through pre-award checklist on this project (copy attached) and stand ready to move forward. I would like to have the ARPA contract considered by CPS while we begin the budget amendment process for this \$250K expenditure.

May I proceed with this project as outlined above?

I'll stand by to hear from you. Thanks, Commissioners.

CJ

CJ Dykhouse  
County Counselor  
Boone County, Missouri  
801 E. Walnut, Ste. 211  
Columbia, Missouri 65201  
573-886-4414

PRIVILEGED AND CONFIDENTIAL

This e-mail contains CONFIDENTIAL INFORMATION which may also be LEGALLY PRIVILEGED and which is intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby on notice that you are in

possession of confidential and privileged information. Any dissemination, distribution or copying of this e-mail is strictly prohibited and may be unlawful.



## **AGREEMENT FOR ARPA FUNDING**

### **Boone County Nature School**

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**THIS AGREEMENT** dated the \_\_\_\_\_ day of \_\_\_\_\_, 2021 is made between **Boone County, Missouri**, a political subdivision of the State of Missouri, by and through the Boone County Commission, herein "**County**" and the **Columbia Public School District**, a public school district organized and existing under the laws of the State of Missouri, hereinafter referred to as "**CPS**".

**WHEREAS**, County has received funds from the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act (ARPA), CFDA #21.027; and

**WHEREAS**, CPS is acting as the fiscal agent for the Boone County Nature School proposal which is attached to this agreement which when completed will benefit all Boone County schoolchildren; and

**WHEREAS**, County desires to award CPS ARPA funding in the amount of \$250,000 to support the construction of the proposed Boone County Nature School; and

**WHEREAS**, both parties desire to administer said ARPA funding in a transparent, accountable, and fiscally responsible manner in compliance with all applicable federal laws and regulations; and

**WHEREAS**, the parties agree to cooperate on the form and content of expenditure documentation in order to comply with federal laws, regulations, and guidance on the appropriate use of ARPA funding, including any applicable subrecipient monitoring requirements; and

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents, including US Treasury Department Guidance.** This contract shall consist of this Agreement for ARPA funding, The Boone County Nature School Campaign proposal dated January 20, 2022, the US Treasury Final Rule issued implementing ARPA (31 CFR Part 35), and the US Treasury's FAQ providing further guidance for the appropriate use of ARPA funds. Each of these documents is to be considered part of this formal contract and is incorporated as if fully set forth herein.

2. **Approved Funding / Contract Not-To-Exceed.** County will pay CPS Two Hundred Fifty Thousand Dollars (\$250,000.00) to facilitate CPS's efforts to construct the Boone County Nature School as set out in the incorporated proposal.

3. **Certification of use of funds.** CPS will certify to County as follows:
- a. All expenditures adhere to applicable, official federal guidance on what constitutes a necessary expenditure for purposes of ARPA.
  - b. CPS has not documented any expenditure under this Agreement for which CPS received any other emergency COVID-19 supplemental funding for the same expense.
  - c. CPS shall return to County any expenditure that is later found to not adhere to applicable federal restrictions.
  - d. CPS will cooperate with County on any required subrecipient monitoring activities relating to ARPA funds provided by County to CPS.
  - e. The person signing the final certification has authority to do so on behalf of and for CPS.
  - f. If CPS has received more than \$750,000 of ARPA funds from any source, CPS understand that it will be required to comply with Single Audit requirements set out in OMB Circular A-133.

4. **Audits and Records Retention.** CPS agrees to keep, maintain, and make available to County or its designee records relating to this contract agreement sufficient to verify the expenditure of funds in accordance with the terms of this agreement for a period of five (5) years following the expiration of this agreement and any applicable renewal.

5. **Compliance with Laws.** In performing all services under the resulting contract agreement, CPS shall comply with all applicable local, state, and federal laws.

6. **Discrimination.** CPS will refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with applicable provisions of federal and state laws and county or municipal statutes or ordinances which prohibit discrimination in employment and the delivery of services.

