

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 21st day of December 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following recommendations from the Job Classification Committee:

Create the following new tiered position classifications:

Radio Network Supervisor (Classification Code 409105) Range 44.

Done this 21st day of December 2021.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janel M. Thompson
District II Commissioner

Boone County Human Resources

Jenna Redel
Director, Human Resources
and Risk Management



613 E. Ash Street
Columbia, MO 65201
Phone: (573) 886-4405
Fax: (573) 886-4444

December 21, 2021

Recommendations from Job Classification Committee

The Job Classification Committee responded to a survey and email on December 7, 2021 to review and discuss a request to add a lower tier to the current Radio Network Manager classification (409110) The Committee agreed to bring forward the following recommendations to the Commission:

Create a new classification of Radio Network Supervisor, Classification Code 409105, on Pay Range 44.

The position will be a lower tier to the Radio Network Manager position and can be raised to the higher classification during the annual budget process when the higher qualification levels are met or at a vacancy in the position.

Best Regards,

Jennifer Redel

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STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 21st day of December 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Departments request to dispose of the following list of surplus pc's, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Done this 21st day of December 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janel M. Thompson
Janel M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
 Purchasing Assistant



613 E. Ash St.
 Columbia, MO 65201
 Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: December 21, 2021

The Purchasing Departments requests permission to dispose of the following list of surplus PC'S, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	NO TAG	DESKTOP SCANNER	Ix500	CIRCUIT DRUG COURT	UNKNOWN	
2.	NO TAG	PRINTER	HP OFFICEJET 6000	CIRCUIT COURT	UNKNOWN	

3.	21449	DESKTOP PC	Z240S	CIRCUIT COURT	UNKNOWN	
4.	NO TAG	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	
5.	17175	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	DISPOSED IN INVENTORY IN 2017
6.	17177	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	DISPOSED IN INVENTORY IN 2017
7.	17490	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	DISPOSED IN INVENTORY IN 2017
8.	18049	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	DISPOSED IN INVENTORY IN 2017
9.	18088	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	DISPOSED IN INVENTORY IN 2017
10.	18090	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	
11.	NO TAG	20" LCD MONITOR	E201	CIRCUIT COURT	UNKNOWN	
12.	NO TAG	23" MONIOTR	HP	CIRCUIT COURT	UNKNOWN	
13.	NO TAG	23" MONIOTR	HP	CIRCUIT COURT	UNKNOWN	
14.	NO TAG	TOUCH SCREEN MONITOR	ELO	CIRCUIT COURT	UNKNOWN	
15.	NO TAG	TOUCH SCREEN MONITOR	ELO	CIRCUIT COURT	UNKNOWN	
16.	NO TAG	TOUCH SCREEN MONITOR	ELO	CIRCUIT COURT	UNKNOWN	
17.	NO TAGS	2 PCs DVI/HDMI-SR INTERFACE	VADDIO	CIRCUIT COURT	UNKNOWN	
18.	NO TAG	8-PORT GIGABIT DESKTOP SWITCH	CISCO	CIRCUIT COURT	UNKNOWN	

19.	NO TAG	APC-UPS		CIRCUIT COURT	UNKNOWN	
20.	NO TAG	SUPPORTPACK		CIRCUIT COURT	UNKNOWN	
21.	NO TAG	6-Pcs TONER WASTE BOXES		CIRCUIT COURT	UNKNOWN	
22.	NO TAG	FAX - MODEM		CIRCUIT COURT	UNKNOWN	
23.	NO TAG	MULTI-CHANNEL TRANSMITTER	WIR TX10	CIRCUIT COURT	UNKNOWN	
24.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
25.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
26.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
27.	NO TAG	PHONE	NORTEL	CIRCUIT COURT	UNKNOWN	
28.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
29.	NO TAG	PHONE	GTE	CIRCUIT COURT	UNKNOWN	
30.	NO TAG	2 Pcs POCKET PC AND 2 Pcs KEYBOARDS		CIRCUIT COURT	UNKNOWN	
31.	NO TAG	NAVIGATION SYSTEM	TOMTOM	CIRCUIT COURT	UNKNOWN	
32.	NO TAG	3 PCs HEADSET SYSTEM		CIRCUIT COURT	UNKNOWN	
33.	NO TAG	19 KEYBOARDS		CIRCUIT COURT	UNKNOWN	
34.	NO TAG	18 MICE		CIRCUIT COURT	UNKNOWN	
35.	NO TAG	7 MOUSE PADS		CIRCUIT COURT	UNKNOWN	

36.	NO TAG	ONE SLIM DOCKER		CIRCUIT COURT	UNKNOWN	
37.	16637	FAX MACHINE	L80	CIRCUIT COURT	UNKNOWN	
38.	NO TAG	COMPUTER	TANGENT	CIRCUIT COURT	UNKNOWN	
39.	20045	DESKTOP PC	Z230 SFF	CIRCUIT CLERK	UNKNOWN	
40.	18300	IPAD		CIRCUIT CLERK	UNKNOWN	
41.	18147	20" LCD MONITOR	LA2006x	CIRCUIT CLERK	UNKNOWN	
42.	NO TAG	PRINTER	LASERJET P1102	CIRCUIT CLERK	UNKNOWN	
43.	18167	SCANNER	TWAIN	CIRCUIT CLERK	UNKNOWN	
44.	18503	SCANNER	TWAIN	CIRCUIT CLERK	UNKNOWN	
45.	18406	FAX	LASWER CLASS 810	CIRCUIT CLERK	UNKNOWN	
46.	1854	TYPEWRITER	IBM	CIRCUIT COURT	UNKNOWN	
47.	NO TAG	POWER SONIC		INFORMATION TECHNOLOGY	UNKNOWN	
48.	NO TAG	B.B. BATTERY		INFORMATION TECHNOLOGY	UNKNOWN	
49.	NO TAG	KEYBOARD	HP	JJC	UNKNOWN	
50.	20012	PC WORKSTATION	HP PRODESK 600	SHERIFF	UNKNOWN	
51.	19994	PC WORKSTATION	HP PRODESK 600	SHERIFF	UNKNOWN	
52.	18897	PC WORKSTATION	HP PRO 4300	PROSECUTING ATTORNEY	UNKNOWN	

53.	NO TAG	PRINTER	HP LASER JET 2200	JJC	UNKNOWN	
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cc: Heather Acton, Jacob Flowers, Auditor Surplus File

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: <none>
 Description of Asset: Desktop Scanner / iX500
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: A13BC11400
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 2830-Circuit Drug Court SIGNATURE: Cindy Saruto

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 Na
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 _____ Trade _____ Auction _____ Sealed Bids
 _____ Other Explain _____

Commission Order Number 516-2021
 Date Approve: 12.21.2021
 Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: HP Officejet 6000 Printer

RECEIVED

DEC 02 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): MY99R2J150

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samet

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/16/2021 Fixed Asset Tag Number: <none>
 Description of Asset: 19" LCD Monitor / L1950g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: CNK910005H
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: _____

SIGNATURE: _____

Cindy Sawyer

To be Completed by: AUDITOR

Original Acquisition Date _____
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

N/A

G/L Acct for Proceeds

1190-3836

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____

Location within Department: _____

Individual: _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number *516-2021*

Date Approve: *12.21.2021*

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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DEC 02 2021
BOONE COUNTY
AUDITOR

Date: 11/09/2021 Fixed Asset Tag Number: 17175
Description of Asset: 19" LCD Monitor / LA1951g
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: CNK0120931
Condition of Asset: BROKEN
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Santee

To be Completed by: AUDITOR

Original Acquisition Date 451,000 G/L Acct for Proceeds 1190-3836 HA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 516-2021

Date Approve: 12.21.2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Date: 11/09/2021 Fixed Asset Tag Number: 17177
Description of Asset: 19" LCD Monitor / LA1951g
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: CNK012092W
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Gant

To be Completed by: AUDITOR
Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 Ha
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK
Approved Disposal Method;
___ Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
___ Trade ___ Auction ___ Sealed Bids
___ Other Explain _____

Commission Order Number 516-2021
Date Approve: 11.21.2021
Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Date: 11/09/2021 Fixed Asset Tag Number: 17490
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: CNK03202GJ
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Samuel

To be Completed by: AUDITOR

Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 Ha
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 ____ Trade ____ Auction ____ Sealed Bids
 ____ Other Explain _____

Commission Order Number 576-2021
 Date Approve: 11.21.2021
 Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Date: 11/09/2021 Fixed Asset Tag Number: 18049
Description of Asset: 19" LCD Monitor / LA1951g
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 3CQ2160KVB
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Cindy Garret

To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 NA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
_____ Trade _____ Auction _____ Sealed Bids
_____ Other Explain _____

Commission Order Number 516-2021
Date Approve: 12/21/2021
Signature [Handwritten Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: 18088
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 3CQ2171BHM
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
DEC 02 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Hamer

To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 *HA*
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 516-2021
 Date Approve: 11.21.2021
 Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: M067
 Description of Asset: 20" LCD Monitor / E201
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 6CM4010L7L
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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DEC 02 2021
 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Bennett

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 Na
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 _____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 _____ Trade _____ Auction _____ Sealed Bids
 _____ Other Explain _____

Commission Order Number 576-2021
 Date Approve: 12.21.2021
 Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

Description of Asset: HP 23" Monitor

DEC 02 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3CQ2523955

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samet

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 5110-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

