

305-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

September Session of the July Adjourned

Term. 20 21

County of Boone

} ea.

In the County Commission of said county, on the

7th

day of September

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Sheriff's Office 2021-2022 State Cyber Crimes Grant Budget Amendment.

Done this 7th day of September 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

	A	B	C	D	E	F	G	H	I
2									
3		CYBER CRIMES GRANT			JUNE 1, 2021 - MAY 31, 2022				
4	ITEM	TOTAL	DEPARTMENT	ACCOUNT			2021	2022	TOTAL
5	SALARY	\$ 108,804.80	1253	10100 ✓			\$ 63,469.47	\$ 45,335.33	\$ 108,804.80
6	BENEFITS (FICA, MEDICAL, 401A, W/C)	\$ 24,004.83							
7	FICA	\$ 8,323.57	1253	10200 ✓			\$ 4,855.41	\$ 3,468.15	\$ 8,323.57
8	MEDICAL INSURANCE - \$12456.00 * 97.1127%	\$ 12,456.00	1253	10300 ✓			\$ 7,056.21	\$ 5,040.15	\$ 12,096.36
9	401A MATCH	\$ 1,300.00	1253	10500 ✓			\$ 758.33	\$ 541.67	\$ 1,300.00
10	WC	\$ 2,284.90	1253	10400 ✓			\$ 1,332.86	\$ 952.04	\$ 2,284.90
11	Cellebrite Certified Physical Analyst (CCPA) recert - AE	\$ 289.00	1253	37200 ✓			\$ 289.00		\$ 289.00
12	AccessData Certified Examiner ACE recert	\$ 100.00	1253	37200 ✓			\$ 100.00		\$ 100.00
13	Hostgator Domain Registration	\$ 308.34	1253	70100 ✓			\$ 308.34 *		\$ 308.34
14	ADF DIGITAL EVIDENCE SOFTWARE	\$ 1,649.00	1253	70050 ✓			\$ 1,649.00		\$ 1,649.00
15	CELLEBRITE 4PC LICENSE RENEWAL	\$ 5,875.65	1253	70050 ✓			\$ 5,875.65		\$ 5,875.65
16	GETDATA FORENSIC EXPLORER License renewal	\$ 495.00	1253	70050 ✓			\$ 495.00		\$ 495.00
17	GrayShift GrayKey software/license	\$ 27,995.00	1253	70050 ✓			\$ 27,995.00		\$ 27,995.00
18	IACIS Membership	\$ 200.00	1253	37000 ✓			\$ 200.00		\$ 200.00
19	INTERNET SERVICE	\$ 1,019.28	1253	48002 ✓			\$ 594.58	\$ 424.70	\$ 1,019.28
20	Magnet AXIOM w/cloud renewal	\$ 3,840.00	1253	70100 ✓			\$ 3,840.00 *		\$ 3,840.00
21	Passware forensic kit renewal	\$ 545.00	1253	70100 ✓			\$ 545.00 *		\$ 545.00
22	Webroot antivirus renewal	\$ 238.98	1253	70100 ✓			\$ 238.98 *		\$ 238.98
23	TOTALS	\$ 175,364.88					\$ 119,602.83	\$ 55,762.04	\$ 175,364.88
24									

* 4,934 ✓

MICHAEL L. PARSON
Governor

SANDRA K. KARSTEN
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: 573-751-4905
Fax: 573-751-5399

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

July 30, 2021

Boone County, Cyber Task Force
Lieutenant Britt Shea
2121 E County Dr
Columbia, MO Columbia

Re: Recipient Name: Boone County, Cyber Task Force
Award Number: 2022-SCCG-01
Project Title: 2022 State Cyber Crimes Grant

Dear Lieutenant Shea:

Thank you for applying for the 2022 State Cyber Crimes Grant (SCCG). Your agency's application has been approved and has been awarded \$175,364.88.

Enclosed is the *Award with the Articles of Agreement* document. The proper Authorized Official, as identified on the award must sign in the applicable sections.

The following Award document must be received by our office as soon as possible:

- Award*, signed by the Authorized Official including *Articles of Agreement*, initialed in the lower right-hand corner of each page by the Authorized Official and signed on the final page by the Authorized Official

The above referenced document should be mailed or hand-delivered to:

Missouri Department of Public Safety
Attn: CJ/LE Unit
PO Box 749
1101 Riverside Drive
Jefferson City, MO 65102

The Missouri Department of Public Safety retains the original, signed copy of the award document for its files. A scanned copy of the signed award documents will be provided for your records via the "Subaward Documents – Final" component of the grant within WebGrants. If your agency requires an

Highway Patrol • National Guard • State Emergency Management Agency • Fire Safety
Office of Homeland Security • Alcohol & Tobacco Control • Capitol Police • Gaming Commission • Veterans Commission

original copy, please return an extra original copy of the signed documents, and they will be forwarded back to your agency via mail.

If you have experienced a change in personnel affecting the names listed on the *Award* document, please notify Becky Block by email at Rebecca.Block@dps.mo.gov or by telephone at (573) 522-3455 so that replacement document can be generated and forwarded for signature. Do not cross out the names printed or have alternative individuals sign in place of the identified person(s).

Your agency's application budget will be negotiated back to you to make edits to match the total awarded amount, this will allow for the agency to apply the awarded amounts where it is most needed within the budget. The application budget is due back to the Missouri Department of Public Safety no later than, Friday, August 5, 2021.

If you have questions pertaining to the 2022 SCCG program, please contact: Becky Block at (573) 522-3455 or Rebecca.Block@dps.mo.gov.

Congratulations on the award of your 2022 SCCG application!

Sincerely,



Michelle Branson
Grants Supervisor
Missouri Department of Public Safety
Criminal Justice/Law Enforcement Unit
(573) 526-9014
Michelle.Branson@dps.mo.gov

cc: File

Enclosures



**Missouri Department of Public Safety
Criminal Justice/Law Enforcement Unit**
P.O. Box 749, Jefferson City, MO 65101
Telephone: 573-526-1928 Fax: 573-751-5399

AWARD AGREEMENT

RECIPIENT NAME Boone County, Cyber Task Force		DATE 07/30/2021	
ADDRESS 801 E. Walnut Street		GRANT IDENTIFICATION NUMBER 2022-SCCG	CONTROL NUMBER 01
CITY Columbia		STATE MO	ZIP CODE 65201
TOTAL AMOUNT OF THE AWARD \$175,364.88			
PROJECT PERIOD FROM 06/01/2021	PROJECT PERIOD TO 05/31/2022	AWARD DATE 07/30/2021	
PROJECT TITLE 2022 State Cyber Crimes Grant		FUNDED BY Missouri Department of Public Safety	
METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement			
CONTACT INFORMATION			
CJ/LE GRANT CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Becky Block		NAME Dwayne Carey	
E-MAIL ADDRESS Rebecca.Block@dps.mo.gov		ADDRESS (If different from above) 2121 County Drive	
TELEPHONE 573-522-3455		CITY, STATE AND ZIP CODE Columbia, MO 65202	
PROGRAM MANAGER Joni McCarter		TELEPHONE (573) 875-1111	E-MAIL ADDRESS dcarey@boonecountymo.org
SUMMARY DESCRIPTION OF PROJECT The goal of the SCCG Program is to make funds available to reduce internet sex crimes against children and improve public safety for children through investigations, forensics, and prevention. This program provides support of the continued operation of multi-jurisdictional law enforcement cybercrime task forces.			
AWARDING AGENCY APPROVAL		RECIPIENT AUTHORIZED OFFICIAL APPROVAL	
TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL Daniel Atwill, Presiding Commissioner	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE
			9/7/21
THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.			

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

TABLE OF CONTENTS

Article I	Governing Directives
Article II	Compliance Training
Article III	Non-Supplanting
Article IV	Award Adjustments
Article V	Monitoring
Article VI	Reporting Potential Fraud, Waste, and Abuse
Article VII	Non-Disclosure Agreements
Article VIII	Fair Labor Standards Act
Article IX	Employment of Unauthorized Aliens
Article X	Relationship
Article XI	Unlawful Employment Practices
Article XII	Discrimination in Public Accommodations
Article XIII	Fund Availability
Article XIV	Release of Funds
Article XV	Duplicative Funding
Article XVI	Allowable Costs
Article XVII	Financial & Data Reporting Requirements
Article XVIII	Procurement
Article XIX	Buy American
Article XX	Buy Missouri
Article XXI	Debarment/Suspension
Article XXII	Audit
Article XXIII	Suspension/Termination of Award
Article XXIV	Enforceability
Article XXV	Uniform Crime Reporting (UCR)
Article XXVI	Vehicle Stops
Article XXVII	Federal Equitable Sharing Funds
Article XXVIII	Custodial Interrogations
Article XXIX	DWI Law – Law Enforcement
Article XXX	Information Sharing
Article XXXI	Time Records Management

AUTHORIZED OFFICIAL INITIALS
[Handwritten Signature]

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Article I - Governing Directives

The Recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "SCCG Solicitation", the "DPS Financial and Administrative Guide", the "DPS Recipient Travel Guidelines", and other applicable state laws or regulations.

Article II - Compliance Training

As a recipient of state funds, the Recipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training will be available online and the agency will be required to review the training and send in a certification that this was completed and submit it back with the signed Award documents.

Article III - Non-Supplanting

The Recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

Article IV - Award Adjustments

The Recipient understands that any deviation from the approved award must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Recipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Award Adjustment' component of WebGrants.

Article V – Monitoring

The Recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The Recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.

Article VI - Reporting Potential Fraud, Waste, and Abuse

The Recipient shall not make false statements or claims in connection with any funds awarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Recipient must promptly refer to the Missouri Department of Public Safety any credible evidence that a principal, employee, agent, Recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must be reported to the Missouri Department of Public Safety by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov

Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

Article VII - Non-Disclosure Agreements

The Recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Missouri Department of Public Safety or other agency authorized to receive such information.

In accepting this award, the Recipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and
- (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

Article VIII - Fair Labor Standards Act

All Recipients of state funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

Article IX - Employment of Unauthorized Aliens

Pursuant to Section 285.530.1 RSMo, the Recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

contracted services. Further, the Recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550 RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

Article X – Relationship

The Recipient agrees that it will represent itself to be an independent Recipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

Article XI - Unlawful Employment Practices

The Recipient assures compliance with Section 213.055 RSMo, in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

Article XII - Discrimination in Public Accommodations

The Recipient assures compliance with Section 213.065 RSMo, in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Article XIII - Fund Availability

The Recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Article XIV - Release of Funds

The Recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the Recipient Authorized Official and Recipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

AUTHORIZED OFFICIAL INITIALS
DA

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XV - Duplicative Funding

The Recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the Recipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Recipient shall submit an Award Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

Article XVI - Allowable Costs

The Recipient understands that only allowable and approved expenditures will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The Recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Recipient also agrees to expend funds no later than June 10, 2022, as identified in the "SCCG Solicitation". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved award must have prior approval from the Missouri Department of Public Safety. The Recipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Recipient certifies that all expendable and non-expendable property purchased funds under this award shall be used for approved project purposes only.

Article XVII - Financial Reporting Requirements

The Recipient agrees to complete and submit any financial, data or statistical reports required for this program as outlined in the "SCCG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.

The following is the Status Report scheduled:

Report ID Number	Reporting Period	Due Date
01	06/01/2021 – 08/31/2021	September 10, 2021
02	09/01/2021 – 11/30/2021	December 10, 2021
03	12/01/2021 – 02/28/2022	March 10, 2022
04	03/01/2022 – 05/31/2022	June 10, 2022

Article XVIII - Procurement: The Recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:

- (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

- (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
- (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
- (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
- (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
- (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.

Article XIX - Buy American

The Recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

Article XX - Buy Missouri

The Recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

Article XXI - Debarment/Suspension

The Recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The Recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.

Article XXII – Audit

The Recipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the Recipient. The Recipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met the requirements to have an audit. The audit must be submitted through the correspondence component of the grant in WebGrants.

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XXIII - Suspension/Termination of Award

The Missouri Department of Public Safety reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by giving written notice to the Recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Recipient under the award shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event an award is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the award funds remaining or an amount equal to the portion of the award funds wrongfully used.

Article XXIV – Enforceability

If a Recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

Article XXV - Uniform Crime Reporting (UCR)

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo, relating to uniform crime reporting and will remain in full compliance for the duration of the project period.

Article XXVI- Vehicle Stops

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo, relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.

Article XXVII - Federal Equitable Sharing Funds

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo, relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

Article XXVIII - Custodial Interrogations

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo, relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XXIX - DWI Law – Law Enforcement

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo, relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

Article XXX - Information Sharing

The Recipient agrees to share information and cooperate with the Missouri Department of Social Services, Missouri State Highway Patrol, and existing Internet Crimes Against Children task force programs.

Article XXXI - Time Records Requirement

The Recipient assures that all project personnel funded through this award will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

AUTHORIZED OFFICIAL INITIALS
DKA

**Boone County Sheriff's Office 2021-2022 SCCG Grant
Budget Summary**

Description	Total Final
Personnel	
Detective salary - Andy Evans	\$ 54,121.60
Detective salary - Cody Bounds	\$ 54,683.20
Personnel Benefits	
Fica/Medicare - Both	\$ 8,323.57
Medical Insurance - Both	\$ 12,096.36
Pension/Retirement - Both - 401(a) match	\$ 1,300.00
Workers Comp - Both	\$ 2,284.90
Personnel - Overtime	
N/A	
Training/Travel	
Cellebrite Certified Physical Analyst (CCPA) Recertification	\$ 289.00
AccessData Certified Examiner ACE Recertification	\$ 100.00
Equipment	
N/A	
Supplies/Operations	
HostGator Website Domain Registration and Hosting	\$ 308.34
Contractual	
ADF Digital Evidence Investigator License Renewal	\$ 1,649.00
Cellebrite UFED Ultimate w/ Collector/Inspector License Renewal	\$ 5,875.65
GetData Forensic Explorer License Renewal	\$ 495.00
GrayShift GrayKey Software/License Renewal	\$ 27,995.00
IACIS Membership (2)	\$ 200.00
Internet Service	\$ 1,019.28
Magnet AXIOM with Cloud Renewal	\$ 3,840.00
Passware Forensic Kit Renewal	\$ 545.00
Webroot Antivirus Renewal	\$ 238.98
BCSO SCCG Budget Total	\$ 175,364.88
SCCG Award	\$ 175,364.88

3466-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Missouri Internet Crimes Against Children Task Force (MOICAC) Grant Budget Amendment for Dept 1253.

