

CERTIFIED COPY OF ORDER

STATE OF MISSOURI



ea.

August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 26th day of August 20 21

the following, among other proceedings, were had, viz:

Now on this day, the Boone County Commission does hereby adopt and enter into the record, the Proclamation Recognizing September 2021 as National Preparedness Month.

Done this 26th day of August 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

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STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 21

In the County Commission of said county, on the 26th day of August 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby certify that we have examined the attached statement of the surplus from sale of delinquent lands held the 23rd day of August 2021 and approve the same.

Done this 26th day of August 2021.

ATTEST:

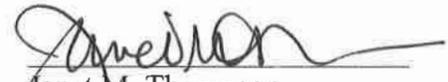

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

2021 BOONE COUNTY LAND SALE SURPLUS

Brian McCollum, Collector of Revenue, Boone County, Missouri, declares the sum of **\$88,417.47 (Eighty-eight Thousand Four Hundred seventeen Dollars and Forty-seven Cents)** to be the surplus amount from the sale held August 23, 2021, for the purpose of satisfying taxes, special assessments, interest and costs on lots and lands having more than one year delinquency on real estate taxes and special assessments. Said sum shall be turned over to the Boone County Treasurer to be held for benefit of school fund unless claimed by owner prior to three years from date of sale. §140.230, RSMo

Owner: Kenneth D and Faye D Lewis Parcel: 16-201-00-02-028.00 Purchaser: HQ Real Estates	Sec 04 T48 R13 1405 WESTWIND DR L5 of Sur Book/Page 289-143, being a part of the SW¼ SE¼ Sec 04 T48 R13 as rec in WD Book/Page 459/424	Sold Taxes & Costs Surplus	\$ 22,500.00 \$ 2,068.96 \$ 20,431.04
Owner: Robert Quinn Davis Parcel: 17-204-10-00-015.00 Purchaser: Seth Frerking	Sec 10 T48 R12 E ST CHARLES RD Pt E½ SW¼ Sec 10 T48 R12 desc as: Beg at NW cor E½ SW¼ Sec 10 T48 R12, thence E along ¼ sec line, 122.33' to pt on the county rd; thence in a SWly direction along N line of said county rd 136.62' to a pt on the W line E½ SW¼ Sec 10; thence Nly along W Line 59.44' to POB, containing 0.08 acres, m/l, as shown by Sur 358-397	Sold Taxes & Costs Surplus	\$ 1,000.00 \$ 716.79 \$ 283.21
Owner: Jacqueline A Ponzer Parcel: 17-206-00-06-001.00 Purchaser: Karanbir Sandhu	Sec 04 T48 R12 2110 MEADOWVALE CT L2 of Meadowvale SD in City of Columbia as shown in Plat Book/Page 7/48	Sold Taxes & Costs Surplus	\$ 17,000.00 \$ 2,860.15 \$ 14,139.85
Owner: Chelsea Evans & William Stockwell Parcel: 17-313-11-01-020.00 Purchaser: HQ Real Estates	Sec 11 T48 R12 506 WALDO CT L53 B1 Fairway Meadows SD as shown in Plat Book/Page 10/2	Sold Taxes & Costs Special Assessment Surplus	\$ 9,331.40 \$ 5,197.67 \$ 4,133.73 \$ -
Owner: Harriet Murline Levings & Kevin Proctor II Parcel: 17-509-16-01-015.00 Purchaser: Karanbir Sandhu	Sec 16 T48 R12 1310 S EL CHAPARRAL AVE L88 El Chaparral SD Plat #3 as shown in Plat Book/Page 11/4	Sold Taxes & Costs Surplus	\$ 40,000.00 \$ 9,127.18 \$ 30,872.82
Owner: Ernest Wayne Greenup Parcel: 18-102-05-02-003.00 Purchaser: HQ Real Estates	Sec 05 T48 R11 10515 E SERENITY CIR L11 Meadow Village as shown in Plat Book/Page 10/105	Sold Taxes & Costs Special Assessment Surplus	\$ 26,000.00 \$ 2,995.29 \$ 1,632.14 \$ 21,372.57
Owner: Robert Randall Edwards & Katy Fay Sailors & Betty Jean Moss Parcel: 19-312-00-01-006.01 Purchaser: Seth Frerking	Sec 01 T47 R14 6411 S ALLEN ST S 50.0' of the E 150.0' of L1 in the Village of McBaine as shown in Plat Book/Page 1/1 and rec in WD Book/Page 1602/871	Sold Taxes & Costs Surplus	\$ 1,600.00 \$ 282.02 \$ 1,317.98

In witness whereof I have hereunto set my hand and seal, this 24th day of August 2021


 Brian McCollum
 Collector of Revenue, Boone County, Missouri



Subscribed and sworn to before me this 25th day of August 2021


 Brianna L. Lennon
 County Clerk of Boone County, Missouri

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

26th

day of August

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the FFY 2020 Crimes Against Children/Sex Crimes COVID-19 Funding Grant Application.

Done this 26th day of August 2021.

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

Missouri Department of Public Safety

Application

128776 - FFY 2020 Crimes Against Children/Sex Crimes COVID-19 Funding - Final Application

128785 - Boone County Sheriff's Department Cyber Crimes Task Force
Coronavirus Emergency Supplemental Funding (CESF)

Status: Editing

Submitted
Date:

Submitted
By:

Applicant Information

Primary Contact:

Name:*	Lt. Title	Britt First Name	Shea Last Name
Job Title:*	Investigations Lieutenant		
Email:*	bshea@boonecountymo.org		
Mailing Address:*	2121 E County Dr		
Street Address 1:			
Street Address 2:			
*	Columbia City	Missouri State/Province	65202 Postal Code/Zip
Phone:*	573-875-1111		6254 Ext.
Fax:	573-874-8953		

Organization Information

Applicant Agency:*	Boone County, Cyber Task Force		
Organization Type:*	Government		
Federal Tax ID#:*	436000349		
DUNS #:*	182739177		
Unique Entity ID:			
SAM/CCR CAGE Code:	4KKC8	05/19/2021 Valid Until Date	
Organization Website:	www.showmeboone.com		
Mailing Address:*	801 E. Walnut Street		
Street Address 1:			

Street Address 2:

City* Columbia Missouri 65201 7732
City State/Province Postal Code/Zip + 4
County:* Boone
Congressional District:* 04
Phone:* 573-886-4305 Ext.
Fax: 573-886-4311

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract.

- *If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official*
- *If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official*
- *If the applicant agency is a State Department, the Director shall be the Authorized Official*

• ***This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125***

Authorized Official:* Mr. Daniel Atwill
Title (Mr.Ms.etc) First Name Last Name

Job Title:* Presiding Commissioner
Agency:* Boone County Commissioner's Office
Mailing Address:* 801 East Walnut Street, Rm 333

Street Address 1:
Street Address 2:

* Columbia Missouri 65201
City State Zip Code

Email:* datwill@boonecountymmo.org
Phone:* 573-886-4305 Office Ext. Cell
Fax: 573-886-4311

Applicant Project Director

Applicant Project Director:* Sheriff Dwayne Carey
Title (Mr.Ms.etc) First Name Last Name

Job Title:* Sheriff
Agency:* Boone County Sheriff's Office
Mailing Address:* 2121 County Drive

Street Address 1:
Street Address 2:

* Columbia Missouri 65202

Email:* dcarey@boonecountymo.org
Phone:* 573-875-1111
Office Ext. Cell
Fax 573-874-8953

Fiscal Officer

Fiscal Officer:* Mr. Tom Darrough
Title (Mr.Ms.etc) First Name Last Name

Job Title:* County Treasurer
Agency:* Boone County Treasurer's Office
Mailing Address:* 801 East Walnut Street, Rm 205
Street Address 1:
Street Address 2:

* Columbia Missouri 65201
City State Zip Code

Email:* tdarrough@boonecountymo.org
Phone:* 573-886-4365
Office Ext. Cell
Fax 573-886-4369

Project Contact Person

Project Contact Person: Lt. Britt Shea
Title (Mr.Ms.etc) First Name Last Name

Job Title: Investigations Lieutenant
Agency: Boone County Sheriff's Office
Mailing Address: 2121 County Drive
Street Address 1:
Street Address 2:

Columbia Missouri 65202
City State Zip Code

Email: bshea@boonecountymo.org
Phone: 573-875-1111
Office Ext. Cell
Fax: 573-874-8953

Project Description

1. Describe your entity's current efforts in addressing crimes against children*

The Boone County Sheriff's Office Cyber Crimes Task Force is a cooperative effort between participating Mid-Missouri law enforcement agencies across a seven-county area that includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph Counties. The primary focus of the Task Force is the detection and investigation of Internet crimes committed against children. The Task Force is an Internet Crimes Against Children (ICAC) affiliated task force. The Task Force also receives funding through the State Cyber Crimes Grant (SCCG).