7. **Subcontracts.** CPS may enter into subcontracts for components of the contracted service as CPS deems necessary within the terms of the contract. Any subcontractor shall be subject to the audit/monitoring requirements stated herein and all other conditions and requirements of this contract agreement.

8. **Employment of Unauthorized Aliens Prohibited.** CPS agrees to comply with Missouri State Statute section 285.530 in that CPS shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of

Missouri. CPS shall require each subcontractor to affirmatively state in its Agreement with the CPS that the subcontractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. Provider shall also require each subcontractor to provide CPS an affidavit, sworn under the penalty of perjury, attesting that the subcontractor's employees are lawfully present in the United States.

9. **Termination.** This Agreement may be terminated, with or without cause, by either party upon thirty (30) days' written notice to the other party. In addition, the agreement may be terminated by County upon 15 days' written notice for any of the following reasons:

- a. Due to the material breach of any term or condition of this Agreement; or
- b. If appropriations are not made available and budgeted as required by Missouri law.

10. **Indemnification and Hold Harmless.** Only to the extent permitted under Missouri law, CPS agrees to hold harmless, defend, and indemnify County, its officials, directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of CPS's services (meaning anyone, including but not limited to consultants having a contract with CPS or subcontractors for part of the services), or anyone directly or indirectly employed by CPS, or of anyone for whose acts the CPS may be liable in connection with providing these services. This provision does not, however, require CPS to indemnify, hold harmless, or defend the County of Boone from its own negligence.

11. **Independence.** This contract does not create a partnership, joint venture, or any other form of joint relationship between County and CPS.

12. **Binding Effect.** This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

13. **Entire Agreement.** This agreement constitutes the entire agreement between the parties as to this funding application/proposal and supersedes any prior negotiations, written or verbal, and other proposals or contractual agreements. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

14. **Notice.**

- a. Any written notice or communication to **County** shall be mailed or delivered to: Boone County Commission, ARPA funding program, 801 E Walnut, Rm 333, Columbia, MO 65201.
- b. Any written notice or communication to **Awardee** shall be electronically submitted to Awardee's contact email on file with County and/or mailed or delivered to: Columbia Public School District, Attn: Brian Yearwood, Superintendent, 1818 W. Worley Street, Columbia, Missouri 65203.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Columbia Public School District**

By:

\_\_\_\_\_

Printed Name & Title:

\_\_\_\_\_

**Boone County, Missouri**

By: Boone County Commission

\_\_\_\_\_  
Daniel K. Atwill, Presiding Commissioner

ATTEST:

\_\_\_\_\_  
Brianna L. Lennon, County Clerk

Approved as to Legal Form:

\_\_\_\_\_  
CJ Dykhouse, County Counselor

**BOONE COUNTY AUDITOR CERTIFICATION:** In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Appropriation Account

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

## Boone County, Missouri Coronavirus State and Local Fiscal Recovery Funds Preaward Checklist

**Instructions:** Complete each of the five sections of the checklist as indicated. Numbers in parenthesis refer to the applicable question within the Department of Treasury’s Frequently Asked Questions document dated July 19, 2021, or to the page number within the Treasury Department’s “Overview of the Final Rule”. “Expenditure Category” refers to the relevant category from the Treasury Department’s “Compliance and Reporting Guidance”.

**Section 1—Eligible Uses:** Indicate which category of eligible use encompasses the award, then complete the appropriate subsection for that category. At least one category must be checked “yes”.

Category	Yes	No
COVID-19 Response, Mitigation, and Prevention (if “yes”, complete Section 1A)		
Address Disruptions to Operation of County Government (if “yes”, complete Section 1B)		
Direct Assistance to Households (if “yes”, complete Section 1C)		
Direct Assistance to Small Businesses or Nonprofits (if “yes”, complete Section 1D)		
Address the County’s General Economic Conditions (if “yes”, complete Section 1E)		
Address the Disparate Impact of COVID-19 on Certain Populations (if “yes”, complete Section 1F)	X	
Enhance water, sewer, and broadband infrastructure (if “yes”, complete Section 1G)		
Replace lost revenue (i.e. use for government services) (if “yes”, complete Section 1H)		