Done this 7th day of September 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



MISSOURI INTERNET CRIMES AGAINST CHILDREN TASK FORCE

101 Sheriff Dierker Court • O'Fallon, MO 63368
P: 636-949-1848 • F: 636-949-3059 • cybercrime@moicac.org

October 26, 2020

Award # 2020-MC-FX-K016

Sheriff Dwayne Carey
Boone County Sheriff's Department
2121 County Dr.
Columbia, MO 65202

I am pleased to inform you that your agency has sub-awarded grant funding under the PROTECT Act through the MO ICAC Task Force. The Boone County Sheriff's Department will receive funding in the amount of \$11,500.00 to cover the purchase of equipment and/or training.

By accepting the funds awarded, your agency agrees to comply with the following:

1. **The ICAC Investigative & Operational Standards Guide and any grant special conditions that pertain to your agency.**
2. **Thoroughly investigate any assigned CyberTips in a timely manner and complete all statistical reporting requirements as outlined by the Office of Juvenile Justice & Delinquency Prevention.**
3. **Ensure all investigative officers participating in your regional task force have de-confliction accounts through ICAC COPS and ICAC Data System.**
4. **Ensure all officers participating in your regional task force complete the required online courses dealing with the ICAC Investigative and Operational Standards and other job specific training.**
5. **Ensure any agency in your regional task force who will benefit from ICAC funding has a current Memorandum of Understanding on file with MO ICAC.**

Agencies shall submit a "Request to Expend Funds" form detailing how the sub-grant funding will be used and written approval must be received prior to expending any funds. No reasonable request of funds will be denied, but purchases made without written approval are subject to denial of reimbursement.

As a rule, it is up to the agency to first expend funds and request reimbursement through the MO ICAC Task Force. Arrangements may be made if an agency is unable to cover the initial expenditure of funds. Monthly or quarterly requests for reimbursement are preferred. Final requests must be submitted by mail or emailed to Kessa Sims (ksims@scemo.org) no later than August 30, 2021.

Any equipment purchased using ICAC funds, with a cost of \$500.00 or more, will receive an asset tag. Tags will be mailed to your agency to affix to the items. Tagged items will be verified during on-site visits by MO ICAC staff. When the items are permanently taken out of service, notify MO ICAC to obtain instructions on the disposition of the item.

Please do not hesitate to contact me should you have any questions or concerns in this matter,

Lieutenant Scott Miller

MOICAC

367 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

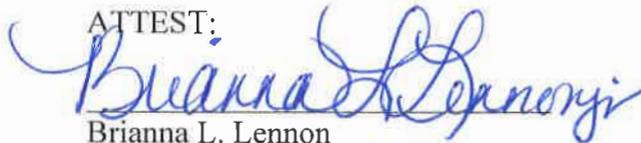
20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Cyber Crimes Grant Program Income Expenditures.

Done this 7th day of September 2021.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

RESITIUTION

DATES

AWARDED	10/7/2014	\$	1,950.00
	8/4/2015	\$	50.00
	11/19/2015	\$	480.00
	12/12/2018	\$	1,010.00
	10/16/2019	\$	2.12
	12/31/2019	\$	4.24
		\$	3,496.36

BUDGET

BUDGETED	BUDGETED AMOUNT	SPENT	REMAINING
1253-23000 Office Supples		20.49	\$ (20.49)
1253-23050 Other Supplies \$	630.00	\$ 781.41	\$ (151.41)
1253-23850 Minor Equip \$	680.00	\$ 452.76	\$ 227.24
1253-23855 Minor Office Equip		\$ 270.00	\$ (270.00)
1253-70050 Software Maint \$	1,120.00	\$ 1,193.00	\$ (73.00)
1253-71100 Outside Services		\$ 75.00	\$ (75.00)
TOTALS		TOTAL SPENT \$ 2,792.66	REMAINING TOTAL \$ 703.70

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Dedicated HMV Enforcement Grant Acceptance Agreement.

Done this 7th day of September 2021.

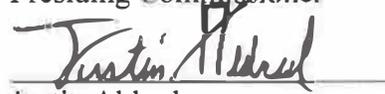
ATTEST:



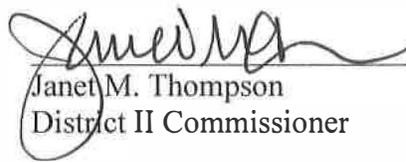
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 06, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.
Columbia, MO 65202-9064

Dear Sheriff Carey:

This will serve as formal notification that the Highway Safety and Traffic Division has completed its review of grant applications for the program year 10/1/2021 through 9/30/2022.

The following project(s) has been approved:

<u>Grant Title</u>	<u>Requested</u>	<u>Approved</u>
Dedicated HMV Enforcement	\$160,244.49	\$160,244.49

Please refrain from publicizing your grant award until the fully executed contract has been signed and the copy returned to your agency.

Due to the ongoing circumstances regarding COVID-19, the Highway Safety and Traffic Division will conduct virtual contract meetings with all subrecipients to discuss contracts and explain the terms and conditions. We highly recommend registering for one of the meetings so that the Project Directors and Authorizing Officials are aware of the contract details. A brief demonstration of the contract signing and voucher submission process will be presented at the meeting. We will not mail the contract(s) to your agency. The Highway Safety and Traffic Division will conduct three (3) virtual contract meetings; however, you only need to attend one meeting. If you cannot attend one of the meetings, you will need to contact you Highway Safety Program Manager for details on your contract. Attached is the meeting schedule for and instructions to access the virtual

If you have any questions, contact the Highway Safety and Traffic Division at 573-751-4161 or 1-800-800-2358.

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer



Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 10, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.

Columbia, MO 65202-9064

Dear Sheriff Carey:

Enclosed is a contract between the Highway Safety and Traffic Division and the Boone County Sheriff's Office for a Dedicated HMV Enforcement project.

The project obligates \$160,244.49 in federal funds for the period October 01, 2021 through September 30, 2022. All expenditures should be claimed against project #22-PT-02-034.

Please review this contract carefully for any discrepancies or questions. If acceptable within your agency: Use the enclosed instructions to sign your contracts electronically using DocuSign. This is a process that allows quick signatures and stores the signed contract electronically in the Highway Safety Grants Management System. Instructions for the DocuSign process will be explained during the virtual contract meeting.

Or, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Highway Safety and Traffic Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Mandy Kliethermes, Senior System Management Specialist at 573-751-5434. We look forward to working with you and your

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer

Enclosure





Highway Safety and Traffic Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2021 through September 30, 2022

Highway Safety and Traffic Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2021)

Agency:	Boone County Sheriff's Office	Agency ORI#:	MO0100000
Address:	2121 County Dr.	Federal Tax ID#:	436000349
		DUNS #:	182739177
City:	Columbia	State:	MO
		Zip:	65202-9064
		County:	Boone
Phone:	573-875-1111	Fax:	573-874-8953
Contact:	Sgt. Nikki Antimi	Email:	dantimi@boonecountymo.org
Jurisdiction:	Urban	Jurisdiction Population:	180,463
Targeted Population:	All Drivers		

Project activity for which your agency is requesting funding:

Hazardous Moving Violation

Project Title:	Dedicated HMV Enforcement	Requested Amount:	\$160,244.49
Brief Description:	Dedicated HMV Enforcement		

Dan Atwill
Authorizing Official



Authorizing Official Signature

Presiding Commissioner
Authorizing Official Title

PROBLEM IDENTIFICATION

Speed and aggressive driving can be any one of us, when we make the choice to drive over the speed limit; change lanes several times in a short distance and/or follow too closely. Aggressive driving is a costly decision, often made in an instant, but can have lifelong consequences. According to the National Highway Traffic Safety Administration, aggressive driving is when an individual commits a combination of moving traffic offenses so as to endanger other persons or property. During the last five years, the combination of aggressive driving behaviors contributed to 51 percent of fatalities and 45 percent of serious injuries in Missouri. Speed-related conditions, including exceeding the speed limit and too fast for conditions, accounted for the most fatalities of all aggressive driving behaviors. Thirty-six percent of all Missouri fatalities over the last five years were speed related.

From 2017 to 2019, Boone County had 6,853 reported motor vehicle crashes and this number includes 48 fatal motor vehicle crashes. We know that more often than not, these motor vehicle crashes are caused, at least in part, by speeding, careless driving, inattention or other hazardous moving violations.

When looking at the probable contributing circumstances for the 6,853 reported motor vehicle crashes there are several that stand out. Below are the various probable contributing circumstances and the number of crashes that listed them as a probable factor in the crash.

Failed to Yield: 1,225 total
Following too Close: 928 total
Too Fast for Conditions: 922 total
Distracted/Inattentive: 834 total
Improper Lane use/Change: 807 total
Violation Signal/Sign: 288 total
Speed - Exceeded Limit: 250 total
Improper Turn: 204 total
Improper Passing: 99 total
Wrong Side (not passing): 88 total

GOALS/OBJECTIVES

Core Performance Measure Goals

1. Based on an annual average increase of 7.49 percent in speed/aggressive driving-related fatalities from 2014 to 2018, Missouri is projecting a five-year average of 343.7 speed related fatalities by December 31, 2021.

The goal of the Boone County Sheriff's Office is to continue our commitment to decreasing hazardous moving violation driving related crashes, to include fatality crashes. During the 2021-2022 grant year, we plan to continue to utilize our Full-Time HMV / Traffic Unit to assist in addressing hazardous driving a regular daily basis , in addition to conducting HMV slowdown patrols throughout the year.

An objective is for our Full-Time HMV / Traffic unit to maintain a high profile , which includes outreach opportunities and highly visible patrol activities.

PROJECT DESCRIPTION

The Boone County Sheriff's Office plans to continue using our Full-Time HMV/Traffic Unit personnel to combat hazardous moving violations in Boone County. If approved, this grant will fund the salary and benefit costs of two deputies of the Traffic Unit who will be tasked with conducting HMV enforcement.

Enforcement will be performed throughout Boone County with concentration on known problem areas and areas with high traffic volumes. The intent is to have the deputy work Monday through Friday, primarily between the hours of 6:00 a.m. and 6:00 p.m. Our goal will be to address all observed violations, with an emphasis on enforcing speeding violations and other hazardous moving violations, such as following too close, careless and imprudent driving, stop sign/red-light violation, failure to yield and lane violations, to reduce the hazardous moving violation driving related crashes to include fatality crashes.

The focus of our enforcement efforts will primarily be on County Roadways, US Highway 63, Interstate 70, various state maintained roadways within Boone County and City Streets within the City of Columbia. In 2020, Boone County had 8 fatal motor vehicle crashes. Of the 8 fatal crashes, 7 of them occurred within the city of Columbia, 1 occurred on State Highways outside of the City of Columbia and none occurred on county roadways. The Boone County Sheriff's Office Traffic Unit will focus their enforcement efforts on all roadways within Boone County.

Our current FT HMV deputy has been very successful in his enforcement efforts, so we would like to add a second deputy to the FT HMV enforcement grant.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
You must answer the following questions.	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report UCR information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain. Our department lost a considerable number of deputies in 2020, however, our Dedicated Hazardous Moving Enforcement and saturation/slowdowns continue to be filled.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. We have experienced a substantial unexpended balance with our DWI Saturation grant in the past . Due to patrol staffing levels, there has been some difficulty in filling the saturation and slowdown details throughout the year. COVID-19 also put a pause on details for several months in 2020.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.

18 Total number of DWI violations written by your agency.	124
19 Total number of speeding citations written by your agency.	576
20 Total number of HMV citations written by your agency.	742
21 Total number of child safety/booster seat citations written by your agency.	14
22 Total number of safety belt citations written by your agency.	144
23 Total number of warnings issued.	3261

Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.

24 Total number of traffic crashes.	6852
25 Total number of traffic crashes resulting in a fatality.	48
26 Total number of traffic crashes resulting in a serious injury.	1917
27 Total number of speed-related traffic crashes.	1115
28 Total number of speed-related traffic crashes resulting in a fatality.	26
29 Total number of speed-related traffic crashes resulting in a serious injury.	373
30 Total number of alcohol-related traffic crashes.	333
31 Total number of alcohol-related traffic crashes resulting in a fatality.	12
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	123
33 Total number of unbuckled fatalities.	16
34 Total number of unbuckled serious injuries.	63

Enter your agency's information below.

35 Total number of commissioned law enforcement officers.	60
36 Total number of commissioned patrol and traffic officers.	39

37 Total number of commissioned law enforcement officers available for overtime enforcement.	52
38 Total number of vehicles available for enforcement.	48
39 Total number of radars/lasers.	48
40 Total number of in-car video cameras.	48
41 Total number of PBTs.	44
42 Total number of Breath Instruments.	4

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

43 Identify primary enforcement locations.

In analyzing the 6,852 motor vehicle crashes that occurred within Boone County 2017 to 2019, 700 (10.2 %) occurred on Interstate 70, 777 (11.3 %) occurred on US Highway 63, 520 (7.6 %) occurred on county roads, and 2,735 (39.9 %) occurred on city streets.

Based on these numbers, and the fact that the Boone County Sheriff's Office is basically the only law enforcement agency conducting enforcement on county maintained roadways in Boone County, our slowdown operations and FT HMV enforcement will include enforcement efforts primarily focused on County Roadways, US Highway 63, Interstate 70, various state maintained roadways within Boone County and City Streets within the City of Columbia. Enforcement efforts will be performed in high traffic areas and areas known for violations and/or crashes throughout Boone County and the City of Columbia.