DEC 02 2021

BOONE COUNTY
AUDITOR

Description of Asset: HP 23" Monitor

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3CQ35225WN

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy James

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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DEC 02 2021

BOONE COUNTY
AUDITOR

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: elo Touch Screen Monitor

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): G08C008498

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Barnett

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Wa

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 5716-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

Description of Asset: elo Touch Screen Monitor

DEC 02 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): G08C008529

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Barnett

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved Nov 11, 2021

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

DEC 02 2021

BOONE COUNTY
AUDITOR

Description of Asset: elo Touch Screen Monitor

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): G08C008509

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

Description of Asset: 2 PCs Vaddio DVI/HDMI-SR Interface

DEC 02 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy James

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: Cisco 8-port Gigabit Desktop Switch

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BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): DNI164705EG

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 5710-2021

Date Approved 12/21/2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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**BOONE COUNTY
AUDITOR**

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: APC - UPS

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: ROUTINE REPLACEMENT

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-38364a

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12/21/2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

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Description of Asset: HP- Supportpack

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**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): TW20201342

Condition of Asset: OUTDATED

Reason for Disposition: OUTDATED

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Janita

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Scaled Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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BOONE COUNTY
AUDITOR

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 6-Pcs Toner Waste boxes

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: FULL

Reason for Disposition: NA

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Hammet

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HE

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

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Description of Asset: Fax - Modem

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Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

BOONE COUNTY
AUDITOR

Other Information (Serial number, etc.): NA

Condition of Asset: OUTDATED

Reason for Disposition: OUTDATED

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samuels

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12-21-2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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BOONE COUNTY
AUDITOR

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: WIR TX10 Multi-Channel Transmitter

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): A2105

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samms

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 5110-2021

Date Approved 12/21/2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

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Description of Asset: Meridian Business Set Phone

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model - NT4X37

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Samet

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Na

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

Description of Asset: Meridian Business Set Phone

DEC 02 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model - M5312

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

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Description of Asset: Meridian Business Set Phone

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BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model - M5316

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Sawitt

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12-21-2021

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: NORTEL Business Set Phone

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model - M5316

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samitt

To be Completed by: AUDITOR

Original Acquisition Date N/A

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

G/L Account for Proceeds 1190-3836 NA

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature [Signature]

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BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

RECEIVED

Description of Asset: Meridian Business Set Phone

DEC 02 2021

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

**BOONE COUNTY
AUDITOR**

Other Information (Serial number, etc.): Model - NT4X37

Condition of Asset: **BROKEN**

Reason for Disposition: **BROKEN**

Location of Asset and Desired Date for Removal to Storage: **IMMEDIATELY**

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Santa

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 X2

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: GTE Phone

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BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Samco

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HQ

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 2 Pcs Pocket PC AND 2 Pcs KeyBoards

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**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: OUTDTAED

Reason for Disposition: OUTDATED

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samet

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HR

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

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BOONE COUNTY
AUDITOR

Description of Asset: TomTom Nav System

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.31.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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BOONE COUNTY
AUDITOR

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 3 PCs Headset System

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Barnett

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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DEC 02 2021

**BOONE COUNTY
AUDITOR**

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 19 Pcs KeyBoards

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Samito

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 18 Pcs Mice

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Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: BOONE COUNTY AUDITOR

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Gantt

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HR

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 7 Pcs Mouse Pads

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Lane

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature [Signature]

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BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: 1 Slim Docker

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Broken

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Cindy Harvatt

To be Completed by: AUDITOR

Original Acquisition Date N/A

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

G/L Account for Proceeds 1190-3836 HR

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature [Signature]

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BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/15/2021 Fixed Asset Tag Number: 16637
 Description of Asset: FAX Machine / L80
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 72407
 Condition of Asset: OUTDATED
 Reason for Disposition: OUTDATED
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Cindy Banett

To be Completed by: AUDITOR

Original Acquisition Date _____ L\$1,000 G/L Acct for Proceeds 1190-3836
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 516-2021
 Date Approved 12.21.2021
 Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/09/2021

Fixed Asset Tag Number: NA

Description of Asset: Tangent Computer

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Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

**BOONE COUNTY
AUDITOR**

Other Information (Serial number, etc.): NA

Condition of Asset: Outdated

Reason for Disposition: Outdated

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature

Cindy Sautt

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HE

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: 20045
 Description of Asset: Desktop PC / Z230 SFF
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 2UA60713G0
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1221-Circuit Clerk SIGNATURE: *Debbie Lee*

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NOV 17 2021
BOONE COUNTY
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 *HLK*
 Original Acquisition Amount /
 Original Funding Source /
 Account Group /

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 516-2021
 Date Approve: 12/21/2021
 Signature *Comptroller*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: <none>
 Description of Asset: Local Printer / LaserJet P1102
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: VNB3446291
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1221-Circuit Clerk SIGNATURE: *Debbie Lee*

RECEIVED
NOV 17 2021
BOONE COUNTY
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 #19
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 _____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 _____ Trade _____ Auction _____ Sealed Bids
 _____ Other Explain _____

Commission Order Number 516-2021
 Date Approve: 11.31.2021
 Signature *[Signature]*

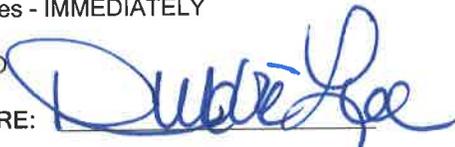
BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: 18167
 Description of Asset: TWIN Scanner / FI-6130z
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 477230
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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NOV 17 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date

< \$1,000

G/L Acct for Proceeds

1190-3836 HA

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer

Department Name: _____ Number _____

Location within Department: _____

Individual: _____

Trade

Auction

Sealed Bids

Other

Explain _____

Commission Order Number

516-2021

Date Approve

11/13/2021

Signature



BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: 18503
 Description of Asset: TWIN Scanner / FI-6130z
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 691596
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 NOV 17 2021
 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date

< \$1,000

G/L Acct for Proceeds

1190-3836 NA

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____

Location within Department: _____

Individual: _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 516-2021

Date Approve: 12.21.2021

Signature 

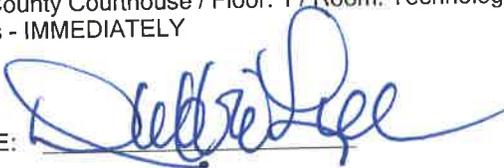
BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 11/09/2021 Fixed Asset Tag Number: 18406
 Description of Asset: FAX Machine / Laser Class 810
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: (21) GVM03488
 Condition of Asset: POOR
 Reason for Disposition: ROUTINE REPLACEMENT

RECEIVED
NOV 17 2021
BOONE COUNTY
AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE: 

To be Completed by: AUDITOR

Original Acquisition Date

3-21-2013

G/L Acct for Proceeds

1190-3836 XA

Original Acquisition Amount

\$1,348.00

Original Funding Source

2731

Account Group

1601

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer

Department Name: _____ Number _____

Location within Department: _____

Individual: _____

Trade

Auction

Sealed Bids

Other

Explain _____

Commission Order Number

516-2021

Date Approve:

11.21.2021

Signature



BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/16/21

Fixed Asset Tag Number: _____

Description of Asset: Power Sonic

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model! PS-12120F2
120120340211

Condition of Asset:

Reason for Disposition: Recycle

Location of Asset and Desired Date for Removal to Storage: in GC Room 123

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: _____ 1170

Signature: _____

To be Completed by: AUDITOR

Original Acquisition Date: _____ N/A

G/L Account for Proceeds: 1190-3836 Ha

Original Acquisition Amount: _____

Original Funding Source: _____

Account Group: _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 516-5021

Date Approved 12.21.2021

Signature: _____

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NOV 22 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11/16/21

Fixed Asset Tag Number: _____

Description of Asset: B.B. Battery

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

B13141208 Model SHR7-12

Condition of Asset: _____

Reason for Disposition:

Recycle

Location of Asset and Desired Date for Removal to Storage: In GC Room 123

Was asset purchased with grant funding? YES NO

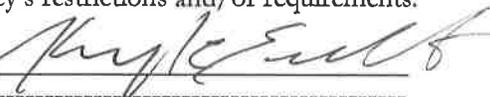
If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: _____

1170

Signature: _____



To be Completed by: AUDITOR

Original Acquisition Date _____

N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

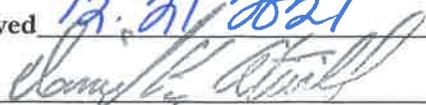
_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 576-2021

Date Approved 12.21.2021

Signature _____



RECEIVED

NOV 22 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/01/2021

Fixed Asset Tag Number: N/A

Description of Asset: HP Keyboard

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): BDMGH0CUEA10DA

Condition of Asset: Poor

Reason for Disposition: Doesn't key anymore

Location of Asset and Desired Date for Removal to Storage: JJC asap

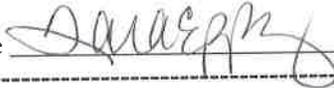
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1242 JJC

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

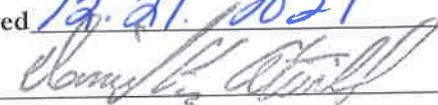
Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature 

RECEIVED
DEC 01 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/06/2021

FIXED ASSET TAG NUMBER: 00020012

DESCRIPTION: HP PRODESK 600
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