**Section 1A—COVID-19 Response, Mitigation, and Prevention:** Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Vaccination programs (2.1)	1.1		
Vaccination incentive programs, provided they are likely to be successful in increasing (2.12)	1.1		
Medical care (2.1)	1.6		
Testing, contact tracing, and support for isolation and quarantine (2.1)	1.2		
Support for vulnerable populations to access medical care or public health services (2.1)	1.6		
Health surveillance, including monitoring case trends and genomic sequencing for variants (2.1)	1.8		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School  
 Application Description: Boone County Nature School

Eligible Uses	Expenditure Category	Yes	No
Enforcement of public health orders (2.1)	1.8		
Public communication efforts (2.1)	1.8		
Enhancement to health care capacity, including through alternative care facilities (2.1)	1.6		
Purchases of personal protective equipment (2.1)	1.5		
Support for prevention, mitigation, or other services in congregate living facilities (2.1)	1.4		
Ventilation improvements in congregate settings, health care settings, or other key locations (2.1)	1.4		
Enhancement of public health data systems (2.1)	1.8		
Mental health services and substance use disorder services (4.8)	1.10, 1.11		
Capital improvements in public facilities to meet pandemic operational needs (2.1)	1.7		
Payroll expenses for public safety, public health, health care and similar employees who services are substantially dedicated to mitigating or responding to the pandemic emergency (2.14, 2.15)	1.9		
Premium pay for critical infrastructure workers, such as healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety (5.1)	4.1		
Other public health responses— <b>must document how these responses are directly related to the pandemic</b> (2.1)	1.12		

**Section 1B—Address Disruptions to Operation of County Government:** Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.** (\* Treasury is expected to create new categories for these items.)

Eligible Uses	Expenditure Category	Yes	No
Address court backlogs related to COVID-19 (2.19)	7.1		
Infrastructure projects responding to a specific pandemic-related health need— <b>relationship of the project to the pandemic must be documented</b> (4.2)	7.1		
Rehiring police officers or public servants to restore law enforcement and courts to 7.5% above pre-pandemic baseline (4.8, p. 28)	2.14		
Funding for employees who experienced pay reductions or were furloughed (p. 28)	2.14*		
Maintaining current compensation levels to prevent layoffs (p. 28)	2.14*		
Worker retention incentives, including reasonable increases in compensation (p. 28)	2.14*		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

Eligible Uses	Expenditure Category	Yes	No
Improvements needed to parks due to increased use during the pandemic (2.18)	7.1		
Increase uptake of federal assistance such as SNAP (4.12)	2.13		
Other initiatives to increase the County's ability to effectively administer services— <b>must document how these initiatives are directly related to the pandemic</b> (2.19)	7.1		

**Section 1C—Direct Assistance to Households: Overarching questions—both must be checked “yes” in order to proceed with the award.**

Overarching Questions	Yes	No
Were the households benefiting from this program impacted by the pandemic, based on one of the following conditions being present: <ul style="list-style-type: none"> <li>• Low-or-moderate income households or communities</li> <li>• Households that experienced unemployment</li> <li>• Households that experienced increased food or housing insecurity</li> <li>• Households that qualify for CHIP, CCDF, or Medicaid</li> <li>• Households that qualify for the National Housing Assistance Trust Fund and Home Investment Partnerships Program (for affordable housing programs)</li> <li>• Households with any students that lost access to in-person instruction for a significant period of time (for services addressing lost instructional time (p. 17)</li> </ul>		
Does the direct assistance constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5)		
Is the amount of the direct assistance reasonably proportional to the negative economic impact it is intended to address? (2.6)		

Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.** (\* Treasury is expected to create new categories for these items.)