44 Enter the number of enforcement periods your agency will conduct each month. 16

45 Enter the months in which enforcement will be conducted.

According to the statistics from 2017 to 2019, the frequency of crashes within Boone County ranged from 495 to 738 in any given month; therefore, the Boone County Sheriff's Office will conduct this enforcement year-round (October - September).

2017 to 2019 traffic crashes by month in Boone County:

- January - 524
- February - 532
- March - 513
- April - 556
- May - 541
- June - 560
- July - 495
- August - 569
- September - 587
- October - 738
- November - 636
- December - 601

46 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2017 to 2019, motor vehicle crashes within Boone County are likely to occur Sunday through Saturday; however, 76.8 % of the crashes occurred Monday through Friday. Most of our enforcement efforts will be conducted Monday through Friday.

2017 to 2019 Traffic Crashes by day of week in Boone County:

Sunday - 763
Monday - 1,126
Tuesday - 1,035
Wednesday - 1,025
Thursday - 1,020
Friday - 1,054
Saturday - 792
Unknown - 37

47 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2017 to 2019, approximately 72.2% (4,944 of 6,852) of the total number of traffic crashes and approximately 68.7% (766 of 1,115) of the speeding involved traffic crashes in Boone County occurred between the hours of 7:00 A.M. and 7:00 P.M. Based on these facts, most of our enforcement under this grant will be conducted between the hours of 7:00 A.M. and 7:00 P.M., though this may vary occasionally.

48 Enter the number of officers assigned during the enforcement period.

2

49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

Vehicle and equipment are requested to outfit a new deputy position. A vehicle, containing a mobile data terminal (MDT), dual radar unit, lidar unit and necessary equipment will be used on a daily basis by our deputy for HMV enforcement.

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract*
6. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Enforcement activities (planned activities compared with actual activities)
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The project will be evaluated by looking at the crash statistics and the enforcement done by the deputies assigned to the grant.

ADDITIONAL FUNDING SOURCES

Boone County Sheriff's Department Cyber Crimes Task Force, 2021 (SCCG) State Cyber Crimes Grant 2021-SCCG-001, executed on 10/19/20, project dates 06/01/2020 - 05/31/2021, awarded \$175,364.88.

Missouri Internet Crimes Against Children Task Force Award number 2020-MC-FX-K016, Awarded \$11,500 for equipment and/or training, 10/01/20 - 08/30/2021.

Edward Byrne Memorial Justice Assistance Grant: 2018-DJ-BX-0175 (JAG) - BCSD Awarded \$15,533.20 - 10/1/2017-9/30/2021

Edward Byrne Memorial Justice Assistance Grant: 2019-DJ-BX-0559 (JAG) - BCSD Awarded \$16,373.60 - 10/1/2018-9/30/2022

Edward Byrne Memorial Justice Assistance Grant: 2020-DJ-BX-0524 (JAG) - BCSD Awarded \$13,681.20 - 10/1/2019-9/30/2023

Coronavirus Emergency Supplemental Funding (BJA) 2020-VD-BX-1557 (CESF) - BCSD Awarded \$58,008.00 - 1/20/2020-1/31/2022

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Equipment							
	Vehicle	Patrol vehicle and equipment to outfit a deputy into a new FT HMV enforcement position.	1	\$64,000.00	\$64,000.00	\$0.00	\$64,000.00
					\$64,000.00	\$0.00	\$64,000.00
Personnel							
	Salary and Fringe	2.080 hours of dedicated HMV enforcement. Rate includes salary and fringe.	1	\$65,501.00	\$65,501.00	\$32,750.50	\$32,750.50
	Salary and Fringe	2.080 hours of dedicated HMV enforcement for new position. Rate includes salary and fringe.	1	\$61,793.99	\$61,793.99	\$0.00	\$61,793.99
					\$127,294.99	\$32,750.50	\$94,544.49
Training							
	Professional Development	LETSAC costs for two deputies assigned to the FT HMV unit.	2	\$700.00	\$1,400.00	\$0.00	\$1,400.00
	Professional Development	Advanced Crash training for the FT HMV unit	1	\$300.00	\$300.00	\$0.00	\$300.00
					\$1,700.00	\$0.00	\$1,700.00
Total Contract					\$192,994.99	\$32,750.50	\$160,244.49

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2018_OMB_Circular_A-133.pdf	02/06/2021
WORD	County Authorization Form	County Authorization - Dedicated HMV Enforcement.pdf	02/26/2021
PDF	2022 AwardDenial Letter	11732AwardDenialLetter17110.pdf	08/06/2021
PDF	2022 ContractSignature Letter	12999ContractSignatureLetter17110.pdf	08/10/2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

20 21

the following, among other proceedings, were had, viz:

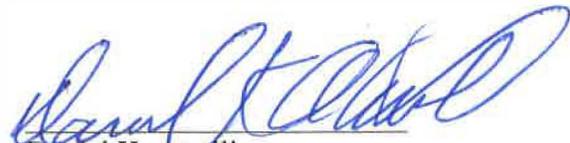
Now on this day, the County Commission of the County of Boone does hereby approve the HMV Enforcement Grant Acceptance Agreement.

Done this 7th day of September 2021.

ATTEST:



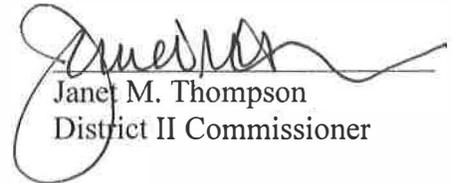
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 06, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.
Columbia, MO 65202-9064

Dear Sheriff Carey:

This will serve as formal notification that the Highway Safety and Traffic Division has completed its review of grant applications for the program year 10/1/2021 through 9/30/2022.

The following project(s) has been approved:

<u>Grant Title</u>	<u>Requested</u>	<u>Approved</u>
HMV Enforcement	\$14,642.00	\$14,642.00

Please refrain from publicizing your grant award until the fully executed contract has been signed and the copy returned to your agency.

Due to the ongoing circumstances regarding COVID-19, the Highway Safety and Traffic Division will conduct virtual contract meetings with all subrecipients to discuss contracts and explain the terms and conditions. We highly recommend registering for one of the meetings so that the Project Directors and Authorizing Officials are aware of the contract details. A brief demonstration of the contract signing and voucher submission process will be presented at the meeting. We will not mail the contract(s) to your agency. The Highway Safety and Traffic Division will conduct three (3) virtual contract meetings; however, you only need to attend one meeting. If you cannot attend one of the meetings, you will need to contact you Highway Safety Program Manager for details on your contract. Attached is the meeting schedule for and instructions to access the virtual

If you have any questions, contact the Highway Safety and Traffic Division at 573-751-4161 or 1-800-800-2358.

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer



Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 10, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.

Columbia, MO 65202-9064

Dear Sheriff Carey:

Enclosed is a contract between the Highway Safety and Traffic Division and the Boone County Sheriff's Office for a HMV Enforcement project.

The project obligates \$14,642.00 in federal funds for the period October 01, 2021 through September 30, 2022. All expenditures should be claimed against project #22-PT-02-003.

Please review this contract carefully for any discrepancies or questions. If acceptable within your agency: Use the enclosed instructions to sign your contracts electronically using DocuSign. This is a process that allows quick signatures and stores the signed contract electronically in the Highway Safety Grants Management System. Instructions for the DocuSign process will be explained during the virtual contract meeting.

Or, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Highway Safety and Traffic Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Mandy Kliethermes, Senior System Management Specialist at 573-751-5434. We look forward to working with you and your

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer

Enclosure





**Highway Safety and Traffic Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2021 through September 30, 2022**

Highway Safety and Traffic Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2021)

Agency:	Boone County Sheriff's Office	Agency ORI#:	MO0100000
Address:	2121 County Dr.	Federal Tax ID#:	436000349
		DUNS #:	182739177
City:	Columbia	State:	MO
		Zip:	65202-9064
		County:	Boone
Phone:	573-875-1111	Fax:	573-874-8953
Contact:	Sgt. Nikki Antimi	Email:	dantimi@boonecountymmo.org
Jurisdiction:	Urban	Jurisdiction Population:	180,463
Targeted Population:	All Drivers		

Project activity for which your agency is requesting funding:

Hazardous Moving Violation

Project Title:	HMV Enforcement	Requested Amount:	\$14,642.00
Brief Description:	HMV Enforcement		

Dan Atwill
Authorizing Official



Authorizing Official Signature

Presiding Commissioner
Authorizing Official Title

PROBLEM IDENTIFICATION

Speed and aggressive driving can be any one of us, when we make the choice to drive over the speed limit; change lanes several times in a short distance and/or follow too closely. Aggressive driving is a costly decision, often made in an instant, but can have lifelong consequences. According to the National Highway Traffic Safety Administration, aggressive driving is when an individual commits a combination of moving traffic offenses so as to endanger other persons or property. During the last five years, the combination of aggressive driving behaviors contributed to 51 percent of fatalities and 45 percent of serious injuries in Missouri. Speed-related conditions, including exceeding the speed limit and too fast for conditions, accounted for the most fatalities of all aggressive driving behaviors. Thirty-six percent of all Missouri fatalities over the last five years were speed related.

From 2017 to 2019, Boone County had 6,853 reported motor vehicle crashes and this number includes 48 fatal motor vehicle crashes. We know that more often than not, these motor vehicle crashes are caused, at least in part, by speeding, careless driving, inattention or other hazardous moving violations.

When looking at the probable contributing circumstances for the 6,853 reported motor vehicle crashes there are several that stand out. Below are the various probable contributing circumstances and the number of crashes that listed them as a probable factor in the crash.

Failed to Yield: 1,225 total
Following too Close: 928 total
Too Fast for Conditions: 922 total
Distracted/Inattentive: 834 total
Improper Lane use/Change: 807 total
Violation Signal/Sign: 288 total
Speed - Exceeded Limit: 250 total
Improper Turn: 204 total
Improper Passing: 99 total
Wrong Side (not passing): 88 total

GOALS/OBJECTIVES

Core Performance Measure Goals

1. Based on an annual average increase of 7.49 percent in speed/aggressive driving-related fatalities from 2014 to 2018, Missouri is projecting a five-year average of 343.7 speed related fatalities by December 31, 2021.

The goal of the Boone County Sheriff's Office is to continue our commitment to decreasing hazardous moving violation driving related crashes, to include fatality crashes. During the 2021-2022 grant year, we plan to continue to utilize our Slowdown details to assist in addressing hazardous driving throughout the year.

An objective is for our HMV slowdown enforcement to maintain a high profile, by conducting highly visible patrol activities.

PROJECT DESCRIPTION

The Boone County Sheriff's Department is planning to perform slowdown operation enforcement details every month from October 2021 through September of 2022. These "Operation Slowdown" details will be performed throughout Boone County with concentration on known problem areas and areas with high traffic volumes .

Our intention is to schedule an average of six "shifts" per month that are each 4 hours in length for an average of 24 hours of enforcement per month. These six shifts may be grouped together to allow several deputies to work at the same time or they may be spread throughout the month. Our goal will be to address all observed violations with an emphasis on enforcing speeding violations and other hazardous moving violations, such as following too close, careless and imprudent driving, stop sign/red-light violation, failure to yield and lane violations.

We have traditionally divided the "Operation Slowdown" enforcement efforts between county-maintained roadways and the state maintained roadways to include Interstate 70 and U.S. Highway 63, which historically have had a high number of serious and fatal traffic crashes. In 2020, Boone County had 8 fatal motor vehicle crashes. Of the 8 fatal crashes, 7 of them occurred within the city of Columbia, 1 occurred on State Highways outside of the City of Columbia and none occurred on county roadways. The focus of our enforcement efforts will primarily be on County Roadways, US Highway 63, Interstate 70, various state maintained roadways within Boone County and City Streets within the City of Columbia.

We are also asking for funding to reimburse Boone County Joint Communications for costs for dedicated dispatcher/communications operator for HMV activities. Due to the increased workload these organized enforcement activities create for Boone County Joint Communications, they will often bring in a dedicated dispatcher/communications operator to work the details. We are asking for funding to cover 40 hours for dispatcher/communications operator costs throughout the grant year.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
You must answer the following questions.	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report UCR information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain. Our department lost a considerable number of deputies in 2020, however, our Dedicated Hazardous Moving Enforcement and saturation/slowdowns continue to be filled.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. We have experienced a substantial unexpended balance with our DWI Saturation grant in the past . Due to patrol staffing levels, there has been some difficulty in filling the saturation and slowdown details throughout the year. COVID-19 also put a pause on details for several months in 2020.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.

18 Total number of DWI violations written by your agency.	124
19 Total number of speeding citations written by your agency.	576
20 Total number of HMV citations written by your agency.	742
21 Total number of child safety/booster seat citations written by your agency.	14
22 Total number of safety belt citations written by your agency.	144
23 Total number of warnings issued.	3261

Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.

24 Total number of traffic crashes.	6852
25 Total number of traffic crashes resulting in a fatality.	48
26 Total number of traffic crashes resulting in a serious injury.	1917
27 Total number of speed-related traffic crashes.	1115
28 Total number of speed-related traffic crashes resulting in a fatality.	26
29 Total number of speed-related traffic crashes resulting in a serious injury.	373
30 Total number of alcohol-related traffic crashes.	333
31 Total number of alcohol-related traffic crashes resulting in a fatality.	12
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	123
33 Total number of unbuckled fatalities.	16
34 Total number of unbuckled serious injuries.	63

Enter your agency's information below.

35 Total number of commissioned law enforcement officers.	60
36 Total number of commissioned patrol and traffic officers.	39

37 Total number of commissioned law enforcement officers available for overtime enforcement.	52
38 Total number of vehicles available for enforcement.	48
39 Total number of radars/lasers.	48
40 Total number of in-car video cameras.	48
41 Total number of PBTs.	44
42 Total number of Breath Instruments.	4

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

43 Identify primary enforcement locations.

In analyzing the 6,852 motor vehicle crashes that occurred within Boone County 2017 to 2019, 700 (10.2 %) occurred on Interstate 70, 777 (11.3 %) occurred on US Highway 63, 520 (7.6 %) occurred on County Roads, and 2,735 (39.9 %) occurred on City Streets.