The Task Force operates out of the Boone County Sheriff's Office. Three full-time Boone County investigators are assigned to the Task Force. The University of Missouri Police Department and the Federal Bureau of Investigation each contribute a part-time investigator.

In addition to opening, managing, and concluding investigations, the Task Force provides forensic examinations of computers, cellular phones, and other electronic media to law enforcement agencies and prosecuting attorneys in the seven-county service area.

Additionally, in an effort to improve safety for children and the community, the Task Force organizes and participates in educational programs and public awareness events. The goal is to mitigate the potential dangers and negative consequences that come with the use of social media, the Internet, and related technology.

The Boone County Sheriff's Office also has one full-time investigator assigned to investigate reports of non-internet, hands-on crimes against children. These crimes include rape, statutory rape, incest, molestation, and assault.

2. Please provide a description of your proposed project. Include how the project will assist criminal justice entities and/or those involved in the investigation or prosecution of crimes against children.*

The proposed project is an enhancement and modernization of current Task Force investigative capabilities. Specifically, in response to increased criminal activity during the COVID pandemic, this application proposes new training, software, and equipment to enhance and modernize the Task Force and its investigative capabilities. Specifics of these enhancements are described in the budget justification section.

3. Please explain the need for this project. *

The Task Force continues to see children having access to social media accounts and other Internet related technology. With the further integration of this technology in everyday life, the frequency of criminal activity occurring through the use of technology will be more prevalent. The vast majority of cases handled by the Task Force are crimes against children, to include enticement, child pornography, obscenity to minors, sex trafficking, and other forms of child exploitation.

The items requested in this Grant application are items identified as current needs by the Task Force for which no other funding exists or has been approved. At this time, if not funded by this Grant, these purchases will not be made with other funding sources. These purchases would be contingent upon a CESF Grant award and would enhance and modernize current Task Force capabilities.

4. How does the project relate to the COVID-19 pandemic?*

As detailed in subsequent answers, the Task Force and the Boone County Sheriff's Office has seen the COVID-19 pandemic affect local reports of crimes against children. This project would enhance and improve the Task Force and Sheriff's Office ability to investigate these reports.

Additionally, two of the training items in this application (IACIS training and Florida ICAC Conference) were planned for 2020 but both were cancelled because of the COVID-19 pandemic. Without this grant, there is no funding currently approved for these items.

5. Provide statistics for 2019, 2020 and year-to-date 2021 that show the emerging need for this project.*

The National Center for Missing and Exploited Children, also known as NCMEC, operates a web-based reporting system that facilitates the reporting of Internet related crimes against children. From these reports NCMEC generates a CyberTip. Electronic Service Providers (ESPs) (i.e. Facebook, Snapchat, Dropbox etc.) are mandated reporters for incidents that occur on their services. Individuals can also make reports to NCMEC.

Information provided in the CyberTip is analyzed and researched by NCMEC to help identify any further information for law enforcement. ESP's usually provide the suspect and/or victim account information, along with an IP address which gives an approximate location where the incident of concern is occurring. The CyberTip is then forwarded to the state Internet Crimes Against Children office (ICAC) and from there to the local/regional task force for investigation. A significant portion of the Task Force's cases are CyberTips received in this manner.

In April of 2021 NCMEC released a report titled "COVID-19 and Missing & Exploited Children". In that report NCMEC describes a 97.5% increase in online child enticement reports from 2019 compared to 2020. The report also details a 28% increase in CyberTip reports from 2019 compared to 2020. A copy of that report was uploaded as a supporting document with this application.

When Task Force numbers are examined for the same time period similar trends are observed. In 2019 the Task Force received from NCMEC 2 reports of child enticement. In 2020 we received 14 such reports or a 600% increase. In 2019 the Task Force received 140 total CyberTips representing various crimes against children. In 2020 we experienced a 17% increase and received 164 CyberTip reports.

The trends in 2021 are consistent with these increases from 2019. Through June 2021 there have been 8 enticement case and 109 CyberTips. Both are on track to surpass 2020 numbers. A spreadsheet detailing these Task Force numbers was uploaded with this application.

6. How was this emerging need brought on by the COVID-19 pandemic?*

This is a very interesting topic and the effects of the COVID-19 pandemic will not be fully understood for some time. However, initial observations can be made from the emerging data.

Outside of NCMEC and ICAC, many reports of crimes against children are made by teachers, school counselors, and other persons outside of the child's family. During the lockdowns of 2020 reports of non-NCMEC, hands-on type crimes actually went down. These are crimes like rape, statutory rape, incest, molestation, and assault. There was a period of time during 2020 when most people were at home and interacting with a very small group of family and close associates. This smaller circle of interaction meant victimized children were more secluded and resulted in fewer reports of these hands-on crimes against children.

As the lockdown started to ease, children went back to school and resumed interacting with a wider circle of people. This easing of restrictions coincided with an increase in reported hands-on crimes against children. Interestingly, this same trend did not relate to NCMEC reports which increased over the entire period of lockdown. One could make the reasonable assumption this is because more children were at home and spending more time online.

As previously stated, the full effects of the COVID pandemic and the lockdowns will not be fully realized until more detailed, scientific study is performed.

7. How will this grant enhance your partnership(s) with law enforcement agencies and/or prosecutors to address crimes against children?*

This grant will be used to enhance and modernize Task Force capabilities. The primary focus of the Task Force is the detection and investigation of Internet crimes committed against children. The Task Force serves a seven-county area in Mid-Missouri that includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph Counties.

Although the Task Force is based in Boone County, law enforcement agencies and prosecutors in the six other counties regularly partner with the Task Force and utilize Task Force services. The Task Force offers investigative techniques, forensic techniques, and educational programs unique to the Task Force and not offered by any other agencies in the service area.

8. What geographical area(s) will be served by this project?*

The Task Force serves a seven-county area in Mid-Missouri that includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph Counties.

9. What is necessary to complete the proposed

Funding from the CESF Grant is the only thing necessary to complete the proposed project.

project?*

10. Please list the items being requested for the project. *

1. Magnet Training Annual Pass (TAP)
2. International Association of Computer Investigative Specialist (IACIS) Mobile Device Forensics Training.
3. Florida ICAC Conference
4. Forensic Computer Workstation
5. Cellebrite UFED Ultimate License
6. Magnet Axiom Forensic Software

11. If you are proposing to hire new personnel, how does your entity intend on sustaining the position(s) when this grant funding is no longer available?*

N/A

12. If you are proposing to transfer an existing employee to a new position, how do you plan on filling the vacancy created by the transfer/reassignment?*

N/A

13. If you are a state agency requesting personnel, do you have the full-time employee (FTE) authorization to cover hiring new personnel?

14. What is the overall timeline for the project? *

The project can get underway immediately as soon as funds are awarded, and the project completed within one year of funding. Of course, the software, equipment, and knowledge acquired with the Grant will continue to be utilized during investigations involving crimes against children for many years moving forward.

15. How long will the project take to get underway after funds have been awarded?*

The project can get underway immediately as soon as funds are awarded.

16. How long will it take to complete the project? *

The project can get underway immediately as soon as funds are awarded. Final specifications and bids (if necessary) will be acquired and purchases of software and equipment would be made as soon as practicable. The training requested can be started immediately after funds are awarded and completed within one year of funding.

Audit Information and Risk Assessment

Audit Information

17. Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?*

Yes

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the OHS within nine (9) months after the end of the audited fiscal year.

18. Date last audit completed:
MM/DD/YYYY

06/30/2021

If an agency has never had an audit, please enter the date of their last annual financial statement.