Eligible Uses	Expenditure Category	Yes	No
Food assistance (2.5, 2.8)	2.1		
Cash assistance (p. 18)	2.3		
Paid sick, medical, and family leave programs (p. 18)	2.3*		
Rent, mortgage, utility or relocation assistance (2.5, 2.8)	2.2		
Health insurance coverage expansion (p. 18)	2.3*		
Benefits for surviving family members of individuals who have died from COVID-19 (p. 18)	2.3*		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

Eligible Uses	Expenditure Category	Yes	No
Counseling and legal aid to prevent eviction or homelessness (2.5)	2.5		
Assistance in accessing and applying for public benefits and services (p. 18)	2.2*		
Childcare and early learning services, home visiting programs, services for child welfare-involved families and foster youth and childcare facilities (p. 18)	2.3*		
Assistance to address the impact of learning and loss for K-12 students (e.g., high quality tutoring, differentiated instruction) (p. 18)	2.3*		
Other assistance related to eviction prevention or housing stability (2.21)	2.6		
Emergency assistance for burials, home repair, weatherization, or other needs (2.5)	2.3		
Internet access or digital literacy assistance (2.5)	2.4		
Financial services for the unbanked and underbanked (p. 18)	2.3*		
Job training necessary due to worker's occupation or level of training (2.5)	2.7		
Assistance to support economic security of victims of crime (4.8)	2.3		
Other direct transfers directly linked to negative economic impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.5, 2.6)	2.3		

**Section 1D—Direct Assistance to Small Businesses or Nonprofits: Overarching question—must be checked “yes” in order to proceed with the award.**

Overarching Question	Yes	No
Does the direct assistance constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5)		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Loans or grants to mitigate financial hardship such as declines in revenue or impact of periods of business closure (2.5, 4.11)	2.9, 2.10		
Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing (2.5, 4.11)	2.9, 2.10		
Technical assistance, counseling, or other services to assist with business planning needs (2.5)	2.9, 2.10		
Rehabilitation of commercial properties and storefront improvements (p. 22)	2.9		
Outdoor space improvements such as restaurant patios or façade improvements (2.18)	2.9		
Small business start-up assistance (2.20)	2.9		
Support for microbusinesses, including financial, childcare, and transportation costs (p. 22)	2.9		
Other direct transfers directly linked to negative economic impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.5)	2.9, 2.10		

**Section 1E—Address County’s General Economic Conditions:** Overarching question—must be checked “yes” in order to proceed with the award.

Overarching Question	Yes	No
Does the award constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5, 2.8)		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

Indicate which eligible use applies to this award. At least one eligible use should be checked "yes", or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Economic development or workforce development directly related to the pandemic, including workforce readiness training and skills development (2.8, 4.8)	2.7		
Public jobs programs and job training programs, including subsidized jobs, summer youth employment programs, paid training or work experience for formerly incarcerated individuals or communities experiencing high levels of violence, apprenticeship opportunities, placement services, and coaching/mentoring (2.16, 4.8)	2.7		
Wrap-around services associated with assistance to unemployed workers, such as housing, health care, and food (4.8)	2.6		
Back-to-work incentive payments (2.13)	2.7		
Aid to travel, tourism, and hospitality industries (2.9)	2.11		
Aid to other industries impacted by the pandemic (2.10)	2.12		
Loans to finance necessary improvements to water, sewer, and broadband infrastructure (4.11)	5.1 – 5.17		

**Section 1F— Address the Disparate Impact of COVID-19 on Certain Populations:**  
Overarching questions—both must be checked "yes" in order to proceed with the award.

Overarching Questions	Yes	No
Does the award constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.11)	X	
Will the services be provided within a Qualified Census Tract? (2.11)		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