Based on these numbers, and the fact that the Boone County Sheriff's Office is basically the only law enforcement agency conducting enforcement on county maintained roadways in Boone County, our slowdown operations and Dedicated Hazardous Moving Enforcement will include enforcement efforts primarily focused on county roadways, US Highway 63, Interstate 70, various state maintained roadways within Boone County and city streets within the City of Columbia. Enforcement efforts will be performed in high traffic areas and areas known for violations and/or crashes throughout Boone County and the City of Columbia.

44 Enter the number of enforcement periods your agency will conduct each month. 2

45 Enter the months in which enforcement will be conducted.

According to the statistics from 2017 to 2019, the frequency of crashes within Boone County ranged from 495 to 738 in any given month; therefore, the Boone County Sheriff's Office will conduct this enforcement year-round (October - September).

2017 to 2019 traffic crashes by month in Boone County:

- January - 524
- February - 532
- March - 513
- April - 556
- May - 541
- June - 560
- July - 495
- August - 569
- September - 587
- October - 738
- November - 636
- December - 601

46 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2017 to 2019, motor vehicle crashes within Boone County are likely to occur Sunday through Saturday; however, 76.8 % of the crashes occurred Monday through Friday. Most of our enforcement efforts will be conducted Monday through Friday .

2017 to 2019 Traffic Crashes by day of week in Boone County:

Sunday - 763
Monday – 1,126
Tuesday – 1,035
Wednesday – 1,025
Thursday – 1,020
Friday - 1,054
Saturday – 792
Unknown – 37

47 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2017 to 2019, approximately 72.2% (4,944 of 6,852) of the total number of traffic crashes and approximately 68.7% (766 of 1,115) of the speeding involved traffic crashes in Boone County occurred between the hours of 7:00 A.M. and 7:00 P.M. Based on these facts, most of our enforcement under this grant will be conducted between the hours of 7:00 A.M. and 7:00 P.M., though this may vary occasionally.

48 Enter the number of officers assigned during the enforcement period.

6

49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

n/a

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract*
6. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Enforcement activities (planned activities compared with actual activities)
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The project will be evaluated by looking at the crash statistics and the enforcement done by the deputies assigned to the grant.

ADDITIONAL FUNDING SOURCES

Boone County Sheriff's Department Cyber Crimes Task Force, 2021 (SCCG) State Cyber Crimes Grant 2021-SCCG-001, executed on 10/19/20, project dates 06/01/2020 - 05/31/2021, awarded \$175,364.88.

Missouri Internet Crimes Against Children Task Force Award number 2020-MC-FX-K016, Awarded \$11,500 for equipment and/or training, 10/01/20 - 08/30/2021.

Edward Byrne Memorial Justice Assistance Grant: 2018-DJ-BX-0175 (JAG) - BCSD Awarded \$15,533.20 - 10/1/2017-9/30/2021

Edward Byrne Memorial Justice Assistance Grant: 2019-DJ-BX-0559 (JAG) - BCSD Awarded \$16,373.60 - 10/1/2018-9/30/2022

Edward Byrne Memorial Justice Assistance Grant: 2020-DJ-BX-0524 (JAG) - BCSD Awarded \$13,681.20 - 10/1/2019-9/30/2023

Coronavirus Emergency Supplemental Funding (BJA) 2020-VD-BX-1557 (CESF) - BCSD Awarded \$58,008.00 - 1/20/2020-1/31/2022

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Overtime and Fringe	Overtime and fringe for deputies working the slowdown details and various HMV details under this grant.	288	\$39.00	\$11,232.00	\$0.00	\$11,232.00
	Overtime and Fringe	Overtime and fringe to reimburse the cost of a dedicated communications operator (dispatcher) for the slowdown/HMV details being conducted for this grant.	40	\$34.00	\$1,360.00	\$0.00	\$1,360.00
					\$12,592.00	\$0.00	\$12,592.00
Training							
	Professional Development	LETSAC for deputies that assist with fulfilling this grant and show an interest in traffic enforcement.	2	\$700.00	\$1,400.00	\$0.00	\$1,400.00
	Professional Development	Basic Crash at MSHP for deputies who assist the traffic unit and work crashes.	2	\$175.00	\$350.00	\$0.00	\$350.00
	Professional Development	Advanced Crash for a deputy that has completed Basic crash to assist the traffic unit with crashes.	1	\$300.00	\$300.00	\$0.00	\$300.00
					\$2,050.00	\$0.00	\$2,050.00
Total Contract					\$14,642.00	\$0.00	\$14,642.00

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2018_OMB_Circular_A-133.pdf	02/06/2021
WORD	County Authorization Form	County Authorization - HVM Enforcement.pdf	02/26/2021
PDF	2022 AwardDenial Letter	11743AwardDenialLetter17176.pdf	08/06/2021
PDF	2022 ContractSignature Letter	13010ContractSignatureLetter17176.pdf	08/10/2021

370-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Dedicated Impaired Driving Enforcement Grant Acceptance Agreement.

Done this 7th day of September 2021.

ATTEST: -

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 06, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.
Columbia, MO 65202-9064

Dear Sheriff Carey:

This will serve as formal notification that the Highway Safety and Traffic Division has completed its review of grant applications for the program year 10/1/2021 through 9/30/2022.

The following project(s) has been approved:

<u>Grant Title</u>	<u>Requested</u>	<u>Approved</u>
Dedicated Impaired Driving Enforcement	\$65,589.00	\$65,589.00

Please refrain from publicizing your grant award until the fully executed contract has been signed and the copy returned to your agency.

Due to the ongoing circumstances regarding COVID-19, the Highway Safety and Traffic Division will conduct virtual contract meetings with all subrecipients to discuss contracts and explain the terms and conditions. We highly recommend registering for one of the meetings so that the Project Directors and Authorizing Officials are aware of the contract details. A brief demonstration of the contract signing and voucher submission process will be presented at the meeting. We will not mail the contract(s) to your agency. The Highway Safety and Traffic Division will conduct three (3) virtual contract meetings; however, you only need to attend one meeting. If you cannot attend one of the meetings, you will need to contact you Highway Safety Program Manager for details on your contract. Attached is the meeting schedule for and instructions to access the virtual

If you have any questions, contact the Highway Safety and Traffic Division at 573-751-4161 or 1-800-800-2358.

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer



Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 10, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.

Columbia, MO 65202-9064

Dear Sheriff Carey:

Enclosed is a contract between the Highway Safety and Traffic Division and the Boone County Sheriff's Office for a Dedicated Impaired Driving Enforcement project.

The project obligates \$65,589.00 in federal funds for the period October 01, 2021 through September 30, 2022. All expenditures should be claimed against project #22-M5HVE-03-002.

Please review this contract carefully for any discrepancies or questions. If acceptable within your agency: Use the enclosed instructions to sign your contracts electronically using DocuSign. This is a process that allows quick signatures and stores the signed contract electronically in the Highway Safety Grants Management System. Instructions for the DocuSign process will be explained during the virtual contract meeting.

Or, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Highway Safety and Traffic Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Mandy Kliethermes, Senior System Management Specialist at 573-751-5434. We look forward to working with you and your

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer

Enclosure





**Highway Safety and Traffic Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2021 through September 30, 2022**

Highway Safety and Traffic Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2021)

Agency:	Boone County Sheriff's Office	Agency ORI#:	MO0100000
Address:	2121 County Dr.	Federal Tax ID#:	436000349
		DUNS #:	182739177
City:	Columbia	State:	MO
		Zip:	65202-9064
		County:	Boone
Phone:	573-875-1111	Fax:	573-874-8953
Contact:	Sgt. Nikki Antimi	Email:	dantimi@boonecountymo.org
Jurisdiction:	Urban	Jurisdiction Population:	180,463
Targeted Population:	Impaired Drivers		

Project activity for which your agency is requesting funding:

DWI Enforcement

Project Title:	Dedicated Impaired Driving Enforcement	Requested Amount:	\$65,589.00
Brief Description:	Dedicated Impaired Driving Enforcement		

Dan Atwill
Authorizing Official



Authorizing Official Signature

Presiding Commissioner
Authorizing Official Title

PROBLEM IDENTIFICATION

Substance-impaired drivers contributed to 22.9 percent of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs continues to increase. Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 80.4 percent of substance-impaired driving fatalities. Fourteen percent of the children less than 15 years of age, who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver who often was an underage-impaired driver.

In the past three years (2017-2019) there have been 6,853 reported crashes (total number investigated by all agencies) in Boone County. Of those 6,853 crashes, 333 were Drinking-Involved crashes and 401 were Drinking and/or Drug Involved crashes. Of the 333 Drinking-Involved crashes, 123 of the crashes involved injury and 12 were fatal. Of the 401 Drinking and/or Drug Involved crashes, 155 of the crashes involved injury and 18 involved a fatality.

Boone County and the City of Columbia, which is the county seat, consistently have problems with Drinking-Involved crashes. Below are some of the rankings (2017-2019), which show how Boone County and the City of Columbia compare to the rest of the Missouri counties and cities when it comes to drinking-involved crashes.

- Alcohol Involved Traffic Crashes - Boone County ranked 8th (333) / City of Columbia ranked 7th (212)
- Disabling Alcohol Involved Traffic Crashes - Boone County ranked 8th (28) / City of Columbia ranked 5th (15)
- Fatal Alcohol Involved Traffic Crashes - Boone County ranked 7th (12) / City of Columbia ranked 2nd (9)

In 2020, the Boone County Sheriff's Office made at least 124 arrests for DWI. In 2020, Boone County experienced 112 total crashes involving drinking and/or drugs, 4 fatal drinking/drug-involved motor vehicle crashes (4 total deaths), 45 personal injury drinking/drug-involved crashes (59 persons injured) and 63 property damage drinking/drug-involved crashes. The fatal numbers are lower and the and property damage and personal injury numbers are higher than in 2019, when 6 fatal drinking/drug-involved motor vehicle crashes (6 total deaths), 37 personal injury drinking/drug-involved crashes (48 persons injured) and 52 property damage drinking/drug-involved crashes. It is apparent that impaired driving continues to be a serious problem in Boone County.

GOALS/OBJECTIVES

Core Performance Measure Goals

1. Based on an annual average increase of 3.41 percent in alcohol-impaired driving involved fatalities from 2014 to 2018, Missouri is projecting a five-year average of 251.5 alcohol-impaired driving involved fatalities of 251.5 by December 31, 2021.

The goal of the Boone County Sheriff's Office is to continue our commitment to combating impaired driving and support the state goal of decreasing impaired driving fatalities annually. During the 2021-2022 grant year, we plan to continue to utilize our Full-Time DWI / Traffic Unit to assist in addressing impaired driving on a regular nightly basis, in addition to conducting DWI saturation patrols throughout the year.

An objective is for our Full-Time DWI / Traffic unit to maintain a high profile, which includes outreach opportunities and highly visible patrol activities.

PROJECT DESCRIPTION

The Boone County Sheriff's Office plans to continue using our Full-Time DWI/Traffic Unit personnel to combat impaired driving. If approved, this grant will assist in funding the salary and benefit costs of the two members of the Traffic Unit who will be tasked with conducting DWI enforcement. Both of these positions are currently filled with deputies.

Boone County continues to be one of the top-ranking counties in the state for drinking-involved traffic crashes. We believe our enforcement efforts make a difference in drinking-involved crashes and we plan to continue these efforts to address the crashes involving impaired drivers.

As described in the supplemental section, these units will primarily work evening, night and early morning hours (between 4:00 p.m. and 4:00 a.m.) throughout the week. They will be assigned as Traffic Enforcement Deputies and primarily tasked with focusing on arresting impaired drivers throughout Boone County. They will work high traffic areas, problem roadways (like U.S. 63, Interstate 70, MO 163, etc.) and other roadways around Boone County.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
You must answer the following questions.	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report UCR information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain. Our department lost a considerable number of deputies in 2020, however, our DWI/Traffic unit continues to be filled.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. We have experienced a substantial unexpended balance with our DWI Saturation grant in the past . Due to patrol staffing levels, there has been some difficulty in filling the saturation and slowdown details throughout the year. COVID-19 also put a pause on details for several months in 2020.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.

18 Total number of DWI violations written by your agency.	124
19 Total number of speeding citations written by your agency.	576
20 Total number of HMV citations written by your agency.	742
21 Total number of child safety/booster seat citations written by your agency.	14
22 Total number of safety belt citations written by your agency.	144
23 Total number of warnings issued.	3261

Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.

24 Total number of traffic crashes.	6852
25 Total number of traffic crashes resulting in a fatality.	48
26 Total number of traffic crashes resulting in a serious injury.	1917
27 Total number of speed-related traffic crashes.	1115
28 Total number of speed-related traffic crashes resulting in a fatality.	26
29 Total number of speed-related traffic crashes resulting in a serious injury.	373
30 Total number of alcohol-related traffic crashes.	333
31 Total number of alcohol-related traffic crashes resulting in a fatality.	12
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	123
33 Total number of unbuckled fatalities.	16
34 Total number of unbuckled serious injuries.	63

Enter your agency's information below.

35 Total number of commissioned law enforcement officers.	60
36 Total number of commissioned patrol and traffic officers.	39

37 Total number of commissioned law enforcement officers available for overtime enforcement.	52
38 Total number of vehicles available for enforcement.	48
39 Total number of radars/lasers.	48
40 Total number of in-car video cameras.	48
41 Total number of PBTs.	44
42 Total number of Breath Instruments.	4

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

43 Identify primary enforcement locations.

Drinking involved traffic crashes have been occurring all around Boone County. From 2017 through 2019, (190 of 333) 57% of the drinking involved traffic crashes in Boone County occurred on city streets and county roads. Our enforcement will be strongly focused on major thoroughfares in and around the City of Columbia, on county roads, and on state roadways around Boone County. Some of the roadways our unit will patrol will include Interstate 70 (5.7% of the drinking involved traffic crashes), Highway 63 (8.7% of the drinking involved traffic crashes), Missouri 163 (3.0% of the drinking involved traffic crashes), Missouri 763 (2.7% of the drinking involved crashes), Missouri 740 (2.1% of the drinking involved crashes) and other roadways with higher frequencies of drinking involved traffic crashes.