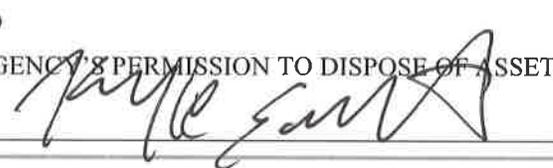
OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2016/05/19

G/L ACCOUNT FOR PROCEEDS 1190-3836 HA

ORIGINAL ACQUISITION AMOUNT 769.54

ORIGINAL FUNDING SOURCE 2790

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 576-2021

DATE APPROVED 12.31.2021

SIGNATURE 

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DEC 07 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/06/2021

FIXED ASSET TAG NUMBER: 00019994

DESCRIPTION: HP PRODESK 600
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

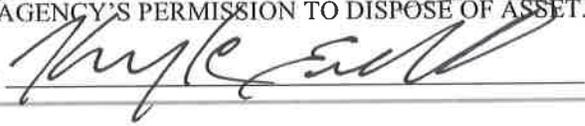
OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO)
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

RECEIVED
DEC 07 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2016/05/19

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 769.54

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

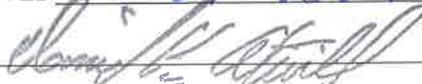
INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 516-2021

DATE APPROVED 12.21.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/06/2021

FIXED ASSET TAG NUMBER: 00018897

DESCRIPTION: HP PRO 4300
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2014/02/28

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 608.58

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

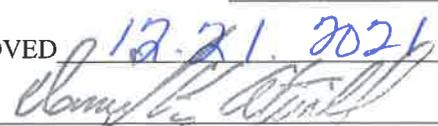
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 5716-2021

DATE APPROVED 12.21.2021

SIGNATURE 

RECEIVED

DEC 07 2021

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/01/2021

Fixed Asset Tag Number: N/A

Description of Asset: HP Laser Jet 2200 Printer

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): C7064A

Condition of Asset: Poor

Reason for Disposition: Doesn't work

Location of Asset and Desired Date for Removal to Storage: JJC asap

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1242 JJC

Signature

[Handwritten Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 *HR*

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 516-2021

Date Approved 12.21.2021

Signature *[Handwritten Signature]*

RECEIVED
DEC 01 2021
BOONE COUNTY
AUDITOR

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

December Session of the October Adjourned

Term. 20 21

In the County Commission of said county, on the 21st day of December 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Sheriff's Office Budget Revision for Class 9 funds.

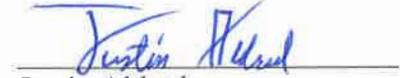
Done this 21st day of December 2021.

ATTEST:

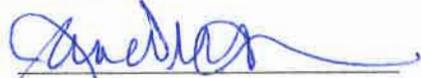
Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



BOONE COUNTY SHERIFF'S DEPARTMENT

2121 County Drive
DWAYNE CAREY, Sheriff

Columbia, Missouri 65202-9051
Phone (573)875-1111 Fax (573)874-8953

12-6-21

TO: Boone County Commission

FROM: Maj. Gary German

RE: 2021 Search Camera 2901 92300 \$3,850.00

This request is to replace the Search Camera, throwable imaging ball, budgeted in 2901 92300 (\$3,850) and instead utilize the budgeted amount additional sUAVs. As discussed in the 2022 Sheriff's Office budget work session, the throwable imaging ball has been problematic for the Missouri State Highway Patrol and is limited in mobility, as it depends on a rope for retrieval of the unit. In addition, it is limited to the ability of the person throwing it. We also highlighted the different mission needs of the Sheriff's Office regarding sUAV usage. Sheriff's Office personnel have discussed the needs with County I.T. personnel and with the Boone County Fire Protection District sUAV program personnel. Our intent is to avoid duplication of equipment in the county, while balancing the mission needs of the Sheriff's Office.

The Sheriff's Office would like to utilize this funding to replace the current sUAV, I.T. has requested the current unit be returned for use elsewhere in Boone County. The existing funding would allow for 2 mini-drone kits, a smart controller unit, various accessories and a tablet computer to monitor the flight. The mini-drone kits would be assigned to SWAT personnel.

In 2021, several staff were trained in operating sUAVs through the Boone County Fire Protection District and have since completed the sUAV pilot test. There are currently 7

sUAV pilots, who are assigned to various specialties to include: SWAT, Traffic Unit and Crime Scene Investigators.

Specifically, the following items are being requested-

1. Mavic Mini 2 Combo Kit \$599.00, quantity of 2 totaling \$1,198.00
2. DJI Mavic 2 Smart Controller \$749.00, quantity of 1 totaling \$749.00
3. Mavic Mini 2 prop guards, light kit, SD memory cards \$169.00 quantity of 2 each totaling \$338.00
4. 2 year DJI Refresh Comprehensive Protection Warranty \$79.00, quantity of 2 totaling \$158.00
5. ASUS ZenScreen MB16AMT w/ speaker, battery and cable \$350.00, quantity of 1 totaling \$350.00
6. Mavic Air 2 combo kit with DJI refresh \$1,049.00, quantity of 1 totaling \$1,049.00. Note: This is the replacement unit for the existing loaner I.T. unit being used by BCSO.

Total of this request is \$3,842.00.

This requested change would adequately address the intended initial request for the search camera and keep staff safer by allowing them to be further away from the scene/subject while still gathering intelligence. As noted, the funding would allow staff to replace the existing I.T. sUAV unit and return it to use elsewhere in Boone County.

Please let me know if you have any questions regarding this request.

Sincerely,


Major Gary German

Steel City Drones LLC

282 Foxcroft Road
Pittsburgh, PA 15220
+1 4129801941
dave@steelcitydrones.com



Estimate

ADDRESS
.Britt Shea
Boone County Sheriff's Office

ESTIMATE 1875
DATE 12/03/2021

DESCRIPTION	QTY	RATE	AMOUNT
Mavic Mini 2 Combo kit	2	599.00	1,198.00
DJI Mavic Mini 2 Tactical Light Kit (3 lights) for Interior	2	120.00	240.00
DJI Mavic 2 Smart Controller	1	749.00	749.00
Mavic Mini 2 prop gaurds	2	19.00	38.00
San Disk 128GB SD card	2	30.00	60.00
2 year DJI refresh	2	79.00	158.00
Mavic Air 2 Combo kitwith 1 year DJI Refresh	1	1,049.00	1,049.00
SUBTOTAL			3,492.00
TAX			0.00
TOTAL			\$3,492.00

Accepted By

Accepted Date



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www.bhphotovideo.com

Sales: 212.644.6708
Customer Service: 212.239.7765



ASMB16AMT

ASUS ZenScreen Touch MB16AMT 15.6" 16:9 Multi-Touch IPS Monitor

BH #ASMB16AMT • MFR #MB16AMT

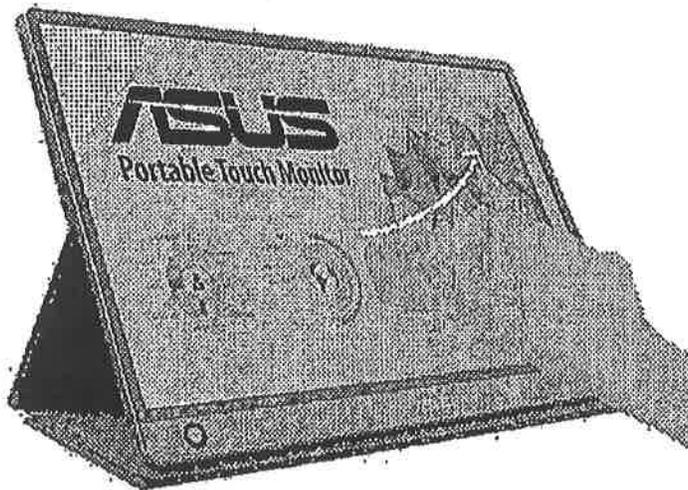


More on the Way

\$349.00

Key Features

- 15.6" In-Plane Switching (IPS) Panel
- USB Type-C | Micro HDMI Inputs
- 1920 x 1080 Full HD Resolution
- 700:1 Static Contrast Ratio
- 250 cd/m² Brightness
- 178°/178° Viewing Angles
- 5 ms Response Time (GtG)
- Built-In 7800mAh Battery



In the Box

ASUS ZenScreen Touch MB16AMT 15.6" 16:9 Multi-Touch IPS Monitor

ASUS Smart Case

Power Adapter

Micro-HDMI to HDMI Cable

USB Type-C to Type-C Cable

USB Type-C to Type-A Adapter

ZenScreen Writing Pen

Limited 1-Year Warranty

ASUS MB16AMT Overview

The ASUS ZenScreen Touch MB16AMT 15.6" 16:9 Multi-Touch IPS Monitor is a slim and compact display that's easily transportable for use on-the-go. With micro-HDMI and USB Type-C connectivity, it's compatible with a wide variety of devices. Additionally, it has a built-in 7800mAh LiPo battery that can last up to four hours of use. Specs-wise, it's built with an IPS (In-Plane Switching panel) that features a 1920 x 1080 Full HD resolution, a 700:1 static contrast ratio, and a 250 cd/m² brightness rating for crisp, clear details and vivid colors. With up to 10-point multi-touch support, it also offers users responsive and intuitive input for multitasking. Included with this display is a Smart Case, which also doubles as a stand, along with a convenient writing pen that can be used with the smart pen hole on the bottom right-hand corner to prop up the screen.