19. By checking this box the applicant agency

Yes

understands they are required to upload a copy of the agencies most recent completed audit (or annual financial statement) in the Named Attachments section of this application.*

Risk Assessment

20. Does the applicant agency have new personnel that will be working on this award?*

No
New personnel is defined as working with this award type less than 12 months.

21. Does the applicant agency have a new fiscal or time accounting system that will be used on this award?*

No
New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

22. Does the applicant agency receive any direct Federal awards?*

Yes
Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

23. Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?*

No

Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

FY 2020 CESF CAC Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance. Where the Authorized Official is unable to certify to any of the statements in the Certified Assurances, he or she shall provide an explanation below and may attach documentation under the 'Named Attachments' form where needed.

I have read and agree to the terms and conditions of the grant.* Yes

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. If the incorrect Authorized Official is listed in the application below, the application will be deemed ineligible for funding.

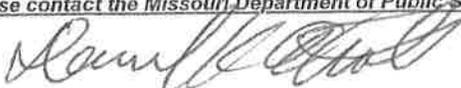
The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125.

Authorized Official Name:*



Authorized Official Job

Title:*



2021-2022 Coronavirus Emergency Supplemental Funding (CESF) Grant - Proposed
Crimes Against Children
October 21 - September 22

Description	Total	2021	2022	Action Date	Notes
Personnel					
N/A					
Personnel Benefits				Action Date	Notes
N/A					
Personnel - Overtime				Action Date	Notes
N/A					
Training/Travel				Action Date	Notes
Magnet Training Annual Pass (TAP)	\$ 5,995.00	\$ 5,995.00		asap	Heckmaster - One time purchase
IACIS Mobile Device Forensics Training	\$ 4,037.00		\$ 4,037.00	Apr	Heckmaster - One time purchase
Florida ICAC Conference	\$ 5,002.55	\$ 5,002.55		Dec	One time purchase
Equipment				Action Date	Notes
Forensic computer - Replacement	\$ 22,399.00		\$ 22,399.00	2022	One time purchase
Supplies/Operations				Action Date	Notes
N/A					
Contractual				Action Date	Notes
Cellebrite UFED Ultimate w/ Collector/Inspector License - Renewal	\$ 4,257.00	\$ 4,257.00		Nov	Yearly renewal
Magnet AXIOM - New	\$ 3,550.00	\$ 3,550.00		asap	Heckmaster - Yearly renewal
21-22 CESF Total	\$ 45,240.55	\$ 18,804.55	\$ 26,436.00		

FY 2020 Coronavirus Emergency Supplemental Funding Program

Crimes Against Children/Sex Crimes

Certified Assurances

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the subrecipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the subrecipient, the authorized subrecipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized subrecipient official, all assurances or certifications submitted by or on behalf of the subrecipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the subrecipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Requirements related to "de minimis" indirect cost rate

A subrecipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the subrecipient currently has other active awards of federal funds, or if the subrecipient receives any other award of federal funds during the period of performance for this award, the subrecipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the subrecipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

7. Requirements related to System for Award Management and Universal Identifier Requirements

The subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The subrecipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the subrecipient) the unique entity identifier required for SAM registration.

The details of the subrecipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or

that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the subrecipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the subrecipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any subrecipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any subrecipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The subrecipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) - (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The subrecipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements

in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The subrecipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant subrecipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any subrecipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

13. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The subrecipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of subrecipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the subrecipient or of any subrecipient.

The details of the subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by subrecipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

14. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ) (or in the application for any subaward, at any tier), the DOJ funding

address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

19. Potential imposition of additional requirements

The subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the subrecipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The subrecipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The subrecipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The subrecipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to subrecipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to subrecipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

26. Restrictions and certifications regarding non-disclosure agreements and related matters

No subrecipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the subrecipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the subrecipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the subrecipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor

with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESF-program-specific-condition>, that is incorporated by reference here.

31. The subrecipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The subrecipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the subrecipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the subrecipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the subrecipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the subrecipient as a DOJ High Risk grantee; or termination of an award(s).

32. Required monitoring of subawards

The subrecipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the subrecipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The subrecipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

33. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

34. Justice Information Sharing

Subrecipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The subrecipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The subrecipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.

38. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The subrecipient may obligate (federal) award funds only after the subrecipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the subrecipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the subrecipient's risk until, at a minimum -- (1) the subrecipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the subrecipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the subrecipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

39. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

40. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

41. Subrecipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The subrecipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, subrecipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and

Date: 5.26.2021

Budget

Budget Line Category	Line Name:	Line Description:	Amount of Grant Funds Requested
5. Travel/Training	Magnet Training Annual Pass (TAP)	One year training pass	\$5,995.00
5. Travel/Training	IACIS Mobile Device Forensics Training	International Association of Computer Investigative Specialists training	\$4,037.00
5. Travel/Training	Florida ICAC Conference	Internet Crimes Against Children Training	\$5,002.55
6. Equipment	Forensic Computer	Forensic Computer - Replacement	\$22,399.00
8. Contractual	Cellebrite UFED Ultimate	Hardware / Software - Renewal	\$4,257.00
8. Contractual	Magnet Axiom	Hardware / Software - New	\$3,550.00

Budget Narrative

Budget Justification*

(For each budget line requested please provide a separate justification.)

The Justification for each line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for the budget line request.

Specific information for budget lines in these categories should also include:

Personnel and Overtime Personnel - Description of job responsibilities the individual will be expected to perform for this project/program.

Benefit and Overtime Benefits - List which benefits are included and the rate of each benefit.

Travel/Training - List each training separately in the budget and in the justification provide the cost breakdown for the training (Registration, hotel, per diem, etc.)

Equipment - In justification please include if the item is new or a replacement, and who will be using the equipment.

Contractual - Provide the dates of service for any contracts or contracted services.

Training / Travel

Magnet Training Annual Pass (TAP) - The Magnet Forensics Training Annual Pass (TAP) is an all-inclusive subscription which allows both online and in-seat access to all of the Magnet Forensics training programs for a period of one year. This training will be attended by Task Force Investigator Dustin Heckmaster and will provide vendor specific training toward learning how to operate and become certified in the use of Magnet AXIOM forensic software (described below) and prepare him for the expert-level Magnet Certified Forensic Examiner (MCFE) certification. This training will also provide Detective Heckmaster with the required hours needed to maintain his IACIS certification credentials to be certified as both a computer and mobile device examiner. In addition to the knowledge gained, these certifications help to maintain credibility as an expert witness during state and federal criminal testimony on Task Force cases.

IACIS Mobile Device Forensics Training - The International Association of Computer Investigative Specialists (IACIS) Mobile Device Forensics training is a 36-hour (5 day) course which provides instruction on how to acquire data from and analyze mobile devices using the most current operating system software on the market. This training is non-vendor specific and is important to maintaining up-to-date knowledge regarding the forensic analysis of mobile devices. This training will be attended by Detective Dustin Heckmaster, who is certified through Cellebrite to conduct mobile device examinations. Detective Heckmaster is also recognized through IACIS as a Certified

Forensic Computer Examiner (CFCE). The IACIS Mobile Device Forensics training will build upon Detective Heckmaster's existing qualifications and help make him a more credible expert witness during criminal court proceedings. This training was previously approved last year but could not be attended due to the COVID-19 pandemic. Currently there is no funding available for this training. The training location is Orlando, FL with the exact date to be announced but expected to be in the Spring of 2022.

A breakdown of the cost is as follows: Airport Parking: \$72.00 (6 days estimated at \$12.00 per day), Airfare: \$700.00 (estimate for two-way trip), Hotel: \$700.00 (5 nights estimated at \$140.00 per night), Meal per Diem: \$240.00 (6 days calculated at \$40 per day), Rental Car: \$280.00 (req. due to potential lack of affordable restaurants nearby), Fuel: \$50.00, Training Cost (tuition): \$1,995.00, TOTAL: \$4,037.00.

Florida Internet Crimes Against Children Conference - The Florida ICAC Task Forces, along with the Florida Department of Law Enforcement, Child Abduction Response Team (CART) and Sexual Offender Registration and Enforcement will once again be hosting a free 3-day conference to expand the efforts and knowledge base of law enforcement investigators and prosecutors by providing highly specialized training focused on investigating and prosecuting technology-facilitated crimes against children.