44 Enter the number of enforcement periods your agency will conduct each month. 30

45 Enter the months in which enforcement will be conducted.

According to the statistics from 2017-2019, the frequency of drinking involved crashes within Boone County ranged from 18 to 40 in any given month; therefore, the Boone County Sheriff's Department will conduct our enforcement year-round (October - September).

2017-2019 Drinking Involved Traffic Crashes by month in Boone County:

January - 27
 February - 18
 March - 33
 April - 26
 May - 19
 June - 31
 July - 25
 August - 32
 September - 31
 October - 40
 November - 27
 December - 24

46 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2017 – 2019, drinking involved crashes within Boone County are likely to occur Sunday through Saturday, so our Dedicated Impaired Driving Enforcement will be conducting enforcement on all 7 days of the week. Therefore, Boone County Sheriff's Department's Dedicated Impaired Driving Enforcement grant positions will rotate their days off and work throughout the week .

2017-2019 drinking involved traffic crashes by day of week in Boone County :

Sunday - 68
Monday - 20
Tuesday - 33
Wednesday - 30
Thursday - 43
Friday - 62
Saturday – 74
Unknown – 3

47 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2017-2019, 79.9% of the drinking involved crashes within Boone County occurred between the hours of 4:00 P.M. and 4:00 A.M. and 55% of the drinking involved crashes within Boone County occurred between the hours of 9:00 P.M. and 4:00 A.M. The enforcement efforts of the Boone County Sheriff's Department's Dedicated Impaired Driving Enforcement grant positions will primarily be focused on hours falling between 4:00 P.M. and 4:00 A.M.

48 Enter the number of officers assigned during the enforcement period.

2

49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

n/a

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract*
6. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Enforcement activities (planned activities compared with actual activities)
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort ; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The project will be evaluated by looking at the crash statistics and the enforcement done by the deputies assigned to the grant.

ADDITIONAL FUNDING SOURCES

Boone County Sheriff's Department Cyber Crimes Task Force, 2021 (SCCG) State Cyber Crimes Grant 2021-SCCG-001, executed on 10/19/20, project dates 06/01/2020 - 05/31/2021, awarded \$175,364.88.

Missouri Internet Crimes Against Children Task Force Award number 2020-MC-FX-K016, Awarded \$11,500 for equipment and/or training, 10/01/20 - 08/30/2021.

Edward Byrne Memorial Justice Assistance Grant: 2018-DJ-BX-0175 (JAG) - BCSD Awarded \$15,533.20 - 10/1/2017-9/30/2021

Edward Byrne Memorial Justice Assistance Grant: 2019-DJ-BX-0559 (JAG) - BCSD Awarded \$16,373.60 - 10/1/2018-9/30/2022

Edward Byrne Memorial Justice Assistance Grant: 2020-DJ-BX-0524 (JAG) - BCSD Awarded \$13,681.20 - 10/1/2019-9/30/2023

Coronavirus Emergency Supplemental Funding (BJA) 2020-VD-BX-1557 (CESF) - BCSD Awarded \$58,008.00 - 1/20/2020-1/31/2022

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Enforcement Hours and Fringe	2,080 hours of dedicated impaired driving enforcement for two deputies. Rate includes fringe.	1	\$129,578.00	\$129,578.00	\$64,789.00	\$64,789.00
					\$129,578.00	\$64,789.00	\$64,789.00
Training							
	Professional Development	Costs associated with training and conferences for BCSD Traffic deputies (ex: DWI/Traffic Safety and DRE Recertification Conference)	2	\$400.00	\$800.00	\$0.00	\$800.00
					\$800.00	\$0.00	\$800.00
Total Contract					\$130,378.00	\$64,789.00	\$65,589.00

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2018_OMB_Circular_A-133.pdf	01/30/2021
WORD	County Authorization Form	County Authorization - Dedicated Impaired Driving Enforcement.pdf	02/26/2021
PDF	2022 AwardDenial Letter	11401AwardDenialLetter17109.pdf	08/06/2021
PDF	2022 ContractSignature Letter	12668ContractSignatureLetter17109.pdf	08/10/2021

371-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 7th day of September 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Impaired Driving Enforcement Grant Acceptance Agreement.

Done this 7th day of September 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 06, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.
Columbia, MO 65202-9064

Dear Sheriff Carey:

This will serve as formal notification that the Highway Safety and Traffic Division has completed its review of grant applications for the program year 10/1/2021 through 9/30/2022.

The following project(s) has been approved:

<u>Grant Title</u>	<u>Requested</u>	<u>Approved</u>
Impaired Driving Enforcement	\$11,468.00	\$10,968.00

Please refrain from publicizing your grant award until the fully executed contract has been signed and the copy returned to your agency.

Due to the ongoing circumstances regarding COVID-19, the Highway Safety and Traffic Division will conduct virtual contract meetings with all subrecipients to discuss contracts and explain the terms and conditions. We highly recommend registering for one of the meetings so that the Project Directors and Authorizing Officials are aware of the contract details. A brief demonstration of the contract signing and voucher submission process will be presented at the meeting. We will not mail the contract(s) to your agency. The Highway Safety and Traffic Division will conduct three (3) virtual contract meetings; however, you only need to attend one meeting. If you cannot attend one of the meetings, you will need to contact you Highway Safety Program Manager for details on your contract. Attached is the meeting schedule for and instructions to access the virtual

If you have any questions, contact the Highway Safety and Traffic Division at 573-751-4161 or 1-800-800-2358.

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer



Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 10, 2021

Sheriff Dwayne Carey
Boone County Sheriff's Office
2121 County Dr.

Columbia, MO 65202-9064

Dear Sheriff Carey:

Enclosed is a contract between the Highway Safety and Traffic Division and the Boone County Sheriff's Office for a Impaired Driving Enforcement project.

The project obligates \$10,968.00 in federal funds for the period October 01, 2021 through September 30, 2022. All expenditures should be claimed against project #22-M5HVE-03-003.

Please review this contract carefully for any discrepancies or questions. If acceptable within your agency: Use the enclosed instructions to sign your contracts electronically using DocuSign. This is a process that allows quick signatures and stores the signed contract electronically in the Highway Safety Grants Management System. Instructions for the DocuSign process will be explained during the virtual contract meeting.

Or, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Highway Safety and Traffic Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Mandy Kliethermes, Senior System Management Specialist at 573-751-5434. We look forward to working with you and your

Sincerely,



Jon Nelson
Asst. to State Highway Safety Traffic Engineer

Enclosure





**Highway Safety and Traffic Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2021 through September 30, 2022**

Highway Safety and Traffic Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2021)

Agency:	Boone County Sheriff's Office	Agency ORI#:	MO0100000
Address:	2121 County Dr.	Federal Tax ID#:	436000349
		DUNS #:	182739177
City:	Columbia	State:	MO
		Zip:	65202-9064
		County:	Boone
Phone:	573-875-1111	Fax:	573-874-8953
Contact:	Sgt. Nikki Antimi	Email:	dantimi@boonecountymo.org
Jurisdiction:	Urban	Jurisdiction Population:	180,463
Targeted Population:	Impaired Drivers		

Project activity for which your agency is requesting funding:

DWI Enforcement

Project Title:	Impaired Driving Enforcement	Requested Amount:	\$11,468.00
Brief Description:	Impaired Driving Enforcement		

Dan Atwill
Authorizing Official



Authorizing Official Signature

Presiding Commissioner
Authorizing Official Title

PROBLEM IDENTIFICATION

Substance-impaired drivers contributed to 22.9 percent of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs continues to increase. Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 80.4 percent of substance-impaired driving fatalities. Fourteen percent of the children less than 15 years of age, who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver who often was an underage-impaired driver.

In the past three years (2017-2019) there have been 6,853 reported crashes (total number investigated by all agencies) in Boone County. Of those 6,853 crashes, 333 were Drinking-Involved crashes and 401 were Drinking and/or Drug Involved crashes. Of the 333 Drinking-Involved crashes, 123 of the crashes involved injury and 12 were fatal. Of the 401 Drinking and/or Drug Involved crashes, 155 of the crashes involved injury and 18 involved a fatality.

Boone County and the City of Columbia, which is the county seat, consistently have problems with Drinking-Involved crashes. Below are some of the rankings (2017-2019), which show how Boone County and the City of Columbia compare to the rest of the Missouri counties and cities when it comes to drinking-involved crashes.

- Alcohol Involved Traffic Crashes - Boone County ranked 8th (333) / City of Columbia ranked 7th (212)
- Disabling Alcohol Involved Traffic Crashes - Boone County ranked 8th (28) / City of Columbia ranked 5th (15)
- Fatal Alcohol Involved Traffic Crashes - Boone County ranked 7th (12) / City of Columbia ranked 2nd (9)

In 2020, the Boone County Sheriff's Office made at least 124 arrests for DWI. In 2020, Boone County experienced 112 total crashes involving drinking and/or drugs, 4 fatal drinking/drug-involved motor vehicle crashes (4 total deaths), 45 personal injury drinking/drug-involved crashes (59 persons injured) and 63 property damage drinking/drug-involved crashes. The fatal numbers are lower and the and property damage and personal injury numbers are higher than in 2019, when 6 fatal drinking/drug-involved motor vehicle crashes (6 total deaths), 37 personal injury drinking/drug-involved crashes (48 persons injured) and 52 property damage drinking/drug-involved crashes. It is apparent that impaired driving continues to be a serious problem in Boone County.

GOALS/OBJECTIVES

Core Performance Measure Goals

1. Based on an annual average increase of 3.41 percent in alcohol-impaired driving involved fatalities from 2014 to 2018, Missouri is projecting a five-year average of 251.5 alcohol-impaired driving involved fatalities of 251.5 by December 31, 2021.

A goal of the Boone County Sheriff's Department is to continue utilizing DWI saturation enforcement patrols throughout the year to combat impaired driving in support of the state goal of decreasing impaired driving fatalities. During the 2021-2022 grant year, the Boone County Sheriff's Department plans to conduct monthly DWI Saturation patrols.

PROJECT DESCRIPTION

The Boone County Sheriff's Department plans to continue using our DWI enforcement patrols to combat impaired driving. Our intention is to schedule an average of four "shifts" per month that are each 4 hours in length for an average of 16 hours of enforcement per month. These four shifts may be grouped together to allow several deputies to work at the same time or they may be spread throughout the month. If approved, this grant will fund the overtime and fringe benefit costs of those working overtime conducting these DWI saturation enforcement patrols.

Boone County continues to be one of the top-ranking counties in the state for drinking-involved traffic crashes. We believe our enforcement efforts make a difference in drinking-involved crashes and we plan to continue these efforts to address the crashes involving impaired drivers.

As described in the supplemental section, the DWI saturation enforcement patrols will primarily work evening, night and early morning hours (between 4:00 p.m. and 4:00 a.m.) throughout the week. These DWI saturation patrols will involve deputies coming in on overtime to focus on identifying, stopping and removing impaired drivers from the roadways.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
You must answer the following questions.	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report UCR information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain. Our department lost a considerable number of deputies in 2020, however, our DWI/Traffic unit and saturation/slowdown continue to be filled.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why. We have experienced a substantial unexpended balance with our DWI Saturation grant in the past. Due to patrol staffing levels, there has been some difficulty in filling the saturation and slowdown details throughout the year. COVID-19 also put a pause on details for several months in 2020.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.

18 Total number of DWI violations written by your agency.	124
19 Total number of speeding citations written by your agency.	576
20 Total number of HMV citations written by your agency.	742
21 Total number of child safety/booster seat citations written by your agency.	14
22 Total number of safety belt citations written by your agency.	144
23 Total number of warnings issued.	3261

Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.

24 Total number of traffic crashes.	6852
25 Total number of traffic crashes resulting in a fatality.	48
26 Total number of traffic crashes resulting in a serious injury.	1917
27 Total number of speed-related traffic crashes.	1115
28 Total number of speed-related traffic crashes resulting in a fatality.	26
29 Total number of speed-related traffic crashes resulting in a serious injury.	373
30 Total number of alcohol-related traffic crashes.	333
31 Total number of alcohol-related traffic crashes resulting in a fatality.	12
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	123
33 Total number of unbuckled fatalities.	16
34 Total number of unbuckled serious injuries.	63

Enter your agency's information below.

35 Total number of commissioned law enforcement officers.	60
36 Total number of commissioned patrol and traffic officers.	39

37 Total number of commissioned law enforcement officers available for overtime enforcement.	52
38 Total number of vehicles available for enforcement.	48
39 Total number of radars/lasers.	48
40 Total number of in-car video cameras.	48
41 Total number of PBTs.	44
42 Total number of Breath Instruments.	4

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

43 Identify primary enforcement locations.

Drinking involved traffic crashes have been occurring all around Boone County. From 2017 through 2019, (190 of 333) 57% of the drinking involved traffic crashes in Boone County occurred on city streets and county roads. Our enforcement will be strongly focused on major thoroughfares in and around the City of Columbia, on county roads, and on state roadways around Boone County. Some of the roadways our unit will patrol will include Interstate 70 (5.7% of the drinking involved traffic crashes), Highway 63 (8.7% of the drinking involved traffic crashes), Missouri 163 (3.0% of the drinking involved traffic crashes), Missouri 763 (2.7% of the drinking involved crashes), Missouri 740 (2.1% of the drinking involved crashes) and other roadways with higher frequencies of drinking involved traffic crashes.

44 Enter the number of enforcement periods your agency will conduct each month. 2

45 Enter the months in which enforcement will be conducted.

According to the statistics from 2017-2019, the frequency of drinking involved crashes within Boone County ranged from 18 to 40 in any given month; therefore, the Boone County Sheriff's Department will conduct our enforcement year-round (October - September).

2017-2019 Drinking Involved Traffic Crashes by month in Boone County:

- January - 27
- February - 18
- March - 33
- April - 26
- May - 19
- June - 31
- July - 25
- August - 32
- September - 31
- October - 40
- November - 27
- December - 24

46 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2017 – 2019, drinking involved crashes within Boone County are likely to occur Sunday through Saturday, so impaired driving enforcement will occur.