Portability

The ZenScreen Touch MB16AMT is built with a 7800mAh battery for use on-the-go. It can last for up to four hours and supports QuickCharge 3.0. Weighing in less than two pounds and measuring 9mm thick, which is as slim as a pencil, this display can easily fit inside your everyday travel bag. Moreover, it comes with a Smart Case, which doubles as its own stand and has a dedicated pen hole slot for the stylus.

Connectivity

The ZenScreen Touch MB16AMT is built with micro-HDMI and USB Type-C connectivity, which is compatible with Thunderbolt 3, and comes with a Type-C to Type-A adapter for use with other devices.

Automatic Screen Orientation

After downloading a driver and the DisplayWidget software, the ZenScreen Touch MB16AMT can automatically adjust and rotate its display between landscape and portrait viewing modes. Please note that this function only works with Windows.

Eye Care

Asus Eye Care includes a blue light filter and flicker-free technology to help reduce eyestrain and fatigue over extended viewing sessions.

 UPC: 192876331101

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}
} ea.

December Session of the October Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 21st day of December 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the 13th Judicial Circuit – Child Permanency Services Agreement.

Terms of the agreement are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 21st day of December 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

AGREEMENT FOR CHILD PERMANENCY SERVICES

THIS AGREEMENT, entered into by and between the 13th Judicial Circuit Court (the Court) and Family Facets,

WHEREAS, the Court has worked with a committee to develop a program for reunifying children with their parents more quickly; and

WHEREAS, the Court desires to provide families whose children have been removed with tools and assistance to reunify their children timelier and remain intact; and

WHEREAS, the Court currently receives Children's Services grant funding for such a program for the calendar 2022 year; and

WHEREAS, Family Facets provides these services through a program called "Child Permanency Services."

NOW, THEREFORE, it is agreed to between the parties as follows:

- A. Family Facets will provide services on the following basis:
 - 1. Family Facets will meet with an executive team to review referred families taking up to 30 cases per year.
 - 2. Family Facets will provide services to the families using evidence based best practices in agreement with the Court.
 - 3. Family Facets will not charge the family for the services provided.
- B. Family Facets will report to the Court as follows:
 - 1. Family Facets will provide updates on families accepted into the program to the Court, Juvenile Office, and appropriate agencies.
 - 2. Family Facets will provide to the Court a bill of all services provided the previous month, with that amount being billed to the Court.
- C. The Court will pay Family Facets for its services provided not to exceed the Boone County Children's Services funds awarded to the 13th Circuit Court in 2022.
- D. The Child Permanency Services program will be supervised by Paige Sanders who is a clinical director at Family Facets, or by another Family Facets Program Manager mutually acceptable to the parties. All staff and others involved in the execution of the programs shall be employees of Family Facets, not of the Court.

- E. Services may be provided at Family Facets, 701 Vandiver Drive, Columbia MO 65202. All facilities are ADA accessible and accessible via public transportation. Services may also be provided at the family's home, or another location mutually agreed upon by the family and Family Facets.
- F. Family Facets will document the progress of families referred to the program and will report to the Court information regarding success or failure of referred individuals in completing the program.
- G. Family Facets will maintain comprehensive liability insurance in the minimum amount of \$1,000,000 (premises and professional liability).
- H. Family Facets will cooperate with the Court in conducting surveys of referred individuals regarding program quality and the required grant reports.
- I. Family Facets will accommodate any non-English speaking clients and be responsible for any associated costs.
- J. All obligations of the Court under this Agreement which require the expenditure of funds are conditional upon availability of funds appropriated for that purpose.
- K. This Agreement may be terminated by either party upon thirty (30) days written notice to the other party.
- L. As a condition for the award of this contract in order to comply with the provisions of Sec. 285.530, RSMo, Family Facets shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. A Work Certification Affidavit is attached hereto and made a part hereof.
- M. The agreement shall terminate on December 31, 2022, if not earlier terminated by the parties as set forth above, and may be renewed for 2022 based on renewal and approval of funding, upon the subsequent mutual agreement of the parties.

IN WITNESS WHEREOF, the parties set their hands on the date(s) below:

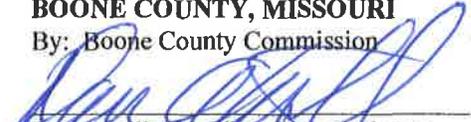
13th Judicial Circuit
By: Andy Sanett
DATED: 10/22/2021

Family Facets
By: Shirley C. Scarfoss
DATED: 10-21-2021

APPROVED AND ACCEPTED FOR DOCUMENTATION AND AUDITING PURPOSES:

BOONE COUNTY, MISSOURI

By: Boone County Commission



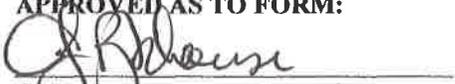
Dan Atwill, Presiding Commissioner

ATTEST:



Brianna Lennon, County Clerk

APPROVED AS TO FORM:



CJ Dykhouse, County Counselor

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

	12-16-21	1243-71101	\$209,000
Signature	Date	Appropriation Account/Amount	

E-Verify Memorandum of Understanding (MOU) for Family Facets
Signature page of the MOU:



Company ID Number: 229489

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Tri-County Counseling Services, Inc., db/a Family Facets	
Sheila Searfoss	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	07/12/2009
Signature	Date
Department of Homeland Security – Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	07/12/2009
Signature	Date

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 21st day of December 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the 13th Judicial Circuit Court Budget Amendment, based off the MoDOT Hwy & Safety Grant funds received.

Done this 21st day of December 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

CONTRACT

Version: 2

06/16/2021

Form HS-1

Revision Reason: Other

Missouri Department of Transportation
 Highway Safety and Traffic Division
 P.O. Box 270
 830 MoDOT Drive
 Jefferson City, MO 65102
 Phone: 573-751-4161
 Fax: 573-634-5977

Project Title: Multi-Track DWI Court Pilot
Project Number: 22-M5CS-03-001
Project Category: 405d Mid Court Support
Program Area: Impaired Driving
Funding Source: 405d / 20.616

Name of Grantee
 Boone County - Treatment Court Center

Type of Project: Initial
Started: 10/01/2021

Grantee County
 Boone

Federal Funds Benefiting

State:	\$40,690.00
Local:	\$40,690.00
Total:	\$40,690.00

Grantee Address
 607 East Ash Street
 Columbia, MO 65201-4432

Source of Funds

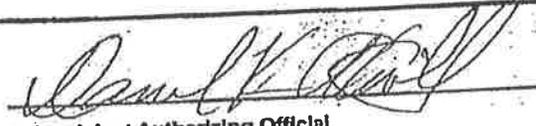
Federal:	\$40,690.00
State:	\$0.00
Local:	\$40,690.00
Total:	\$40,690.00

Telephone
 573-888-4082

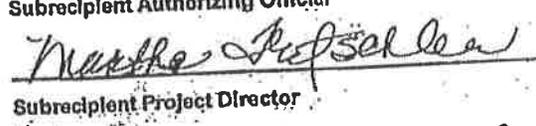
Fax
 573-888-4247

Contract Period
Effective: 10/01/2021
Through: 09/30/2022

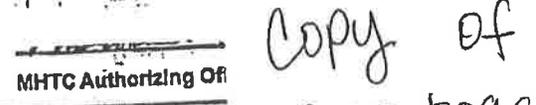
Prepared By
 Jeffries, Amity



11/23/2021
 Date



11/23/2021
 Date



 Date

MHTC Authorizing Official
 It is mutually agreed by the obligor and obligee that the total obligated amount of \$4 million shall be used and maintained in accordance with the Federal Act of 1984, and the Federal match the Federal funds

Copy of MOBOT
 Contract
 - Kelly

Reimbursable costs shall not exceed the total amount of the program as detailed in the attachments (which are applicable and any addendums in connection with this agreement shall comply with the Title VI of the Civil Rights Act of 1964, and the Federal Sharing Funds, will not be used to

IN ORDER TO RECEIVE FEDERAL FUNDING, THE SUBRECIPIENT AGREES TO COMPLY WITH THE FOLLOWING CONDITIONS IN ADDITION TO THOSE OUTLINED IN THE NARRATIVE OF THE CONTRACT.

I. RELATIONSHIP

The relationship of the Subrecipient to the Missouri Highways and Transportation Commission (MHTC) shall be that of an independent contractor, not that of a joint enterpriser. The Subrecipient shall have no authority to bind the MHTC for any obligation or expense without the express prior written approval of the MHTC. This agreement is made for the sole benefit of the parties hereto and nothing in the Agreement shall be construed to give any rights or benefits to anyone other than the MHTC and the Subrecipient.

II. GENERAL REQUIREMENTS

The State and each subrecipient will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 - Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 - Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

III. INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS

The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs).