This request is to send five persons to this conference in Orlando, Florida from December 13 through December 15, 2021. Three full-time Task Force investigators (BCSO Detectives Tracy Perkins, Cody Bounds, and Andy Evans), one part-time investigator (University of Missouri Detective Dustin Heckmaster), and one Boone County Assistant Prosecuting Attorney who specializes in crimes against children (Merilee Crockett).

The Task Force currently has an airline credit of \$1651 which we intend to use for this conference. This credit comes from a cancelled 2020 conference which the Task Force intended to attend. The conference was cancelled because of COVID-19.

A breakdown of the cost is as follows: Airport parking \$80, Baggage \$60, Hotel \$2931.55 (\$586.31 per room x 5), Meals \$1485 (Federal per diem \$66/day x 4.5 days x 5), Rental Car \$446, TOTAL: \$5002.55.

Equipment

Forensic Computer - This is for a replacement computer to be used by full-time Task Force Investigator Cody Bounds. This specialized and powerful computer is the primary forensic workstation used to forensically examine digital evidence collected by the Task Force, including computers, mobile devices, and storage drives and is an essential component to ensuring continued operations by the Task Force. These types of computers have a limited life expectancy which is affected by the amount of usage and how quickly the computer industry makes technological advances. Reasonable estimates are 5-7 years. Failure to maintain an operational and modern forensic workstation would greatly affect the ability to perform digital forensic acquisition and analysis of evidentiary media. This computer would be a replacement computer for the Task Force. The current computer was purchased in February 2018 and is approaching four years old.

Since the COVID pandemic began in early 2020, the Task Force has seen an increase in reactive investigations as detailed in this application. The components included within the example workstation ensure that the work of processing of evidence pertaining to crimes against children will continue in a timely manner minimizing backlog. This will modernize and enhance Task Force capabilities to complete investigative work prior to upcoming trial dates and to keep pace with the workload.

Example of specifications would include the Sumari Talino KA-901X Forensic Workstation: Two (2) Intel Xeon Gold 5220 2.2 GHz 18-Core LGA 3647 Processors, Active Cooling for the Central Processing Units, 128GB of DDR4 2666 MHz ECC RAM, One (1) 2TB SSD for the Operating System, One (1) 2TB M.2 NVMe SSD for Temporary Files and Processing, One (1) 2TB M.2 NVMe SSD for Database(s), One (1) Quad M.2 Carrier with four (4) 500GB M.2 NVMe SSDs (2TB in RAID0), Eight (8) 6TB Hard Drives configured in RAID 10 for Evidence storage, One (1) High End RAID Controller Card with 12 Gb/s Processing, One (1) RTX 2080 Ti with 11GB GDDR6 VRAM Graphics Processing Unit, One (1) 2.5" Hot Swap Bay with Four (4) Removable Trays, One (1) 3.5" Hot Swap Tray totaling Five (5) Removable Bays, One (1) Blu-Ray 16x BD-R 4MB Cache SATA Blu-Ray Burner, Front Panel Forensic Card Reader, One (1) 4 Port USB 3.0 Hub, One (1) 10 Port USB 2.0 Hub, Tableau T356789iu Forensic Bridge, One (1) 1600 Watt Power Supply Unit, High End Whisper Quiet Fans throughout the Entire System (Hydraulic Fluid Ball Bearing rated at 300,000 hour lifespan), Microsoft Windows 10 Pro 64 Bit, Three (3) Year Standard Warranty.

Contractual

Cellebrite UFED Ultimate license renewal - This is for a one-year licensing renewal of an existing software application which will expire in November 2021. The Cellebrite Universal Forensic Extraction Device (UFED)

Ultimate is the primary software utility used by the Task Force for the analysis and reporting of mobile device evidence including cellular telephones. Mobile devices account for the majority of evidence obtained for forensic analysis by the Task Force. Without this software, the Task Force would no longer be able to examine such evidence or prepare data reports for prosecution of criminal cases. This software is used by Task Force Investigators Tracy Perkins, Andy Evans, Cody Bounds and Dustin Heckmaster.

Currently, the Task Force has one other instance of Cellebrite. Often both instances are running and performing exams at the same time. Additionally, the instances are often used at different locations including at crime scenes and other remote locations outside of the main Task Force office. Both instances are needed, however, the license included in this application was cut from the 2022 Task Force budget. If funds are not awarded by this Grant, this license will be allowed to expire because of lack of funding and result in increased case backlog.

Magnet AXIOM - This request is for a new instance of this software to be used by Task Force Investigator Dustin Heckmaster. Task Force Investigator Cody Bounds currently uses this software. Magnet AXIOM is a forensic examination software suite capable of analyzing both computers and mobile devices alike, including Windows, Apple, and Android based operating systems and related file systems. This software has reached industry level standards and become increasingly popular amongst the forensic community for its reliability and capabilities. The purchase of this software will help to integrate our existing software and methods into a single streamlined process, cutting down on the total examination time currently required to process cases through multiple programs and thus help to reduce our current backlog of unexamined evidence.

The new instance of this software will help modernize Task Force capabilities and allow us to cut future software license renewal costs by eliminating the need for some outdated software currently used by Investigator Heckmaster.

This software is directly related to the Magnet Training Annual Pass (TAP) also requested in this application. The TAP training includes the training needed to utilize this software. Approval of one without the other would not be an effective or responsible way to utilize the grant funding.

Total Budget

Total Budget Request: \$45,240.55

Named Attachments

Attachment	Description	File Name	Type	File Size
Audit/Financial Statement (REQUIRED)*	Boone County 2020 Comprehensive Financial Report	BooneCounty2020acfr.pdf	pdf	1.1 MB
Federal Fund Schedule (REQUIRED if not included in Audit)				
Other Supporting Information	Boone County 2019 Single Audit Report	2019_OMB_Circular_A-133.pdf	pdf	213 KB
Other Supporting Information	2019-2020 Task Force Stats Spreadsheet	2019-2021 Task Force Stats.pdf	pdf	396 KB
Other Supporting Information	April 2021 NCMEC Report on Impact of COVID-19	April 2021 NCMEC report on impact of COVID.pdf	pdf	665 KB
Other Supporting Information				
Other Supporting Information				

355 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

26th

day of

August

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the acceptance of the 2022 State Cyber Crime Grant (SCCG) awarded to the Sheriff's Office.

Done this 26th day of August 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



**Missouri Department of Public Safety
Criminal Justice/Law Enforcement Unit**
P.O. Box 749, Jefferson City, MO 65101
Telephone: 573-526-1928 Fax: 573-751-5399

AWARD AGREEMENT

RECIPIENT NAME Boone County, Cyber Task Force		DATE 07/30/2021	
ADDRESS 801 E. Walnut Street		GRANT IDENTIFICATION NUMBER 2022-SCCG	CONTROL NUMBER 01
CITY Columbia	STATE MO	ZIP CODE 65201	
TOTAL AMOUNT OF THE AWARD \$175,364.88			
PROJECT PERIOD FROM 06/01/2021	PROJECT PERIOD TO 05/31/2022	AWARD DATE 07/30/2021	
PROJECT TITLE 2022 State Cyber Crimes Grant		FUNDED BY Missouri Department of Public Safety	
METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement			

CONTACT INFORMATION

CJ/LE GRANT CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Becky Block		NAME Dwayne Carey	
E-MAIL ADDRESS Rebecca.Block@dps.mo.gov		ADDRESS (If different from above) 2121 County Drive	
TELEPHONE 573-522-3455		CITY, STATE AND ZIP CODE Columbia, MO 65202	
PROGRAM MANAGER Joni McCarter	TELEPHONE (573) 875-1111	E-MAIL ADDRESS dcarey@boonecountymo.org	

SUMMARY DESCRIPTION OF PROJECT

The goal of the SCCG Program is to make funds available to reduce internet sex crimes against children and improve public safety for children through investigations, forensics, and prevention. This program provides support of the continued operation of multi-jurisdictional law enforcement cybercrime task forces.