2017-2019 drinking involved traffic crashes by day of week in Boone County :

- Sunday - 68
- Monday - 20
- Tuesday - 33
- Wednesday - 30
- Thursday - 43
- Friday - 62
- Saturday – 74
- Unknown – 3

47 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2017-2019, 79.9% of the drinking involved crashes within Boone County occurred between the hours of 4:00 P.M. and 4:00 A.M. and 55% of the drinking involved crashes within Boone County occurred between the hours of 9:00 P.M. and 4:00 A.M. The enforcement efforts of the saturation patrols will primarily be focused on hours falling between 4:00 P.M. and 4:00 A.M.

48 Enter the number of officers assigned during the enforcement period.

4

49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

n/a

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract*
6. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Enforcement activities (planned activities compared with actual activities)
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The project will be evaluated by looking at the drinking-involved crashes and the enforcement done by the deputies assigned to the grant.

ADDITIONAL FUNDING SOURCES

Boone County Sheriff's Department Cyber Crimes Task Force, 2021 (SCCG) State Cyber Crimes Grant 2021-SCCG-001, executed on 10/19/20, project dates 06/01/2020 - 05/31/2021, awarded \$175,364.88.

Missouri Internet Crimes Against Children Task Force Award number 2020-MC-FX-K016, Awarded \$11,500 for equipment and/or training, 10/01/20 - 08/30/2021.

Edward Byrne Memorial Justice Assistance Grant: 2018-DJ-BX-0175 (JAG) - BCSD Awarded \$15,533.20 - 10/1/2017-9/30/2021

Edward Byrne Memorial Justice Assistance Grant: 2019-DJ-BX-0559 (JAG) - BCSD Awarded \$16,373.60 - 10/1/2018-9/30/2022

Edward Byrne Memorial Justice Assistance Grant: 2020-DJ-BX-0524 (JAG) - BCSD Awarded \$13,681.20 - 10/1/2019-9/30/2023

Coronavirus Emergency Supplemental Funding (BJA) 2020-VD-BX-1557 (CESF) - BCSD Awarded \$58,008.00 - 1/20/2020-1/31/2022

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Overtime and Fringe	Overtime and fringe for deputies working the DWI Saturation patrol.	192	\$39.00	\$7,488.00	\$0.00	\$7,488.00
	Overtime and Fringe	Overtime and fringe to reimburse the cost of a dedicated communications operator (dispatcher) for the details being conducted for this grant.	20	\$34.00	\$680.00	\$0.00	\$680.00
					\$8,168.00	\$0.00	\$8,168.00
Training							
	Professional Development	DWI/DRE Conference costs for two deputies that have shown an interest and assisted the traffic unit with fulfilling this grant.	2	\$400.00	\$800.00	\$0.00	\$800.00
	Professional Development	National DRE Conference costs for the State DRE/SFST Technical Panel Central Regional Coordinator.	1	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
					\$3,300.00	\$0.00	\$3,300.00
Total Contract					\$11,468.00	\$0.00	\$11,468.00

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2018_OMB_Circular_A-133.pdf	02/11/2021
WORD	County Authorization Form	County Authorization - DWI Saturation Enforcement.pdf	02/26/2021
PDF	2022 AwardDenial Letter	11645AwardDenialLetter17249.pdf	08/06/2021
PDF	2022 ContractSignature Letter	12912ContractSignatureLetter17249.pdf	08/10/2021

372-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 7th day of September 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Emergency Management Performance Grant Award.

Done this 7th day of September 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



State Emergency Management Agency
 2302 Militia Drive
 P.O. Box 116
 Jefferson City, MO 65102
 Phone: (573) 526-9100
 Fax: (573) 634-7966

SUBRECIPIENT AWARD

DATE
 August 26, 2021

Award Number	Amendment No.
EMK-2021-EP-00006-012	N/A

GRANTEE NAME
 Boone County Emergency Management Agency

GRANTEE VENDOR NUMBER
 43-6000349

GRANTEE ADDRESS
 2145 E County Dr
 Columbia, MO 65202

ISSUING AGENCY
 MO State Emergency Management Agency
 PO Box 116
 Jefferson City, MO 65102

GRANT INFORMATION

PROJECT TITLE
 FY 2021 Emergency Management Performance Grant

FEDERAL AWARDING AGENCY
 Federal Emergency Management Agency

CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NO
 97.042

PERFORMANCE PERIOD
 FROM: 7/1/2021 TO: 6/30/2022

FEDERAL AWARD AMOUNT	\$106,538.75
----------------------	--------------

LOCAL COST SHARE	\$106,538.75
------------------	--------------

TOTAL AWARD AMOUNT	\$213,075.50
--------------------	--------------

CONTACT INFORMATION

EMPG GRANT SPECIALIST

GRANTEE PROJECT DIRECTOR

NAME
 Holly Otto
 E-MAIL ADDRESS
 holly.otto@sema.dps.mo.gov
 TELEPHONE
 573-573-3401

NAME
 Chad Martin, EMD
 E-MAIL ADDRESS
 cmartin@boonecountymmo.org
 TELEPHONE
 573-554-7900

SUMMARY DESCRIPTION OF PROJECT

The purpose of the EMPG Program is to make grants to locals in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). Title VI of the Stafford Act authorizes grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, States, and their political subdivisions. SEMA, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards in the State of Missouri. This award is not for Research and Development. There is no indirect cost rate for this award.

TYPED NAME AND TITLE OF OHS OFFICIAL

TYPED NAME AND TITLE OF GRANTEE AUTHORIZED OFFICIAL

James Remillard, Director

Daniel Atwill, Presiding Commissioner

SIGNATURE OF APPROVING OHS OFFICIAL

DATE

SIGNATURE OF GRANTEE AUTHORIZED OFFICIAL

DATE

08/26/2021

9/7/21

THIS GRANT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS GRANT AGREEMENT, THE GRANTEE IS AGREEING TO READ AND COMPLY WITH ALL SPECIFIC CONDITIONS.

SPECIFIC CONDITIONS

DATE
August 26, 2021

AWARD NUMBER
EMK-2021-EP-00006-012

Article I - Acknowledgement of Federal Funding from DHS

All subrecipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

Article II - Activities Conducted Abroad

All subrecipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article III - Age Discrimination Act of 1975

All subrecipients must comply with the requirements of the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

Article IV - Americans with Disabilities Act of 1990

All subrecipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101–12213).

Article V - Best Practices for Collection and Use of Personally Identifiable Information (PII)

All subrecipients who collect PII are required to have a publically available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Award subrecipients may also find as a useful resource the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template respectively.

Article VI- Civil Rights Act of 1964

All subrecipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article VII - Civil Rights Act of 1968

All subrecipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features (see 24 C.F.R. § 100.201).

Article VIII – Copyright

All subrecipients must affix the applicable copyright notices of 17 U.S.C. Sections 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards.

Article IX - Assurances, Administrative Requirements, Cost Principles, and Audit Requirements

Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions. The administrative and audit requirements and cost principles that apply to DHS award subrecipients originate from 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as adopted by DHS at 2 C.F.R. Part 3002.

Article X - Debarment and Suspension

Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, and 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XI - Drug-Free Workplace Regulations

All subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. part 3001, which adopts the Government-wide implementation (2 C.F.R. part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 8101).

Article XII - Duplication of Benefits

Any cost allocable to a particular Federal award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

Article XIII - Energy Policy and Conservation Act

All subrecipients must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

Article XIV - False Claims Act and Program Fraud Civil Remedies

All subrecipients must comply with the requirements of 31 U.S.C. § 3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

Article XV – Federal Debt Status

All subrecipients are required to be non-delinquent in their repayment of Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-428B, item number 17 for additional information and guidance.

Article XVI - Fly America Act of 1974

All subrecipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XVII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. §2225a, all subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. §2225.

Article XVIII - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

All subrecipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-accesspeople-limited> and additional resources on <http://www.lep.gov>.

Article XIX - Lobbying Prohibitions

All subrecipients must comply with 31 U.S.C. §1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XX - Non-supplanting Requirement

All subrecipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources.

Article XXI - Patents and Intellectual Property Rights

Unless otherwise provided by law, subrecipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in 37 C.F.R. Part 401 and the standard patent rights clause in 37 C.F.R. § 401.14.

Article XXII - Procurement of Recovered Materials

All subrecipients must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXIII - Contract Provisions for Non-federal Entity Contracts under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

1. Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
4. Davis-Bacon Act, as amended (40 U.S.C 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federal Financed and Assisted Construction"). In accordance with the statute, contracts must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of wage determination. The non-Federal entity must report all suspected or reported violations to the

Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C 3704 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended- Contract and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Article XXIV – SAFECOM

All subrecipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXV - Terrorist Financing E.O. 13224

All subrecipients must comply with U.S. Executive Order 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

Article XXVI - Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)

All subrecipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. Implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19

Article XXVII - Trafficking Victims Protection Act of 2000

All subrecipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104). This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at 2 CFR § 175.15.

Article XXVIII - Rehabilitation Act of 1973

All subrecipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

Article XXIX - USA Patriot Act of 2001

All subrecipients must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

Article XXX - Use of DHS Seal, Logo and Flags

All subrecipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XXXI - Whistleblower Protection Act

All subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article XXXII - SEMA Specific Acknowledgements and Assurances

All subrecipients must acknowledge and agree to comply with applicable provisions governing SEMA access to records, accounts, documents, information, facilities, and staff.

1. Subrecipients must cooperate with any compliance review or complaint investigation conducted by SEMA.
2. Subrecipients must give SEMA access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by SEMA regulations and other applicable laws or program guidance.

3. Subrecipients must submit timely, complete, and accurate reports to the appropriate SEMA officials and maintain appropriate backup documentation to support the reports. Future awards and fund drawdowns may be withheld if these reports are delinquent.
4. Subrecipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the SEMA.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the SEMA Component and/or awarding office. The United States has the right to seek judicial enforcement of these obligations.

Article XXXIII- Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by SEMA, you must request instructions from SEMA to make proper disposition of the equipment pursuant to 2 C.F.R. §200.313.

Article XXXIV - Prior Approval for Modification of Approved Budget

Before making any change to the SEMA approved budget for this award, you must request prior written approval from SEMA by requesting a Subaward Adjustment.

Article XXXV - Incorporation by Reference of Notice of Funding Opportunity

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the sub-recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained under the 2020 Notice of Funding Opportunity and the Missouri 2020 EMPG Program Manual.

Article XXXVI – Federal Leadership on Reducing Text Messaging while Driving

All subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XXXVII – National Environmental Policy Act

All subrecipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXXVIII – Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statute, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXXIX – Acceptance of Post Award Changes

In the event SEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article XXXX – Universal Identifier and System of Award Management

Unless the recipient is exempted from this requirement under 2 CFR 25.110, the recipient must maintain the currency of their information in the System for Award Management (SAM) until the recipient submits the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information at least annually after the initial registration, and more frequently if required by changes in the recipient's information or another award term.

Article XXXXI – Other Specific Conditions

1. Sub-recipients are required to ensure that all EMPG funded personnel complete the following DHS/FEMA training courses within twelve (12) months of hire and record proof of completion, IS 100, IS 120, IS 200, IS 230, IS 235, IS 240, IS 241, IS 242 IS 244, IS 700, IS 800 and L-146 HSEEP*.
2. Sub-recipients are required to ensure that all EMPG funded personnel complete the following DHS/FEMA training courses within twenty-four (24) months of hire and record proof of completion, G 191, IS 2200 and IS/K 2300.
3. Sub-Recipients of 2021 EMPG funding are required to ensure that all EMPG funded personnel actively participate in two (2) exercises during the performance period with one (1) being Operations Based. Jurisdictions must identify planned quarterly activity to meet these requirements on the 2021 EMPG application and Status Reports. Failure to comply with this requirement could result in claim payments being held until the requirement is met.
4. Subrecipients are required to use WebGrants (<https://dpsgrants.dps.mo.gov/>) to submit Quarterly Status Reports and Claim Requests. Sub-recipients are encouraged to submit Claim Requests throughout the quarter to allow for more up-to-date tracking of grant progress and prevent reimbursement delays.
Status Reports and Claim Requests for each billing period are due to SEMA as follows:
 - a. Quarter 1 (July 1 to September 30): Due October 15, 2021
 - b. Quarter 2 (October 1 to December 31): Due January 15, 2022
 - c. Quarter 3 (January 1 to March 31): Due April 15, 2022
 - d. Quarter 4 (April 1 to June 30): Due July 31, 2022
5. Subrecipients must maintain an annual Training and Exercise Plan (TEP) and participate in Threat and Hazard Identification and Risk Assessment (THIRA) updates.

*EMPG funded exercise officers and management personnel involved in the design and evaluation of exercises must complete L-146 HSEEP within 24 months of hire and record proof of completion.

373 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

7th

day of September

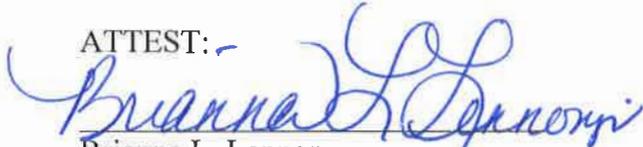
20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached funding application by the Boone County Office of Emergency Management for the State of Missouri Application for Federal/State Public Assistance.