IV. EQUIPMENT AND SOFTWARE

A. PROCUREMENT: Subrecipient may use its own procurement regulations which reflect applicable state/local laws, rules and regulations provided they adhere to the following:

1. Equipment and software with a cost of \$3,000 or more must be purchased on a competitive bid basis, or purchased through use of state cooperative procurement;
2. Price or rate quotations shall be solicited from at least three (3) qualified sources;
3. All procurement transactions, regardless of whether by sealed bids or by negotiation, shall be conducted in a manner that provides maximum open and free competition;
4. Subrecipients shall have a clear and accurate description of the item to be purchased. Such description shall not, in competitive procurements, contain features that unduly restrict competition. A "brand name or equal" description may be used as a means to define the performance or other requirement of a procurement;
5. If for some reason the low bid is not acceptable, the Subrecipient must have written approval from the MHTC prior to bid approval and purchase.
6. Subrecipients will make a good faith effort to utilize minority and women owned businesses within resource capabilities when procuring goods and services.
7. Subrecipients will make every effort to purchase equipment as early in the fiscal year as possible. There may be no reimbursement for equipment purchased at the end of the fiscal year.
8. That all necessary affirmative steps are taken to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible (2 CFR PART 200.322).

B. DISPOSITION: The Subrecipient shall make written request to the MHTC for instructions on the proper disposition of all items of equipment provided under the terms of this contract with a cost of \$5,000 or more. Subrecipient must keep and maintain equipment with a cost of under \$5,000 until it is no longer useful for its originally intended purpose.

C. REPLACEMENT: No equipment may be funded on a replacement basis. Participation in equipment and manpower projects must be in addition to the Subrecipient's previous twelve months authorized strength.

V. FISCAL RESPONSIBILITY

A. MAINTENANCE OF RECORDS: The Subrecipient agrees that the Commission and/or its designees or representatives shall have access to all records related to the grant. The Subrecipient further agrees that the Missouri Department of Transportation (MoDOT) Highway Safety and Traffic (HS) Division, the National Highway Traffic Safety Administration (NHTSA), the Federal Highway Administration (FHWA) and/or any Federal audit agency with jurisdiction over this program and the Auditor of the State of Missouri or any of their duly authorized representatives may have access, for purpose of audit and examinations, to any books, documents, papers or records maintained by the Subrecipient pertaining to this contract and further agrees to maintain such books and records for a period of three (3) years following date of final payments.

B. REIMBURSEMENT VOUCHER, SUPPORTING DOCUMENTATION AND PAYMENT SCHEDULE: The MHTC agrees to reimburse the Subrecipient for accomplishment of all authorized activities performed under this contract. Reimbursement proceedings will be initiated upon the receipt of a claim voucher and supporting documentation from the Subrecipient, as required by the MHTC. The voucher must reflect actual costs and work accomplished during the project period, to be submitted on the appropriate MHTC certified payroll form or in a format approved by the MHTC, and shall include project number, project period, hours worked, rate of pay, any other allowable expenditures, and must be signed by the person preparing the voucher and the project director or authorizing official. Vouchers should be received by the MHTC within ten (10) working days from the date of the authorizing official/project director's signature. Subrecipient should report monthly, or at least quarterly, to MHTC using the online Grant Management System. For projects where salaried positions are awarded, claim voucher and activity reports must be submitted *monthly*. Subrecipient must ensure complete, accurate and final voucher and supporting documentation is received by the MHTC no later than November 15, which is after the end of the Federal fiscal year for which the final voucher pertains. Final payment is contingent upon receipt of the complete, accurate and final voucher.

C. ACCOUNTING: The Subrecipient shall maintain all documentation in file for audit review; failure to provide supporting documentation at the time of audit could result in questioned costs. The Subrecipient must document the following: (1) Receipt of federal funds, (2) date and amount paid to employees, (3) employee's timesheet (regular hours and overtime hours). Documentation shall be kept available for inspection for representatives of the MHTC for a period of three years following date of final payments. Copies of such records shall be made available upon request.

D. OMB AUDIT: A subrecipient that expends \$750,000 or more during the subrecipient's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of 2 CFR §200.501. A copy of the Audit report shall be submitted to MoDOT within the earlier of thirty (30) days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. A subrecipient that expends less than \$750,000 during the subrecipient's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in 2 CFR §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO). Failure to furnish an acceptable audit may be basis for refunding federal funds to the MHTC. Cost records and accounts pertaining to the work covered by this contract shall be kept available for inspection for representatives of the MHTC for a period of three (3) years following date of final payments. Copies of such records shall be made available upon request.

VI. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fars.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRS.gov for each sub-grant awarded:

- A. Name of the entity receiving the award;
- B. Amount of the award;
- C. Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance (or "Assistance Listings") number (where applicable), program source;
- D. Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; and an award title descriptive of the purpose of each funding action;
- E. A unique identifier (DUNS);
- F. The names and total compensation of the five most highly compensated officers of the entity if:
 1. the entity in the preceding fiscal year received-
 - a. 80 percent or more of its annual gross revenues in Federal awards;
 - b. \$25,000,000 or more in annual gross revenues from Federal awards; and
 2. the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;
- G. Other relevant information specified by OMB guidance.

VII. TERMINATION

If, through any cause, the Subrecipient shall fail to fulfill in timely and proper manner its obligation under this contract, or if the Subrecipient shall violate any of the covenants, agreements or stipulations of this contract, the MHTC shall thereupon have the right to terminate this contract and withhold further payment of any kind by giving written notice to the Subrecipient of such termination and specifying the effective date thereof, at least thirty (30) days before such date. The MHTC shall be the sole arbitrator of whether the Subrecipient or its subcontractor is performing its work in a proper

manner with reference to the quality of work performed by the Subrecipient or its subcontractor under the provisions of this contract, if an award no longer effectuates the program goals or MHTC priorities. The Subrecipient and the MHTC further agree that this contract may be terminated by either party by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before such date, and in the case of partial termination the portion of the award to be terminated.

VIII. NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. 324 *et seq.*), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

The State highway safety agency-

1. Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
2. Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
3. Agrees to comply (and require any of its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
4. Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
5. Insert in all contracts and funding agreements with other State or private entities the following clause:

CONTRACT CONDITIONS - PAGE 5

During the performance of this contract/funding agreement, the contractor/funding recipient agrees-

1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State Office of Highway Safety, US DOT or NHTSA;
4. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
5. To insert this clause, including paragraphs 1 through 5, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

IX. STATUTORY AND REGULATORY REQUIREMENTS

A. COMPLIANCE: The Subrecipient must comply with the following Statutes or Rules:

1. Peace Officer Standards and Training (P.O.S.T.) Chapter 590 RSMo Department of Public Safety (DPS) certification of peace officers
2. Statewide Traffic Accident Records System (STARS) 43.250 RSMo—Law enforcement officer to file all crash reports with Missouri State Highway Patrol (MSHP).
4. Uniform Crime Reporting RSMo 43.505—Crime incident reports shall be submitted to DPS on forms or in format prescribed by DPS.
5. Racial Profiling RSMo 590.650—Law enforcement agency to file a report to the Attorney General each calendar year.
6. US DOT AND OMB REGULATIONS: The Subrecipient shall comply with all requirements of 2 CFR Parts 200 and 1201 beginning with the federal fiscal year 2016: starting October 1, 2015.

X. PRODUCTION & DEVELOPMENT COSTS Items produced with federal funds are within the public domain and are not bound by copyright restrictions. All items produced with federal funds, in whole or in part, must acknowledge this by clearly indicating that MoDOT Highway Safety and Traffic funding supported this effort. Examples may include, but are not limited to print materials; audio/video productions; and training aides such as curricula or workbooks. Any materials developed under this contract must be submitted to the MHTC for approval prior to final print and distribution. Copies of all final products are to be provided to the MHTC. The MHTC has the right to reproduce and distribute materials as the MHTC deems appropriate.

XI. INDEMNIFICATION Option 1 below only applies to State agencies, Cities, Counties and other political subdivisions or political corporations of the State of Missouri. Option 2 applies to all other entities (e.g. non-profit, private institutions).

OPTION 1:

A. To the extent allowed or imposed by law, the Subrecipient shall defend, indemnify and hold harmless the MHTC, including its members and MoDOT employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Subrecipient's wrongful or negligent performance of its obligations under this Agreement. The Subrecipient may satisfy this requirement utilizing a self-funded program.

B. The Subrecipient will require any contractor procured by the Subrecipient to work under this Agreement:

1. To obtain a no cost permit from the MHTC's district engineer prior to working on the MHTC's right-of-way, which shall be signed by an authorized contractor representative (a permit from the MHTC's district engineer will not be required for work outside of the MHTC's right-of-way); and
2. To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the MHTC, and the MoDOT and its employees, as additional named insured's in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

C. In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

CONTRACT CONDITIONS - PAGE 6

OPTION 2:

The Subrecipient shall defend, indemnify and hold harmless the MHTC, including its members and the MoDOT employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Subrecipient's performance of its obligations under this Agreement.

XII. AMENDMENTS The Budget Proposal within this Agreement may be revised by the Subrecipient and the MHTC subject to the MHTC's approval without a signed amendment as long as the total contract amount is not altered and /or the intended scope of the project does not change. Prior to any revision being made to the Budget Proposal, Subrecipient shall submit a written or email request to the MHTC requesting the change. Any other change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Subrecipient and the MHTC. All final modification requests must be submitted no later than September 30 of the project fiscal year.

XIII. MHTC REPRESENTATIVE The MoDOT Highway Safety and Traffic Division Director is designated as the MHTC's representative for the purpose of administering the provisions of this Agreement. The MHTC's representative may designate by written notice other persons having the authority to act on behalf of the MHTC in furtherance of the performance of this Agreement.