Indicate which eligible use applies to this award. At least one eligible use should be checked "yes", or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Address health disparities and social determinants of health, including community health workers, public benefits navigators, remediation of lead paint and other hazards, or community violence intervention programs (2.11)	3.13 – 3.16		
Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment and facilities designed to address health disparities (p. 20)	3.13		
Supportive housing and other services for individuals experiencing homelessness, development of affordable housing, housing vouchers, or relocation assistance (2.11)	3.10 – 3.12		
Addressing educational disparities, including early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and support for students' social, emotional, and mental health needs (2.11)	3.1 – 3.5		
Schools and other educational equipment and facilities (p. 20)	3.5	X	
Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth. (2.11)	3.6 – 3.9		
Investment in parks, public plazas, and other public outdoor recreation spaces with in disproportionately impacted communities (2.18)	3.13		
Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition and deconstruction greening/vacant lot cleanup & conversion to affordable housing (p. 20)	3.13		
Programs to prevent or respond to crime in communities with an increase in violence, including hiring law enforcement officials, community violence intervention programs, additional enforcement efforts to reduce gun violence exacerbated by the pandemic, investing in technology to allow law enforcement to respond to gun violence (4.8)	3.16		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School  
 Application Description: Boone County Nature School

Eligible Uses	Expenditure Category	Yes	No
Other uses within disproportionately impacted communities directly linked to negative impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.11)	3.13		

**Section 1G—Enhance Water, Sewer and Broadband Infrastructure:** Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Projects eligible under EPA’s Clean Water State Revolving Fund (p. 37)	5.1 – 5.9		
Project eligible under Drinking Water State Revolving Fund (p. 37)	5.10 – 5.15		
Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure (p. 38)	5.1 – 5.9		
Infrastructure to improve access to safe drinking water, including testing and remediation (p. 38)	5.10 – 5.15		
Dam and reservoir rehabilitation (p. 38)	5.10 – 5.15		
Lead remediation project (p. 38)	5.12		
Broadband projects to address lack of access to a reliable, high-speed broadband connection, lack of affordable broadband, or lack of reliable services (p. 39)	5.16		
Modernization of cybersecurity for existing and new broadband infrastructure (p. 40)	5.17		

**Section 1H—Replace Lost Revenue (i.e. Use for Government Services):** Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Construction of schools and hospitals (p. 11)	6.1		
Road building and maintenance, and other infrastructure (p. 11)	6.1		
Health services (p. 11)	6.1		
General government administration, staff, and administrative facilities (p. 11)	6.1		
Environmental remediation (p. 11)	6.1		
Provision of police, fire, and other public safety services, including purchase of fire trucks and police vehicles (p. 11)	6.1		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School

Application Description: Boone County Nature School

**Section 2—General requirement for All Awards:** All questions must be checked “yes” in order to proceed with the award.

Requirement	Yes	No
The award is for expenses incurred <b>after</b> March 3, 2021. (Note that, for direct transfers, individuals, small businesses, and nonprofits may incur the underlying hardship prior to March 3, 2021, but the County must not have made the transfer prior to that date.) (2.7, 4.7)	X	
The award is <b>not</b> being used to meet the local matching portion of another federal award, unless specifically permitted by the other award (4.4)	X	
The award is <b>not</b> being used to make a deposit to a pension fund (8.1)	X	
The award is <b>not</b> being used to make principal or interest payments on debt (4.3)	X	
The award is <b>not</b> being used to replenish a budget stabilization fund or rainy day fund (4.1)	X	
For capital expenditures equal to or greater than \$1 million, a Written Justification has been prepared (p. 30)	N/A	

**Section 3—Procurement:** Complete if the award is being made to a **vendor or contractor**. At least one procurement question must be checked “yes”, and the suspension and debarment and FFATA questions must both be checked “yes” in order to proceed with the award.

Procurement Requirements	Yes	No
<b>Micropurchases (Under \$10,000):</b> Documentation of the rationale for the vendor selected has been maintained.		
<b>Small Purchases (\$10,000 - \$250,000):</b> Informal bids (either written, verbal, or per review of websites and catalogs) have been obtained, and the rationale for selecting the winning bid has been documented.		
<b>Sealed-Bid Purchases or Competitive Proposal Purchases (Over \$250,000):</b> A formal bidding process has been performed, with all bid documentation retained and the evaluation of bids and the rationale for selecting the winning bid has been documented.		
<b>Sole Source Procurement:</b> The rationale for selecting a vendor via sole source procurement (e.g., only one vendor in the marketplace performs the service, or a public emergency that precludes a formal bidding process) has been documented.		