AWARDING AGENCY APPROVAL

RECIPIENT AUTHORIZED OFFICIAL APPROVAL

TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL Daniel Atwill, Presiding Commissioner	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE
		<i>[Signature]</i>	8.26.2021

THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

Article I - Governing Directives

The Recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "SCCG Solicitation", the "DPS Financial and Administrative Guide", the "DPS Recipient Travel Guidelines", and other applicable state laws or regulations.

Article II - Compliance Training

As a recipient of state funds, the Recipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training will be available online and the agency will be required to review the training and send in a certification that this was completed and submit it back with the signed Award documents.

Article III - Non-Supplanting

The Recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

Article IV - Award Adjustments

The Recipient understands that any deviation from the approved award must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Recipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Award Adjustment' component of WebGrants.

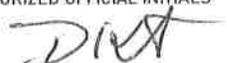
Article V - Monitoring

The Recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The Recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.

Article VI - Reporting Potential Fraud, Waste, and Abuse

The Recipient shall not make false statements or claims in connection with any funds awarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Recipient must promptly refer to the Missouri Department of Public Safety any credible evidence that a principal, employee, agent, Recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

AUTHORIZED OFFICIAL INITIALS


GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

contracted services. Further, the Recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550 RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

Article X – Relationship

The Recipient agrees that it will represent itself to be an independent Recipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

Article XI - Unlawful Employment Practices

The Recipient assures compliance with Section 213.055 RSMo, in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

Article XII - Discrimination in Public Accommodations

The Recipient assures compliance with Section 213.065 RSMo, in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Article XIII - Fund Availability

The Recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Article XIV - Release of Funds

The Recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the Recipient Authorized Official and Recipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

AUTHORIZED OFFICIAL INITIALS
DKA

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021
AWARD AGREEMENT ARTICLES OF AGREEMENT	

- (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
- (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
- (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
- (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
- (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.

Article XIX - Buy American

The Recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

Article XX - Buy Missouri

The Recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

Article XXI - Debarment/Suspension

The Recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The Recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.

Article XXII – Audit

The Recipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the Recipient. The Recipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met the requirements to have an audit. The audit must be submitted through the correspondence component of the grant in WebGrants.

AUTHORIZED OFFICIAL INITIALS
JKA

GRANT PROGRAM 2022 State Cyber Crime Grant (SCCG)	RECIPIENT Boone County, Cyber Task Force
AWARD NUMBER 2022-SCCG-01	DATE 07/30/2021

AWARD AGREEMENT
ARTICLES OF AGREEMENT

Article XXIX - DWI Law – Law Enforcement

The Recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo, relating to the “DWI Law” and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

Article XXX - Information Sharing

The Recipient agrees to share information and cooperate with the Missouri Department of Social Services, Missouri State Highway Patrol, and existing Internet Crimes Against Children task force programs.

Article XXXI - Time Records Requirement

The Recipient assures that all project personnel funded through this award will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

AUTHORIZED OFFICIAL INITIALS


CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

26th

day of August

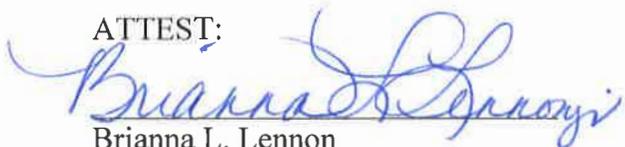
20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to authorize hiring a part-time, Intern, Range 19 (Classification Code 901100) in the Community Services Department. The Children's Services Board has authorized funding of up to \$5,000 out of the Children's Services Fund to pay for the position. The County Commission does hereby authorize an appropriation of \$5,000.00 for the salary of said position. The Community Services Department anticipates retaining the position in 2022 and so will include continued funding for this position in its annual budget process.

Done this 26th day of August 2021.

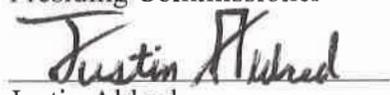
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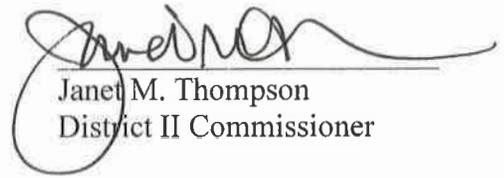
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



BOONE COUNTY JOB DESCRIPTION

JOB TITLE: Community Services Department Intern	NEW: X	REVISED: _____
(Please check one)		
REPORTS TO: Director	FLSA: Non-Exempt	DATE: 08/2021
DEPARTMENT: Community Services	JOB CODE: XXX	

SUMMARY:

The Community Services Department administers the Children's Services, Community Health/Medical, Social Services, and Domestic Violence Funds. The Community Services Department intern will work with the Boone County Community Services Department staff on on-going projects and the day-to-day operations.

ESSENTIAL FUNCTIONS:

*Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is illustrative only, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this class.*

Provides administrative support for the Community Services department; answers phones and responds to inquiries as appropriate; provides customer assistance; help maintain files.

Assist with maintaining current research on community needs, indicators, methods of measurement and evidence-based practices.

Provides assistance with sharing engaging content on the ways the department is supporting the community through inclusive and equitable initiatives. Intern will use social media marketing strategies to promote conferences, trainings, and statistical information.

Assists with publications to ensure accountability and transparency, including reports, website, and media communications.

KNOWLEDGE AND SKILL:

1. Knowledge of personal computers and standard software applications, including Microsoft Word and Excel.
2. Knowledge of Social Media platforms and terms of use.
3. Knowledge of English grammar, punctuation, and spelling; skill in communicating effectively using the English language, both orally and in writing.
4. Ability to maintain or create a Content Calendar.
5. Ability to work independently and follow instructions.
6. Ability to learn and apply policies, procedures, documents and terminology affecting assigned functions.
7. Ability to communicate effectively, both orally and in writing.
8. Ability to self-direct and work in collaboration with others.
9. Must have great attention to detail and be thorough and organized

MINIMUM QUALIFICATIONS:

Intern I (Associates/Bachelors) with flexibility to work at least 10-20 hours a week.

Intern II (Masters) with flexibility to work at least 10-20 hours a week.

PHYSICAL DEMANDS:

The majority of the work is performed in a professional office setting and involves moving around the office. Must possess vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone.

Position requires some sitting, upward and downward flexion of neck; fine finger dexterity and light to moderate finger pressure to manipulate keyboard, equipment controls, and other office equipment; pinch grasp to manipulate writing utensils. FREQUENT side-to-side turning of neck, walking, standing, bending and stooping, pushing/pulling, twisting at waist, moderate wrist torque to above shoulders and transporting distances up to 50 yards. OCCASSIONAL squatting, kneeling, reaching above and at shoulder height, moderate grasping to manipulate objects; lifting objects weighing up to 50 lbs. and transporting distances up to 50 feet.

WORK ENVIRONMENT:

This job operates in a professional office environment. Professional attire required. This position routinely uses office equipment such as computers, calculators, multi-line telephones, photocopiers, filing cabinets, and fax machines. This position is routinely in contact with the public other Boone County, elected officials, and members of other entities.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

26th

day of August

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Boone County Road & Bridge Improvement/Repair Cooperative Agreement between Boone County and the City of Sturgeon.

Terms of the agreement are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 26th day of August 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

**BOONE COUNTY ROAD & BRIDGE IMPROVEMENT/REPAIR
COOPERATIVE AGREEMENT
APPLICATION ENTITIES¹**

THIS AGREEMENT, dated this 26th day of August, 2021, is made and entered into by and between **Boone County**, a first class non-charter county and political subdivision of the State of Missouri by and through its County Commission, herein "County" and the **City of Sturgeon**, a municipal corporation, herein "City".

WHEREAS, County has, in Commission Order 249-2011, adopted updated policies regarding the distribution of certain road sales tax and property tax revenues, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, City is an "Application Entity" as described in the aforementioned Commission Order; and

WHEREAS, City has been classified as an Application Entity that will receive an annual amount as described in Commission Order 609-2012, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, County is willing to enter into a cooperative agreement with the City for the improvement and/or repair of City's road system under certain terms and conditions; and

WHEREAS, the parties are empowered to enter into cooperative agreement(s) for the purposes herein stated pursuant to section 70.220 and section 229.040 RSMo.