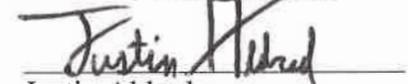
Done this 7th day of September 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

**STATE OF MISSOURI
APPLICATION FOR FEDERAL/STATE PUBLIC ASSISTANCE
(PL 93-288 AS AMENDED/RSMo. CHAPTER 44)**

1. DATE SUBMITTED:	3. (APPLICANT) SUB-RECIPIENT ID NUMBER:	4. DECLARATION NUMBER AND DATE:
2. DATE RECEIVED:		FEMA -4490- DR - MO Dated: 26 March 2020
5. (APPLICANT) SUB-RECIPIENT INFORMATION:	6. TYPE OF (APPLICANT) SUB-RECIPIENT: Check appropriate box or boxes [x]	
A. Legal Name:	A. State Agency []	B. County [<input checked="" type="checkbox"/>]
County of Boone	C. City []	D. Township []
B. FEIN #: 43-0000349	E. Special District []	F. Private Non-Profit []
C. DUNS #: 073755977	G. Other []	(Specify)
D. (Applicant's) Sub-recipient's Fiscal Year: FROM: 1/1/2019 TO: 12/31/2020		
E. Address (St./POB/City/State/Zip): 801 E. Walnut Columbia, MO 65201	7. INCIDENT PERIOD: 20 January, 2020 and ongoing	
	8. State Agency to Receive Request: State Emergency Management Agency P. O. Box 116, 2302 Militia Drive Jefferson City, MO 65102 Phone: 573-526-9234	
9. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION IS TRUE AND CORRECT, THE DOCUMENT HAS BEEN TRULY AUTHORIZED BY THE GOVERNING BODY OF THE (APPLICANT) SUB-RECIPIENT AND THE (APPLICANT) SUB-RECIPIENT WILL COMPLY WITH ALL ASSURANCES IF THE ASSISTANCE IS AWARDED.		
A. Name of Authorized Representative (Typed or Printed): Chad Martin	B. Title: Director	C. Telephone Number (Include Area Code): 573-554-1061
D. Signature of Authorized Representative: 		E. Date Signed:

BELOW THIS LINE FOR SEMA USE ONLY

FUNDING REQUEST:	BUNDLE #: _____ SA # and Version #:	
A. Federal:	B. State:	C. Total:

9. SEMA REVIEW

PREPARED BY:		
Signature:	Title:	Date of Approval:
	Alternate GAR	



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
VENDOR INPUT/ACH-EFT APPLICATION

DR-4490

*REQUIRED FIELDS

ADDRESS AS SHOWN ON FEDERAL TAX RETURN COUNTY of Boone - Missouri 801 E. Walnut Columbia, MO 65201		*FEDERAL TAX ID NUMBER OR SOCIAL SECURITY NUMBER 43-0003491	
REMIT TO NAME/ADDRESS IF DIFFERENT THAN ABOVE		*TYPE OF ENTITY <input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Individual <input type="checkbox"/> State Employee <input checked="" type="checkbox"/> Other <u>County Government</u>	
PURCHASE ORDER NAME/ADDRESS IF DIFFERENT THAN ABOVE		DATE OF CHANGE	
		PREVIOUS FEDERAL TAX ID NUMBER OR SOCIAL SECURITY NUMBER	
		PREVIOUS NAME	
		PREVIOUS ADDRESS	
		COMMENTS	
TO BE COMPLETED BY FINANCIAL INSTITUTION		<input checked="" type="checkbox"/> I (We) hereby authorize the State of Missouri, to initiate credit entries to my (our) account at the depository financial institution named and to credit the same such account. I (We) acknowledge that the origination of ACH transactions to my (our) account must comply with the provision of U.S. law.	
ADDRESS OF FINANCIAL INSTITUTION CENTRAL BANK OF BOONE COUNTY 8TH & BROADWAY BOX 678 COLUMBIA MISSOURI 65205		This authorization is to remain in full force and effect until the State of Missouri, Office of Administration, has received written notification from me (us) of its termination in such time and in such manner as to afford the State of Missouri and the financial institution a reasonable opportunity to act on it.	
DEPOSITOR ROUTING NUMBER 081500859		<input type="checkbox"/> I (We) hereby cancel my (our) ACH/EFT authorization.	
DEPOSITOR ACCOUNT NUMBER 128506160		*VENDOR SIGNATURE X <i>Thomas Darrough</i>	
NAME ON ACCOUNT MAIN CHECKING		*PRINT NAME TOM DARROUGH	
TYPE OF ACCOUNT <input checked="" type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS		*TITLE TREASURER	
SIGNATURE OF REPRESENTATIVE OF FINANCIAL INSTITUTION <i>Bonnie Lawler</i>		EMAIL ADDRESS TDARROUGH@BOONECOUNTYMO.ORG	
PRINT NAME BONNIE LAWLER		*TELEPHONE 573-886-4367	
TITLE AVP		*DATE 8/31	
TELEPHONE NUMBER 573 874 8501		*DATE 8-31-2021	
CERTIFICATION FOR INTERNAL REVENUE SERVICE (IRS) Under penalties of perjury, I certify that: I. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and II. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and I am a U.S. person (including a U.S. resident alien). Certification Instructions: You must cross out item II above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For all real estate transactions, item II does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See W-9 Instructions on irs.gov website for more information.) The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.		<input checked="" type="checkbox"/> Exempt from Backup Withholding	
SIGNATURE <i>Thomas Darrough</i>			

State of Missouri
Public Assistance Grant Certifications Form

The individuals identified below are hereby authorized to execute and file Application for Public Assistance on behalf of the designated jurisdiction for the purpose of obtaining and administering available state and federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (Public Law 93-288 as amended) or otherwise available. These individuals are authorized to represent and act for this jurisdiction in all dealings with the State of Missouri for all matters pertaining to such disaster assistance required by the agreements and assurances listed on FEMA Form 20-16, the SEMA Public Assistance Program Checklist, and the SEMA Audit Compliance Requirements Checklist. By signing this certification we are verifying that we have read and understand the information and requirements listed on the three documents mentioned above. We further understand that we remain responsible for compliance with all other pertinent federal, state, and local policies and procedures in the administration of Public Assistance funds received as a result of this application. Failure to comply with these requirements will result in the de-obligation of federal/state funds associated with that non-compliance.

County of Boone
Jurisdiction (County/City/District)

Mailing Address:

801 E. WALNUT

COLUMBIA, MO

65201

Senior Elected Official

Daniel K. Atwill
Presiding Commissioner
Name & Title


Signature

573-880-4307
Telephone Number

datwill@boonecountymd.org
Email

Fax Number

Chief Financial Officer

Tom Darrough, Treasurer
Name & Title


Signature

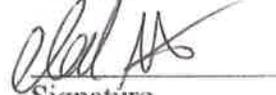
573-880-4305
Telephone Number

tdarrough@boonecountymd.org
Email

Fax Number

Authorized Representative

Chad Martin, Director
Name & Title


Signature

573-554-1001
Telephone Number

cmartin@boonecountymd.org
Email

573-442-3828
Fax Number

Assurance of Compliance with 2 CFR 200.317 – 200.326

This Assurance of Compliance form (SEMA-PA-4) satisfies the requirements of 2 CFR 200.331 which stipulates that SEMA, as a pass-through entity, provide required information related to, but not limited to, procurement as follows:

- (2) All requirements imposed by the pass-through entity on the sub-recipient so that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award;
- (3d) Monitor the activities of the sub-recipient as necessary to ensure that the sub-award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the sub-award; and that sub-award performance goals are achieved.

1. Review your **Procurement Policy** for compliance with Federal Procurement Policy Standards and 2 CFR 200.317 – 200.326 and submit your **Jurisdictional Review** to SEMA;
2. Submit a copy of your **Procurement Policy** to SEMA, with the submission of State Forms, for review of compliance.
3. SEMA will review your **Procurement Policy**, in accordance with your **Jurisdictional Review**, for compliance and will recommend solutions for any issue(s) which may cause risk to the preservation of eligibility.

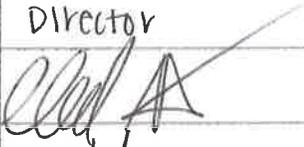
Common issues for consideration include, but are not limited to:

1. **200.318 (a)** The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this section.
2. **200.320 (b)** Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
3. **200.320 (c)** Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.
4. **200.320 (f)** Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply.
 - (1) The item is available only from a single source;
 - (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.
5. **200.321 (a)** The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
6. **200.321 (b)** Affirmative steps must include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

We, the responsible parties of the Sub-Recipient, hereby certify full compliance with 2 CFR 200.317 - 200.326, as applicable to our Procurement Policy, with the intention of preserving the eligibility of funding as obligated by the Federal Public Assistance grant.

Applicant Jurisdiction:

Authorized Representative		Senior Jurisdictional Authority *	
Print Name	Chad MARTIN	Print Name	Dan Atwill
Title	Director	Title	Presiding Commissioner
Signature		Signature	
Date	5/4/2020	Date	9.7.2021
Phone Number	573.554.1001	Phone Number	573.886.4307
Email Address	cmartin@boonecountymo.org	Email Address	datwill@boonecountymo.org

* If the Authorized Representative also holds the position of Senior Jurisdictional Authority please include the signature and contact information of another jurisdictional authority who can certify compliance. (Example: county clerk, fiscal manager, etc.)

VENDOR INPUT FORM INSTRUCTIONS

The purpose of this form is to add a vendor record or to make changes to a vendor record. A vendor is a person or business being paid by the State of Missouri.

THESE FIELDS ARE REQUIRED TO BE COMPLETED FOR ALL CIRCUMSTANCES. (SHADED FIELDS)

Enter NAME/ADDRESS AS SHOWN ON FEDERAL TAX RETURN.

Enter the FEDERAL TAX ID NUMBER OR SOCIAL SECURITY NUMBER that is used for income taxes for the name entered.

Check the correct TYPE OF ENTITY.

Signature is required at VENDOR SIGNATURE along with PRINT NAME, TITLE, TELEPHONE, and DATE.

CONDITIONAL FIELDS

If payments are to be sent to a different address, enter a REMIT TO NAME/ADDRESS.

If purchase orders are to be sent to a different address, enter a PURCHASE ORDER NAME/ADDRESS.

If you are making a change to your vendor record, fill out these additional fields:

DATE OF CHANGE is the effective date of the change in business structure/activity

PREVIOUS FEDERAL TAX ID NUMBER OR SOCIAL SECURITY NUMBER

PREVIOUS NAME

PREVIOUS ADDRESS

COMMENTS are for additional information that may be helpful including reason for the change.

TO SET UP OR TO CHANGE DIRECT DEPOSIT INFORMATION, FILL IN THE FOLLOWING, INCLUDING THE REQUIRED FIELDS FROM ABOVE.

NAME/ADDRESS OF FINANCIAL INSTITUTION where you want the money to be deposited. A representative from the financial institution must complete and sign this section.

Check appropriate box for electronic deposits.

If changing bank account information, fill in DATE OF CHANGE.

CERTIFICATION FOR INTERNAL REVENUE SERVICE (IRS)

This certifies that the Taxpayer Identification Number (TIN) on this form is the correct number and whether backup withholding applies.

**MISSOURI STATE EMERGENCY MANAGEMENT AGENCY (SEMA)
PUBLIC ASSISTANCE PROGRAM CHECKLIST**

1. The (applicant) sub-recipient must identify and report all Disaster related damage within sixty days of their Scoping meeting with FEMA. Damages identified after FEMA has conducted the (applicant) sub-recipient exit briefing must be reported to SEMA.
2. (Project Worksheets/PWs/SA's) Sub-award's are written to restore disaster damaged eligible facilities to their pre-disaster condition and function.
3. Codes and Standards which change the pre-disaster construction of a facility are eligible for consideration only if they are in writing and they were formally adopted by the (applicant) sub-recipient **PRIOR** to the disaster declaration date or if they are a legal Federal or State requirement applicable to the type of restoration.
4. (Applicants) Sub-recipients must follow the Scope of Work (SOW) in the approved (PW/SA) sub-award. Work not identified in the scope of work is ineligible. The (applicant) sub-recipient is responsible for informing SEMA of any condition(s) that create a need to change the Scope of Work **BEFORE** incurring costs or proceeding with the work.
5. All project work must be completed by the project completion deadline assigned to the applicable (PW/SA) sub-award. Only costs incurred up to the approved completion date will be considered for reimbursement. If additional time is needed, due to circumstances beyond the control of the (applicant) sub-recipient, a written request must be sent to SEMA
6. The (applicant) sub-recipient **MUST** submit a written request for an Improved or Alternate project to SEMA and receive a written approval prior to starting construction.
7. An (applicant) sub-recipient may submit an appeal for additional small project funding if the actual cost for **ALL** small projects exceeds the approved project amount for **ALL** small projects by 15% or more. The written appeal must be submitted to SEMA no later than 60 days after the last small project work was completed. The appeal must include cost documentation for **ALL** small projects.
8. The FEMA Project Completion and Certification Report P.4 must be completed, signed and returned to SEMA once the project work of the (PWs/SAs) sub-awards on the P.4 is completed.
9. Suspended (PWs/SAs) sub-awards will not receive funding until **ALL** the requirements identified in the comments section of the (PW/SA) sub-award are met.
10. (Applicants) Sub-recipients with large (PWs/SAs) sub-awards must submit a project cost summary and all associated invoices to SEMA following the completion of each large project. The project cost summary must list all labor, equipment, materials, and contract costs associated with the (PW's/SA's) sub-award's scope of work.
11. The (applicant) sub-recipient understands and accepts responsibility under the Code of Federal Regulations (CFR) Section 13.21 to minimize the time elapsing between the transfer of funds to us and the disbursement of those funds.
12. The (applicant) sub-recipient shall promptly, but at least quarterly, remit interest earned to SEMA for return to FEMA.