Suspension and Debarment and FFATA Requirements	Yes	No
For awards over \$25,000, the County has verified that the vendor or contractor has not been suspended or debarred from receiving federal funds by checking the System for Awards Management web-site.		
For awards over \$30,000, Federal Funding Accountability and Transparency Act (FFATA) required reporting has been completed in the FFATA Subaward Reporting System (FSRS).		

Applicant Name: Columbia Public Schools on behalf of the Boone County Nature School  
 Application Description: Boone County Nature School

**Section 4—Subrecipient Requirements:** Complete if the award is being made to a subrecipient. All questions must be checked “yes” in order to proceed with the award.

Subrecipient Requirements	Yes	No
For awards over \$25,000, the County has verified that the subrecipient has not been suspended or debarred from receiving federal funds by checking the System for Awards Management website.	X	

**Section 5—General Documentation Requirements:** All questions must be checked “yes” in order to proceed with the award.

General Documentation Requirements	Yes	No
The County has ensured that documentation supporting all expenditures of CSLFRF funds will be retained and available for inspection on demand.	X	
The County has ensured that County employees, vendors, subcontractors, and subrecipients (as applicable) will clearly document how each expenditure represents a response to the impact of the COVID-19 pandemic.	X	
The County has ensured that all expenditures will be subject to supervisory review and approval before being charged to the grant, and this approval will be documented in writing.	X	

Notes/Comments:

Form completed by: CJ Dykhouse + June Pitchford (also reviewed with Ted Williamson, Robin Brown)  
 Date: 03-31-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 19th day of April 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract 38-09DEC21 – New Vehicle Storage and Facility Improvements at Boone County Road & Bridge, which was approved by Commission for award to Curtiss-Manes-Schulte, Inc. on January 25, 2022, Commission Order 36-2022. This amendment makes the following changes:

- a. Clearview Enterprises LLC – 10% material and freight on HVAC Equipment. Increase by \$5,075.00.
- b. Overhead Door Company experienced a material increase on the OHD brand doors. Replace the OHD brand doors with Raynor brand doors that meet specifications and are available at a lower current price than OHD but are higher than original bid price. Increase by \$8,828.00.

Price Increase Total:	\$13,903.00
Original Contract Amount:	\$4,079,829.00
Amendment 1 Increase:	\$13,903.00
Revised Contract Total:	\$4,093,732.00

Invoices will be paid from Department 4110 – R&B Expansion & Improvement, Account 71201 – Construction Costs.

Done this 19<sup>th</sup> day of April 2022.



Daniel K. Atwill  
Presiding Commissioner

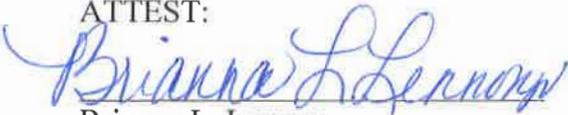


Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash Street, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPPO, CPPB  
DATE: April 19, 2022  
RE: Amendment #1 to Contract: 38-09DEC21 – New Vehicle Storage and Facility Improvements at Boone County Road & Bridge

Contract 38-09DEC21 – *New Vehicle Storage and Facility Improvements at Boone County Road & Bridge* was approved by commission for award to Curtiss-Manes-Schulte, Inc. on January 25, 2022, commission order 36-2022. This amendment makes the following changes:

- a. Clearview Enterprises LLC – 10% material and freight on HVAC Equipment. Increase by \$5,075.00.
- b. Overhead Door Company experienced a material increase on the OHD brand doors. Replace the OHD brand doors with Raynor brand doors that meet specifications and are available at a lower current price than OHD but are higher than original bid price. Increase by \$8,828.00.