NOW, THEREFORE, IN CONSIDERATION of the mutual undertakings and agreements herein contained, the parties agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to effectuate the Application-Based Funding from the County to the City as contemplated in County's policies on distributing road sales tax revenue and road property tax revenues. The terms and conditions of Commission Order 249-2011 & 609-2012 are incorporated into this agreement by reference.
2. **COUNTY AGREEMENTS:**
 - a. County will pay to the City the sum of **Thirty-Seven Thousand Eight Hundred Seventy Nine Dollars and Thirty-Eight Cents (\$37,879.38)** as determined by the formula for Year 3 of the 6-year cycle as described in Commission Order 609-2012, for use solely in the completion of road improvement and/or repair projects.

¹ Application entities are: Harrisburg, Hartsburg, Huntsdale, McBaine, Pierpont, Rocheport and Sturgeon.

3. CITY AGREEMENTS.

- a. City agrees to use the funds that it receives from County pursuant to this Agreement solely for improving and maintaining its roads and bridges in accordance with its Boone County Road & Bridge Improvement/Repair Cooperative Agreement General Agreement for funding, certified by Commission Order 469-2011 which is incorporated herein by reference.
- b. City agrees that it shall submit to an audit by the County or its designated auditor upon request for purposes of determining whether the funds received by the City from the County under this agreement have been expended in compliance with this agreement.
- c. City agrees that it shall reimburse the County for any funds paid to it under this agreement which are expended in violation of this agreement or applicable law, rule or regulation, within ninety (90) days of notification of such a finding by County.
- d. City agrees to timely provide any documentation or information reasonably requested by County which relates in any way to this Agreement.
- e. City agrees that it will be liable for, and agrees to be liable for, and shall indemnify, defend and hold the County of Boone harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this agreement. Notwithstanding the foregoing, nothing herein is intended to waive either the City's or the County's sovereign immunity as to any third party.
- f. City agrees that, for any work not performed by the City's own employees, City will comply with any and all applicable competitive bidding statutes or ordinances, the state Prevailing Wage law, domestic products purchase laws and such other laws, rules and regulations which are applicable to the City in letting and carrying out contracts for "public works" as that term is defined in applicable statutes, rules, regulations, and ordinances.

4. PAYMENTS IN EXCESS OF LEGAL OBLIGATIONS. City represents that the payments from County to City contemplated herein are in excess of any legal obligations imposed on County by virtue of applicable Missouri law, including RSMo §137.556 and

the ballot language presented to voters authorizing the current Road & Bridge Sales Tax Levy under RSMo §67.547.

5. **TIMING OF PAYMENTS.** The payments from County to City contemplated herein will occur one time per year, near the beginning of the fourth quarter of the calendar year, and after receipt of the fully executed annual agreement.
6. **REPORTING.** City shall file a written report with County, at least annually, detailing the road and bridge improvement projects funded in whole or in part with the funding received herein, as well as provide a summary of any planned, future projects that are anticipated to be funded with current or future funding from the County. Said reports shall be in sufficient detail so as to allow County to document what specific portions of any City project were funded or are contemplated to be funded with funds received from the County.
7. **ASSIGNMENT.** Neither party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior, written consent of the other party.
8. **SOLE BENEFIT OF PARTIES.** This Agreement is for the sole benefit of City and County. Nothing in this Agreement is intended to confer any rights or remedies on any third party.
9. **RELATIONSHIP OF PARTIES.** Nothing herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties hereto.
10. **TERM.** This Agreement shall be in effect from its execution until January 1 of the following calendar year.
11. **TERMINATION.** Either party may terminate this Agreement upon thirty (30) days written notice directed to the other party.
12. **NONAPPROPRIATION.** The payments from County contemplated herein are conditioned upon there being a sufficient, unencumbered fund balance budgeted for that purpose. The County's obligations hereunder shall not in anyway be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the County, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the County beyond that which is specifically required by state law.

Notwithstanding any provision of this Agreement, the decision whether or not to budget or appropriate funds, or to extend this Agreement for any subsequent fiscal year, is solely within the discretion of the then-current governing body of the County, it being understood that adjustments to an appropriation may be made by the County in accordance with its Economic Development Adjustment policies adopted as part of its policies relating to the distribution of road sales taxes and road property taxes.

13. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by the laws of the State of Missouri, and any action relating to the same shall be brought in the Circuit Court of Boone County, Missouri.
14. **BINDING ON SUCCESSORS.** The covenants, agreements, and obligations herein contained shall extend to, bind, and inure to the benefit of the parties hereto and their respective successors and approved assigns.
15. **COUNTERPARTS.** This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.
16. **COMPLETE AGREEMENT.** All negotiations, considerations, representations, and understandings between the parties are incorporated herein, shall supersede any prior agreements, and may be modified or altered only in writing signed by the parties hereto.
17. **AUTHORITY OF SIGNATORIES.** Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of said party to effectuate said authorization has been taken and done.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly-authorized officers on day and year indicated by their signature below.

BOONE COUNTY

By:

[Signature]
Presiding Commissioner

Date: 8.26.2021

ATTEST:

[Signature]
County Clerk

APPROVED AS TO FORM:

[Signature]
County Attorney

Boone County Auditor Certification:

I hereby certify that a sufficient, unencumbered appropriation balance exists and is available to satisfy the obligation arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

[Signature] 8/17/21 Date
County Auditor *by [Signature]* 2049-71452

CITY OF STURGEON

By:

[Signature]
Authorized City Representative

Date: 7-1-21

ATTEST:

[Signature]
City Clerk

APPROVED AS TO FORM:

[Signature]
City Attorney

358-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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} ea.

August Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

26th

day of August

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza and the Boone County Chambers by the Boone County Office of Emergency Management for the Boone County Preparedness Fair on Saturday, September 11, 2021, from 9:00 a.m. until 6:00 p.m. The Commission's approval of the Courthouse Plaza is conditioned upon adherence to the current health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon that inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

In addition, the County Commission of the County of Boone does hereby approve the Office of Emergency Management's request to dispense of the remaining cache of disaster preparedness bottled water, which is due to expire at the end of 2021, during the aforementioned event.

Done this 26th day of August 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Daniel K. Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Boone County Office of Emergency Management

Address: 2145 County Dr.

City: Columbia State: MO ZIP Code: 65202

Phone: 573-554-7900 Website: www.showmeboone.com/OEM

Individual Requesting Use: Elizabeth Thompson

Position in Organization: Planning & Preparedness Specialist

Address: 2145 County Dr.

City: Columbia State: MO ZIP Code: 65202

Phone: 573-554-7910 Email: ETHompson@boonecountymo.org

Event: 1st Annual Boone County Preparedness Fair

Description of Use (ex. Concert, speaker, 5K): public fair

Date(s) of Use: Saturday September 11, 2021

Start Time of Setup: 9:00 AM/PM

Start Time of Event: 11:00 AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 5:00 AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 6:00 AM/PM

Emergency Contact During Event: Elizabeth Thompson Phone: 573-353-1289

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: _____

Social media, and in-kind donation from our media sponsors, KFRU and KMOU8.

How many attendees (including volunteers) do you anticipate being at your event? 500

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

See Site Safety Plan attached.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

We do not anticipate over 500 attendees throughout or at any time during the event.

However, we will have trained crowd managers, Community Emergency Response Team (CERT) volunteers available at the event to perform crowd management duties should the crowd exceed expectations.

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: ___# adults per ___#minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be serving food and/or non-alcoholic drinks? Yes No

If yes, will you be **selling** food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be serving alcoholic beverages? Yes No

If yes, will you be **selling** alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? E. Walnut St. between N. 7th St. & N. 8th St.; N. 7th St. between E. Walnut St. & E. Ash St.; E. Ash St. between N. 7th St. & N. 8th St.

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Boone County Office of Emergency Management
Address: 2145 County Dr.
City: Columbia State: MO ZIP Code: 65202

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Elizabeth Thompson, Planning & Preparedness Specialist
Address: 2145 County Dr. Columbia, MO 65202
Phone Number: 573-554-7910 Date of Application: _____
Email Address: ETHompson@boonecountymo.org
Signature: Elizabeth Thompson

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Brianna L. Sprang
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 8.26.2021



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Boone County Office of Emergency Management

Address: 2145 County Dr.