13. The Missouri State Prevailing Wage Laws are applicable for all public works construction that would have previously been covered. The Governor will determine the applicability of the Missouri State Prevailing Wage Laws for each disaster.
14. The (applicant) sub-recipient certifies that they will not contract with any entity identified on the General Services Administration System for Award Management (SAM), <https://www.sam.gov/portal/SAM/#1>, Excluded Parties List (Debarred List) or the Missouri State Attorney General's Know MO web link, <https://ago.mo.gov/app/search>.
15. The (applicant) sub-recipient certifies they will adhere to Revised Statutes of Missouri (RSMo) Sections 285.525 through 285.555 regarding the hiring of Illegal Immigrants by the (applicant) sub-recipient or any contractor or subcontractor. We understand that failure to comply with this requirement will subject us to the penalties described in the references mentioned above.
16. The (applicant) sub-recipient is required to submit quarterly reports to SEMA on all projects that have not received final payment.
17. The (applicant) sub-recipient may appeal any determination previously made by FEMA or SEMA. The (applicant's) sub-recipient's appeal must be made in writing and submitted to SEMA within sixty (60) days after receipt of notice of the action which is being appealed.
18. If an (applicant) sub-recipient expends \$750,000.00 or more in total Federal financial assistance in one (applicant) sub-recipient fiscal year (including ALL Federal funds, not just disaster assistance) a copy of the Single Audit or Program Audit (as required by the Single Audit Act of 1984) must be submitted to SEMA.
19. Complete records and cost documents for all approved work and reimbursements must be maintained for at least three (3) years from the date the last project was completed or from the date the final payment was received, whichever is later. During this time, all approved (PWs/ SA's) sub-awards are subject to State and Federal audit review.
20. **No payments will be made on projects requiring a Corps of Engineers permit or Missouri Department of Natural Resources 401 permit until the approved permits are received at SEMA.**
21. The (applicant) sub-recipient will immediately notify SEMA if/when they receive any other funds (insurance, CDBG, DNR, USACE, donations, etc.) that will be applied to the (PW/SA) sub-award Scope of Work or non-Federal share.
22. Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. The (applicant) sub-recipient must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. See 2 CFR §200.321 for additional details.

**Missouri State Emergency Management Agency (SEMA)
Audit Compliance Requirements Checklist**

As a result of recent decisions by the U.S. Department of Homeland Security Office of the Inspector General (OIG) it has become necessary to obtain additional certification of each Public Assistance (applicants') sub-recipients' understanding of federal requirements associated with the receipt and expending of federal grants.

(IMPORTANT: Approval of your procurement procedures, cost documentation, source documents, etc..., by representatives of the Federal Emergency Management Agency (FEMA) does **NOT** provide any assurance that the U.S. Department of Homeland Security OIG auditors will not require that you return disaster grant funds should they (OIG) disagree with those procedures.)

These procedures have been implemented as a direct result of U.S. DHS OIG audit reports and to prevent the potentially devastating effects of having to return federal funds following a disaster.

The State Emergency Management Agency reserves the right (as the (grantee) recipient for federal disaster funds) to conduct periodic records reviews of any (subgrantees') sub-recipient's records and to cease payments to any (subgrantee) sub-recipient found to be non-compliant with these requirements.

The following items **must be read and understood** by each (applicant) sub-recipient **BEFORE** signing the certification. **NO** payments will be made on any (project worksheet) sub-award until this and all other required documents/forms have been completed, signed, and provided to Missouri SEMA.

1. The (applicant's) sub-recipient's accounting practices must identify the application of federal funds or account for costs by specific project as required by federal regulations and FEMA guidelines. The Code of Federal Regulations (CFR) 44 13.20(b) states that (subgrantees) sub-recipients must maintain records that adequately identify the source and application of funds for financially assisted activities.
2. Effective control and accountability must be maintained for all (grant) award and (subgrant) sub-award cash, real and personal property, and other assets.
3. The (applicant) sub-recipient must establish a project file (or site file for multiple-site projects) containing the corresponding (project worksheet/PW) sub-award and all documentation pertaining to the project (or site).
4. The (applicant) sub-recipient must follow the same or more stringent internal controls when accounting for and expending disaster grant funds as it does for its annual operating revenue.
5. The (applicant) sub-recipient must maintain documentation by project, reconcile source documentation to invoices, and determine the validity of all project invoices before filing claims.
6. The (applicant) sub-recipient must follow federal procurement standards as set forth in Code of Federal Regulations (CFR) 44 and 2 CFR Part 200, to include:
 - a. Performance of procurement transactions in a manner providing full and open competition except under certain circumstances.
 - b. (Subgrantees) Sub-recipients must maintain records sufficient to detail the significant history of the procurement, including rationale for the method of procurement, the basis of contractor selection, and basis for the contract price.

- c. (Subgrantees) Sub-recipients must document a cost or price analysis in connection with every procurement action including contract modifications.
 - d. Time and material type contracts are prohibited unless no other contract is suitable and the contract includes a ceiling price that the contractor exceeds at its own risk. FEMA also generally limits these contracts to seventy (70) hours.
 - e. The (subgrantee) sub-recipient must negotiate profits as a separate element for contracts lacking price competition and in all cases where cost analyses are performed.
 - f. The (subgrantee) sub-recipient must take the affirmative steps, as established in 2 C.F.R . § 200.321(a).
7. The (applicant) sub-recipient understands that improperly contracted work will result in the total ineligibility for the project.
8. This checklist is NOT all inclusive and each (subgrantee) sub-recipient should be familiar with the requirements of Code of Federal Regulation (2 CFR Part 200 and 44 CFR). Particularly important are Part 13 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) and Part 206 (Federal Disaster Assistance for Disasters Declared On or After November 23, 1988).

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
SUMMARY SHEET FOR ASSURANCES AND CERTIFICATIONS

DR - 4490

O.M.B. No. 1560-0025
Expires July 31, 2007

FOR _____
FY _____

CA FOR (Name of Recipient)

This summary sheet includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for Federal Assistance.

An applicant must check each item that they are certifying to:

- Part I FEMA Form 20-16A, Assurances-Nonconstruction Programs
- Part II FEMA Form 20-16B, Assurances-Construction Programs
- Part III FEMA Form 20-16C, Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Part IV SF LLL, Disclosure of Lobbying Activities (If applicable)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the identified attached assurances and certifications.

Chad Martin

Typed Name of Authorized Representative

Director, Office of Emergency Management

Title



Signature of Authorized Representative

5/4/2020

Date Signed

NOTE: By signing the certification regarding debarment, suspension, and other responsibility matters for primary covered transaction, the applicant agrees that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by FEMA entering into this transaction.

The applicant further agrees by submitting this application that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the FEMA Regional Office entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (Refer to 44 CFR Part 17.)

Paperwork Burden Disclosure Notice

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and maintaining the data needed, and completing and submitting the form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington DC 20472. You are not required to complete this form unless a valid OMB control number is displayed in the upper corner on this form. Please do not send your completed form to the above address.

Paperwork Burden Disclosure Notice

Paperwork reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden estimate to: Information Collection Management, U. S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. NOTE: Do not send your completed form to the above address.

NOTE:

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4727-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (e) Title VI of the Civil Rights Act of 1964 (P. L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (f) Title IV of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912, (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et. seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provision in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniformed Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchase.
8. Will comply with provisions of Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principle employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7) the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable with flood insurance purchase requirements of Section 102a of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (e) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Sections 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176 (c) of the Clear Air Act of 1955, as amended (42 U.S.C. Section et seq.); (g) protection underground sources of drinking water under Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the wild and Scenic Rivers Act of 1968 (16 U.S.C. Sections 1271 et seq.) related to protecting components of the national wild and scenic rivers systems.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1986, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions and searching existing data sources, gathering and maintaining the data needed and completing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, U. S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0001). NOTE: Do not send your completed form to this address.

NOTE

Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain federal assistance awarding agencies may require applicants to certify additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal Share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the comptroller General of the United States, and if appropriate, the States, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a paper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities, without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with Intergovernmental Personnel Act of 1970 (42 U.S.C. Sections 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's standards for a Merit System of Personnel Administration (5 C.F.R. 900-subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4801-et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Sections 794) which prohibits discrimination on the basis of; (d) the Age Discrimination Act of 1976, as amended (42 U.S.C. Sections 6101-61-7) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the bases of abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the bases of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. Sections et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) and other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made, and (j) the requirements on any other non-discrimination Statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally assisted programs. These requirements apply to all interest in real property acquired for project purpose regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 27a to 276a-7), the Copeland Act (40 U.S.C. Section 276a and 18 U.S.C. Section 874), the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333) regarding labor standards for Federally assisted construction subagreements.

14. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance in the total cost of insurable construction and acquisition is \$ 10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (E.O.) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management programs developed under the Coastal Zone Management Act of 1973 (16 U.S.C. Sections 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementations Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); (H) Protection of Endangered species Act of 1973, as amended, (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Sections 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 468-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.

20. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

21. It will obtain approval by the appropriate Federal agencies of the final working drawings and specifications before the project is advertised or placed on the market for bidding; that it will construct the project, or cause it to be constructed, to final completion in accordance with the application and approved plans and specifications; that it will submit to the appropriate Federal agency for prior approval changes that alter the cost of the project, use of space, or functional layout; that it will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the construction grant program(s) have been met.

22. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State, and local agencies for the maintenance and operation of such facilities.

23. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117-1961, as modified (41CFR 101-17.703). The applicant will be responsible for conducting inspections to ensure compliance with these specifications by the contractor.

24. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

25. In making subgrants with nonprofit institutions under this Comprehensive Cooperative Agreement, it agrees that such grants will be subject to OMB Circular A-122, "Cost Principles for Non-profit Organization" including but not limited to, the "Lobbying Revision" published in vol 49, Federal Register, pages 18260 through 18277 (April 27, 1984).

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions and searching existing data sources, gathering and maintaining the data needed and completing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0001). NOTE: Do not send your completed form to this address.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

1. LOBBYING

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached
(This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEE OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distributions
- (b) Establishing an on-going drug free awareness program to inform employees about-

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

- (1) Abide by the term of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring on the workplace no later than five calendar days after such convictions;

(e) Notifying the agency, in writing, with 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name: _____

* Street 1: _____ Street 2: _____

* City: _____ State: _____ Zip: _____

Congressional District, if known: _____

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: _____	7. * Federal Program Name/Description: _____ CFDA Number, if applicable: _____
---	---

8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____
---	---

10. a. Name and Address of Lobbying Registrant:

Prefix _____ * First Name _____ Middle Name _____

* Last Name _____ Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

b. Individual Performing Services (including address if different from No. 10a)

Prefix _____ * First Name _____ Middle Name _____

* Last Name _____ Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the fier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: Completed on submission to Grants.gov

* Name: Prefix _____ * First Name _____ Middle Name _____

* Last Name _____ Suffix _____

Title: _____ Telephone No.: _____ Date: Completed on submission to Grants.gov

374 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 7th day of September 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the agreement with Engineering Surveys and Services for concrete testing at North Battleground Plats 1 & 2.

Done this 7th day of September 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Engineering Surveys & Services

Consulting Engineers, Land Surveyors, and Geoprofessionals
Analytical and Materials Laboratories

1775 West Main Street
Sedalia, Missouri 65301
Telephone: 660-826-8618

ess@ess-inc.com
www.ess-inc.com

May 17, 2021

Mr. Pat Devaney, PE
Boone County Resource Management
801 E. Walnut, Room 315
Columbia, MO 65201

RE: Quality Assurance Proposal
North Battleground – Plats 1 & 2
Boone County, Missouri

Dear Mr. Devaney:

Engineering Surveys & Services (ES&S) appreciates the opportunity to present this proposal to provide Construction Materials Testing and Special Inspection services for the referenced project. Our proposal is based on our review of the project Contract Documents and our experience in providing similar services on projects across central Missouri.

We propose to provide qualified personnel to perform the specified testing, inspections, and observations related to concrete testing. ES&S field engineers and technical personnel are educated, trained, and experienced, and hold national certifications from the American Concrete Institute, the Missouri Department of Transportation. In addition, our construction materials laboratory has been accredited by the US Army Corps of Engineers.

We have itemized the specified services and estimated costs below.

Plat 1

- Concrete Testing on the pavement
 - Approximately 9 sets of compressive strength concrete cylinders, including slump, air, and temperature testing (approximately 1 set every 650 lane/feet of residential street plus a few of extra sets for approaches and incidentals)
 - 1 Cylinder for 7-day strength, 3 cylinders for 28-day strength (per ACI and ASTM), 1 cylinder held in reserve
 - 25 hours of technician time for air and slump tests every 100 cubic yards (approximately every 300 lane/feet)
- Aggregate testing
 - 1 set of aggregate tests consisting of CA and FA gradation, Deleterious Content and Thin & Elongated Pieces obtained from the concrete batch plant stockpile
 - 4 sets of coarse aggregate Specific Gravity and Absorption tests from wet sieved concrete samples obtained at the point of placement.

Plat 2

- Approximately 10 sets of compressive strength concrete cylinders, including slump, air, and temperature testing (approximately 1 set every 650 lane/feet of residential street plus a few of extra sets for incidentals)

Mr. Devaney
May 17, 2021
Page 2

- 1 Cylinder for 7-day strength, 3 cylinders for 28-day strength (per ACI and ASTM), 1 cylinder held in reserve
- 25 hours of technician time for air and slump tests every 100 cubic yards (approximately every 300 lane/feet)
- Aggregate testing
 - 1 set of aggregate tests consisting of CA and FA gradation, Deleterious Content and Thin & Elongated Pieces obtained from the concrete batch plant stockpile
 - 4 sets of coarse aggregate Specific Gravity and Absorption tests from wet sieved concrete samples obtained at the point of placement.

Based on the scope of work described above we recommend an estimated special inspection and testing budget of \$2,800 with a not to exceed cost of \$3,100 for each plat (10% contingency for following reasons). The total not to exceed cost for both plats would be \$6,200. It should be noted our time and effort is strictly contractor driven and our anticipated scope of work may be impacted or influenced by poor scheduling, contractor's construction means and methods, weather conditions, or other unforeseen factors. Thus, the actual time required to complete our scope of work may be more or less than our estimate. Therefore, we propose to provide these and all services on a time and materials basis as scheduled by the on-site representative. All services will be billed in accordance with the attached Standard Fee Schedules. All time is charged on a "portal to portal" basis from our Columbia office. All testing and inspections will be performed by Engineering Surveys & Services personnel using equipment and instruments owned by this firm.

Engineering Surveys & Services has been providing civil engineering and construction materials testing and inspection services in central Missouri for over 60 years and appreciates your consideration of this proposal. For additional information about our firm, please visit our web site at www.ess-inc.com. If you have any questions regarding this proposal or if we may be of service, please contact this office.

Sincerely,



Joshua D. Lehmen, P.E.
VP Laboratory & Field Services

cc: 1 Devaney, ES&S