Price Increase Total: \$13,903.00

Original Contract Amount:	\$4,079,829.00
Amendment 1 Increase:	\$13,903.00
Revised Contract Total:	\$4,093,732.00

Invoices will be paid from department 4110 – R&B Expansion & Improvement, account 71201 – Construction Costs. There is sufficient budget to cover the increase.

cc: Greg Edington, R&B; Janet Thompson, Commission, Dylan Powell, PWArchitects  
Contract File

171-2022

Commission Order: \_\_\_\_\_

4/20/2022

Date: \_\_\_\_\_

**CONTRACT AMENDMENT NUMBER ONE  
FOR  
NEW VEHICLE STORAGE AND FACILITY IMPROVEMENTS AT BOONE COUNTY ROAD &  
BRIDGE FACILITY**

The Agreement **38-09DEC21** dated the 25th day of January 2022 made by and between Boone County, Missouri and **Curtiss-Manes-Schulte, Inc.** and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Change order for the following price increases that occurred between bid date and time of order/shipment:
  - a. Clearview Enterprises LLC – 10% material and freight on HVAC Equipment. Increase by \$5,075.00.
  - b. Overhead Door Company experienced a material increase on the OHD brand doors. Replace the OHD brand doors with Raynor brand doors that meet specification and are available at a lower current price than OHD but are higher than original bid price. Increase by \$8,828.00.

Price Increase Total: \$13,903.00

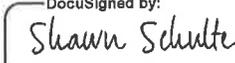
Original Contract Amount:	\$4,079,829.00
Amendment 1 Increase:	\$13,903.00
Revised Contract Total:	\$4,093,732.00

All other terms and conditions of the original contract shall remain the same and apply hereto.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**CURTISS-MANES-SCHULTE, INC.**

**BOONE COUNTY, MISSOURI**  
By: Boone County Commission

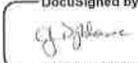
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 By: \_\_\_\_\_  
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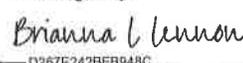
DocuSigned by:  
  
 \_\_\_\_\_  
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 Daniel K. Atwill, Presiding Commissioner

President  
Title: \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
  
 \_\_\_\_\_  
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 CJ Dykhouse, County Counselor

DocuSigned by:  
  
 \_\_\_\_\_  
D267E242BFB94BC...  
 Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<small>DocuSigned by:</small> <i>Gene E. Marshall</i> <small>by SR</small> <small>EB81DB24AAAC49D</small>	4/6/2022	4110 -71201 / \$13,903.00
Signature	Date	Appropriation Account

Boone County Facility Improvement  
Material Cost Increase

#	Item Description	Cost Increase
1	Clearview - HVAC Equipment	\$5,075.00
2	Overhead Door Co - Sectional & Coiling Doors	\$8,828.00
3		
4		
5		
6		
7		
8		
9		
10		

<b>Contract Amount</b>	<b>\$4,079,829.00</b>
<b>Value of Accepted Items</b>	<b>\$13,903.00</b>
<b>Revised Contract Amount</b>	<b>\$4,093,732.00</b>

x

172 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 19th day of April 20 22

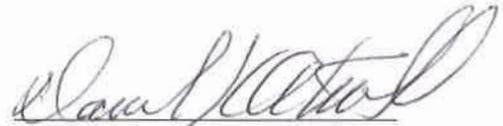
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request for an extended Training Period for New Employees for position 55, Senior Facilities Maintenance Technician, through July 1, 2022. This request was made pursuant to Commission Order 147-2005, which requires Commission approval for any training period in excess of 80 hours.

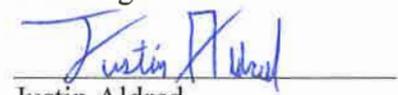
Done this 19<sup>th</sup> day of April 2022.

ATTEST:

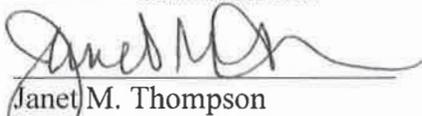
*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

173-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 19th day of April 20 22

the following, among other proceedings, were had, viz:

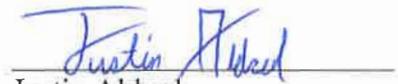
Now on this day, the County Commission of the County of Boone does hereby approve the attached Approval of Proposal for Consultant Services form with A Civil Group, LLC for Legal Descriptions research and drafting for the Collector's 2022 Delinquent Tax Sale.