City: Columbia State: MO ZIP Code: 65202

Phone: 573-554-7900 Website: www.showmeboone.com/OEM

Individual Requesting Use: Elizabeth Thompson Position in Organization: Planning & Preparedness Specialist

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: 1st Annual Boone County Preparedness Fair

Description of Use (ex. Speaker, meeting, reception): Vaccine Clinic and Cooling Center for Fair participants

Date(s) of Use: Saturday September 11, 2021

Start Time of Setup: 9:00 AM/PM Start Time of Event: 11:00 AM/PM

End Time of Event: 5:00 AM/PM End Time of Cleanup: 6:00 AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Elizabeth Thompson, Planning & Preparedness Specialist

Phone Number: 573-554-7910 Date of Application: _____

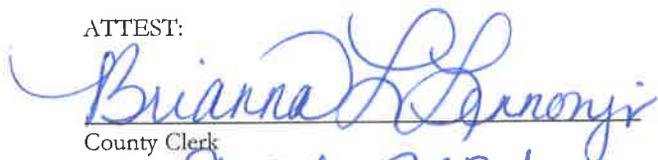
Email Address: EThompson@boonecountymo.org

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:


County Clerk

BOONE COUNTY, MISSOURI


County Commissioner

DATE: 8.26.2021



Boone County
Office of Emergency Management
2145 County Drive • Columbia, Missouri 65202
Phone: (573) 554-7900 | www.showmeboone.com/OEM

1st Annual Boone County Preparedness Fair

SITE SAFETY PLAN

Purpose:

To reduce the risk for Preparedness Fair attendees, volunteers, vendors, sponsors, the City of Columbia and Boone County.

Scope:

Security and safety plans have been developed to support the health and safety of Fair attendees, vendors, volunteers and sponsors as well as the assets and infrastructure of the Boone County Courthouse, plaza and grounds; Boone County Government Center and parking lots; and the City of Columbia. Site safety plans are effective for the duration of the Fair, including pre- and post-Fair set up and tear down, and are included in the Event Action Plan (EAP).

Due to the location, date and content of the Fair, it is recognized the Fair may be impacted by various natural and man-made hazards that differ in scope and severity, including but not limited to:

- Active Threat Incident
- Bomb Threats, Suspicious Packages/Persons and Explosions
- Crowd Demonstration, Disturbance and/or Unexpected Crowd Hostility
- Evacuation
- Fire
- Lost Children and Adults
- Medical Emergency
- Severe Weather

Concept of Operations

This site safety plan supports and works in conjunction with all Boone County and responding agency emergency operations plans and in accordance with existing pertinent County and City codes and ordinances that support health and public safety.

Public safety personnel assigned to the Fair will follow operations, processes and procedures as dictated by their respective agencies.

Fair management and coordination of responses will utilize the Incident Command System (ICS). A Unified Command Post will be established at the Boone County Joint Communications Backup Facility located at 609 E. Walnut Street. See attached site map for location.

While fair safety is the responsibility of all participants, emergency response actions are at the sole discretion of Unified Command. Fair personnel have been assigned to various functional areas and have the authority to activate emergency response plans for their area of responsibility. See the EAP for assignments and responsibilities.

Road Closures

To enhance the safety of fair participants, the following roads are closed for the duration of the event including two hours prior and one hour following for event set-up and tear down.

- E Walnut Street between N 7th Street and N 8th Street.

- N 7th Street between E Walnut Street and E Ash Street.
- E Ash Street between N 7th Street and N 8th Street.

A barrier indicating the road closure will be placed at both ends of each street. Fair staff in a vehicle will be parked behind each barrier to ensure barriers can be removed quickly to allow response personnel ingress and egress to the event.

Communications

Fair management and staff will be equipped with radios and will utilize the JCIC channel to communicate with the Command Post. Vendors and additional volunteers will use cell phones to communicate with fair management, staff and the Command Post as necessary. An ICS Form 205 Incident Radio communications Plan and ICS Form 205A Communications List will be included in all EAPs and available to all personnel working the event.

Fair management will communicate to attendees via the PA system, bull horns, and the Rave Alert system.

Rave Alerts are sent for emergency notification at the direction of the Boone County Emergency Communications Center Director. Additionally, severe weather watches and warnings are sent via the Rave Alert system as issued by the National Weather Service (NWS).

Specific pre-scripted messages can be found within the Evacuation and Severe Weather sections of this document.

COVID-19 Safety Precautions and Guidelines:

The Fair will comply with current City and County health orders as they are instituted at the time of the event. This may include masking requirements, distancing, capacity and activity restrictions or additional limitations.

Regardless of potential City and County health orders, fair management encourages all fair participants, volunteers and staff to promote and practice healthy behaviors to reduce the spread of germs, including COVID-19. Healthy behaviors include:

- Receiving your COVID-19 vaccination.
- Staying home if you are sick or are considered high-risk and unable to be vaccinated.
- Wearing a mask especially if you have not been vaccinated.
- Physical distancing of 6 feet and avoiding physical contact (i.e. shaking hands, hugging, etc.)
- Providing adequate hygiene supplies such as soap and water, hand sanitizer, hand towels, etc.
- Providing reminders such as posting signage promoting protective measure and behaviors and making routine announcements throughout the event to encourage the above.

Hand sanitizer and masks will be made available throughout the fair for attendees, volunteers and staff. Signage will also be posted throughout the fair reminding individuals to actively combat the spread of COVID-19.

General Response to an Emergency:

Anyone can call 911, contact fair management or the Command Post to seek assistance.

- Personal safety is the priority.
- **Call 911 for immediate assistance.**
- Contact your direct supervisor or, if unavailable, contact the Command Post, 573-554-7820, to report the incident and for further direction.
- For non-emergency situations notify your direct supervisor or call 311.

First Aid Stations: There is a fair first aid station with Basic Life Support (BLS) and Advanced Life Support (ALS) personnel. Additionally, an ambulance will be available for the fair participants and attendees.

Active Threat Incident

Active threat situations may include shots fired, disturbances with weapons, vehicle attack and/or similar call. Police shall utilize all information available at the time to determine appropriate response to the situation. If an incident warrants activation of this plan, the Unified Command will determine if or when evacuations occur.

Quickly determine the most reasonable way to protect your own life. Fair patrons are likely to follow the lead of Fair staff and volunteers during an active shooter situation. Below are response instructions from the Department of Homeland Security:

RUN. If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- Have an escape route and plan in mind. Follow your plan.
- Leave your belongings behind.
- Keep your hands visible.

HIDE. If evacuation is not possible, find a place to hide.

- Be out of view
- Find protection – picnic table, tree, storm ditch, sculpture, etc.
- Remain quiet, silence phones, radios, etc.
- Dial or text 911, if safe to do so. If you can't speak, leave the line open and allow the dispatcher to listen.

FIGHT. LAST RESORT ONLY.

- Attempt to disrupt and/or incapacitate the active shooter.
- Act with physical aggression and throw items at the active shooter.

When law enforcement arrives on-scene, follow these additional directives:

- Law enforcement goes straight to the shooter, DO NOT ATTEMPT TO STOP THEM. Wounded may not be assisted until law enforcement signals rescue teams to come in and/or the wounded are evacuated to a safe area.
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises.
- Remain calm and follow officers' instructions.
- Immediately raise your hands with fingers spread and keep hands visible.
- Avoid pointing, screaming and/or yelling.
- Avoid making quick movements toward officers such as attempting to hold on to them for safety.
- If asked for information -
 - Number of shooters If more than one.
 - Location of active shooters.
 - Physical description of shooters.
 - Number of and type of weapons shooters have.
 - Number of potential victims near shooter(s).

Bomb Threats, Suspicious Packages/Persons and Explosions

All bomb threats are to be treated as serious potential incidents.

Unified Command and bomb threat personnel will evaluate the situation and determine the appropriate response. Based on the incident, the Fair could be stopped, evacuated, and/or cancelled. Fair management will make the appropriate notifications to attendees as necessitated.