XIV. ASSIGNMENT The Subrecipient shall not assign, transfer, or delegate any interest in this Agreement without the prior written consent of the MHTC.

XV. LAW OF MISSOURI TO GOVERN This Agreement shall be construed according to the laws of the State of Missouri. The Subrecipient shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

XVI. VENUE It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

XVII. SECTION HEADINGS All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

XVIII. NONSEGREGATED FACILITIES

(Applicable to contracts over \$10,000) Subrecipient and its subcontractors, suppliers and vendors, should meet Federal requirements regarding nonsegregated facilities.

XIX. FUNDING ORIGIN AND AUDIT INFORMATION

The MHTC funds the following NHTSA program areas:

<u>Section</u>	<u>Assistance Listing #</u>	<u>Program Title</u>
402	20.600	State and Community Highway Safety Programs
154	20.607	Alcohol Open Container Requirements
405b	20.616	National Priority Safety Programs
405c	20.616	National Priority Safety Programs
405d	20.616	National Priority Safety Programs
405f	20.616	National Priority Safety Programs

XX. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The State will provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B. Establishing a drug-free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace.
 - 2. The Subrecipient's policy of maintaining a drug-free workplace.
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 - 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (A).

CONTRACT CONDITIONS - PAGE 7

- C. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
- Abide by the terms of the statement.
 - Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- D. Notifying the agency within ten days after receiving notice under subparagraph (C)(b) from an employee or otherwise receiving actual notice of such conviction.
- E. Taking one of the following actions, within 30 days of receiving notice under subparagraph (C)(b), with respect to any employee who is so convicted:
- Taking appropriate personnel action against such an employee, up to and including termination.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- F. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

XXI. POLITICAL ACTIVITY (HATCH ACT)
(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XXII. CERTIFICATION REGARDING FEDERAL LOBBYING
(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XXIII. RESTRICTION ON STATE LOBBYING
(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

XXIV. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
(applies to subrecipients as well as States)

Instructions for Primary Certification (States)

- A. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
- B. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- C. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
- D. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- E. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and Coverage sections of 2 CFR Part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- F. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- G. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
- H. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
- I. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- J. Except for transactions authorized under paragraph F of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions:

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

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- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- A. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- C. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR Part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- F. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph E of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

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Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

XXV.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

All items purchased must be compliant with the National Highway Traffic Safety Administration (NHTSA) interpretation of the Buy America Act including, but not limited to:

1. Items valued over \$5,000 per unit must be manufactured or assembled in the United States of America, or as allowed by a current Buy America Act waiver issued by the NHTSA;
2. All vehicles must be manufactured or assembled in the United States of America regardless of cost.

www.nhtsa.gov/staticfiles/administration/programs-grants/Buy-America-Act-revised-11202015.pdf

Furthermore, the State and each subrecipient will follow the guidelines of 2 C.F.R. § 200.322, Domestic Preferences for Procurements. As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States.

XXVI.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

XXVII.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Subrecipient is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's website at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, D.C. metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at (888) 221-0045 or visit its website at www.trafficsafety.org.

XXVIII. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, Government-owned, leased or rented vehicles, or privately-owned when on official Government business or when performing any work on or behalf of the Government. States are also

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encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

XXIX. PARTICIPATION IN HIGHWAY SAFETY PARTNERSHIPS

All subrecipients are strongly encouraged to participate in Highway Safety sponsored functions including, but not limited to, Missouri Coalition for Roadway Safety regional meetings, applicable subcommittees and conferences; working groups; dedicated enforcement workshops; and grant application and contract award workshops. Subrecipient agencies with positions that are funded via Highway Safety grants are expected to participate (or send a representative) in the above functions as much as possible.

XXX. PROHIBITION ON TELECOMMUNICATIONS AND VIDEO SURVEILLANCE (2CFR PART 200.322)

The National Defense Authorization Act of Fiscal Year 2019 (Pub. L. 115-232) prohibits Federal grant funds from being obligated or expended to procure or obtain (or to enter into, extend, or renew a contract to procure or obtain) certain covered telecommunications equipment, services, or systems. States and subrecipients should refer to the Super Circular for more information on what equipment and companies this prohibition covers.

Equipment regularly purchased under NHTSA grants that may be subject to this provision could include: mobile phones, landlines, and the Internet. Note that this provision prohibits purchasing these (and other) items produced by certain companies; items produced by non-prohibited companies are still potentially allowable.

CONTRACT REQUIREMENTS

THE FOLLOWING REQUIREMENTS ONLY APPLY TO CONTRACTS THAT INCLUDE TRAINING

Subrecipients offering the MHTC-funded courses must adhere to the following standard elements required for training contracts:

- A. A course schedule must be presented to the MHTC program coordinator prior to the proposed training. The schedule should include: title of course; date(s); time; exact location; and agenda. Any changes to the course schedule must have prior approval from the MHTC.
- B. Each student must complete a survey form at the completion of the workshop/training. The survey will ask a series of questions concerning adequacy of: training received; instructor's presentation; training facility/location; and worth of the training.
- C. The Subrecipient must provide a sign-up sheet for every class when submitting a reimbursement request for the course (a typed list of everyone who registered is not acceptable). The sign-up sheet must capture the following information:
 1. Title of the class
 2. Date(s) and location of class
 3. Printed Name and signature of attendees (unless otherwise prohibited)
 4. Name of agency/organization of each attendee
- D. To ensure cost effectiveness, every effort should be made to enroll a minimum of fifteen (15) students per class.
- E. Copies of the student evaluations, number of students enrolled/number of students attending, agenda/syllabus/curriculum, and participant sign-up sheets must be retained in Subrecipient's files after the training has been conducted and available for MHTC review upon request.

THE FOLLOWING REQUIREMENTS APPLY TO LAW ENFORCEMENT AGENCIES ONLY

A. PROBLEM IDENTIFICATION

Subrecipient must develop a selected traffic enforcement plan by evaluating crash data involving fatal, disabling and moderate injuries. This will be done on an annual basis to determine the highest crash locations, to include: month of year, day of week, time of day, and causation factors. This plan must be used to determine locations utilized in site selection for conducting enforcement efforts. Any changes to the enforcement plan must be made in writing to the MHTC project coordinator in advance of enforcement efforts.

B. PROJECT ACTIVITIES

1. Enforcement activities by the Subrecipient must remain at the current level. Enforcement efforts provided by this contract must be in addition to current enforcement activities.
2. Officers will be permitted to issue multiple citations and/or written warnings to drivers who have committed several violations.
3. High visibility enforcement is a key strategy to reducing traffic crashes; therefore, law enforcement officers working overtime projects are strongly encouraged to make at least three (3) contacts per hour when conducting an enforcement project.
4. Subrecipient is expected to participate in associated national or state mobilization efforts in conjunction with, or at the direction of, the Highway Safety and Traffic Division. These mobilizations include, but are not limited to: Click It or Ticket campaign, Drive Sober or Get Pulled Over campaign, Youth Seat Belt enforcement campaign, Child Passenger Safety campaign, Holiday Impaired Driving campaign, and quarterly enforcement efforts. Mobilization reporting efforts shall be completed using the online mobilization reporting form located at: <https://mobilization.relis.org/>.
5. Only law enforcement work performed by a duly licensed, Peace Officer Standards and Training certified law enforcement officer will be reimbursed.
6. The Subrecipient will not be eligible for reimbursement for any individual law enforcement officer working under this grant in excess of 40 hours for any two week pay period. The Subrecipient will not be eligible for reimbursement for any individual law enforcement officer working under this grant where said officer is claiming to have worked as a law enforcement officer for more than 16 hours in any 24 hour period.

C. PARTNERSHIPS

Law Enforcement agencies are strongly encouraged to participate in the Law Enforcement Traffic Safety Advisory Council (LETSAC) and attend the general meetings and annual conference. Agencies located within the metropolitan areas of St. Louis or Kansas City should participate in Operation Impact (traffic safety task force).

D. ALLOWABLE COSTS

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement projects. Part-time and reserve officers must have the same authority as a full-time permanent officer. MHTC will reimburse Subrecipient at officer's standard rate of pay in accordance with Subrecipient policies and procedures regarding standard rate of pay and overtime rate of pay. The Subrecipient will not be reimbursed at the overtime rate for work that according to Subrecipient's own policies and procedures does not constitute overtime. Non-POST certified personnel may be allowed, at the sole discretion of MHTC, in a support/administrative role.

Exceptions to allowable costs may be made with prior written permission of the MHTC.

E. DRUNK DRIVING ENFORCEMENT PROJECTS

1. Those officers conducting standardized field sobriety testing must have 24 hours of Standardized Field Sobriety Test training to participate in grant funded enforcement efforts.
2. Agency should participate in quarterly enforcement efforts and the national impaired driving crackdowns held annually.

F. SOBRIETY CHECKPOINTS

Unless otherwise prohibited by state statute or appropriation,

1. The MHTC will fund enforcement agencies to conduct sobriety checkpoints in accordance with standards outlined in the Sobriety Checkpoint Reference Manual and the Sobriety Checkpoint Supervisor Training program.
2. Sobriety checkpoint enforcement efforts must be coupled with appropriate public information efforts to increase the perceived risk of arrest and to enhance the actual risk of arrest.
3. Enforcement statistics and the agency's sobriety checkpoint operations plan must be submitted with reimbursement vouchers.