The terms of the agreement are stipulated in the attached Proposal for Consultant Services form. It is further ordered the Presiding Commissioner is hereby authorized to sign said Proposal for Consultant Services form.

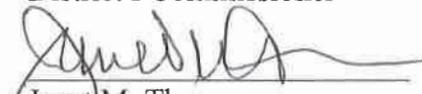
Done this 19<sup>th</sup> day of April 2022.



Daniel K. Atwill  
Presiding Commissioner

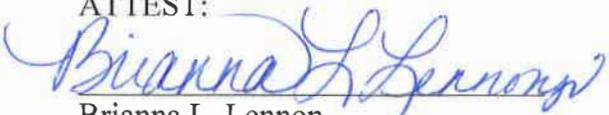


Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



**APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES**

Effective the 9<sup>th</sup> day of April, 2022, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: **A Civil Group, LLC**

Project/Work Description: Legal Descriptions research and drafting for the Collector's 2022 Delinquent Tax Sale

Proposal Description: Services will be provided as requested by the County Collector with research to be billed at **the rate of \$120.00 per hour, with a total contract not to exceed \$4,000.00** without additional, written approval from the County.

Modifications to Proposal: Owner's representative shall be considered the **Boone County Collector of Revenue**. Consultant shall provide an itemized charge per legal description prepared, in addition to Consultant's monthly invoices for payment, to allow the addition of said direct cost to the relevant parcel as part of the costs of the delinquent tax sale.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

**A CIVIL GROUP, LLC**

By Jay Gebhardt  
Jay Gebhardt, Chief Operating Member  
Dated: 4/13/22

**BOONE COUNTY, MISSOURI**

By [Signature]  
Presiding Commissioner  
Dated: 4.19.2022

**APPROVED AS TO FORM:**

[Signature]  
County Counselor

**ATTEST:**

[Signature]  
County Clerk

**APPROVED:**

[Signature]  
Collector of Revenue

**Certification:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

[Signature] 4/4/22 7150-71101  
Auditor by [Signature] Date

174-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term 20

County of Boone

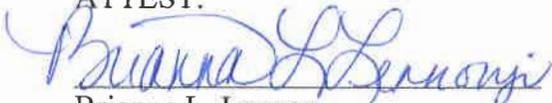
In the County Commission of said county, on the 19th day of April 20 22

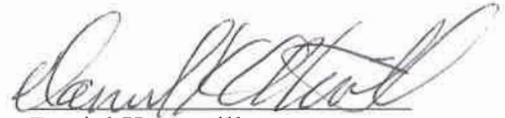
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does accept the attached certification of election from the County Clerk and Election Authority for Boone County, Missouri. The proposal for the county-wide use tax has been approved by a majority of the qualified voters voting thereon and, therefore, the County Commission hereby orders the imposition of the county-wide use tax pursuant to the provisions of RSMo Sec. 144.757 at the same rate as the local county sales tax rate, currently 1.75%, provided that if the local sales tax rate is reduced or raised by voter approval the local use tax rate shall also be reduced or raised by the same action. Said use tax shall take effect on January 1, 2023 and has no expiration date.

Done this 19<sup>th</sup> day of April 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

State of Missouri)  
                                  )ss.  
County of Boone)

I, Brianna L. Lennon, Clerk of the County Commission and Election Authority in and for the County of Boone, State of Missouri, do hereby certify that at the election held in the County of Boone, State of Missouri, on Tuesday, April 5, 2022, there were cast by the qualified voters of said County the following votes:

Proposition 1:

Shall the County of Boone impose a local use tax at the same rate as the local sales tax rate, provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action?

YES	15,280
NO	13,157

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County of Boone, done at office in Columbia, Missouri, this 12th day of April, 2022.

(seal)



Brianna L. Lennon  
Clerk of the County Commission  
and Election Authority in and for  
the County of Boone, State of Missouri