Suspicious or Abandoned Package/Object:

- Do not use your phone or radio to report the suspicious package/object. Keep radios and cell phones away from the object. Send a runner to report the incident to your supervisor or the Command Post.
- Do not touch, smell or open the item.
- Keep item in sight and contact law enforcement with this information. Once law enforcement arrives, follow their instructions.

Suspicious Persons:

- Pay attention to abnormal behavior, do not confront the individual, and report the incident.

Explosion:

- Seek shelter and protection.
- If there are no other imminent threats to your safety, stay with the injured until help arrives.
- Follow the instructions of the emergency responders.

Crowd Disturbance

To ensure the safety of the event, there will be two crowd management personnel for every 1,000 fair participants per City of Columbia Fire Marshal's Divisions requirements. Volunteers will be trained by the Columbia Fire and/or Police Departments two weeks prior to the event.

Peaceful demonstrations should be reported to the Command Center. They will need to know the location and nature of the demonstration so they can determine if the demonstration constitutes a disturbance/threat.

- You should remain a bystander and/or observer. Report any changes or escalations of violence.
- Follow the instructions of emergency responders when they arrive.

Crowd Hostility:

- Report hostility to Command and call 911.
- Never confront hostile individuals.

Evacuation

Unified Command will make the decision to evacuate the Fair. Once made, Fair management will be notified, who will notify staff and volunteers before coordinating announcement to the general public.

Incidents necessitating an evacuation may include but are not limited to:

- Active Threat Incident
- Bomb Threat, Suspicious Packages/Persons and Explosions
- Crowd Disturbance/Hostility
- Fire
- Severe Weather

Messaging:

Attendees and vendors will be directed to vacate the area via public announcement, staff/volunteer instruction, and/or Rave Emergency Alert. Fair management and staff will sweep the area to ensure evacuation is complete before being the last to exit the area.

Radio

“The fair will be evacuated due to _____. Please instruct all participants to vacate the area immediately. Keep your radios on and await further instruction.’

PA Systems/Bull Horns

“Attention, the fair is closing due to _____. Please vacate the area quickly and safely.”

Rave Emergency Alert

“The Boone County Preparedness Fair at the Boone County Courthouse Plaza is closing due to _____. All participants are to vacate the area quickly and safely. Use caution and avoid the area.”

Fire

Fire personnel will be on site for the duration of the Fair.

Per the City of Columbia Fire Marshal’s Office, all mobile food preparation vehicles that are equipped with appliances that produce smoke or grease-laden vapor shall comply with Section 319 of the 2018 International Fire Code requiring at least one fully-charged class ABC extinguisher with a minimum of a 4A40BC rating. Additionally, a Class K rated portable extinguisher for operations that produce grease-laden vapors is also required. In case of fire:

- **Call 911**
 - Follow instructions of emergency responders.
 - Evacuate the area to ensure yourself and others are a safe distance from the incident.
-

Lost Children and Adults

DO NOT MOVE A CHILD OR PARENT OR ADULT. The responsible party may come back to the last location to look for the individual.

- Fair management will make an announcement in an effort to reunite the individual with their party.
 - Remain with them until help arrives.
-

Medical Emergency Response

There is a fair first aid station with Basic Life Support (BLS) and Advanced Life Support (ALS) personnel. Additionally, an ambulance will be available for the fair participants and attendees.

Heat-related illnesses may be the greatest hazard to fair participants and attendees. It is important all fair staff and volunteers are aware of the signs and symptoms to ensure prompt intervention and treatment. A cooling center will be set up in the Boone County Government Commission Chambers at the event location for participants experiencing a heat-related illness.

Below are the symptoms of common heat-related illnesses.

Heat Stroke

- High body temperature (103°F or higher)
- Hot, red, dry, or damp skin
- Fast, strong pulse
- Headache
- Dizziness
- Nausea
- Confusion
- Losing consciousness (passing out)

Heat Exhaustion

- Heavy sweating
- Cold, pale, and clammy skin

- Fast, weak pulse
- Nausea or vomiting
- Muscle cramps
- Tiredness or weakness
- Dizziness
- Headache
- Losing consciousness (passing out)

Heat Cramps

- Heavy sweating during intense exercise
- Muscle pain or spasms

Sunburn

- Painful, red, and warm skin
- Blisters on the skin

Heat Rash

- Red clusters of small blisters that look like pimples on the skin (usually on the neck, chest, groin, or in elbow creases)

Volunteers are trained to handle medical emergencies as follows:

- **Call 911 for immediate assistance.**
- If possible, assist the individual to the first aid station. Stay with the individual until medical personnel take over.
- If moving the patient is not possible, request medical assistance.
- Assist with crowd control if needed.

Severe Weather

OEM will monitor the weather in the days and weeks leading up to the fair.

Unified Command and fair management will monitor the weather throughout the event. OEM has requested NWS monitor weather for the event through submission of the Event Weather Support Form. Additionally, NWS will be on-site and available for coordination should unfavorable weather conditions develop. If in the event of severe weather, Command will consult with the NWS representative to determine if the fair should be evacuated or canceled.

Weather events necessitating an evacuation may include but are not limited to:

- Thunderstorm/lightning
- Wind and/or hail
- Flash flooding
- Tornado

Once the decision is made to evacuate, fair management will:

- Communicate need to evacuate area due to inclement/impending weather via PA system (if available), staff/volunteer instruction, and/or Rave Emergency Alert.
- Announce locations of nearby shelters.
- Call for assistance for anyone with mobility problems.
- Fair management and staff will sweep the area to ensure evacuation is complete before being the last to exit the area.

In the event of a weather warning, participants will be directed to vacate the area and seek appropriate shelter. If there is not enough lead time for a safe and effective evacuation of the area, fair participants will be directed to nearby shelters.

Shelter Plan:

It is imperative that all involved in the fair are familiar with shelter locations near the event.

When the decision is made to activate the shelter plan, each agency will instruct their personnel via radio and/or cell phone to begin notifying participants that the fair has been cancelled and to seek immediate shelter. A public address system and volunteers will be used to notify participants and vendors.

The following locations will be used as storm shelters, if needed:

- Boone County Government Center
- Armory Sports and Recreation Center

Messaging:

Radio

“The fair will be evacuated due to severe weather. Please instruct all participants to vacate the area and seek shelter immediately at nearby shelters. Keep your radios on and await further instruction.”

PA Systems/Bull Horns

“Attention, the fair is closing due to severe weather. Please vacate the area and seek shelter immediately at the Government Center and Armory.

Rave Emergency Alert

“The Boone County Preparedness Fair at the Boone County Courthouse Plaza is closing due to severe weather. All participants are to vacate the area and seek shelter immediately. Use caution and avoid the area.”

Fair suspension due to inclement weather:

There may be weather events that necessitate a temporary closure of the Fair, such as rain with no thunder or lightning. In this case, fair attendees and participants will be made aware of the incoming weather and possible suspension/cancellation as early as detected, and routinely every 15 minutes thereafter.

Attendees will be encouraged to voluntarily vacate the area, and vendors may need to temporarily shutter booths and activities.

Resuming the fair after suspension:

Unified Command will continue to monitor the weather to determine if and when the Fair should resume. Activities may be allowed to resume after 30 minutes of no detected lightning strikes within a 10-mile radius of the Fair. The ultimate decision to resume the Fair resides with the Boone County OEM Director/Deputy Director.

Messaging:

In situations that do not constitute a full or permanent evacuation of the area the following messaging will be used.

Radio

Use this messaging when inclement weather has been spotted:

“Inclement weather has been spotted with an ETA of _____. Please notify all participants that suspension or cancellation of the fair is possible. Keep your radios on and await further instruction.”

OR

“The fair will be suspended from _____ to _____ due to inclement weather. Please notify all participants that suspension or cancellation of the fair is possible. Keep your radios on and await further instruction.”

PA Systems/Bull Horns

"Inclement weather has been spotted with an ETA of _____. Suspension or cancellation of the fair is possible. Stay tuned for more information."

OR

"The fair will be suspended from _____ to _____ due to inclement weather. We encourage all participants to seek shelter until the rain passes. Stay tuned for more information."

Rave Emergency Alert

"The Boone County Preparedness Fair at the Boone County Courthouse Plaza has been suspended from _____ to _____ due to inclement weather. Use caution and avoid the area."