PROBLEM IDENTIFICATION

Substance-impaired drivers continue to be a dangerous hazard to the public on our roadways. These impaired drivers contributed to 23 percent of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs continues to increase. Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 80 percent of substance-impaired driving fatalities. Eight percent of the children less than 15 years of age who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver.

Another likely reason for the increase in persons under the influence is in 2018 Missouri legalized medical marijuana. As of March 31, 2021, more than 102,000 applications for medical marijuana patient cards have been received by the state and more than 87,000 patient cards have been issued. Substance-impairment, either by alcohol and/or drugs, will continue to plague our state until we take action to assist repeat offenders that require treatment. Missouri DWI Courts do not currently utilize any uniform evidence-based risk assessment tool to evaluate the risk and needs of each individual participant; therefore, every participant is assigned the same plan, with a pre-determined clinical treatment strategy. Treatment plans are more effective when they are individualized to meet the needs and behaviors of the participant, allowing for customization of the plan should an Ignition Interlock Device be needed or should additional monitoring be warranted. Research has shown the adult drug court population outcomes are more successful when individualized treatment plans are made available based on risk. Missouri can combat recidivism by utilizing a Multi-Track Treatment Court that will individualize treatment to the participant and assist them in recovery. At this time, Missouri does not utilize a multi track design for DWI Courts; therefore, the Boone County DWI Court (MO DWI Team) will need training to properly implement this new model utilized by other states.

GOALS/OBJECTIVES

Goal:

Acquire the training and knowledge to modify a rough implementation plan that will establish an Individual Treatment Court Model for offenders in Boone County, Missouri, that will customize treatment based on each offender's behaviors. This model will allow for specialized treatment, increased participation, increased success of the participants and decreased recidivism; as well as be more cost effective for the court.

Objectives:

The DWI Court Staff will obtain this training regarding the best practices of implementation of a Multi-Track Treatment Court Model and determine the procedures to establish this program in Boone County based on 3 vitally important undertakings.

- The first of which is by attending the National Association of Drug Court Professionals (NADCP) annual conference to gain knowledge on evidence-based treatment and restoration, and how to utilize this National Center for DWI Courts (NCDC) approved training to educate themselves on individualized treatment.
- Second, the MO DWI Team will work with the San Joaquin DWI Court team (CA DWI Team), in a mentorship capacity, by visiting the San Joaquin, CA court to learn their processes, procedures, and best practices for this program. The MO DWI Team will use this guidance to evaluate the draft implementation plan for Missouri.
- Finally, the CA DWI Team will visit Boone County to provide technical assistance and guidance with the implementation process of a Multi-Track Treatment Court Model by instructing and educating the MO DWI Team on methods that would be beneficial in the creation, development and sustainment of this program in Missouri.

The objective for being able to participate in these three activities is to learn from those that have already implemented a successful program and determine the best practices for establishment of this program in Missouri, as well as, educate the MO DWI Team on the evidence behind the success of this style of program so that this pilot program is so successful that it can then be appropriated by each court in the state.

PROJECT DESCRIPTION

In partnership with the Boone County - Treatment Court Center, funding will be utilized to obtain vital training for the MO DWI Team members to establish a Multi-Track Treatment Court Model approach to participant's treatment plans. The Boone County DWI Court team is comprised of a multi-disciplinary team, in accordance with national best practice standards. The team meets weekly to staff and hold court. Team members participating in this proposal for training and technical assistance include a judicial officer, administrator, prosecuting attorney, defense attorney, treatment providers, probation officer, law enforcement officer and peer support specialist. The court staff would attend the National Association of Drug Court Professional annual conference on July 25-28, 2022 in Nashville, TN to learn about evidence-based best practices for treatment courts. Funding would provide for NADCP conference registration, transportation and airfare, lodging, and meals for the MO DWI Team. Further, the court staff would visit a mentor court in San Joaquin County, California, which utilizes the Multi-Track Treatment Court Model to obtain valuable insight as to the best practices for implementing this style of treatment. Funding would provide for the MO DWI Team's transportation and airfare, meals, and lodging. Finally, the funding would allow for the CA DWI Team to visit the MO DWI Team to assist with the implementation of the Multi-Track Treatment Court Model that Boone County will develop based on best practices and knowledge gained from attending the NADCP conference and the technical assistance provided by the CA DWI Team.

Boone County - Treatment Court Center has sought a grant with the Bureau of Justice Assistance (BJA) that would provide funding to the MO DWI Team enabling them to purchase the DUI Risk and Needs Triage (DUI RANT) tool. DUI RANT is a screening tool that assesses each participant's risk and needs, then assigns individualized treatment plans. These plans provide the proper amount of treatment and monitoring, which will produce better participant treatment outcomes. Research has shown when high risk offenders are provided with individualized treatment plans, they are less likely to re-offend, thus reducing the risk to the community. It is important for the Boone County DWI Court team to follow the multi track model with fidelity, which is why technical training and assistance is a critical part of this process. Should Boone County not be successful in being awarded the BJA grant funding, they would still move forward with this grant application and be able fulfill the requirements of completing the 3 events spelled out and be able to create the implementation plan for a Multi-Track Treatment Court Model, while seeking funding from other sources for the DUI RANT tool.

While creating an implementation plan for Missouri, the MO DWI Team will ensure that these practices fall within the rule of law in Missouri in relation to treatment courts. Further, based on the success of this pilot project, this program could be then taken statewide and potentially have a significant impact on offenders and their rate of recidivism which may have a direct impact on the number of substance-impaired driver fatalities and serious injury crashes on Missouri roadways.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
1 Does your agency have and enforce a safety belt use policy?	Yes
2 If NO, please explain.	
3 Does your agency have and enforce a policy restricting cell phone use while driving?	No
4 If NO, please explain. Our local Court rule only prohibits appearing in virtual Court while driving. Otherwise cell phone use while driving is not prohibited.	
5 What type of agency do you represent (e.g. state government, local government, not for profit, for profit)? State government - judiciary.	
6 Will this project have an impact statewide, regionally, or locally? Locally with the potential to be a model for the state.	
7 What target group will this project impact (e.g. young, older, impaired)? High risk repeat impaired drivers.	
8 What age group does your project focus on? Adults.	
9 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
10 If NO, please explain.	
11 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	No
12 If YES, please explain.	
13 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
14 If YES, please explain.	
15 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. Our agency has not received highway safety funding in the last three years.	
16 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
17 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

18 If you answered NO to either question 16 and 17, DO NOT answer this question. If you answered YES to both question 16 and 17, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

19 Does this project employ proven best practices or would it be considered a pilot project?

Pilot project for Missouri.

20 Is training going to be provided as part of this contract?

Yes

21 If Yes, enter types of training courses that will be provided and the estimated number of each course.

Estimated 10 Boone County DWI Court team members sent to NADCP (National Association of Drug Court Professionals) conference and sent to San Joaquin County, CA, and estimated 5 San Joaquin County DWI Court team members sent to Boone County, MO.

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
2. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
3. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
4. Attaining the Goals set forth in this contract*
5. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
6. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The MO DWI Team will be able to evaluate the success of the program by first, ensuring all three events for the grant are completed in a timely manner and reported on, according to grant contract guidelines. Further, the team will have to evaluate data regarding the number of participants, number of graduates, types of treatment, hours of treatment, and recidivism rate versus that of prior years. Also, the project will be evaluated on efficiency of execution of the Multi-Track Treatment Model and requests for implementation statewide. Further, the success of the pilot Multi-Track Treatment Model could then have the potential to go statewide, reaching an even greater number of participants.

San Joaquin, California, the mentoring agency for Boone County, is roughly twice the size of Boone County with four times the population. From when San Joaquin initially implemented a Multi-Track Treatment Court in 2008 to 2010, they saw a 25% decrease in recidivism, fewer crashes from participants and greater court compliance. Should Boone County see the same results, that could be an increase of their graduation rate to 92% of participants, along with greater court compliance and reduced crashes from participants.

ADDITIONAL FUNDING SOURCES

The Treatment Court Coordinating Commission awarded the 13th Judicial Circuit \$40,800 for fiscal year 2021 on July 1, 2020 for DWI Court.

BUDGET

Category	Item	Description	Quantity	Cost	Total	Local	Total Requested
Travel							
	Registration Fees	NADCP annual conference	10.00	\$730.00	\$7,300.00	\$0.00	\$7,300.00
	Airfare	NADCP annual conference	10.00	\$500.00	\$5,000.00	\$0.00	\$5,000.00
	Lodging	NADCP annual conference (3 nights/10 people)	30.00	\$203.00	\$6,090.00	\$0.00	\$6,090.00
	Meals	NADCP annual conference (3 days, 2 travel days, 10 people)	40.00	\$78.00	\$3,040.00	\$0.00	\$3,040.00
	Miscellaneous Travel Expenses	Mo-X to and from STL (NADCP annual conference - 10 people)	10.00	\$97.00	\$970.00	\$0.00	\$970.00
	Miscellaneous Travel Expenses	Uber from airport to Gaylord National Resort and Convention Center and back. (10 people - 4 uber)	8.00	\$50.00	\$400.00	\$0.00	\$400.00
	Airfare	Technical assistance, round trip to San Joaquin County.	10.00	\$500.00	\$5,000.00	\$0.00	\$5,000.00
	Miscellaneous Travel Expenses	Mo-X to and from airport (flight to San Joaquin County)	10.00	\$97.00	\$970.00	\$0.00	\$970.00
	Miscellaneous Travel Expenses	Uber to and from airport to Stockton, CA (10 people - 4 uber)	8.00	\$70.00	\$560.00	\$0.00	\$560.00
	Meals	Stockton, CA (San Joaquin County) - (2 days, 2 travel days, 10 people)	30.00	\$61.00	\$1,830.00	\$0.00	\$1,830.00
	Lodging	Lodging in Stockton, CA (10 people, 3 nights)	30.00	\$160.00	\$4,800.00	\$0.00	\$4,800.00
	Airfare	San Joaquin team travelling to Boone County	5.00	\$500.00	\$2,500.00	\$0.00	\$2,500.00
	Meals	San Joaquin team meals in Columbia, MO	23.00	\$55.00	\$1,265.00	\$0.00	\$1,265.00
	Lodging	San Joaquin team lodging in Columbia, MO	6.00	\$96.00	\$480.00	\$0.00	\$480.00

	Miscellaneous Travel Expenses	Mo-X San Joaquin team to and from airport and Columbia	5.00	\$97.00	\$485.00	\$0.00	\$485.00
					\$40,690.00	\$0.00	\$40,690.00
Total Contract					\$40,690.00	\$0.00	\$40,690.00

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	Multi-Track DWI Court PII	03/05/2021
PDF	PDF Document	Multi-Track DWI Court PII	03/05/2021
PDF	PDF Document	NPC SJDMC_Longitudinal	03/05/2021

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CERTIFIED COPY OF ORDER

March Session of the January Adjourned

Term. 20 21

STATE OF MISSOURI }
County of Boone } ea.

4th day of March 20 21

In the County Commission of said county, on the
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following 2021 13th Judicial Circuit Court Grant Application:

- Multi-Track DWI Court Pilot

It is further ordered the Presiding Commissioner is hereby authorized to sign said grant award.

Done this 4th day of March 2021.

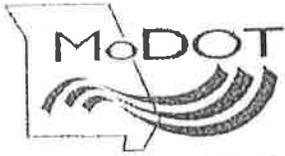
ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



**Highway Safety and Traffic Division
GENERAL APPLICATION
October 01, 2021 through September 30, 2022**
(Application due by March 01, 2021)

Highway Safety and Traffic Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

Agency:	Highway Safety and Traffic Division	Agency ORI#:	MO0261405
Address:	PO Box 270 830 MoDOT Drive	Federal Tax ID#:	44-6000987
City:	Jefferson City	DUNS #:	025280335
Phone:	573-751-4161	State:	MO
Contact:	Ms. Casey Clevenger	Zip:	65102-0270
Jurisdiction:	Statewide	County:	Cole
Targeted Population:	Impaired Drivers	Fax:	573-634-5977
		Email:	casey.clevenger@courts.mo.gov
		Jurisdiction Population:	6,000,000

Project activity for which your agency is requesting funding:
Alcohol Projects

Project Title:	Multi-Track DWI Court Pilot	Requested Amount:	\$40,690.00
Brief Description:	Technical Assistance Funding		

Dan Atwill
Authorizing Official

Authorizing Official Signature

Boone County Residing Commissioner
Authorizing Official Title

PROBLEM IDENTIFICATION

Currently the Boone County DWI Court Program does not categorize participants based on risk level. As a result Boone County DWI Court participants are not provided with individualized treatment plans to meet their needs. Boone County is in the process of applying for federal funding (BJA) to pay for additional treatment and tracking, and implement a pilot project for a multi track DWI Court program. Research has shown the adult drug court population outcomes are more successful when individualized treatment plans are made available based on risk. At this time, Missouri does not utilize a multi track design for DWI Courts, therefore our Court will need training to properly implement this new model utilized by other states. Research conducted by NPC Research strongly indicates DWI Court participants have more successful outcomes when they are provided with an individualized treatment plan based on risk and need.

GOALS/OBJECTIVES

Goals

Our goal is to increase the graduation rate and reduce recidivism for high risk DWI offenders.

Objectives

1. Utilize training and technical assistance to train our DWI Court team members in implementing a multi track model:
2. Pay for the DWI Court team to attend the National Association of Drug Court Professional annual conference.
3. Pay for the DWI Court team to visit a mentor court which utilizes the multi track DWI model (San Joaquin County, CA)
4. Pay for the San Joaquin DWI Court team to visit the Boone County DWI Court to assist with the implementation of multi track DWI Court model.

PROJECT DESCRIPTION

Boone County DWI Court is in the process of applying for federal funds (BJA) for a multi track DWI Court. There is currently no court in Missouri which utilizes the multi track DWI Court model so this will be a pilot project for Missouri. Research has shown when high risk offenders are provided with individualized treatment plans, they are less likely to re-offend, thus reducing the risk to the community. It is important for the Boone County DWI Court team to follow the multi track model with fidelity, which is why technical training and assistance is a critical part of this process. Our application for federal funding will include requests for increased treatment, increased monitoring (including SCRAM and Ignition interlock), increased tracking, medications, case management, transportation and other tools needed to successfully implement the model. Pending any barriers put in place by the pandemic, we would expect to complete the training and technical assistance in fiscal year 2022.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
1 Does your agency have and enforce a safety belt use policy?	Yes
2 If NO, please explain.	
3 Does your agency have and enforce a policy restricting cell phone use while driving?	No
4 If NO, please explain. Our local Court rule only prohibits appearing in virtual Court while driving. Otherwise cell phone use while driving is not prohibited.	
5 What type of agency do you represent (e.g. state government, local government, not for profit, for profit)? State government - judiciary	
6 Will this project have an impact statewide, regionally, or locally? Locally with the potential to be a model for the state.	
7 What target group will this project impact (e.g. young, older, impaired)? High risk repeat impaired drivers	
8 What age group does your project focus on? Adult	
9 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
10 If NO, please explain:	
11 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	No
12 If YES, please explain.	
13 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
14 If YES, please explain.	
15 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. Our agency has not received highway safety funding in the last three years.	
16 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
17 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

18 If you answered NO to either question 16 and 17, DO NOT answer this question. If you answered YES to both question 16 and 17, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

19 Does this project employ proven best practices or would it be considered a pilot project?

Pilot project for Missouri.

20 Is training going to be provided as part of this contract?

Yes

21 If Yes, enter types of training courses that will be provided and the estimated number of each course.

Estimated 9 Boone County DWI Court team members sent to NADCP (National Association of Drug Court Professionals) conference and sent to San Joaquin County, CA, and estimated 5 San Joaquin County DWI Court team members sent to Boone County, MO.

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
2. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
3. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
4. Attaining the Goals set forth in this contract*
5. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
6. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

We will be applying through federal funds (BJA) for an evaluator to track the success of the multi track DWI program's participants.

ADDITIONAL FUNDING SOURCES

The Treatment Court Coordinating Commission awarded the 13th Judicial Circuit \$40,800 for fiscal year 2021 on July 1, 2020 for DWI Court.

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Travel							
	Registration Fees	NADCP annual conference	10	\$730.00	\$7,300.00	\$0.00	\$7,300.00
	Airfare	NADCP annual conference	10	\$500.00	\$5,000.00	\$0.00	\$5,000.00
	Lodging	NADCP annual conference (3 nights/10 people)	30	\$203.00	\$6,090.00	\$0.00	\$6,090.00
	Meals	NADCP annual conference (3 days, 2 travel days, 10 people)	40	\$76.00	\$3,040.00	\$0.00	\$3,040.00
	Miscellaneous Travel Expenses	Mo-X to and from SFL (NADCP annual conference - 10 people)	10	\$97.00	\$970.00	\$0.00	\$970.00
	Miscellaneous Travel Expenses	Uber from airport to Gaylord National Resort and Convention Center and back, (10 people - 4 uber)	0	\$50.00	\$400.00	\$0.00	\$400.00
	Airfare	Technical assistance, round trip to San Joaquin County.	10	\$500.00	\$5,000.00	\$0.00	\$5,000.00
	Miscellaneous Travel Expenses	Mo-X to and from airport (flight to San Joaquin County)	10	\$97.00	\$970.00	\$0.00	\$970.00
	Miscellaneous Travel Expenses	Uber to and from airport to Stockton, CA (10 people - 4 uber)	0	\$70.00	\$560.00	\$0.00	\$560.00
	Meals	Stockton, CA (San Joaquin County) - (2 days, 2 travel days, 10 people)	30	\$61.00	\$1,830.00	\$0.00	\$1,830.00
	Lodging	Lodging in Stockton, CA (10 people, 3 nights)	30	\$160.00	\$4,800.00	\$0.00	\$4,800.00
	Airfare	San Joaquin team traveling to Boone County	5	\$500.00	\$2,500.00	\$0.00	\$2,500.00
	Meals	San Joaquin team meals in Columbia, MO	23	\$55.00	\$1,265.00	\$0.00	\$1,265.00
	Lodging	San Joaquin team lodging in Columbia, MO	5	\$96.00	\$480.00	\$0.00	\$480.00
	Miscellaneous Travel Expenses	Mo-X San Joaquin team to and from airport and Columbia	5	\$97.00	\$485.00	\$0.00	\$485.00
					\$40,690.00	\$0.00	\$40,690.00